## **MEETING**

#### PUBLIC MEETING OF THE BOARD OF TRUSTEES EL PASO COUNTY COMMUNITY COLLEGE DISTRICT



#### **REGULAR**

#### ADMINISTRATIVE SERVICE CENTER 9050 Viscount Board of Trustees Room - #A200 El Paso, Texas 79925

Carmen Olivas Graham

. Brian J. Haggerty . Arturo Huerta

John E. Uxer

. Nicolás Domínguez

nsent Docket

	Mr.	Dr. ( Mr.	Mrs. Dr.	DA	ΓE: July 11, 2007	Con	5:00 p.m.
Present Not Present				1.1	GENERAL FUNCTIONS  Call to Order  Roll Call		
Motion Second Ayes Nays Abstain				1.4 1.5 1.6	Approval of Minutes:  June 13, 2007  The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.  Welcome to Guests and Staff Members  Open Forum  Presentations by Individuals, Groups, and Organizations:  1.6.1 Dr. Richard Rhodes, President of the College will recognize individuals who have recently retired from the College District.  1.6.2 Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.  Communications: None  Board of Trustees Business: None		Exhibit 1.3 Pages 1-13
				1.9	Board Reports  1.9.1 Treasurer's Report  June 30, 2007  No action is necessary.		Exhibit 1.9 Pages 14-40

Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracio Onintanilla	Dr. John E. Uxer	Consent Docket
Motion Second Se	1.9.2.1 As part of the President's Report, Ms. Josette Shaughnessy (Associate Vice President, Budget and Financial Services) will present the 2007-08 preliminary budget.  1.9.2.2 Dr. Rhodes will update the Board of Trustees and audience on activities that have recently transpired within the college.  1.10 Consent Docket  2.0 ADMINISTRATION  None	

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggertv Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	3.0 PERSONNEL	Consent Docket	STANDARD OF THE PROPERTY OF TH
Motion Second Ayes Nays Abstain	3.1	Full-Time Institutionally-Funded Actions		Exhibit 3.1 Page 41
Motion Second Ayes Nays Abstain	3.2	Full-Time Externally Funded Actions		Exhibit 3.2 Page 42
Motion Second Ayes Nays Abstain	3.3	Information Items (No action required)		Exhibit 3.3 Page 43

Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	4.0 FINANCIAL SERVICES	Consent Docket	COMMANDE CO
Motion Second Ayes Nays Abstain	4.1 Consideration and deliberation on the approval of the purchase of hardware and software for upgrading the network from Varay Systems in the amount of \$355,556.  Note: To replace obsolete technological infrastructure equipment and to provide network expansion capabilities. Funding is provided by the Telephone Utility account, Hardware Maintenance account, Software Maintenance account and Networking account.  Resource Person: Fabiola Rubio		Exhibit 4.1 Pages 44-48

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	5.0 PHYSICAL FACILITIES	Consent Docket	EL PASO.
Motion Second Ayes Nays Abstain	5.1	Consideration and deliberation on the approval to budget \$800,162 for furniture purchases for the ASC build-out.  Note: Office, classroom, and laboratory furniture and equipment will be purchased in support of the build-out of the ASC Building B. Funding is provided by the 2007 Revenue Bonds proceeds.  Resource Person: Tim Nugent		Exhibit 5.1 Pages 49-53
Motion Second Ayes Nays Abstain	5.2	Consideration and deliberation on the approval to budget \$240,000 for roof replacement at the Rio Grande Campus Building "A."  Note: The existing roofing assembly has reached its maturity point and merits replacement. Funding is provided by the 2007 Revenue Bonds proceeds.  Resource Person: Tim Nugent		Exhibit 5.2 Page 54

	Mr. Nicolás Domínguez	Art Fierro	Carmen C	Mr. Arting Huggerty	Gracie	J		5.0 PHYSICAL FACILITIES	Consent Docket	EL PASO.
Motion Second Ayes Nays Abstain							5.3	Consideration and deliberation on the approval to budget \$192,000 for roof replacement at the Rio Grande Campus Building "B."  Note: The existing roofing assembly has reached its maturity point and merits replacement. Funding is provided by the 2007 Revenue Bonds proceeds.  Resource Person: Tim Nugent		Exhibit 5.3 Page 55
Motion Second Ayes Nays Abstain							5.4	Consideration and deliberation on the approval of a contract award to CFI Security to install surveillance and access control systems in support of the ASC Building B build-out in the amount of \$101,640.  Note: Scope of work includes providing and installing equipment, materials and labor in accordance with National Fire Protection Association (NFPA), Standard Building Code and Life Safety Code. Funding is provided by the Vehicle Registration fund.  Resource Person: Tim Nugent		Exhibit 5.4 Pages 56-57

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	5.0 PHYSICAL FACILITIES	Consent Docket	EL PASO.
Motion Second Ayes Nays Abstain	5.5	Consideration and deliberation on the approval of a contract award to Southwest Trane to provide and install Heating, Ventilation, and Air Conditioning (HVAC) equipment at Rio Grande Campus Library in the amount of \$83,208.  Note: To purchase and install HVAC equipment at the Rio Grande Campus Library. Funding is provided by Unexpended Plant funds.  Resource Person: Tim Nugent		Exhibit 5.5 Pages 58-60
Motion Second Ayes Nays Abstain	5.6	Consideration and deliberation on the approval of a contract award for plumbing and irrigation supplies with B&C Turf Equipment Co., Inc., Dale Boren's Service Supply, Inc. and Ewing Irrigation in an amount not to exceed \$45,000 per vendor.  Note: The annual amount spent for plumbing and irrigation supplies required a competitive solicitation process. This award provides the Maintenance department with vendors for purchase of plumbing and irrigation supplies on an as needed basis. Funding is provided by the Physical Plant budget and Unexpended Plant funds.  Resource Person: Tim Nugent		Exhibit 5.6 Pages 61-64

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	5.0 PHYSICAL FACILITIES	Consent Docket	THE COMMITTEE CO
Motion Second Ayes Nays Abstain	5.7	Consideration and deliberation on the approval to modify a loan from LoanSTAR Office of the State Energy Conservation Office (SECO) of the Texas Comptroller of Public Accounts in the amount of \$5,000,000.  Note: This program promotes and encourages an active partnership between SECO and Texas schools for the purpose of planning, funding and implementing energy saving measures, which will ultimately reduce facility energy bills.  Resource Person: Tim Nugent		Exhibit 5.7 Page 65
Motion Second Ayes Nays Abstain	5.8	Consideration and deliberation on the approval to enter into negotiation with C.F. Associates to conduct a conditions/needs assessment of all existing buildings.  Note: The conditions/needs assessment includes roofs, finishes, mechanical, electrical and plumbing systems. Funding is provided by Revenue Bonds.  Resource Person: Tim Nugent		Exhibit 5.8 Pages 66-68

	Mr. Nicolás Domínguez	Mr. Art Fierro	Dr. Carmen Olivas Graham	Mr. Brian J. Haggerty	Mr. Arturo Huerta	s. Gracie	. Jo		6.0 CURRICULUM AND INSTRUCTION	Consent Docket	EL PASO.
Motion Second Ayes Nays Abstain								6.1	Consideration and deliberation on the approval of a purchase of three server computers from Dell Marketing L.P. in the amount of \$50,753.  Note: To provide processing, administration and management, storage and retrieval, and student access to the Enterprise Content Management System being developed for El Paso Community College academic areas. Funding is provided by the Integrated Technology Fund.  Resource Person: Dennis Brown		Exhibit 6.1 Pages 69-73
Motion Second Ayes Nays Abstain								6.2	Consideration and deliberation on the approval of a purchase of Autodesk Design software upgrades for student instruction from Teaching Systems, Inc. in the amount of \$45,042.  Note: For the instruction of students in the current versions of drafting software utilized in industry. Funding is provided by the Integrated Technology Fund.  Resource Person: Dennis Brown		Exhibit 6.2 Pages 74-76

