



EL PASO COMMUNITY COLLEGE PROCEDURE

For information, contact Institutional
Effectiveness: (915) 831-6740

CGA-1 Security Surveys of Facilities

APPROVED: April 16, 1986
Year of last review: 2025

REVISED: September 1, 1995

AUTHORIZING BOARD POLICY: CGA

Classification: Institutional

Vice President or Associate Vice President: Vice President of Student and Enrollment Services

Designated contact: Chief of Police

OBJECTIVE: To provide guidelines for implementing crime awareness/reduction programs through in-depth site examinations of physical facilities and surrounding properties.

PROCEDURE:

- I. Security surveys are conducted by the EPCC Police Department to:
 - A. Determine facilities security status and identify deficiencies or security risks.
 - B. Define the proper corrective method(s)
 - C. Make recommendations to the appropriate supervisors and encourage their participation in an awareness program to minimize criminal opportunity.
- II. Upon completion of the Security Survey Report, the EPCC Police Department will schedule a meeting with the appropriate department head to explain and answer questions about the survey.
- III. The requesting department is responsible for submitting to the Physical Plant Department a request for minor repairs or replacement.
- IV. All major corrections are to be submitted through the appropriate channels to the Physical Plant Department for project evaluations.