Registration Guide
2023-2024

El Paso
Community
College

Welcome to

The Best Place to Start and Finish!

El Paso Community College offers over 150 associate degrees in science, arts, career and technical education, as well as certificates of completion that are focused on building workforce skills. We also work closely with several universities to help make students' transition to a four-year university as easy as possible.

If you're a new student or returning, use this guide to obtain necessary information on admissions, registration, financial aid, and more. Visit *epcc.edu* for further information.

See you at graduation!

El Paso Community College offers online services and live chat support from Monday to Friday, 8:00 a.m. to 5:00 p.m. To see a list of our online services and hours, visit *epcc.edu/Contact/live.*

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Academic Calendar

FALL SEMESTER 2023

April 3 – August 8 .... Online Registration/All Fall Sessions
August 11 .... Payment Deadline for Online Registration
August 14 – 27 .... LATE Online REGISTRATION*
August 21 – 25 .... Faculty Development
August 28 .... CLASSES BEGIN
August 27 – October 14 .... Late Registration Continues for Late Start Classes and for Fall MMII. (Registration must be completed and payment arrangements made prior to the 1st day of class.)
September 1 .... Last Day to Submit Notification of Intent to be Absent for Observation of Religious Holy Days
September 4 .... Institutional Holiday (No Classes)
September 13 .... Census Date
September 21 .... Last Day to DROP with a "W" (1st Minimester)
September 22 .... Professional & Organizational Development Day**
October 14 .... Payment deadline for MMII
October 23 .... 2nd Minimester Begins
October 30 .... Census Date (2nd Minimester)
November 17 .... Last Day to DROP with a "W" (Fall Semester, 2nd Minimester and Late Start)
November 10 .... Institutional Holiday (No Classes)
November 12 .... Classes Resume
November 23 – 24 .... Institutional Holiday (No Classes)
November 25 .... (Saturday) Classes Resume
December 11 – 15 .... FINALS
December 15 .... Commencement
December 20 .... Grades Available Online Only
December 18 – January 16, 2024 .... Student Winter Break
December 21 – January 3, 2024 .... Staff Winter Break

SPRING SEMESTER 2024

October 2 – January 5 ...... Online Registration/All Spring Sessions
January 5 .... Payment Deadline for Online Registration
January 6 – 15 .... LATE Online REGISTRATION*
January 8 – 12 .... Faculty Development
January 15 .... Institutional Holiday (No Classes)
January 16 .... CLASSES BEGIN
January 1 – March 10 .... Late Registration Continues for Late Start Classes and Fall MMII. (Registration must be completed and payment arrangements made prior to the 1st day of class.)
January 19 .... Last Day to Submit Notification of Intent to be Absent for Observation of Religious Holy Days
January 31 .... Census Date
February 8 .... Professional and Organizational Development Day***
February 9 .... Last Day to DROP with a "W" (1st Minimester)
March 10 .... Payment Deadline for MMII
March 11 – 15 .... Institutional Holiday (Spring Break)
March 18 .... 2nd Minimester Begins
March 25 .... Census Date (2nd Minimester)
March 29 .... Institutional Holiday (No Classes)
April 1 .... Institutional Holiday (No Classes)
April 2 .... Classes Resume
April 12 .... Last Day to DROP with a "W" (Spring Semester, 2nd Minimester and Late Start)
May 6 – 10 .... FINALS
May 10 .... Commencement
May 15 .... Grades Available Online Only

Dates are subject to change.
Visit *epcc.edu/Admissions/academic-calendar* for latest events.

SUMMER I 2024 (5 weeks)

March 4 – May 17 .... Online Registration/All Summer Sessions
May 17 .... Payment Deadline for Online Registration
May 18 .... LATE Online REGISTRATION*
May 27 .... Institutional Holiday (No Classes)
June 3 .... CLASSES BEGIN
June 6 .... Census Date
June 6 .... Last Day to Submit Notification of Intent to be Absent For Observation of Religious Holy Days
June 19 .... Last Day to DROP with a "W"
July 4 .... Institutional Holiday (No Classes)
July 5 .... Classes Resume
July 5 .... FINALS
July 10 .... Grades Available Online Only

JUMP START 2024 (5 weeks)

March 4 – June 7 .... Online Registration
June 7 .... Payment Deadline for Online Registration Only if enrolled in this term. If you have various terms of enrollment that include Summer I and any other summer term, the payment deadline remains May 22nd
May 18 – June 7 .... LATE Online REGISTRATION
June 10 .... CLASSES BEGIN
June 13 .... Census Date
June 14 .... Last Day to Submit Notification of Intent to be Absent For Observation of Religious Holy Days
June 25 .... Last Day to DROP with a "W"
July 4 .... Institutional Holiday (No Classes)
July 5 .... Classes Resume
July 11–12 .... FINALS
July 17 .... Grades Available Online Only

SUMMER II 2024 (5 weeks)

March 4 – June 14 .... Online Registration
June 14 .... Payment Deadline for Online Registration Only if enrolled in this term. If you have various terms of enrollment that include Summer I and any other summer term, the payment deadline
May 18 - July 7 .... LATE Online REGISTRATION*
July 8 .... CLASSES BEGIN
July 11 .... Census Date
July 14 .... Last Day to Submit Notification of Intent to be Absent For Observation of Religious Holy Days
July 24 .... Last Day to DROP with a "W"
August 8 – 9 .... FINALS
August 14 .... Grades Available Online Only

SUMMER 2024 (10 weeks)

March 4 – May 17 .... Online Registration
May 17 .... Payment Deadline for Online Registration
May 18 .... LATE Online REGISTRATION*
May 27 .... Institutional Holiday (No Classes)
June 3 .... CLASSES BEGIN
June 6 .... Last Day to Submit Notification of Intent to be Absent For Observation of Religious Holy Days
June 11 .... Census Date
July 4 .... Institutional Holiday (No Classes)
July 5 .... Classes Resume
July 12 .... Last Day to DROP with a "W"
August 8 – 9 .... FINALS
August 14 .... Grades Available Online Only

*Payment Deadline is 5:00 pm on day of registration. If registration is completed online after hours, payment must be made by the next business day.
**Only Evening Classes will meet as scheduled. All Administrative and Student Support Services Offices will be closed. (All College staff and faculty report to work for training)
***(All classes will meet as scheduled.) (Administrative and Student Support Services Offices will be closed for training)