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	6.0 CURRICULUM AND INSTRUCTION	Consent Docket	
Motion Second Ayes Nays Abstain	6.	3 Consideration and deliberation on the acceptance of a grant award from the Upper Rio Grande Workforce Development Board in the amount of \$43,355.  Note: To increase the workforce capacity in the El Paso area by identifying and placing students in local, part-time temporary employment positions for the Out-of-School Youth under the WIA program as administered by the Upper Rio Grande Workforce Development Board.  Resource Person: Tim Nugent		Exhibit 6.3 Page 77
Motion Second Ayes Nays Abstain	6.	4 Consideration and deliberation on the approval of additional funding for standardized testing by Educational Resources, Inc. from \$25,000 to \$38,020.  Note: To provide additional funding needed to support students in the Nursing Program who are taking the comprehensive achievement test in Summer 2007. Funding is provided by the Nursing Program account.  Resource Person: Dennis Brown		Exhibit 6.4 Pages 78-80

	Mr. Nicolás Domínguez	Mr. Art Fierro	Dr. Carmen Olivas Graham	Hagge	1 O	Mrs. Gracie Quintanilla	Dr. John E. Uxer		7.0 STUDENT SERVICES	Consent Docket	THE PASO.
Motion Second Ayes Nays Abstain								7.1	Consideration and deliberation on the approval of a five year Municipal Lease/Purchase of replacement vehicles with Casa Ford Inc. in the amount of \$30,352.  Note: For replacement of College vehicles. Funding is provided by the Vehicle Replacement fund.  Resource Person: Tim Nugent		Exhibit 7.1 Pages 81-82
Motion Second Ayes Nays Abstain								7.2	Consideration and deliberation on the approval of the rental for the Phoenix Apartments for the Athletic Department in the amount of \$36,876.  Note: The rental of apartments for Baseball and Softball for the 2007-2008 fiscal year. Funding is provided by the Baseball and Softball budgets.  Resource Person: Tim Nugent		Exhibit 7.2 Page 83

	Mr. Nicolás Domínguez	Mr. Art Fierro	Dr. Carmen Olivas Graham	Hagge	0 F	1	Dr. John E. Uxer		7.0 STUDENT SERVICES	Consent Docket	STATE OF STA
Motion Second Ayes Nays Abstain								7.3	Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.  Note: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.  Resource Person: Tim Nugent		Exhibit 7.3 Pages 84-85
Motion Second Ayes Nays Abstain								7.4	Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses.  Note: As revised courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.  Resource Person: Tim Nugent		Exhibit 7.4 Pages 86-87

	Mr. Nicolás Domínguez	Mr. Art Fierro	Dr. Carmen Olivas Graham	H	<b>I</b> (	s. Gracie	John E.		8.0 COMMUNITY SERVICES	Consent Docket	S S S S S S S S S S S S S S S S S S S
Motion Second Ayes Nays Abstain								8.0	Consideration and deliberation on the approval of an agreement between The City of Socorro and El Paso Community College District.  Note: To provide a site manager to coordinate the educational and social services programs conducted at the Rio Vista Community Center.  Resource Person: Dennis Brown		Exhibit 8.1 Pages 88-92
Motion Second Ayes Nays Abstain								9.0	UNFINISHED BUSINESS		
Motion Second Ayes Nays Abstain								10.	0 ADJOURNMENT		

# MINUTES

# PUBLIC MEETING OF THE BOARD OF TRUSTEES EL PASO COUNTY COMMUNITY COLLEGE DISTRICT



#### **REGULAR**

ADMINISTRATIVE SERVICE CENTER
9050 Viscount
Board of Trustees Room - #A200
El Paso, Texas 79925

Consent Docket

5:00 p.m.

Exhibit 1.3

**Pages 1-12** 

Mr. Nicolás Domínguez
Mr. Art Fierro
Dr. Carmen Olivas Graham
Mr. Brian J. Haggerty
Mr. Arturo Huerta
Mrs. Gracie Quintanilla
Dr. John E. Uxer

**Present** 

Motion

Second

Ayes

Nays Abstain

**Not Present** 

1.0 GENERAL FUNCTIONS

DATE: June 13, 2007

**1.1 Call to Order** – The meeting of the Board of Trustees was called to order at 5:00 p.m. by Board of Trustees Chairman Arturo Huerta.

Mr. Huerta asked Dr. Dennis Brown (vice president, Instruction) to lead the Board of Trustees and audience in the Pledge of Allegiance.

- **1.2** Roll Call All members of the Board of Trustees were present.
- 1.3 Approval of Minutes:

May 9, 2007

The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.

Motion to approve was made by Trustee Nicolás Domínguez and seconded by Secretary Art Fierro. Motion to approve passed.

**1.4 Welcome to Guests and Staff Members** - Mr. Huerta acknowledged Vice Chair Gracie Quintanilla on her upcoming birthday. Mr. Huerta requested that the Trustees and audience observe a moment of silence in observance of the deaths of two former members of the Board of Trustees, Mr. Tom Prendergast and Dr. Ken Beasley.

Mr. Huerta welcomed the guests and staff members in the audience.

- **1.5 Open Forum** None
- 1.6 Presentations by Individuals, Groups, and Organizations:
  - 1.6.1 Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty

Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer			Consent Docket	STATE OF THE PARTY
	1.7 1.8	Association, and the Student Government Association.  Dr. Carina Ramirez (president, Faculty Association) updated the Board of Trustees and audience on issues pertaining to the Faculty Association. She noted that instructors who were teaching on-line courses should be compensated for the WebCT training that is necessary for them to be able to put the course material on the web. She also discussed a KCOS program titled "Discounted Dreams: High Hopes and Harsh Realities at America's Community Colleges" and encouraged everyone to watch the program.  Communications: None  Board of Trustees Business: None		
	1.9	<ul> <li>Board Reports</li> <li>1.9.1 Treasurer's Report  May 31, 2007  No action is necessary.</li> <li>1.9.2 President's Report - Dr. Rhodes will update the Board of Trustees and audience on activities that have recently transpired within the college.</li> <li>Dr. Rhodes commented on the recent National Institute of Staff and Organizational Development (NISOD) Conference, stating that he co-presented the Journey of Excellence Award with Amado M. Peña, Jr. to the Bill and Melinda Gates Foundation. He noted that the Mission Early College High School has benefited from funding from the Foundation. He also stated that</li> </ul>		Exhibit 1.9 Pages 13-39

	Mr. Nicolás Domínguez	Mr. Art Fierro	Dr. Carmen Olivas Graham	Haggerty	Mr. Arturo Huerta	Mrs. Gracie Quintanilla	Dr. John E. Uxer			Consent Docket	ON PASO.
									the College was able to showcase a video of our program during the presentation.  Dr. Rhodes stated that the Texas Workforce Investment Council would be holding its next meeting in El Paso on June 14 and 15 and would tour the Mission Early College High School		
									Dr. Rhodes informed the Board of Trustees that Summer Enrollment was up from the previous year. He noted that as of May 30, 2007, 10,783 students were enrolled for summer courses, versus 10,344 students at this same time last summer. He noted this was an increase of 4-5%.		
Motion Second Ayes Nays Abstain								1.1	O Consent Docket  Motion to approve was made by Mr. Fierro and seconded by Mrs. Quintanilla.		
Motion Second Ayes Nays Abstain									Motion to amend the item to approve item 3.2 separately was made by Trustee John Uxer and seconded by Mrs. Quintanilla. Motion to approve as amended passed. Note: Item 3.2 was the only item on the consent agenda.		
								2.0	ADMINISTRATION None		

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	3.0 PERSONNEL	Consent Docket	EL PASO.
Motion Second Ayes Nays Abstain	3.1	Full-Time Institutionally-Funded Actions  Motion to approve was made by Trustee Brian Haggerty and seconded by Mrs. Quintanilla. Motion to approve passed.		Exhibit 3.1 Pages 40-41
Motion Second Ayes Nays Abstain	3.2	Full-Time Externally Funded Actions Item passed.		Exhibit 3.2 Page 42
Motion Second Ayes Nays Abstain	3.3	Information Items (No action required)		Exhibit 3.3 Page 43

