



EL PASO COMMUNITY COLLEGE PROCEDURE

For information, contact Institutional
Effectiveness: (915) 831-6740

CHC-5 Immobilization, Towing, and Impoundment of Vehicles

APPROVED: August 12, 2005 **REVISED:** November 20, 2023
Year of last review: 2023
AUTHORIZING BOARD POLICY: CHC

Classification: Institutional

Responsible Vice President or Associate Vice President: Vice President of Student and Enrollment Services

Designated Contact: Chief of Police

OBJECTIVE: To establish a procedure and criteria that is in compliance with State law in the immobilization, towing, and impoundment of vehicles within the boundaries and jurisdiction of the El Paso County Community College District (EPCCCD).

PROCEDURE:

- I. **Immobilization:** Any vehicle found in violation of the following may be immobilized by use of a vehicle immobilizer device (boot):
 - A. Any vehicle identified as having five (5) outstanding citations will be subject to immobilization.
 - B. Any vehicle identified as being stolen and/or identified as abandoned property will be subject to immobilization as authorized by the Chief of Police.
 - C. Whenever an exigent situation arises that necessitates an urgent attempt to contact the owner/driver of the vehicle, the vehicle will be subject to immobilization upon approval by the Chief of Police.

- II. **Removal of Immobilization Device:**
 - A. The immobilization device will be removed by an El Paso Community College (EPCC) Police Officer after all outstanding citations and the boot removal fine are paid by the owner or driver of the vehicle immobilized.
 - B. Vehicles immobilized for outstanding parking/traffic citations will be assessed a fee for the release of the vehicle immobilizer. See the EPCC Police Department website for the appropriate fee.
 - C. Any attempt by the owner/driver or persons other than an EPCC Police Officer to remove or tamper with a vehicle immobilizer will be subject to lawful arrest and/or prosecutorial action.
 - D. Any intentional act by the owner/driver that incurs damage to a vehicle immobilizer device affixed to the vehicle will be found liable and assessed a fine and costs of damages incurred and possible criminal actions being filed. See the EPCC Police Department website for appropriate fine.

- III. **Towing and Impoundment of Vehicles:** Any vehicle found in violation of the following may be subject to towing and impoundment, upon being given approval by the supervisor.
 - A. Any vehicle that has been previously immobilized and citations remain unpaid will be subject to vehicle impoundment.
 - B. Any vehicle identified as having been stolen and/or identified as abandoned property.
 - C. The owner/driver of any vehicle being towed and impounded will be responsible for all expenses assessed by the towing company.