Final Exam Schedules

Fall 2023

Day Schedule

Class Meets		Final Exam Will Be		
MWF	6:00 or 6:30 AM	6:00-8:00 AM	Friday	Dec. 15, 2023
MWF	7:00 or 7:30 AM	7:00-9:00 AM	Monday	Dec. 11, 2023
MWF	8:00 or 8:30 AM	7:00-9:00 AM	Wednesday	Dec. 13, 2023
MWF	9:00 or 9:30 AM	9:00-11:00 AM	Monday	Dec.11, 2023
MWF	10:00 or 10:30 AM	9:00-11:00 AM	Wednesday	Dec. 13, 2023
MWF	11:00 or 11:30 AM	11:00AM-1:00 PM	Monday	Dec. 11, 2023
MWF	12:00 or 12:30 PM	11:00AM-1:00 PM	Wednesday	Dec. 13, 2023
MWF	1:00 or 1:30 PM	1:00-3:00 PM	Monday	Dec. 11, 2023
MWF	2:00 or 2:30 PM	1:00-3:00 PM	Wednesday	Dec. 13, 2023
MWF	3:00 or 3:30 PM	3:00-5:00 PM	Monday	Dec. 11, 2023
MWF	4:00 or 4:30 PM	3:00-5:00 PM	Wednesday	Dec. 13, 2023
TR	6:00 or 6:30 AM	6:00-8:00 AM	Tuesday	Dec. 12, 2023
TR	7:00 or 7:30 AM	7:00-9:00 AM	Thursday	Dec. 14, 2023
TR	8:00 or 8:30 AM	8:00-10:00 AM	Tuesday	Dec. 12, 2023
TR	9:00 or 9:30 AM	9:00-11:00 AM	Thursday	Dec. 14, 2023
TR	10:00 or 10:30 AM	10:00AM-12:00 PM	Tuesday	Dec. 12, 2023
TR	11:00 or 11:30 AM	11:00AM-1:00 PM	Thursday	Dec. 14, 2023
TR	12:00 or 12:30 PM	12:00-2:00 PM	Tuesday	Dec. 12, 2023
TR	1:00 or 1:30 PM	1:00-3:00 PM	Thursday	Dec. 14, 2023
TR	2:00 or 2:30 PM	2:00-4:00 PM	Tuesday	Dec. 12, 2023
TR	3:30, 4:00 or 4:30 PM	3:00-5:00 PM	Thursday	Dec. 14, 2023

Evening Schedule

Class Meets		Final Exam Will Be		
Monday	5:00 or 5:30 PM	5:30-7:30 PM	Monday	Dec. 11, 2023
Monday	6:00 or 6:30 PM	5:30-7:30 PM	Monday	Dec. 11, 2023
Monday	7:00 or 7:30 PM	7:30-9:30 PM	Monday	Dec. 11, 2023
Monday	8:00 or 8:30 PM	7:30-9:30 PM	Monday	Dec. 11, 2023
Tuesday	5:00 or 5:30 PM	5:30-7:30 PM	Tuesday	Dec. 12, 2023
Tuesday	6:00 or 6:30 PM	5:30-7:30 PM	Tuesday	Dec. 12, 2023
Tuesday	7:00 or 7:30 PM	7:30-9:30 PM	Tuesday	Dec. 12, 2023
Tuesday	8:00 or 8:30 PM	7:30-9:30 PM	Tuesday	Dec. 12, 2023
MW	5:00 or 5:30 PM	5:30-7:30 PM	Monday	Dec. 11, 2023
MW	6:00 or 6:30 PM	5:30-7:30 PM	Wednesday	Dec. 13, 2023
MW	7:00 or 7:30 PM	7:30-9:30 PM	Monday	Dec. 11, 2023
MW	8:00 or 8:30 PM	7:30-9:30 PM	Wednesday	Dec. 13, 2023
TR	5:00 or 5:30 PM	5:30-7:30 PM	Tuesday	Dec. 12, 2023
TR	6:00 or 6:30 PM	5:30-7:30 PM	Thursday	Dec. 14, 2023
TR	7:00 or 7:30 PM	7:30-9:30 PM	Tuesday	Dec. 12, 2023
TR	8:00 or 8:30 PM	7:30-9:30 PM	Thursday	Dec. 14, 2023
Wednesday	5:00 or 5:30 PM	5:30-7:30 PM	Wednesday	Dec. 13, 2023
Wednesday	6:00 or 6:30 PM	5:30-7:30 PM	Wednesday	Dec. 13, 2023
Wednesday	7:00 or 7:30 PM	7:30-9:30 PM	Wednesday	Dec. 13, 2023
Wednesday	8:00 or 8:30 PM	7:30-9:30 PM	Wednesday	Dec. 13, 2023
Thursday	5:00 or 5:30 PM	5:30-7:30 PM	Thursday	Dec. 14, 2023
Thursday	6:00 or 6:30 PM	5:30-7:30 PM	Thursday	Dec. 14, 2023
Thursday	7:00 or 7:30 PM	7:30-9:30 PM	Thursday	Dec. 14, 2023
Thursday	8:00 or 8:30 PM	7:30-9:30 PM	Thursday	Dec. 14, 2023

Weekend Schedule

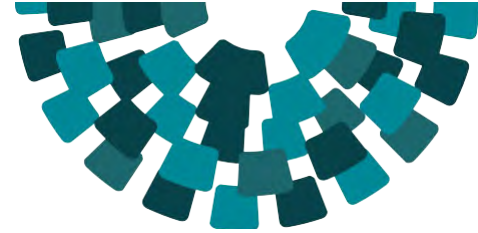| Class Meets		Final Exam Will Be		
Friday	5:00 or 5:30 PM	5:30-7:30 PM	Friday	Dec. 15, 2023
Friday	6:00 or 6:30 PM	5:30-7:30 PM	Friday	Dec. 15, 2023
Friday	7:00 or 7:30 PM	7:30-9:30 PM	Friday	Dec. 15, 2023
Friday	8:00 or 8:30 PM	7:30-9:30 PM	Friday	Dec. 15, 2023
Saturday	8:00 or 8:30 AM	8:00-10:00 AM	Saturday	Dec. 16, 2023
Saturday	9:00 or 9:30 AM	8:00-10:00 AM	Saturday	Dec. 16, 2023
Saturday	10:00 or 10:30 AM	10:00AM-12:00 PM	Saturday	Dec. 16, 2023
Saturday	11:00 or 11:30 AM	11:00AM-1:00 PM	Saturday	Dec. 16, 2023
Saturday	12:00 or 12:30 PM	11:00AM-1:00 PM	Saturday	Dec. 16, 2023
Saturday	1:00 or 2:00 PM	1:00-3:00 PM	Saturday	Dec. 16, 2023
Sunday	Exam will be December 17, 2023 for two hours and will begin at the normal class meeting time.			

El Paso County Community College District is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Questions about the accreditation of El Paso County Community College District may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (*sacscoc.org*).

