



# 2024-2025 Financial Aid Office

## Income Adjustment Request

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ EPCC ID: \_\_\_\_\_

The Income Adjustment Request is available for students who have a **severe loss or reduction** in household income. The household income must be significantly less than the prior year's income to request reevaluation. Please submit the following with your request:

- **2022 and 2023 IRS Tax transcripts or 2022 and 2023 signed copy Income Tax Returns.**
- **Supporting documentation reflecting the change in the household financials.**

**1. List the circumstance(s) that best describe the change in the household financial situation. Provide supporting documentation.**

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**2. Specify whom this circumstance pertains to:**

☐ Student    ☐ Spouse    ☐ Contributor, Specify: \_\_\_\_\_

**3. Beginning Date of Change in Financial Situation** \_\_\_\_\_

All of the information on this form is true and complete to the best of my knowledge. I understand that if all the information requested above is not supplied, no action will be taken on this request. If asked by an authorized official, I agree to prove the information I have provided on this form. I realize this proof must include IRS Tax Transcripts. I also realize if I do not provide evidence when asked, I may not be processed for financial aid. I also understand any suspected fraud will be reported to the proper authorities and the Office of Inspector General. Such things as falsified or counterfeit documents, irregular signatures, certifications, false or fictitious names, addresses, unreported or misreported student aid receipt.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contributor Signature

\_\_\_\_\_  
Date

You may email the form and all requested documents to [Financial.Aid@epcc.edu](mailto:Financial.Aid@epcc.edu).