



## EL PASO COMMUNITY COLLEGE PROCEDURE

For information, contact Institutional  
Effectiveness: (915) 831-6740

### **CG-1                      Security Surveys of Facilities**

**APPROVED:** April 16, 1986      **REVISED:** September 1, 1995  
Year of last review: 2021  
**AUTHORIZING BOARD POLICY:** CG

Classification: Institutional

Vice President or Associate Vice President: Vice President of Student and Enrollment Services

Designated contact: Chief of Police

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**OBJECTIVE:**      To provide guidelines for implementing crime awareness/reduction programs through in-depth site examinations of physical facilities and surrounding properties.

#### **PROCEDURE:**

- I.      Security surveys are conducted by the EPCC Police Department to:
  - A.      Determine facilities security status and identify deficiencies or security risks.
  - B.      Define the proper corrective method(s)
  - C.      Make recommendations to the appropriate supervisors and encourage their participation in an awareness program to minimize criminal opportunity.
- II.     Upon completion of the Security Survey Report, the EPCC Police Department will schedule a meeting with the appropriate department head to explain and answer questions about the survey.
- III.    The requesting department is responsible for submitting to the Physical Plant Department a request for minor repairs or replacement.
- IV.    All major corrections are to be submitted through the appropriate channels to the Physical Plant Department for project evaluations.