SACSCOC is only to be contacted if there is evidence that appears to support El Paso County Community College District's significant non-compliance with a SACSCOC Principle or Policy. Other inquiries, such as admission requirements, financial aid, educational programs, and so forth, should be directed to El Paso County Community College District at P.O. Box 20500, El Paso, Texas, 79998-0500
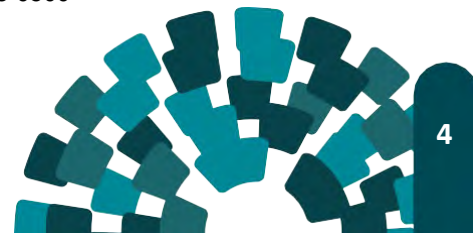
Final Exam Schedules

Spring 2024

Day Schedule

Class Meets		Final Exam Will Be		
MWF	6:00 or 6:30 AM	6:00-8:00 AM	Friday	May 10, 2024
MWF	7:00 or 7:30 AM	7:00-9:00 AM	Monday	May 6, 2024
MWF	8:00 or 8:30 AM	7:00-9:00 AM	Wednesday	May 8, 2024
MWF	9:00 or 9:30 AM	9:00-11:00 AM	Monday	May 6, 2024
MWF	10:00 or 10:30 AM	9:00-11:00 AM	Wednesday	May 8, 2024
MWF	11:00 or 11:30 AM	11:00AM-1:00 PM	Monday	May 6, 2024
MWF	12:00 or 12:30 PM	11:00AM-1:00 PM	Wednesday	May 8, 2024
MWF	1:00 or 1:30 PM	1:00-3:00 PM	Monday	May 6, 2024
MWF	2:00 or 2:30 PM	1:00-3:00 PM	Wednesday	May 8, 2024
MWF	3:00 or 3:30 PM	3:00-5:00 PM	Monday	May 6, 2024
MWF	4:00 or 4:30 PM	3:00-5:00 PM	Wednesday	May 8, 2024
TR	6:00 or 6:30 AM	6:00-8:00 AM	Tuesday	May 7, 2024
TR	7:00 or 7:30 AM	7:00-9:00 AM	Thursday	May 9, 2024
TR	8:00 or 8:30 AM	8:00-10:00 AM	Tuesday	May 7, 2024
TR	9:00 or 9:30 AM	9:00-11:00 AM	Thursday	May 9, 2024
TR	10:00 or 10:30 AM	10:00AM-12:00 PM	Tuesday	May 7, 2024
TR	11:00 or 11:30 AM	11:00AM-1:00 PM	Thursday	May 9, 2024
TR	12:00 or 12:30 PM	12:00-2:00 PM	Tuesday	May 7, 2024
TR	1:00 or 1:30 PM	1:00-3:00 PM	Thursday	May 9, 2024
TR	2:00 or 2:30 PM	2:00-4:00 PM	Tuesday	May 7, 2024
TR	3:30, 4:00 or 4:30 PM	3:00-5:00 PM	Thursday	May 9, 2024

Evening Schedule

Class Meets		Final Exam Will Be		
Monday	5:00 or 5:30 PM	5:30-7:30 PM	Monday	May 6, 2024
Monday	6:00 or 6:30 PM	5:30-7:30 PM	Monday	May 6, 2024
Monday	7:00 or 7:30 PM	7:30-9:30 PM	Monday	May 6, 2024
Monday	8:00 or 8:30 PM	7:30-9:30 PM	Monday	May 6, 2024
Tuesday	5:00 or 5:30 PM	5:30-7:30 PM	Tuesday	May 7, 2024
Tuesday	6:00 or 6:30 PM	5:30-7:30 PM	Tuesday	May 7, 2024
Tuesday	7:00 or 7:30 PM	7:30-9:30 PM	Tuesday	May 7, 2024
Tuesday	8:00 or 8:30 PM	7:30-9:30 PM	Tuesday	May 7, 2024
MW	5:00 or 5:30 PM	5:30-7:30 PM	Monday	May 6, 2024
MW	6:00 or 6:30 PM	5:30-7:30 PM	Wednesday	May 8, 2024
MW	7:00 or 7:30 PM	7:30-9:30 PM	Monday	May 6, 2024
MW	8:00 or 8:30 PM	7:30-9:30 PM	Wednesday	May 8, 2024
TR	5:00 or 5:30 PM	5:30-7:30 PM	Tuesday	May 7, 2024
TR	6:00 or 6:30 PM	5:30-7:30 PM	Thursday	May 9, 2024
TR	7:00 or 7:30 PM	7:30-9:30 PM	Tuesday	May 7, 2024
TR	8:00 or 8:30 PM	7:30-9:30 PM	Thursday	May 9, 2024
Wednesday	5:00 or 5:30 PM	5:30-7:30 PM	Wednesday	May 8, 2024
Wednesday	6:00 or 6:30 PM	5:30-7:30 PM	Wednesday	May 8, 2024
Wednesday	7:00 or 7:30 PM	7:30-9:30 PM	Wednesday	May 8, 2024
Wednesday	8:00 or 8:30 PM	7:30-9:30 PM	Wednesday	May 8, 2024
Thursday	5:00 or 5:30 PM	5:30-7:30 PM	Thursday	May 9, 2024
Thursday	6:00 or 6:30 PM	5:30-7:30 PM	Thursday	May 9, 2024
Thursday	7:00 or 7:30 PM	7:30-9:30 PM	Thursday	May 9, 2024
Thursday	8:00 or 8:30 PM	7:30-9:30 PM	Thursday	May 9, 2024

Weekend Schedule

Class Meets		Final Exam Will Be		
Friday	5:00 or 5:30 PM	5:30-7:30 PM	Friday	May 10, 2024
Friday	6:00 or 6:30 PM	5:30-7:30 PM	Friday	May 10, 2024
Friday	7:00 or 7:30 PM	7:30-9:30 PM	Friday	May 10, 2024
Friday	8:00 or 8:30 PM	7:30-9:30 PM	Friday	May 10, 2024
Saturday	8:00 or 8:30 AM	8:00-10:00 AM	Saturday	May 11, 2024
Saturday	9:00 or 9:30 AM	8:00-10:00 AM	Saturday	May 11, 2024
Saturday	10:00 or 10:30 AM	10:00AM-12:00 PM	Saturday	May 11, 2024
Saturday	11:00 or 11:30 AM	11:00AM-1:00 PM	Saturday	May 11, 2024
Saturday	12:00 or 12:30 PM	11:00AM-1:00 PM	Saturday	May 11, 2024
Saturday	1:00 or 2:00 PM	1:00-3:00 PM	Saturday	May 11, 2024
Sunday	Exam will be May12, 2024 for two hours and will begin at the normal class meeting time.			

Summer 2024

Summer 1 2024 (5 Weeks)

July 3	Class Meeting Monday - Thursday
July 5	Class Meeting Monday - Friday
July 10	Grades Available Online

Jump Start 2024 (5 Weeks)

July 11	Class Meeting Monday - Thursday
July 12	Class meeting Monday - Friday
July 17	Grades Available Online

Summer II 2024 (5 Weeks)

August 8	Class Meeting Monday - Thursday
August 91	Class Meeting Monday - Friday
August 14	Grades Available Online Only

Summer 2024 (10 Weeks)

August 8	Class Meeting Monday - Thursday
August 9	Class Meeting Monday - Friday
August 14	Grades Available Online

If a student has a conflict with the final exam schedule, the student should make arrangements with the appropriate instructor. Instructor will make arrangements for exam to be taken at another time or be made available in the Testing Center. Final examination for minimester will be given on the last regularly scheduled class meeting.

This schedule is for the full 16-week courses, Summer I and Summer II. ALL other courses (Ex: Late Start, PowerPack, Intersession, etc.) will administer final exams on the last scheduled meeting day for the course and will meet for ALL scheduled days through the final week.

Programs of Study

EPCC offers a wide range of classes and academic degree plans in various areas of study meant to transfer to a four-year university or immediate work entry. To see more details on EPCC programs, visit *epcc. edu/Academics/Catalog/programs-of-study.*

Associate of Arts (AA) prepares students to transfer to a Texas public university as a junior with the intention of declaring a major in the liberal or fine arts.