Minutes Regular June 13, 2007 Page 4

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty	Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer		4.0 FINANCIAL SERVICES	Consent Docket	CONNECTION OF THE PARTY OF THE
Motion Second Ayes Nays Abstain			4.1	Consideration and deliberation on the approval of the purchase of a campus agreement for Microsoft Academic Licensing from SHI Government Solutions in the amount of \$150,600.  Note: The Microsoft Campus Agreement is a subscription licensing program specifically created to address the unique needs of higher education institutions. Funding is provided by the Software Maintenance account and the Technology Fund account.  Resource Person: Fabiola Rubio  Motion to approve was made by Mr. Haggerty and seconded by Mr. Domínguez. Motion to approve passed.		Exhibit 4.1 Pages 44-46

	Mr. Nicolás Domínguez	Mr. Art Fierro	Dr. Carmen Olivas Graham	J. Hagge	r. Arturo I	Mrs. Gracie Quintanilla	Dr. John E. Uxer		5.0 PHYSICAL FACILITIES	Consent Docket	EL PASO.
Motion Second Ayes Nays Abstain								5.1	Consideration and deliberation on the approval of a contract award to High Ridge General Contractors for construction work in support of Ysleta Independent School District Early College High School Program in the amount of \$90,000.  Note: To obtain approval for the expenditure of monies related to the construction of Phase One (I) of the Ysleta Early College High School at the EPCC Valle Verde Campus. Funding is provided by Unexpended Plant funds.  Resource Person: Tim Nugent  Motion to approve items 5.1 and 5.2 was made by Mr. Haggerty and seconded by Mr. Domínguez. Motion to approve passed.		Exhibit 5.1 Pages 47-48
Motion Second Ayes Nays Abstain								5.2	Consideration and deliberation on the approval of a contract award to All Trades Electrical Contractors for work in support of Ysleta Independent School District Early College High School Program in the amount of \$74,635.  Note: To obtain approval for the expenditure of monies related to the construction of Phase One (I) of the Ysleta Early College High School at the EPCC Valle Verde Campus. Funding is provided by Unexpended Plant funds.  Resource Person: Tim Nugent  Item passed.		Exhibit 5.2 Pages 49-51

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	5.0 PHYSICAL FACILITIES	Consent Docket	EL PASO.
Motion Second Ayes Nays Abstain	5.3	Consideration and deliberation on the approval to build- out a portion of the Administrative Services Center Building for use as storage by Records Management in the amount of \$150,000.  Note: In-house Physical Plant personnel will be utilized to renovate vacant space for use by Records Management to store extremely sensitive material such as legal documents, registration and enrollment documents, accounting records, and Human Resource records. Funding is provided by the Project Reserve Fund.  Resource Person: Tim Nugent  Motion to approve items 5.3 and 5.4 was made by Mr. Haggerty and seconded by Mr. Domínguez. Motion to approve passed.		Exhibit 5.3 Page 52
Motion Second Ayes Nays Abstain	5.4	Consideration and deliberation on the approval to build- out a portion of the Administrative Services Center Building for use as the Student Technology Services in the amount of \$112,161.  Note: In-house Physical Plant personnel will be utilized to renovate vacant space for use by Student Technology Services to provide students the opportunity to gain professional experience working with computers while earning an income. Funding is provided by Revenue Bonds.  Resource Person: Tim Nugent  Item passed.		Exhibit 5.4 Page 53

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	5.0 PHYSICAL FACILITIES	Consent Docket	THE PARTY CO
Motion Second Ayes Nays Abstain	5.5	Consideration and deliberation on the approval to build- out a portion of the 2 <sup>nd</sup> floor of Building C at the Valle Verde Campus for use as a Technology Resource Center in the amount of \$99,350.  Note: In-house Physical Plant personnel will be utilized to renovate Rooms 201, 202, and 203 for use as a Technology Resource Center teaching instructors and staff on the use of new computer hardware and software. Funding is provided by Revenue Bonds.  Resource Person: Tim Nugent  Motion to approve items 5.5 and 5.6 was made by Mr. Haggerty and seconded by Mr. Fierro. Motion to approve passed.		Exhibit 5.5 Page 54
Motion Second Ayes Nays Abstain	5.6	Consideration and deliberation on the approval to increase expenditures from \$25,000 to \$40,000 per vendor for building materials.  Note: To increase building materials expenditures by \$15,000 for each vendor through August 31, 2007. Funding is provided by the accounts of approved budgets for each construction project and by Unexpended Plant funds.  Resource Person: Tim Nugent  Item passed.		Exhibit 5.6 Page 55

	Mr. Nicolás Domínguez	7	. Haggerty	_	Dr. John E. Uxer		6.0 CURRICULUM AND INSTRUCTION	Consent Docket	AL PASO. BUS
Motion Second Ayes Nays Abstain						6.1	Consideration and deliberation on the acceptance of a grant award from the Upper Rio Grande Workforce Development Board in the amount of \$546,234.  Note: To increase the workforce capacity in the El Paso area by training forty (40) WIA and Project Achieve clients with a local grant awarded by the Upper Rio Grande Workforce Development Board.  Resource Person: Tim Nugent  Motion to approve was made by Mr. Haggerty and seconded by Mr. Domínguez. Motion to approve passed.		Exhibit 6.1 Page 56

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	7.0 STUDENT SERVICES	Consent Docket	THE PARTY OF THE P
Motion Second Ayes Nays Abstain		7.1 Consideration and deliberation on the approval of a contract award to Sure Score for educational consulting services to Gear-Up students enrolled in five El Paso County School Districts in the amount of \$83,977.  Note: This one-year contract will support the El Paso Community College Gear-Up program by providing Anthony, Canutillo, Clint, Fabens, and Tornillo Independent School Districts with multiple education services.  Resource Person: Tim Nugent  Motion to approve was made by Mrs. Quintanilla and seconded by Trustee Carmen Graham. Motion to approve passed.		Exhibit 7.1 Pages 57-58
Motion Second Ayes Nays Abstain		<ul> <li>7.2 Consideration and deliberation on the acceptance of a sixyear grant award from the U.S. Department of Education to provide Gear-Up services for students enrolled in five El Paso County School Districts in the amount of \$3,914,020.</li> <li>Note: The purpose of the project is to significantly increase students' academic success and their ability to enter and succeed in post-secondary education.</li> <li>Resource Person: Tim Nugent</li> <li>Motion to approve was made by Mr. Domínguez and seconded by Mr. Fierro. Motion to approve passed.</li> </ul>		Exhibit 7.2 Page 59

	Mr. Nicolás Domínguez Mr. Art Fierro Dr. Carmen Olivas Graham Mr. Brian J. Haggerty Mr. Arturo Huerta Mrs. Gracie Quintanilla Dr. John E. Uxer	7.0 STUDENT SERVICES	Consent Docket	EL PASO.
Motion Second Ayes Nays Abstain	7.3	Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.  Note: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.  Resource Person: Tim Nugent  Motion to approve was made by Mrs. Quintanilla and seconded by Mr. Domínguez. Motion to approve passed.  Note: Mr. Domínguez stepped out of the room at 5:36 p.m. and was not present for the final vote.		Exhibit 7.3 Pages 60-61
Motion Second Ayes Nays Abstain	7.4	Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses.  Note: As revised courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.  Resource Person: Tim Nugent  Motion to approve was made by Mr. Haggerty and seconded by Dr. Graham. Motion to approve passed.  Note: Mr. Domínguez stepped out of the room at 5:36 p.m. and was not present for the final vote.		Exhibit 7.4 Pages 62-63

	Nicolás Domíng Art Fierro	. Brian J	Mr. Arturo Huerta Mrs. Gracie Quintanilla	Dr. John E. Uxer		8.0 COMMUNITY SERVICES	Consent Docket	A SO BOARD OF THE PARTY OF THE
					8.0	None		
Motion Second					9.0	UNFINISHED BUSINESS		
Ayes Nays Abstain						Mr. Huerta commented that the next meeting of the Board of Trustees would be held on Wednesday, July 11, 2007.		
						The Board of Trustees recessed into closed or Executive Session at 5:40 p.m. as authorized by the Texas Open Meetings Act to deliberate on the purchase, exchange, lease or value of real property as authorized by Section 551.072 of the Texas Government Code; to consult with legal counsel regarding pending, contemplated or threatened litigation or settlement offers as authorized by Section 551.071(1) or on a matter in which the duty of legal counsel arises under section 551.071(2) of the code; to deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as authorized by Section 551.074 of the code; and to deliberate regarding college district security as authorized by Section 551.076 of the code.		
						The meeting was reconvened at 7:00 p.m. with all members present.		
Motion Second					10.0	ADJOURNMENT		
Ayes Nays Abstain						Motion to adjourn was made by Mr. Haggerty and seconded by Mr. Domínguez. Motion to adjourn passed. The meeting was adjourned at 7:00 p.m.		

