



EL PASO COMMUNITY COLLEGE PROCEDURE

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FB-3 Recruitment Guidelines for Intercollegiate Athletes

APPROVED: September 5, 2003 **REVISED:** November 20, 2023
Year of last review: 2023
AUTHORIZING BOARD POLICY: FB

Classification: Administrative

Responsible Vice President or Associate Vice President: Vice President of Student and Enrollment Services

Designated Contact: Director of Athletics

OBJECTIVE: To provide guidelines regarding recruitment of Intercollegiate Athletes to the El Paso County Community College District (EPCCCD).

PROCEDURE: EPCCCD is aware of the need to recruit student-athletes to participate in the EPCCCD Intercollegiate Athletics Program. In order to ensure that student-athletes recruited to the Intercollegiate Athletics Program will be successful at the EPCCCD, the following standards will govern the recruitment process.

I. Background and Philosophy

EPCCCD coaches are responsible for conducting recruiting activities for the Intercollegiate Athletics Program. The coaches adhere to the philosophy of the Intercollegiate Athletics Program that focuses on attracting student-athletes who are compatible with the Intercollegiate Athletics Program expectations of attitude, attendance, grades, and team success that results in cohesiveness among the student-athletes in all of the programs. The criteria guiding coaches in recruitment include the following standards.

- A. EPCCCD coaches are expected to seek prospective student-athletes who have demonstrated above average athletic ability, skill level and attitude in the respective sport and will be an asset to field a competitive program.
- B. Academic Achievement: EPCCCD coaches are expected to seek student-athletes who have the ability to maintain the required hours and National Junior College Athletic Association (NJCAA) GPA standards while progressing toward a degree.

II. Potential Student-Athletes

EPCCCD coaches employ various methods for locating and recruiting potential student-athletes. These methods may include the following.

- A. Local high school students and coaches: EPCCCD coaches maintain contact with area high school and club coaches to learn about and observe potential student-athletes in the region.
- B. Local leagues: Various local teams of high school age athletes participate in leagues in the El Paso area. EPCCCD coaches observe high school age students participating in the leagues to locate potential student-athletes.
- C. Out of town tournaments and competitions: EPCCCD coaches travel to state tournaments to observe high school athletes who might be potential EPCCCD student-athletes.
- D. Professional contacts: EPCCCD coaches maintain contact with peer professional colleagues nationally and internationally to learn of potential student-athletes.
- E. Publications: EPCCCD coaches review publications including newspapers, magazines, and newsletters that highlight student-athletes in different sports.
- F. Referrals: On occasion university or college coaches may refer a student-athlete to the EPCCCD in the hope to recruit the student after the student-athlete completes two years at the EPCCCD.

- G. Participation: Participation in intercollegiate athletics is a privilege, not a right. Selection of the program rosters is at the discretion/decision of the head coach.

III. Recruiting guidelines

EPCCCD coaches are guided and limited in recruiting practices by the NJCAA, the Western Junior College Athletic Conference (WJCAC), and EPCCCD rules. The NJCAA and WJCAC set standards that guide the content of the “National Letter of Intent and Scholarship Agreement Form” and determine the timelines when potential student-athletes may sign this form. In addition, campus visits are regulated by NJCAA guidelines. EPCCCD coaches also abide by EPCCCD Board Policies and College Procedures guiding recruitment and admissions of students to the College. EPCCCD coaches must be familiar with all regulating agencies that impact student-athlete recruitment.

IV. Coordination of EPCCCD Departments

Successful recruiting of student-athletes requires the coordination of many EPCCCD departments. The primary responsibility of recruiting rests on the coaches. Other departments involved in assisting with the recruiting process include the following:

- A. The Athletic Director’s Office coordinates the travel of coaches and visits with administration of potential student-athletes.
- B. The Office of Admissions and Registration oversees admissions and transcripts.
- C. The Counseling Center and the Athletic Counselors schedule pre-registration, testing, and individual counseling.
- D. The Financial Aid Office manages grant applications, student loans, and other related financial aid matters.
- E. Administrators and the Director of Athletics may visit with potential student-athletes and parents during campus visits.

V. Presidential Oversight

The College President shall ultimately be responsible for and shall exercise appropriate control over the EPCCCD Intercollegiate Athletics Program.