Associate of Science (AS) prepares students to transfer to a Texas public university as a junior with the intention of declaring a major in the field of science, technology, engineering or math.

Associate of Applied Science (AAS) designed to lead the recipient to immediate employment and/or aid in career advancement. This degree typically does not transfer to a four-year university, but EPCC has formal agreements with certain partner universities that may allow transferability, students must check with the receiving institution to verify applicability of credits.

Associate of Arts in Teaching (AAT) prepares students to transfer to a Texas public university as a junior with the intention of pursuing a baccalaureate program that leads to initial Texas teacher certification.

Level 1 Certificate (C1) can be completed by a student in one year or less and consists of between 15 and 42 semester credit hours. Students pursuing this certificate are exempt from TSIA/TSIA2 requirements, but programs may perform local assessment and remediation of students, provided that these activities do not exclude the student from enrollment in the level one certificate program.

Level 2 Certificate (C2) requires that students meet certain eligibility requirements prior to entry into the program and consists of between 30 and 51 semester credit hours. Students enrolling in this certificate are subject to TSIA/TSIA2 requirements.

Enhanced Skills Certificate (ESC/C3) accompanies an AAS degree program and is intended to provide advanced skills which are not part of the AAS degree. It consists of between 6 and 12 semester credit hours and is awarded concurrently with an AAS degree. Few programs offer an ESC, check the degree plans in the catalog or see a Counselor/Academic Advisor for more information.

Advanced Technical Certificate (ATC/C4) Requires a defined associate or baccalaureate degree as a prerequisite. It consists of between 16 and 45 semester credit hours and must be in the same program area as the completed associate or baccalaureate degree. Few programs offer an ATC, check the degree plans in the catalog or see a Counselor/Academic Advisor for more information.

Program Awards Key

AA Associate of Arts Degree
AS Associate of Science Degree
AAS Associate of Applied Science Degree
AAT Associate of Arts in Teaching
C1/C2/C3/C4 Certificate of Completion

EDUCATION

AAS-TEAC	Child Development
C1-CDIT	Infants and Toddlers
C1-CDTA	Teacher Assistant
AAT-EDUC	EC-6, 4-8, EC-12 Special Education
AA-TEED	Teacher Preparation (All Grade Levels)

ARTS, HUMANITIES, COMMUNICATION AND DESIGN

AAS-ARTC	Advertising Graphics & Design
C1-ARCC	Advertising Graphics & Design
AA-ARTS	Art
AA-CHIX	Chicanx Studies *
AA-COAP	Communication-Advertising & Public Relations
AA-COMM	Communication-Journalism & Mass Communication
AA-CORT	Communication-Radio & Television Broadcasting-Cinematic Production
AA-DANC	Dance
AA-ENGL	English *
AAS-FSHD	Fashion Technology- Design Option
C1-FSHC	Fashion Technology-Industrial Patternmaking
AAS-FSHN	Fashion Technology- Illustration Option
AAS-FSHM	Fashion Technology-Merchandising Option
AA-AAMS	Multidisciplinary Studies
AA-MUSI	Music *
AA-PHIL	Philosophy
AA-SPCH	Speech Communication
AA-THEA	Theater *

BUSINESS

AAS-ACNT	Accounting
C2-ACCC	Computerized Accounting Applications
AA-BUSI	Accounting, Business, and Economics *
AAS-POFT	Business Management-Office Administration Option
C1-POFC	Business Management-Office Assistant
AAS-RELE	Business Management-Real Estate Option
C1-RELC	Business Management-Real Estate
AAS-BMGT	Business Management-Small Business Management Option
C2-BMGC	Business Management-Small Business Management

HEALTH SCIENCES

AA-PHED	Kinesiology
C3-HLTH	Border Health Issues
AAS-DNTA	Dental Assisting
C2-DNTC	Dental Assisting
AAS-DHYG	Dental Hygiene
AAS-DMSO	Diagnostic Medical Sonography
C4-DMSB	Diagnostic Medical Sonography
AAS-ECHO	Echocardiography (Adult)
C4-ECHC	Echocardiography (Adult)
AAS-EMSP	Emergency Medical Services-Paramedic
C2-EMSC	EMS-Paramedic
C1-EMTC	EMS-Emergency Medical Technician (EMT)
C2-EMAD	EMS-Advanced EMT
C3-EMCP	EMS-Community Paramedic
C3-EMFP	EMS-Critical Care/Flight Paramedic
AAS-HIMA	Health Information Management
C2-HIMC	Medical Coding and Billing
C2-MRMT	Medical Transcription
AAS-MDCA	Medical Assisting Technology
C1-MDMA	Administrative Medical Assistant
C2-MDCC	Medical Assisting Technology
AAS-MITR	Medical Imaging Technology-Radiography
AAS-MLAB	Medical Laboratory Technology
AAS-RNSG	Nursing
C2-RNVN	Fundamentals of Nursing
AAS-LVRN	LVN to RN Transition Option
AAS-PHRA	Pharmacy Technology
C2-PHRC	Pharmacy Technology
AAS-PTHA	Physical Therapist Assistant
AAS-RSPT	Respiratory Care Technology
AAS-SRGT	Surgical Technology
C2-VNSG	Vocational Nursing
C2-VCNA	Fundamentals of Vocational Nursing

*Field of Study Available
AA, AAT, and AS degrees transfer to four-year institutions; AAS degrees and certificates are work-ready programs and typically do not transfer.

INDUSTRY, MANUFACTURING AND CONSTRUCTION

AAS-AUMT	Automotive Technology
C1-AUMC	Automotive Technology- One Year
C2-AITY	Automotive Technology- Two Year
C1-AUDT	Driveability Technician
AAS-DFTG	Computer-Aided Design
C1-DFCS	Construction Specialization
C1-DFMS	Mechanical Specialization
C1-CSME	Cosmetology
AAS-CHEF	Culinary Arts
C1-CHEC	Culinary Arts
AAS-PSTR	Culinary Arts - Pastry
C1-PSTC	Pastry
AAS-RSTO	Culinary Arts - Restaurant Management
C1-RSTC	Restaurant Management
AAS-DEMA	Diesel Technology
C1-DMAC	Diesel Mechanic Assistant
C2-DEMR	Diesel Mechanics
C1-ELPT	Electrical Technology
AAS-HART	Heating, Ventilation, and Air Conditioning
C1-HVAC	Residential HVAC Technician
C2-HARC	Heating, Ventilation, and Air Conditioning
AAS-HTEL	Hotel Operations
C1-HTEC	Front Desk Operations
AAS-MAIN	Industrial Maintenance Option
C1-IMMT	Mechanic Technician
C2-RBTC	Robotics and Automation
AAS-MANU	Industrial Manufacturing Option
AAS-INDS	Interior Design Technology
C1-INDC	Personal Design
C2-INKB	Kitchen and Bath Design
C1-MCHN	Machining Technology-CNC Machinist
AAS-RETS	Renewable Energy Technology Systems
C1-REPV	Photovoltaic (PV) Installer
C2-RETC	Renewable Energy Technology Systems
AAS-TRVM	Travel and Tourism
C1-TRVC	Travel Counselor/Airline Reservationist
C1-WELD	Welding