## Delgado, Teresa C.

Administrative Office Assistant Classified Staff Workforce Development & Lifelong Learning 06/18/07 – 08/31/07 Grade C Competitive Appointment (Replacement Action)

# Golucke, Kimberly

Instructor
Faculty
Vocational Nursing
Tenure Track \*
08/13/07 - 05/10/08
Grade A/2
Competitive Appointment
(Replacement Action)

## Rubio, Salvador P.

Occupational Education Lab Assistant Classified Staff Automotive Technology 09/01/07 – 02/29/08 Grade D Professional Development Leave

#### Valadez, Alma D.

CSD Campus Representative Classified Staff Center for Students with Disabilities 09/01/07 – 02/29/08 Grade E Professional Development Leave

#### Valtierra, Andres

Registration Clerk II Classified Staff Admissions & Registrar 07/16/07 – 08/31/07 Grade C Competitive Appointment (Replacement Action)

\* Tenure Track faculty members serve a period of five years in a faculty probationary status prior to being granted tenure status by the Board of Trustees.

Exhibit 3.2 Full-Time Externally-Funded Actions

## Devora, Jose A.

Driver II
Classified Staff
International Education Program
CASS 2007
Temporary Status
09/01/07 – 12/31/07
Grade C
Extension of Appointment

## Martinelli, Lilia M.

CASS Program Coordinator
Professional Support
International Education Program
CASS 2007
Temporary Status
09/01/07 – 12/31/07
Grade C
Extension of Appointment

Exhibit 3.3 Information Items (No Action Required)

Resignations:

### Acosta, Federico

Lab Assistant Advanced Technology Center 05/31/07

#### Munoz, Bertha A.

Employment Specialist Job Placement 05/31/07

#### Martinez, Christine

Financial Aid Clerk II Financial Aid 05/31/07

#### Rodriguez, Jessie

Plumber Physical Plant 06/04/07 Retirements:

## Briones, Ernesto E.

Instructor Philosophy 05/31/07

#### Gallardo, Edward D.

Instructor Automotive Technology 05/31/07

## Madrid, Lawrence

Business Specialist Small Business Development Center 05/31/07

#### FINANCIAL SERVICES ABSTRACT

Item(s) to be Considered:	Consideration and deliberation on the a purchase hardware and software for up network.	* *				
<b>Requestor:</b> Marco A. Fer	rnandez Area Responsible:	Information T	echnology			
Resource Person: Fabiola Rubio, Marco A. Fernandez						

**Purpose:** 

To replace obsolete technological infrastructure equipment and to provide network expansion capabilities. The El Paso Community College computer network relies on networking equipment to provide communication between computer systems for conducting business. As the College network grows, additional equipment is needed to facilitate the maintenance and management of the network and to provide additional network connectivity to end users.

**Explanation:** 

Many of the College's network switches and routers are very old and no longer supported by the manufacturer. Additionally, as the College plans for new technologies across the district (including Desktop Video and VoIP technology), it is necessary to upgrade the switching equipment to support it. These upgrades will provide Gigabit uplinks to switches at the Intermediate Distribution Frame (IDF's), and will support PoE (Power Over Ethernet) and QoS (Quality of Service). Furthermore, the new switches are stackable and easier to manage and configure.

This purchase will also allow expansion of the College's wireless network. Equipment and software are required to centrally manage, configure, and troubleshoot the wireless network. Furthermore, more wireless access points are required to add wireless coverage to new locations and facilities across the College. This equipment also allows the College to connect to the El Paso County wireless "Digital El Paso" initiative.

Another objective for this procurement is to purchase the software and licenses that will allow the College to improve service at its Service Desk. The new software will allow us to add more Help Desk Agents, and will give us increased functionality for managing incoming calls. This purchase was conducted through the CISV (Catalog Information System Vendors) quote process.

Funding is provided by the Telephone Utility account, Hardware Maintenance account, Software Maintenance account, and Networking account.

| Date: 06/27/07 |

**Recommendation:** Approval by the Board of Trustees.

Vendor: Varay Systems 415 E. Yandell Dr.

El Paso, TX 79902

Date: 06/27/07

Account: 11000-75005

Budget: \$689,967

Expenditures
To Date: \$619,978

Balance: \$69,989

 Date:
 06/27/07

 Account:
 11000-75006

 Budget:
 \$ 940,000

 Expenditures
 To Date:
 \$ 806,679

 Balance:
 \$ 133,321
 \_

 Balance:
 \$158,046

 Date:
 06/27/07

 Account:
 11000-75200

 Budget:
 \$\_235,880

 Expenditures
 To Date:

 \$\_144,574

 Balance:
 \$\_91,306

To Date: \$ 292,787\_

11000-75003

\$ 450.833

Account:

Budget:

Expenditures

CISV Quote #07-883 Purchase of Cisco Equipment	Qty.	AT&T	Varay Systems
1.) Cisco Switch #WS-C3750-24PS-S, Catalyst 3750	115 each	\$308,798.00	\$314,312.25
24 10/100 PoE + 2 SFP Standard Image			
2.) Cisco #GLC-SX-MM, GE SFP Lc Connector SX Transceiver	30 each	\$8,400.00	\$8,550.00
3.) Cisco #CAB-AC, Power Cord, 110 volts	115 each	No Charge	No Charge
4.) Cisco Access Points #AIR-LAP12422AG-A-K9, 802.11ag LWAPP AP Dual, 2.4, 5Ghz RP-TNC FCC Configuration	20 each	\$10,068.80	\$10,248.60
5.) Cisco #AIR-PWR-CORD-NA, Air Line Cord North America	20 each	No Charge	No Charge
6.) Cisco #S124RK9W-12311JX, Cisco 1240 Series IOS Wireless LAN LWAPP Recovery	20 each	No Charge	No Charge
7.) Cisco #AIR-PWR-A, Power Supply	20 each	No Charge	No Charge
8.) Cisco #AIR-ANT4941, 2.4Ghz, 2.2 dBi Dipole Antenna w/RTP-TNC	40 each	\$425.60	\$433.20
9.) Cisco Pix #PIX-501-BUN-K9, Pix 501-10 3DES/AES Bundle (Chassis, SW, 10 Users, 3DES/AES)	5 each	\$1,666.00	\$1,695.75
10.) Cisco #CAB-AC, Power Cord 110 volts	5 each	No Charge	No Charge
11.) Cisco #SF-PIX-501-6.3, Pix v6.3 Software for the Pix 501 Chassis	5 each	No Charge	No Charge
12.) Cisco #PIX-501-SW-10, Pix 501 10 User Software License	5 each	No Charge	No Charge
13.) Cisco #PIX-501-VPN-3DES, Pix 501 3DES/AES VPN/SSH/SSL Encryption License	5 each	No Charge	No Charge
14.) Cisco #CON-SNT-PIX501-10, SmartNet 8x5xNBD Service, Pix 501	5 each	\$374.50	\$444.05
15.) Cisco 2821 Router #CISCO2821-SRST/K9, 2821 Voice Bundle w/PVDM2-32, FL-SRST,SP Serv	1 each	\$3,021.20	\$3,075.15
16.) Cisco #VWIC2-2MFT-T1/E1, 2-Port 2nd Gen Multiflex Trunk Voice/Wan Inter Card - T1/E1	4 each	\$4,480.00	\$4,560.00
17.) Cisco #CAB-AC, Power Cord 110 volts	1 each	No Charge	No Charge
18.) Cisco #S28NSPSK9-12403, Cisco 2800 SP Services	1 each	No Charge	No Charge

