

# EPCC Work-Study Guide for Students



Students are recommended to view videos on:

- Student Responsibilities & Guidelines
- Time Sheets
- Professional Documents
- Ethics in the Workplace
- Interviewing Techniques

Quizzes will be given after the presentations to help students prepare for a successful interview.

Links are provided to qualifying students in their work-study eligibility email.



Create an account on Career Coach or login if one has already been created.

Once on Career Coach, select Work-Study from the top menu on the Home Page to view the Work-Study job openings and set up an interview on the jobs you are interested in.

Remember to take your eligibility email, resume, and class schedule with you.



If you are selected for the position, the hiring supervisor will contact you to give you additional instructions to submit additional documents to EPCC Human Resources (HR) department. After you are approved and cleared by HR, the hiring supervisor will notify you of your start date.