PUBLIC SERVICE

AAS-CRTR	Court Reporting
C2-CRCC	Court Reporting
C1-CMSS	Machine Shorthand Scopist
C2-CART	Realtime Closed Captioning/CART
AA-CRIJ	Criminal Justice *
AAS-CJCR	Criminal Justice Option
C2-LAWE	Law Enforcement
AAS-HMSY	Homeland Security Option
C1-HMSC	Homeland Security
AAS-FIRS	Basic Firefighter Option
C2-FIRC	Basic Firefighter
AAS-FIRT	Fire Science Option
AAS-FIRE	Fire Management
C3-FICC	Fire Inspector
AAS-LGLA	Paralegal
C4-LGLB	Paralegal

STEM (SCIENCE, TECHNOLOGY, ENGINEERING AND MATH)

AS-ARCH	Architecture *
AS-BIOL	Biological Sciences
AS-CHEM	Chemistry
AA-COSC	Computer Science
AAS-ITSC	Computer Programming
C1-ITEL	Entry-Level Computer Programming
AAS-CYBE	Cyber Security
C1-ITCS	Computer Support Technician A+
AAS-ITIB	Information Technology in Business
C1-ITBC	Information Technology in Business
C1-DSSC	Data Support Specialist
AAS-NETW	Information Networking
C2-CNTC	Cisco Networking Training
C3-ITNC	Networking and Security Technologies
AS-CIVI	Civil Engineering
AS-ECEP	Electrical and Computer Engineering Principles
AS-IASE	Industrial and Systems Engineering
AS-MATE	Materials Engineering
AS-MECH	Mechanical Engineering
AS-GEOL	Geological Sciences
AS-MATH	Mathematics
AS-ASMS	Multidisciplinary Studies in Sciences
AS-PHYS	Physics
AS-PSYS	Psychology *

SOCIAL AND BEHAVIORAL SCIENCES

AA-PSYC	Psychology *
AAS-SLNG	Sign Language/Interpreter Preparation
C1-SLNC	American Sign Language-Deaf Studies
AAS-SCWK	Social Work
C1-DAAC	Drug /Alcohol Abuse Counseling

Field of Study Available

AA, AAT, and AS degrees transfer to four-year institutions; AAS degrees and certificates are work-ready programs and typically do not transfer.

Options for Learning

Whether you're a new student, continuing, or transferring student, EPCC offers alternative options to traditional learning that best-fit students' educational needs and schedule.

Distance Learning

Provides flexibility to fit every student's needs by offering online, hybrid, and synchronous courses. Students should determine if online classes are right for them by taking the SmarterMeasure online learning readiness assessment. SmarterMeasure will indicate which distance learning environment is a good fit. Visit *epcc.edu/Services/ DistanceLearningSupportServices* for more information.

Types of courses offered:
- **Online** - Class is taught completely online.
- **Hybrid** - Class meets both on campus and online.
- **Synchronous** - Class meets online at a specific time and day, as stated on the schedule.

Credit by Examination

Students can take a Proficiency Exam that tests their knowledge of an EPCC specialized course. Before taking any credit by examination test, students should always consult with a counselor/advisor to ensure that the test will support their degree plan. Visit *epcc.edu/Services/TestingServices/instructor-testing-services* to explore all the credit by examination options.

Continuing Education and Workforce/Ecommerce Development

The Continuing Education and Workforce/Economic Development areas offer programs and courses in areas of life-long learning; to retain or advance career skills; or for those interested in transitioning careers. Workforce/Economic Development courses are designed to provide practical skills and hands-on training in a targeted, time-limited, training environment, rather than a purely academic background. Workforce and Continuing Education Programs can lead to an external credential (license, certification, or registration) to meet occupational qualifications. To see what entrance requirements are for each subject area visit *epcc.edu/Academics/ContinuingEducation.*
The Continuing Education Certificate Programs are:

- Basic Peace Officer Course
- Massage Therapy
- Nail Technology

Credit for Learning by Experience Option (CLEO)

Currently enrolled students who have at least five years of post-high school experience in a non-classroom, non-academic setting could receive college credits based on experience and training. Visit our website at, *epcc.edu/Admissions/cleo* to find out how you can obtain college credit for non-academic experience.

Apply to EPCC

First time EPCC students or students that have not attended classes for more than a consecutive fall and spring semester will need to apply for admission. To apply, visit applytexas.org
Once the application is received and processed, students will receive an email with instructions and follow-up steps.

Specialized Admission to Health Programs
There is a competitive two-part ranking process for some health career and nursing programs. First, students must apply for admission to the desired health program and meet the established criteria. Second, students who satisfy all general and program-specific requirements will be competitively ranked. Visit *epcc.edu/Admissions/health-programs* for more information.

International Students
We are here to help students with the admissions application process and stay in compliance with the Department of Homeland Security requirements while attending EPCC. For more information on admission requirements, visit *epcc.edu/Admissions/international-students.*

Military & Veteran Students
We welcome you and thank you for your service. Current and former service members are encouraged to visit *epcc.edu/Services/Military/veterans-affairs* to see which educational benefits best fit their situation.

Additional Admission Requirements

Submit Official Transcripts
New students must submit their high school, GED, or college transcripts to EPCC. For transcripts to be considered "official," the former school/schools must send the transcripts directly to the Admissions and Registration Department. For further transcripts information, visit *epcc.edu/Admissions/transcripts.*

Bacterial Meningitis Vaccine
Entering students under the age of 22 are required by Texas state law to show evidence of receiving a bacterial meningitis vaccination or booster dose, within five years, or at least 10 days prior to the first day of classes. Students have the option to submit an official *Meningococcal Vaccination exception form*. The exemption form and additional vaccine information can be found at

epcc.edu/Admissions/immunization-law.

Apply for Financial Aid (FASFA) & Scholarships
Complete the Free Application for Federal Student Aid (FAFSA) online. FAFSA is required for almost all financial aid programs, and most of the EPCC Financial Aid Offices provide computers and help with completing a FAFSA application. Financial Aid requires a social security number for FAFSA. EPCC's school code is 010387. Apply at studentaid.gov/fafsa and see a list of available EPCC scholarships at *epcc.edu/Admissions/FinancialAid/Scholarships* For additional questions contact a Financial Aid representative at *epcc.edu/Contact/live.*

Assessment Test
First-time college students are required to take a course placement test. The test will determine the students' college readiness and allow for proper course placement in reading, writing, and math. Students who place into developmental courses must be advised by an academic counselor or advisor in order to register for classes. Visit *epcc.edu/Services/TestingServices* for more information.