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19.) Cisco #PWR-2821-51-AC, Cisco 2821/51 AC Power	1 each	No Charge	No Charge
Supply		3	J
20.) Cisco #FL-SRST-MEDIUM, Feat License Survivable Remote Site Telephony up to 48 phones	1 each	No Charge	No Charge
21.) Cisco #ROUTER-SDM, Device Manage for Routers	1 each	No Charge	No Charge
22.) Cisco #PVDM2-32, 32-Channel Packet Voice/Fax DSP Module	1 each	No Charge	No Charge
23.) Cisco #MEM2800-256D-INC, 256Mb DDR Dram  Memory Factory Default for Cisco 2800 Series	1 each	No Charge	No Charge
24.) Cisco #MEM2800-64CF-INC, 64Mb CF Default for Cisco 2800 Series	1 each	No Charge	No Charge
25.) Cisco #CON-SNTP-2821SRST, SmartNet 24x7x4 + SAU 2821 Voice Bundle	1 each	\$676.20	\$801.78
26.) Cisco Router 3825, #CISCO3825, 3825 w/AC PWR 2GE, 1SFP, 2NME, 4HWIC, IP Base 64F/256D	1 each	\$5,320.00	\$5,415.00
27.) Cisco #CAB-AC, Power Cord 110 volts	1 each	No Charge	No Charge
28.) Cisco #S382IPBK9-12411T, Cisco 3825 IP Base	1 each	No Charge	No Charge
29.) Cisco #MEMSB-256FT, 256Mb USB Flash Token for Cisco 1800/2800/3800 Series	1 each	\$238.00	\$242.25
30.) Cisco #HWIC-4ESW, 4-Port 10/100 Ethernet switch Interface Card	1 each	\$238.00	\$242.25
31.) Cisco #PWR-3825-AC, Cisco 3825 AC Power Supply	1 each	No Charge	No Charge
32.) Cisco #ROUTER-SDM, Device Manager for routers	1 each	No Charge	No Charge
33.) Cisco MEM3800-256D-INCL, 256Mb SDRAM default Memory for 3800	1 each	No Charge	No Charge
34.) Cisco #MEM3800-64CF-INCL, 64Mb Cisco 3800 Compact Flash Memory Default	1 each	No Charge	No Charge
35.) Cisco MDS 9124, #DS-C9124-K9, MDS 9124 24-port Fabric Switch	1 each	\$2,464.00	\$2,508.00
36.) Cisco #DS-SFP-FC4G-SW, MDS 9000 Family 4/2/1 Gbps Fiber Channel - SW, SFP, LC	8 each	\$582.40	\$592.80
37.) Cisco #M9124PL8-4G=, MDS 9124 On-Demand Port	1 each	\$1,344.00	\$1,368.00

Activation License, activates 8 ports			
38.) Cisco #CON-SNTP-C9124K9, SmartNet 24x7x4	1 each	\$309.40	\$547.80
MDS 9124	1 Guoi1	φοσο. το	ψο 17.00
39.) Cisco Wireless Controller, #AIR-WLC4404-100-K9, 4400 Series Wlan Controller for up to 100 LW AP's	1 each	\$19,597.20	\$19,947.15
40.) Cisco #AIR-PWR-CORD-NA, Air Line Cord NA	1 each	No Charge	No Charge
41.) Cisco #SWLC4400K9-40, Cisco Unified Wireless Network Software Release 4.0	1 each	No Charge	No Charge
42.) Cisco #AIRWLC4400-FIPSKIT, FIPS Kit for the 4400 Series WLC	1 each	No Charge	\$171.00
43.) Cisco #GLC-SX-MM=, 1000-Base SX LC Connector GBIC	1 each	No Bid	\$285.00
44.) Cisco #CON-SNT-WC440410, SmartNet 8x5xNBD for the 4404-100 Wlan Controller	1 each	\$1,960.00	\$2,324.00
45.) Cisco Wireless Control Software w/Location Manager	1 each	No Charge	No Charge
#WCS-STANDARD-K9, WCS Top Level SKU for AP Capacity Option			
46.) Cisco #WCS-APLOC-100, Option of WCS-Standard -K9 Ap's Location License	1 each	\$5,037.20	\$5,127.15
47.) Cisco #WCS-CD-K9, WCS Media on CD	1 each	\$14.00	No Charge
48.) Cisco #CON-SAU-WCSAL1C, SW App Support + Upgrade WCS Location License for 100 Ap's	1 each	\$1,259.30	\$1,493.17
49.) Cisco Mesh 1510, #AIR-LAP1510AG-A-K9, Aironet 1510 Lt W/t Outdoor Mesh AP w/N Conn, FCC Confg.	1 each	\$2,237.20	\$2,279.43
50.) Cisco #AIR-ACCPMK1500=, Aironet 1500 Pole  Mount Kit	1 each	\$72.24	\$73.53
51.) Cisco #AIR-PWRINJ1500=, Aironet 1500 Pwr Injector	1 each	\$83.44	\$84.93
52.) Cisco #AIR-ETH1500-15-=, Aironet 1500 Outdoor Ethernet Cable, 150 ft.	1 each	\$167.44	\$170.43
53.) Cisco #AIR-ANT2455V-N=, 2.4Ghz, 5.5 dBi Omni Antenna with N Connections	1 each	\$89.04	\$90.63
54.) Cisco #AIR-ANT58G10SSA-N, 5.8Ghz 9x5 dBi Sector Antenna	1 each	\$173.04	\$176.13

55.) Cisco #CON-SNT-LAP1510A, SmartNet 8x5xNBD	1 each	\$224.00	\$265.60
Service Aironet 1510 Lt Wt Outdoor	, odon	Ψ221.00	Ψ200.00
CONTROL MICHOL TO TO EX TIT CONTROL			
56.) Cisco #AIR-BR1410A-A-K9, Aironet 1410 Wireless	1 each	\$2,799.44	\$2,849.43
Bridge with 22.5 dBi Antenna, FCC Confg		ΨΞ,: σσ. : :	ΨΞ,σ :σ: :σ
57.) Cisco #AIR-PWR-CORD-NA, Air Line Cord NA	1 each	No Charge	No Charge
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58.) Cisco #S141W7W9-12308JEA, Cisco 1410 Series	1 each	No Charge	No Charge
IOS Wireless Lan			
59.) Cisco #CON-SNT-BR14110, SmartNet 8x5xNBD	1 each	\$280.00	\$332.00
Service, Aironet 1410 Wireless Bridge			
60.) Cisco ONS 15454, #15454-FTA3-T, Shelf Fan Tray	1 each	\$280.00	\$399.00
Assembly, ANSI, 15454, HPCFCM, 1-Temp			
61.) Cisco IPCX Agents, #IPCX-40ENH-SEAT10, IPCX	1 each	\$5,572.00	\$5,671.50
4.0 Enh Seat Qty. 10 (agent or supervisor)			
62.) Cisco #IPCX-4040-SEU-S1, IPCX 4.0-4 Standard	5 each	\$960.40	\$977.55
Enh Seat Qty. 1 Upgrade			
63.) Cisco #CON-SAU-IPX4EA1, SW App Support +	15 each	\$2,404.50	\$2,851.05
Upgrade IPCX 4.0 Enh Seat Qty 1			
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SUB-TOTAL		\$391,616.54	\$400,605.56
OA) Tools to a 10 costs Accounts for this Octo			
64.) Trade-In and Sparing Amounts for this Quote	00	Nata DID	<b>#45.050.00</b>
Cisco #WS2924-XL-EN for WS-C3750-24PS-S	96 each	Note: DIR	\$45,050.00
Cisco #WS-2924-XL for WS-C3750-24PS-S	8 each	Pricing Does Not Allow for	Amount Included
			Above.
		Trade-In Equip.	
TOTAL		\$391,616.54	\$355,555.56
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Recommended Award			Recommended
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Note: The quote was distributed to seven (7) local			
vendors.			
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#### PHYSICAL FACILITIES ABSTRACT

**Item(s) to be Considered:** Consideration and deliberation on the approval to **Amount:** \$800,162 budget \$800,162 for furniture purchases for the ASC Building B build-out. **Requestor:** David Mena **Area Responsible:** Physical Plant **Resource Persons:** Tim Nugent, David Mena **Purpose:** To obtain approval for budgeting funds related to the purchase of furniture for the ASC Building B build-out. **Explanation:** Office, classroom, and laboratory furniture and equipment will be purchased in support of the build-out of the ASC Building B. Departments include: Workforce Development Institute, Senior Adult Program, Small Business Development Center, Workplace Literacy Program, Contract Opportunity Center, Massage Therapy, General Equivalency Diploma, Cashier, Gear-up Program, and seating in common areas. Purchases of furniture and equipment itemized in attached exhibit will be conducted through a competitive sealed proposal process. All purchases, assembly and placement of furniture will be coordinated through the Physical Plant. The process to select furniture was done jointly by the directors of the aforementioned departments, the Purchasing Department, and Physical Plant. Funding is provided by the 2007 Revenue Bonds proceeds. **Recommendation**: Approval by the Board of Trustees.

