



2024-2025 Financial Aid Office

Institutional Verification

First Name: _____ **Last Name:** _____ **EPCC ID:** _____

Verification is a process where the Financial Aid Office needs to compare the information provided in the student FAFSA application with financial documents, including student, spouse, or contributors **2022 IRS Tax Transcripts, accordingly**. Documents requested should be submitted promptly and will be retained in the student financial aid file. Under financial aid program rules (CFR Title 34, Part 668), documents requested are reviewed before awarding Federal Aid.

Definitions and Who to Include as Part of Your Household Information

Dependent Student: A student who was required to include contributor information on the FAFSA. Include the following people in your household information:

- Student
- Parents (both parents if married or unmarried but living together or Stepparents)
- Siblings (brothers and sisters under the age of 24 years old and are receiving more than half of their support from parents.)

Independent Student: A student who was not required to provide parent information on the FAFSA. Include the following people in your household information:

- Student
- Spouse (if married)
- Dependent Children (receiving more than half of their support from student or spouse.)

Other Household Members: **Include only if:**

- They lived and received more than half of their financial support from student or contributors and support will continue through June 30, 2025.

Do not include:

- Children for whom student, spouse, or contributor are paying child support.
- Children, you do not have legal custody given by the court.

Complete your household information accordingly, starting with you, the student.

Complete Name	Age	Relationship
		SELF

Financial Information

Non-Filers

List any U.S. wages earned in 2022 but are not required to file a 2022 tax return. Student, spouse or contributors with earned wages must provide a Non-filers statement. If unable to obtain a 2022 IRS Non-filers Statement, click [here](#) to complete a 2022 Non-filers statement.

Who has nontaxable income? (Student, Spouse, Contributor)	Source of Income	2022 Income Yearly Amount

Tax-Filers

Student, spouse or contributors who file 2022 taxes and were not able to transfer IRS data via FA-DDX during the FAFSA application process may need to provide 2022 IRS Tax Transcripts or signed 2022 Tax Returns. Submit these documents and this form to Financial.Aid@epcc.edu.

Additional Comments:

All the information on this form is true and complete to the best of my knowledge. I understand that if all the information requested above is not supplied, no action will be taken on this request. If asked by an authorized official, I agree to prove the information I have provided on this form. I realize this proof must include IRS Tax Transcripts. I also realize if I do not provide evidence when asked, I may not be processed for financial aid. I also understand any suspected fraud will be reported to the proper authorities and the Office of Inspector General. Such things as falsified or counterfeit documents, irregular signatures, certifications, false or fictitious names, addresses, unreported or misreported student aid receipt.

Student Signature

Date

Contributor Signature

Date

You may email the form and all requested documents to Financial.Aid@epcc.edu.