New Student Orientation
After admission into El Paso Community College and placement requirements are completed, all students must participate in a New Student Orientation (NSO). Orientation is an opportunity to get off to a good start and become familiar with the many programs and services EPCC offers. For New Student Orientation dates, visit *epcc.edu/Admissions/Orientation.*

Academic Advising
Students are advised to see a counselor or advisor for assistance when choosing a program of study, understanding a degree plan, selecting courses, and more. To schedule an appointment with a counselor or advisor visit *epcc.edu/Services/Counseling.*

Tuition & Fees

Tuition prices depend on the residency status of the student. For resident students, rates are $116.00 per credit hour, and for non-resident and international students, rates are $201.00 per credit hour. Always check *epcc.edu/Admissions/Tuition* **for accurate tuition rates and fees, or see page 16 for a glance at tuition rates per credit hour and fees.**

Register for Classes

To register for classes visit *epcc.edu/Admissions/registration* **and follow the steps:**

1 The default PASSWORD uses your date of birth: EPCC-MMDDYY. You must go to https://apps.epcc.edu to change your password before logging in.

2 After changing your password go to: https://my.epcc.edu to login. Enter your user name (College email) and new password.

3 Navigate to Self-Service Banner and login there, If it asks for a PIN, it will be your Birthday in MMDDYY format.

4 Click on "Student Registration"

5 Click on "Register for Classes" to browse and select classes. Pay close attention to the dates, times, & campus locations.

Student login accounts (Banner/MY.EPCC) are not created until the morning after they are activated in Banner. (If the account is created before 7pm).

College Email accounts are not available until the day after a student registers for classes. Again, (If the student registers before 7pm).

Students who don't know their PIN, need to reset a password, or need any technical assistance, may contact the IT Help Desk at, (915) 831-6440.

Pay for Classes

To pay for classes visit *epcc.edu/Admissions/Tuition* and follow the steps:

Remember to pay tuition and fees by the payment deadline to complete your registration and avoid any late fees.

1 Navigate to EPCC's Tuition and Fees website – *Online Payment*

2 Enter your **student ID number**.

3 Enter your **PIN* and click "Login."**

Students who don't know their PIN, need to reset a password, or need any technical assistance, may contact the IT Help Desk at, (915) 831-6440.

Payment Assistance

Emergency Loan: This plan offers a short term, interest-free loan that can be used to assist with tuition or fees. The loan is required to be repaid within the same semester. Students must meet the minimum eligibility criteria to qualify.
- Not owe prior semesters debts to the college.
- Minimum 2.0 GPA.
- First-time students are not eligible.

To apply for an Emergency Loan visit, *epcc.edu/Admissions/FinancialAid/types-of-aid*

Installment Payment Plan: Students may choose to do an Installment Payment Plan which will allow them to pay one-half of their tuition and fees at the time of registration and the remaining two quarters are due in equal installments by the sixth and eleventh week of classes. Please note the Installment Payment Plan is only available in the fall or spring semesters. For Installment Payment Plan instructions visit, *epcc.edu/Admissions/Tuition*

Residency Status & State Tuition

Tuition rates for credit courses are based on student's residency status defined by the Texas Higher Education Coordinating Board. Fees and tuition are subject to change in accordance with El Paso Community College policies. For the most up to date information on tuition and fees, please visit *epcc.edu/Admissions/Tuition*.

Residency Status

Students seeking to change their non-resident status to a resident must contact the Admissions and Registration office at one of our five locations or visit us at *epcc.edu/Contact/live*. Some residents of New Mexico may qualify to pay in-district tuition rates please visit epcc.edu/Admissions

*Other specific fees such lab fees, individual instruction fees, professional practice insurance fees, etc. will be added to the total fees described in this table.

**Non-Resident (Out of State) Tuition applies to all Out of State students.

Resident Tuition Rates

Credit Hours	Resident Tuition	General Use Fees	Total Fees*
1	116.00	20.00	136.00
2	232.00	40.00	272.00
3	348.00	60.00	408.00
4	464.00	80.00	544.00
5	580.00	100.00	680.00
6	696.00	120.00	816.00
7	812.00	140.00	952.00
8	928.00	160.00	1088.00
9	1044.00	180.00	1224.00
10	1160.00	200.00	1360.00
11	1276.00	220.00	1496.00
12	1392.00	240.00	1632.00
13	1508.00	260.00	1768.00
14	1624.00	280.00	1904.00
15	1740.00	300.00	2040.00
	For each additional hour, the per hour cost is $116.00.	For each additional hour, the per hour cost is $20.00	For each additional hour, the per hour cost is $136.00.

Non-Resident Tuition Rates

Credit Hours	Non-Resident (Out of State) Tuition**	General Use Fees	Total Fees*
1	201.00	20.00	221.00
2	402.00	40.00	442.00
3	603.00	60.00	663.00
4	804.00	80.00	884.00
5	1005.00	100.00	1105.00
6	1206.00	120.00	1326.00
7	1407.00	140.00	1547.00
8	1608.00	160.00	1768.00
9	1809.00	180.00	1989.00
10	2010.00	200.00	2210.00
11	2211.00	220.00	2431.00
12	2412.00	240.00	2652.00
13	2613.00	260.00	2873.00
14	2814.00	280.00	3094.00
15	3015.00	300.00	3315.00
	For each additional hour after two credit hours, the per hour cost is $201.00	For each additional hour, the per cost hour is $20.00.	For each additional hour, after two credit hours, the per hour cost is $221.00

Fees

Fees vary based on the student's enrolled course or program and are subject to change. For a complete list of all fees, please refer to the latest catalog at *epcc.edu/Academics/Catalog*

Student ID
The first student ID is free, but each replacement costs $5.

Parking
Students that park on any EPCC campus must register their vehicle with the Police Department Traffic Office and request a parking decal.

- The individual semester permit fee is $30 for each semester (fall, spring, or summer) and $30 for each additional vehicle.

- The academic year permit fee is $40 (Sept. 1-Aug 31) and $40 for each additional vehicle.

Students can purchase a parking permit at, *epcc.edu/Services/Police/vehicle-registration.* To contact the Police Department Traffic Office, call 915.831.2867 or 915.831.2212, or email at, traffic.office@epcc.edu

Add/Drop Fee
$5 for each add and each drop action; non-refundable. If you change your schedule of classes after you have registered, you will be charged $5 for each class you add and $5 for each class you drop. If you withdraw completely from EPCC, your financial aid award will not cover this cost.

Three-Peat Fee
$60 per credit hour, refundable. Students repeating certain courses more than two times will be assessed this fee. To see a list of exempt courses visit*, epcc.edu/Admissions/Tuition/additional-charges*

Distance Learning Support Services Online Fee
Students who register for online and hybrid courses will be charged a $55 fee.

Emergency Loan Processing Fee
$10; non-refundable. If you receive this loan, you will be charged a processing fee.

Emergency Loan Late Payment Fee
$25; non-refundable. If you are late in making a payment on your emergency loan, this fee will be assessed.

First Day Adoption Course Textbook Fee
The course materials adopted by the faculty for your course are electronic course materials, accessible to you starting on the first day of class. These materials come at a guaranteed lowest price compared to the cost of a printed textbook. Opt-out option available before the census date.

General Property Deposit Fee
Students will be charged a $10 fee the first time they register for-credit courses at the college. The fee is refundable upon request if the student graduates or withdraws within a four-year period.

General Use Fee
All students pay a $20 per credit hour (refundable) fee based on the number of credit hours or contact hours for which they have registered.

Health Careers Admission Application
There's a $10 one-time (non-refundable) fee for students who submit their initial admission application to a Health Careers discipline. Financial Aid does not cover the cost.