## B Building - buildout Furniture & equipment

6/21/2007 Estimate

Room # Description

Room #	Description								
Corridor 1	Large Hall	12-3 section couch	6-4' tables	24-chairs	16-tall plants/contain.	4-seating unit	Art Work	4-clock	\$79,300.00
120	Entrance				·				
121	Hall/gallery								
	Hall								
123	Office	L Ret Desk	Ex. Chair	2 guest chairs	bookcase	file cabinet	computer, printer	copier	\$5,800.00
124			Ex. Chair	2 guest chairs	bookcase	file cabinet	computer, printer		\$4,240.00
			8 conf. chairs	mob. Refr. Center					\$5,800.00
	Class - 24		26 stack chairs	1 Inst. Desk	ceiling-LCD	TV-DVD & VCR		clock	\$13,560.00
	Class - 24		26 stack chairs	1 Inst. Desk	ceiling-LCD	TV-DVD & VCR		clock	\$13,560.00
	Lounge	3-48" round tables	12 stack chairs	Small refrigerator	55g <u>2</u> 62			clock	\$3,420.00
	Lockers	Included with contract	12 diadit diland	Ciriaii roirigorator				CICCIC	ψο, ιΣοίου
	Copy/Sto		13' metal shelving						\$2,000.00
	Staff	oo motal cholving	TO Motal energing						Ψ2,000.00
	Electric	-							
	Restroom	tp disp.	towel disp.	soap disp.					\$500.00
	WH	- uisp.	tower disp.	Soap disp.					ψ500.00
	Janitor	_							
	Washroom	_							
	Reception	14 Recept Ch.	Reception Desk	4 corner tables					\$3,840.00
	Wash/Dry		2 dryers	4 COITIEI Tables					\$2,500.00
	Cashier	3 task chairs	z uryers						\$450.00
	Staff office	1 task chair	1-6' desk						\$450.00
	Storage	i task chaii	1-6 desk						ֆ450.00
	Exist RR	-							
	Exist RR	-							<b>#</b> 440,000,00
	Storage Cage	cages						alaala	\$110,000.00
		mail boxes - included v		O to all all alm	0.61			clock	\$100.00
		4-Sauder doors, hutch		2 task chairs	8 file cabinets	( ) ( )			\$4,000.00
		8' conf. table	8 conf. chairs	2 guest ch.	Sauder desk,ret,cred, h	utch, bkse,file cat	)		\$4,000.00
	Mechanical-Exist	-		0					****
	File-S&R	4-Sauder doors, hutch	, bookcase, files	3 task chairs					\$900.00
			3 - wall racks	rolling ladder	0.00				\$8,000.00
	Office - PC	3 Sauder doors,hutch,	bookcase, files	3 task chairs	2 file cabinets	tall rolling ladder			\$8,000.00
	Office - PC								
	Copy - PC								
	Lounge - PC		6 stack chairs						\$1,560.00
	Conference - PC	10' conf. table	10 conf. chairs	24" reception table					\$4,000.00
	Data								
		2-double racks							\$5,000.00
	Paper Storage	cage							\$2,500.00
	Lobby								
171	Elevator Equip								
	Stairway								
	Elevator								
	Elevator								
	Data								
	Large Stairway								
			2 office chairs	3 guest chairs					\$2,600.00
	Class - 24		Smart Class Equip					clock	\$16,000.00
	Storage	15' metal stor. Unit							\$2,000.00
178	Server								
179		exist. Furn.				The state of the s			
	Office - A.Dir	exist. Furn. exist. Furn.							
180	Office - A.Dir	exist. Furn.	Bookcase						\$150.00
180 181	Office - A.Dir Office - Admin	exist. Furn.	Bookcase						\$150.00

