



## EL PASO COMMUNITY COLLEGE PROCEDURE

For information, contact Institutional  
Effectiveness: (915) 831-6740

### **CS-3            Computer Hardware                  Specifications**

**APPROVED:** July 18, 2005            **REVISED:**  
Year of last review: 2021  
**AUTHORIZING BOARD POLICY:** CS

Classification: Administrative

Responsible Vice President or Associate Vice President: Vice President of Information Technology/Chief Information Officer

Designated Contact: Executive Director of Network Systems

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**OBJECTIVE:**    To establish guidelines for the purchasing of computer hardware by the District from authorized contracted sources utilizing the competitive solicitation.

#### **PROCEDURE:**

- I.        The following guidelines for standards are based on the current technology available combined with the current needs of the end-user. The primary considerations for each configuration (desktop, printing, portable computing) are:
  - A.        District computer hardware must be standardized to the departmental level and compatible for all administrative and educational systems. Any deviation must be justified to ITC.
  - B.        Ease of connectivity to the College Network.
  - C.        Consistent performance of integrated components in our network environment.
  - D.        Industry leader with an established track record in manufacturing, sales, and service.
  - E.        Successful in-house experience with the chosen product and configuration.
  - F.        The machine has a minimum campus lifetime of three (3) years.
  - G.        All hardware on peripherals must be compatible with adaptive technology.
- II.      Certain College departments or disciplines require specialized hardware or peripherals due to the nature of their specific functions or instructional needs. All hardware or peripherals must be compatible with adaptive technology. These areas will determine their own specifications and standards for the equipment they need.