Individual Instruction Fee
If a student enrolls in a course that typically involves one-on-one instruction time, such as art, drama, music, or speech, they will pay a $35 (refundable) fee per two-credit course hours (not exceeding $75). Fees may vary for each course.

Installment Payment Plan Processing Fees
If a student pays their tuition in installments, a one-time $10 (non-refundable) fee will be added to their total installment loan. On every late installment payment, students will be charged $25 (non-refundable) fee.

International Student Admission Application Fee
F-1 students who apply for admission as an international student will be charged a $25 (non-refundable) fee.

Laboratory Fee
Many science or technical credit courses that require lab time will add a $20 (refundable) fee.

Late Registration Fee
When a student registers in person at any campus during the late walk-in registration time, they will be charged a $25 (non-refundable) fee. See *epcc.edu/Admissions/academic-calendar* for registration dates.

Open Education Resource Fee
$0-$50; refundable. This fee covers course materials that consist of low-cost or no-cost open-source materials, which are accessible electronically.

Fees at a Glance

Some tuition and fee payments are refundable if a student withdraws from classes within the stated guidelines or dates. For semester refund dates, visit *epcc.edu/Admissions/Tuition/refunds.*

Refundable Fees

Tuition...Resident $116 per credit hour; Non-Resident: $201 per credit hour

General Property Deposit Fee..$10

General Use Fee...$20 per-credit-hour

Individual Instruction Fee...$35 per two credit-hour course

Distance Learning Support Services Fee...$55

Laboratory Fee.. $20

Open Educational Resources Fee ....$0 - $50

Non-Refundable Fees

Add/Drop Fee ....$5 for each add and each drop

Administrative Fee...$25

Emergency Loan Processing Fee... $10

Emergency Loan Late Payment Fee $25

International Students Application Fee $25

Vehicle Registration Fee ....$40 per year or $30 per semester

Late Registration Fee $25

Installment Payment Plan Processing Fee $10

Installment Payment Plan Late Payment Fee $25

To see a complete list of fees, please see the 2023-2024 catalog at,
epcc.edu/Academics/Catalog.
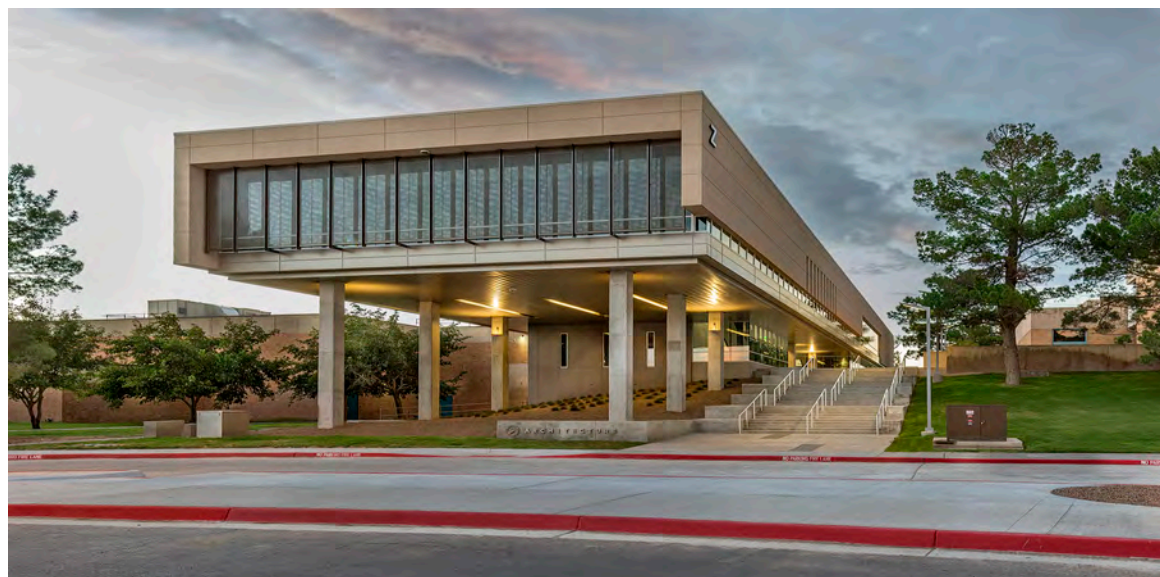
Class Changes, Cancellations, and Drops

Before dropping or withdrawing from a course, students should consult with an academic counselor or advisor to understand how it can affect their degree plan or Financial Aid. Contact a counselor or advisor for academic assistance at one of our five locations or, *epcc.edu/Contact/live.*

Adding/Dropping Classes

Students can modify their class schedule by adding and dropping courses within the limited penalty-free time period. After the limited time period, students need to pay a $5 fee for each add and drop action. Students who register or add/drop their classes after 5:00 p.m. on the last business day before classes begin are not eligible for a 100% tuition refund.

Six Drop Rule

Students have a 6-Drop limit for all undergraduate classes (this policy does not apply to courses dropped prior to census day or to complete withdrawals from the college). Students should consult with their instructor before dropping a class, or if dropping for other personal reasons, they should see a counselor or advisor.

Withdraw From Courses

Students can visit Web Banner and log in to drop a course or completely withdraw before the first day of class or go to the Admissions Office. For specific dates, please refer to the Academic Calendar. For more information on how to withdraw from courses, visit *epcc.edu/Admissions/withdrawing-from-courses.*

- Fall or Spring semester (16-week courses): Students may withdraw up to the twelfth week.

- Summer I (10-week courses): Students may withdraw up to the sixth week.

- Summer I and II (5 weeks): Students may withdraw up to the second and a half weeks.

Class Cancellations

EPCC reserves the right to change or cancel classes without prior notice. If you are affected by a class cancellation, you will need to go through the add/drop process to replace the course or you will receive a refund by check for the canceled class(es). It is the student's responsibility to check their schedule up until the 1st week of class to make sure theirs courses were not canceled.

Enrolled Student Resources

Web Banner/Class Schedule/Registration

Web banner is used to search, select and register for courses, as well as view student's information, including transcripts, financial aid status, holds, class schedules, and more. To access Web Banner, visit wat.epcc.edu/AppSSB/Info.aspx

MyEPCC

my.epcc.edu is an online portal for enrolled students to access all EPCC online services in one place, such as Web Banner, class information, EPCC email, Blackboard, Degree Works, free Office 365 software, and more! An EPCC username and password is required to use this service.

Degree Works

Degree works is a degree-auditing and tracking tool designed to help students evaluate their academic progress until graduation. Degree Works can also help students track which class requirements have been satisfied and which are outstanding. Transferred students can complete a "what if" analysis that'll compare current coursework and/or transferred credits can be used if a different academic, career and technical program were selected. Log in with an EPCC username and password to access Degree Works at *my.epcc.edu/ sites/Resources/DegreeWorks*

Program Maps

Program Maps are "mapped out" degree plans created to help students have a clear pathway that determines how long it will take to complete their associate degree or certificate and avoid the guesswork when choosing electives. Each Program Map has a description of what the student will learn, along with career opportunities and important things to know. Program Maps can be found on the EPCC Programs of Study webpage under each program's page at, *epcc.edu/Academics/Catalog/ programs-of-study.*

2023-2024 Catalog

For more details on the information contained in this guide, degree plans, course descriptions, and other college policies, access the 2023-2024 Catalog at *epcc.edu/ Academics/Catalog.*

Student Services

The college provides a variety of services and resources to help students thrive during their time at EPCC. We encourage students to join a student club and get involved, access resources for academic help, and take advantage of our childcare facility. Visit *epcc.edu/Services* to see a list of EPCC services.