Ref   Flee Copy   exist. Furn.	
188   Office   oxist Furn.	
188 Office	
1888   Office	
195   Clore   2.45 trabbs   8 stack chairs   9 stack chairs   1 office chair   1 office c	
191   Roserone   18,27° Rehves   6 ridesk   3-6×3 tables   9 stack chairs   1 office chair   192   Office   1 office chair   193   Office   1 office chair   194   Office   194	
191   Resource   18.27 shelves   6 dask   3.63 tables   9 stack chairs   1 office chair	
193 Office - Olif Personal Fun. 194 Files 195 Office - Osts Fun. 196 Office - Osts Fun. 197 Office - Osts Fun. 198 Office - Osts Fun. 199 Work Area 2 Verythistations 2 Office - Osts Fun. 199 Work Area 2 Verythistations 2 Office - Osts Fun. 200 Work Area 2 Verythistations 2 Office - Osts Fun. 201 Osts - 16 202 Reception 4 year chains 203 Work Area 2 Verythistations 2 Office - Osts Fun. 204 Files 205 Office - Osts Fun. 205 Office - Osts Fun. 206 Work Area 2 Verythistations 2 Office - Osts Fun. 207 Reception 4 year chains 208 Office - Osts State -	\$1,880.00
193   Office   Order	\$4,730.00
195   Files	\$2,289.00
195  Corp.   axist. Furn.	\$150.00
199 Office exist. Furn. 198 Office exist. Furn. 200 Ovork. Area 2 workstations 2 office chairs and the exist. 201 Class -16 16 fask chairs exist. 202 Reception 4 guest chairs end table exist. 203 Ovork. Area 3 work stations 5 fask chairs exist. 204 Files exist. 205 Office exist. 207 Office use of the exist. 208 Office by the exist. 209 Office Use happed desk 2 guest chairs exist. 209 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 202 Office Use happed desk 2 guest chairs exist. 203 Office Use happed desk 2 guest chairs exist. 204 Office Use happed desk 2 guest chairs exist. 205 Office Use happed desk 2 guest chairs exist. 206 Office Use happed desk 2 guest chairs exist. 207 Office Use happed desk 2 guest chairs exist. 208 Office Use happed desk 2 guest chairs exist. 209 Office Use happed desk 2 guest chairs exist. 200 Office Use happed desk 2 guest chairs exist. 201 Office Use happed desk 2 guest chairs exist. 202 Office Use happed desk 2 guest chairs exist. 203 Office Use happed desk 2 guest chairs exist. 204 Office Use happed desk 2 guest chairs exist. 205 Office Use happed desk 2 guest chairs exist. 206 Office Use happed desk 2 guest chairs exist. 207 Office Use happed desk 2 guest chairs exist. 208 Office Use happed desk 2 guest chairs exist. 209 Office Use happed desk 2 guest chairs exist. 200 Office Use happed des	
197 Office	
198 Office   exist. Furn.   2 office chairs   3 quest chairs   0 clock   200 Work Area   2 workstations   2 office chairs   3 quest chairs   0 clock   202 Reception   4 quest chairs   end table   2 clock office chairs   0 clock   202 Reception   4 quest chairs   end table   2 clock office chairs   0 clock   202 Reception   4 quest chairs   end table   2 clock office chairs   0 clock   202 Reception   4 quest chairs   end table   2 clock office chair   2 clock office chair   2 clock office chair   2 clock office chair   2 clock office   0 clock	
1999 Work Area	
200 Work Area	
200 Work Area	\$1,600.00
201   Class - 16	\$2,300.00
202 Reception 4 guest chairs end table 203 Work Area 5 work stations 5 task chairs 1 204 Files 6 file cabinets 2 205 Coffee/copy 3 table 4 stack chairs 5 shelving unit 2 205 Coffee/copy 3 table 2 guest chairs 6 files chair 2 207 Office U shaped desk 2 guest chairs 6 chair 2 207 Office U shaped desk 2 guest chairs 2 guest chairs 2 209 Office - Dir U shaped desk 2 guest chairs 3 office chair 2 211 Office U shaped desk 2 guest chairs 3 office chair 2 212 Office U shaped desk 2 guest chairs 3 office chair 4 stack chairs 3 office chair 4 office chair 4 office chair 4 office chair 5 office	\$2,400.00
203 Work Area S work stations 5 task chairs 204 Files 6 file cabinets 4 205 Coffee/copy 3 table 4 stack chairs 5 shelving unit 206 Office U shaped desk 2 quest chairs office chair 207 Office 1 U shaped desk 2 quest chairs office chair 208 Office - U shaped desk 2 quest chairs office chair 209 Office 1 U shaped desk 2 quest chairs office chair 210 Office U shaped desk 2 quest chairs office chair 210 Office U shaped desk 2 quest chairs office chair 211 Office U shaped desk 2 quest chairs office chair 212 Office U shaped desk 2 quest chairs office chair 213 Office U shaped desk 2 quest chairs office chair 213 Office U shaped desk 2 quest chairs office chair 213 Office U shaped desk 2 quest chairs office chair 213 Office-reception U shaped desk 2 quest chairs office chair 213 Office - U shaped desk 2 quest chairs office chair 214 Office - U shaped desk 2 quest chairs office chair 228 Office - U shaped desk 3 quest chairs office chair 3 office chair 4 office chair 4 office chair 4 office chair 5 offic	\$750.00
204 Files	\$5,750.00
205 Coffee/copy 3 table distack chairs 5' shelving unit 206 Coffee U shaped desk 2 guest chairs office chair 207 (Office - Dir U shaped desk 2 guest chairs office chair 208 (Office - Dir U shaped desk 2 guest chairs office chair 210 (Office - Dir U shaped desk 2 guest chairs office chair 210 (Office - Dir U shaped desk 2 guest chairs office chair 211 (Office - U shaped desk 2 guest chairs office chair 212 (Office - U shaped desk 2 guest chairs office chair 213 (Office - U shaped desk 2 guest chairs office chair 213 (Office - Core - Direction - Directio	\$1,800.00
206 Office U shaped desk 2 guest chairs office chair 207 Office U shaped desk 2 guest chairs office chair 308 Office - Dir U shaped desk-8' 2 guest chairs office chair 309 Office U shaped desk 2 guest chairs office chair 310 Office U shaped desk 2 guest chairs office chair 311 Office U shaped desk 2 guest chairs office chair 312 Office U shaped desk 2 guest chairs office chair 313 Office U shaped desk 2 guest chairs office chair 313 Office U shaped desk 2 guest chairs office chair 314 Office reception 1 U shaped desk 2 guest chairs office chair 315 Office chair 315 Office Office U shaped desk 2 guest chairs office chair 315 Office chair 315 Office Offi	\$1,440.00
207 (Office Dir U shaped desk 2 guest chairs office chair chairs with the chair chair chair chairs with the chair chairs with the chair chairs chairs with the chair chairs with the chair chairs chair chairs chair	\$2,289.00
208 Office - Dir	\$2,289.00
209 Office   U shaped desk   2 guest chairs   0ffice chair	\$3,039.00
210 Office U shaped desk 2 guest chairs office chair 213 Office U shaped desk 2 guest chairs office chair 313 Office U shaped desk 2 guest chairs office chair 324 Office-reception U shaped desk 2 guest chairs office chair 325 Office-reception U shaped desk 2 guest chairs office chair 34 Office chair 35 Office chair 35 Office chair 36 Office chair 36 Office chair 36 Office chair 36 Office chair 37 Office 20 Of	\$2,289.00
211 Office U shaped desk 2 guest chairs office chair 213 Office U shaped desk 2 guest chairs office chair 3 Office chair 4 Tournel table 4 Stack chairs office chair end table 220 Office-reception U shaped desk 2 guest chairs office chair end table 221 Stor/Copy 4 for und table 4 Stack chairs 3 Storage cab. 2x3 table 222 Office - Dir U shaped desk - 2 guest chairs ex. Chair bookcase 223 Work Area 4 Work stations 4 office chairs ex. Chair bookcase 224 Storage/Files 2-427 file cabinets 225 Storage 3-5 drawer file cabs. 3 Storage cab. 2x3 table 2x26 Storage 3-5 drawer file cabs. 3 Storage cab. 2x6 Copy 4x2 table Bookcase 6 Shelving unit 2x8 office chair 2 guest chairs office chair 2x8 Office U shaped desk 2 guest chairs office chair 2x9 Office U shaped desk 2 guest chairs office chair 2x9 Office U shaped desk 2 guest chairs office chair 2x9 Office U shaped desk 2 guest chairs office chair 2x9 Office U shaped desk 2 guest chairs office chair 2x9 Office U shaped desk 2 guest chairs office chair 2x1 Office chair 3 Storage Cab 3 Work Area 4 work stations 4 office chair 3 guest chairs 6 reception table 3 Storage Cab 3 Work Area 4 work stations 3 office chair 3 guest chairs 6 reception chairs 4 guest chairs 6 reception chairs 2x1 Office VP U shaped desk 2 guest chairs 6 reception chairs 8 Storage 2x2 Office VP U shaped desk 2 guest chairs 6 for Cab file chair 2x3 Office VP U shaped desk 2 guest chairs 6 for Cab file chair 6 Storage 2x3 Office VP U shaped desk 2 guest chairs 6 for Cab file chair 6 Storage 2x3 Office Cab 1 Storage 2	\$2,289.00