Online Courses & Blackboard

Blackboard is the course management system used by EPCC to deliver courses online. Once students have completed their course registration, they will gain access to Blackboard. The syllabus, coursework, requirements, and instructor information will be located in Blackboard. Required coursework, including tests, will also be completed and turned in via Blackboard (or as required by the instructor). For more information on how to navigate Blackboard, complete the Blackboard Student Tutorial by logging in to Blackboard and clicking on the "Institution Page" in the menu. For assistance with Blackboard, call the EPCC Blackboard Help Desk at 1-888-296-0863, available 24/7.

First Year Experience

This program provides a supportive foundation for first-time college students. Early Alert identifies potential issues that may prevent students from successfully completing courses, such as periodic absences/tardiness and low grades. Students receive alerts from faculty and advisors when possible problems arise. Faculty work with First Year Advisors and peer academic coaches to address obstacles in students' academic success. Students may receive referrals for tutoring, counseling, and other services to help them become more productive. Visit *www.epcc.edu/ Services/first-year-experience* to contact a First Year specialist.

Tutoring Services

We're here to help you succeed! EPCC's various tutoring services provide students an array of resources from classroom help, to placement testing services.

Online Tutoring

EPCC offers online tutoring in a variety of subjects. See one of our trained tutors from Tutorial Support Services, Retention Action Program (RAP), and Student Support Services Program (SSSP) for help. For more information visit *epcc.edu/Services/Tutoring*

Pretesting Retesting Educational Program (PREP)

This program prepares students for college by helping them improve their college placement scores. PREP offers online tutorials that refresh students' skills in math, reading, and writing. This can help the student reduce the amount of time in Developmental Education courses and help students meet specialized admissions requirements for programs such as Health Occupations, Fire Technology, Cosmetology, and others. Visit *epcc.edu/Services/PREP*

Student Support Services Program (SSSP)

This program tutors and supports students who are low income, first-generation, or with disabilities to achieve the goal of enrollment and completion of college. To apply for the Student Supportive Services Program visit,*epcc.edu/Services/SSSP*

Retention Act Program (RAP)

RAP introduces students to several learning strategies that can be applied to all course subjects. RAP also assists students with limited English proficiency to meet their academic needs by providing oral English development and tutoring in reading, writing, and math. For more information on RAP or its workshops, visit *epcc.edu/Services/RAP*

Additional Information

General Policies

Academic Suspension
Students on academic suspension must meet with a counselor prior to enrollment.

Campus Carry Law
Texas Senate Bill 11, the "Campus Carry" law, was passed by the Legislature and signed into law by Governor Gregg Abbott on June 13, 2015. This legislation allows a person who holds a License to Carry a concealed handgun on the grounds and in the buildings of higher education institutions. On May 24, 2017, the El Paso Community College Board of Trustees approved the Campus Concealed Carry Task Force Report including designated Gun Free Zones. Effective, August 1, 2017, holders of a concealed license may carry their handgun District-wide to include classrooms not designated a Gun Free Zone. Please click on the link below to review the report and other informational links. Campus Carry Website: *epcc.edu/Services/Police/Campus-Carry*.

Graduation
EPCC doesn't require applications for graduation. The Registrar will notify eligible candidates for graduation during the fifth week of the semester which they become eligible for graduation. Students not notified, who think they are eligible, may self audit their records to see if they are eligible for graduation during the current semester using *Degree Works*.

Grades
To comply with Texas guidelines, all grades will be posted Online after the end of each term.

High School Articulation
Through articulation agreements with local school districts, the College will award credit for specific occupational/technical courses taken at the high school level after the student enrolls in the corresponding program/major at EPCC. Students should check with a College counselor, advisor or Evaluation Department in Admissions about the procedure for obtaining these credits.

Notice to Students
By registering, you are giving consent to the the Texas Higher Education Coordinating Board to provide your current institution with semester credit hour data taken at other institutions. Information will be withheld only by written request to the Registrar's Office.

Undergraduate Credit Hour Limits
Students working toward a bachelor's degree who plan to attend a four-year college or university in Texas should be aware of the 30-hour rule, which went into effect with the Fall 2005 semester. Students can take 30 semester credit hours above the credit-hour requirements of their degree. Credit hours in excess of the limit will not be funded by the state and could result in higher tuition being assessed. This does not include credit hours for remedial, developmental, workforce education, technical courses or hours earned through testing. El Paso Community College will notify students.

Scholastic Standards
Students should carefully review the section of the College Catalog entitled "Scholastic Standards (Academic Standing)." If you have registered prior to the end of the semester and are subsequently placed on academic suspension effective for the semester in which you enrolled, your registration will be voided and any tuition and fees paid will be refunded to the source. Please consult a counselor or advisor for further information.

Definitions & Explanations

Audit Classes

If a student wants to enroll in a class without receiving credit, they must enroll on an "Audit" basis. This requires the approval of a Student Petition by the appropriate Dean prior to the time of registration. Other conditions imposed on the audit of classes are addressed in the section of the online College Catalog entitled "Auditing a Class." Financial Aid will not pay for audited classes. Audited classes are not used in the calculation of full or part-time enrollment status. Any changes to or from audit status must be completed prior to census date. Students cannot receive credit for these classes. (Clinical courses may not be audited due to liability insurance requirements.)

Course Corequisites

Corequisites mean that certain courses or lecture/lab combinations of the same course must be taken together in the same semester. Information on corequisites is provided in the College Catalog and it is your responsibility to ensure that you satisfy the corequisite requirements. Failure to comply may result in being dropped without refund from the course(s) for which the corequisite was identified.

Course Prerequisites

Prerequisites mean that a previous course or condition has to be successfully completed before you are allowed to enroll into a course. This information is provided in the Course Description Section of the Catalog. It is your responsibility to complete the required prerequisites. You will not be allowed to remain enrolled in a course if the prerequisite has not been satisfied and may be dropped without a refund.

Course Overloads

If you want to enroll for an overload (19 or more semester credit hours during a regular semester or 13 or more semester credit hours during the summer session), you must obtain approval from a counselor before you register. To be eligible, you must have the equivalent of a 3.0 (B) Grade Point Average in the last semester you were enrolled as a full-time student. Students should personally return their completed petition forms directly to the Office of Admissions and Registration at any campus." Forms that have not been turned into Admissions and Registration will not be processed.

Student Responsibility

It is your responsibility to satisfy course prerequisites and/or co-requisites. If you enroll into a course(s) that you do not meet the requirements for, and you do not drop/withdraw yourself from that course(s) prior to the first day of semester, you may be administratively dropped from that course(s) without refund. It is your responsibility to drop/withdraw from courses that you will not attend.

Deans' Contact Information

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