212 Office U shaped desk 2 guest chairs office chair   220 Office-reception U shaped desk 2 guest chairs office chair   221 Stor/Copy 4' round table 4 stack chairs office chair   222 Office- Dir U shaped desk 2 guest chairs office chair   223 Work Area 4 work stations 4 office chairs   224 Storage/Files 2-42' file cabinets   225 Storage 3-5 drawer file cabs. 3' storage cab.   226 Copy 4 42 table   227 Office U shaped desk 2 guest chairs   228 Office U shaped desk 2 guest chairs   229 Office U shaped desk 2 guest chairs   229 Office U shaped desk 2 guest chairs office chair   230 Office U shaped desk 2 guest chairs office chair   231 Conf - 10 12' conf. table 10 conf. chairs   232 Work Area 4 work stations 4 office chair   233 Work Area 4 work stations 4 office chair   230 Office U shaped desk 2 guest chairs office chair   231 Conf - 10 12' conf. table 10 conf. chairs   232 Work Area 4 work stations 3 office chair   232 Office U shaped desk 2 guest chairs office chair   232 Work Area 4 work stations 3 office chair   233 Copy/Sto 2-67"Hx3W file cab. 2-72"Hx3W file cab. 2' x 3' table   236 Copy/Sto 2-67"Hx3W file cab. 2 yeast chairs   237 Office U shaped desk 8 guest chairs   238 Office - W U shaped desk 8 guest chairs   239 Lounge 2 - 48" tables 8 stack chairs   230 Office - W U shaped desk 8 guest chairs   231 Conf - 10 12' conf. table 10 conf. chairs   232 Work Area 4 work stations 3 office chair   233 Copy/Sto 2-67"Hx3W file cab. 2-72"Hx3W file cab. 2' x 3' table   234 Conf - 10 12' conf. table 10 conf. chairs   235 Copy/Sto 5' file cabinet 6' shelving unit   240 Conf - 28 4 4-3.5x16' conf. tables 8 conf. chairs   241 Copy/Sto 5' file cabinet 6' shelving unit   242 Break 48' table 4 stack chairs   243 Conf - 10 12' conf. table 10 conf. chairs   244 Resource 3-30" library shelves   245 Office 6' desk/ft. Return 2 drawer file cab. office chair   246 Office 6' desk/ft. Return 2 drawer file cab. office chair   247 Office 0 U shaped desk 2 guest chairs   248 Office 10 U shaped desk 2 guest chairs   249 Conf - 10 U	\$2,289.00
213 Office	\$2,289.00
220 Office-reception U shaped desk 2 guest chairs office chair end table 221 Stor/Copy 4' round table 4 stack chairs 3' storage cab. 222 Office - Dir U shaped desk-8' 2 guest chairs ex. Chair bookcase 223 Work Area 4 work stations 4 office chairs 224 Storage/Files 2-42' file cabinets 225 Storage 3-5 drawer file cabs. 3' storage cab. 226 Copy 4x2 table Bookcase 6' shelving unit 227 Office 2-6' desks 2 office chair 2 guest chairs 228 Office U shaped desk 2 guest chairs office chair 229 Office U shaped desk 2 guest chairs office chair 230 Office U shaped desk 2 guest chairs office chair 2 231 Conf - 10 12' conf. table 10 conf. chairs 24' rec. tab. 232 Work Area 4 work stations 4 office chairs 3 guest chairs 6 reception table 4 work stations 4 office chair 3 guest chairs 6 reception chairs 2 guest chairs 6 reception chairs 6 reception chairs 2 guest chairs 6 reception chairs 8 conf. chairs 2 guest chairs 6 reception chairs 8 conf. chairs 9 guest chairs 9 office chair 9 guest chairs 6 reception chairs 9 guest chairs 9 office chair 9 guest chairs 9 office chair 9 guest chairs 9 office chair 9 guest chairs 9 guest chairs 9 office chair 9 guest chairs 9	\$2,289.00
221   Stor/Copy	\$2,420.00
222   Office - Dir   U shaped desk-8   2 guest chairs   ex. Chair   bookcase	\$1,030.00
223   Work Area	\$2,439.00
224   Storage   3-5 drawer file cabs.   3' storage cab.   6' shelving unit   225   Storage   3-5 drawer file cabs.   3' storage cab.   6' shelving unit   227   Office   2-6' desks   2 office chair   2 guest chairs   2 guest chairs   2 guest chairs   228   Office   U shaped desk   2 guest chairs   0 ffice chair   2 guest chairs   230   Office   U shaped desk   2 guest chairs   0 ffice chair   2 guest chairs   230   Office   U shaped desk   2 guest chairs   0 ffice chair   2 for chair	\$4,600.00
225   Storage   3-5 drawer file cabs.   3' storage cab.   226   Copy   4x2 table   Bookcase   6' shelving unit	\$1,600.00
226 Copy 4x2 table Bookcase 6' shelving unit 270 ffice 2-6' desks 2 office chair 2 guest chairs 4 guest chairs 4 guest chair 5 office chair 6' desk 6' desk 7' desk 6' desk 7' desk 6' desk 7' for fice chair 6' shelving unit 7' desk 6' desk 7' for fice chair 6' shelving unit 6' desk 6' desk 7' for fice chair 7' desk 7' fice chair 8' desk 6' desk 7' fice chair 8' desk 6' desk 6' desk 6' desk 6' desk 7' fice chair 8' desk 6' desk	\$2,800.00
227 Office 2-6' desks 2 office chair 2 guest chairs office chair 229 Office U shaped desk 2 guest chairs office chair 230 Office U shaped desk 2 guest chairs office chair 231 Conf10 12' conf. table 10 conf. chairs 24" rec. tab. 232 Work Area 4 work stations 3 office chairs 3 guest chairs 6 reception chairs 236 Reception 3 work stations 3 office chairs 3 guest chairs 6 reception chairs 236 Copy/Sto 2-67"Hx3W file cab. 2-72"Hx3W file cab. 2' x3' table 237 Office U shaped desk 2 guest chairs office chair 238 Office -VP U shaped desk 2 guest chairs 6 chairs 8 cm. Chair 8 cm. Chair 8 cm. Chair 9 cm. C	
228 Office	\$1,500.00
229 Office U shaped desk 2 guest chairs office chair 230 Office U shaped desk 2 guest chairs office chair 231 Conf - 10 12' conf. table 10 conf. chairs 24" rec. tab. 232 Work Area 4 work stations 4 office chairs 4 guest chairs 1 reception table 235 Reception 3 work stations 3 office chairs 3 guest chairs 6 reception chairs 236 Copy/Sto 2-67"Hx3"W file cab. 2-72"Hx3"W file cab. 2-72"Hx	\$2,400.00
230 Office U shaped desk 2 guest chairs office chair 24" rec. tab. 22" rec. tab. 22" Nork Area 4 work stations 4 office chairs 3 guest chairs 6 reception table 235 Reception 3 work stations 3 office chairs 3 guest chairs 6 reception chairs 2 office chair 236 Copy/Sto 2-67"Hx3"W file cab. 2-72"Hx3"W file cab. 2.72"Hx3"W file cab. 2.72 file cabire 4.72 file cabire 5.72 file cabire 5.72 file cabire 5.72 file cabire 6.6-6' stor. Units 5.72 file cabire 6.6-6' stor. Units 5.72 file cabire 5.72 file 5	\$2,289.00
231   Conf - 10	\$2,289.00
232 Work Area 4 work stations 4 office chairs 4 guest chairs 5 guest chairs 6 reception table 235 Reception 3 work stations 3 office chairs 3 guest chairs 6 reception chairs 236 Copy/Sto 2-67"Hx3"W file cab. 2-72"Hx3"W file cab. 2' x 3' table 237 Office U shaped desk 2 guest chairs office chair 238 Office - VP U shaped desk-8' 2 guest chairs ex. Chair 8' conf. table 8 conf. chairs 239 Lounge 2 - 48" tables 8 stack chairs 240 Conf - 28 4-3.5x16' conf. tables 28 conf. chairs 6-6' stor. Units smart class mob. Refr. Ctr 241 Copy/Sto 5' file cabinet 6' shelving unit 2x3 table 242 Break 48" table 4 stack chairs 243 Conf - 10 12' conf. table 10 conf. chairs 24" rec. tab. 244 Resource 3-30" library shelves 1-22" library shelves 245 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs 246 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs 248 Office - Dir U shaped desk 2 guest chairs ex. Chair bookcase 250 Storage 20' shelving unit 15' shelving unit 2-42" 5 dr. file 251 Men's RR tp disp. towel disp. soap disp.	\$2,289.00
235 Reception 3 work stations 3 office chairs 3 guest chairs 6 reception chairs 236 Copy/Sto 2-67"Hx3"W file cab. 2-72"Hx3"W file cab. 2 x 3" table 237 Office U shaped desk 2 guest chairs office chair 238 Office - VP U shaped desk-8' 2 guest chairs ex. Chair 8' conf. table 8 conf. chairs 239 Lounge 2 - 48" tables 8 stack chairs 240 Conf - 28 4-3.5x16' conf. tables 28 conf. chairs 6-6' stor. Units smart class mob. Refr. Ctr clock 241 Copy/Sto 5' file cabinet 6' shelving unit 2x3 table 242 Break 48" table 4 stack chairs 243 Conf - 10 12' conf. table 10 conf. chairs 24" rec. tab. 244 Resource 3-30" library shelves 1-22' library shelf 2-9' library shelves 4-6' desk w/rt return 4 office chair 4 stack chair 4-6x3 tables 246 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs 3 guest chairs 4 confice chair 2 guest chairs 3 guest chairs 4 confice chair 2 guest chairs 3 guest chairs 3 guest chairs 4 confice chair 2 guest chairs 3 guest chairs 4 confice chair 2 guest chairs 3 guest chairs 4 confice chair 2 guest chairs 3 guest chairs 4 confice chair 2 guest chairs 3 guest chairs 4 confice chair 2 guest chairs 3 guest chairs 4 confice chair 2 guest chairs 3 guest chairs 4 guest chairs 4 guest chairs 5 guest chairs 6 guest	\$6,400.00
236 Copy/Sto 2-67"Hx3"W file cab. 2-72"Hx3"W file cab. 2' x 3' table  237 Office U shaped desk 2 guest chairs office chair  238 Office - VP U shaped desk-8' 2 guest chairs ex. Chair 8' conf. table 8 conf. chairs  239 Lounge 2 - 48" tables 8 stack chairs  240 Conf - 28 4-3.5x16' conf. tables 28 conf. chairs 6-6' stor. Units smart class mob. Refr. Ctr clock  241 Copy/Sto 5' file cabinet 6' shelving unit 2x3 table  242 Break 48" table 4 stack chairs  243 Conf - 10 12' conf. table 10 conf. chairs 24" rec. tab.  244 Resource 3-30" library shelves 1-22' library shelves 4-6' desk w/rt return 4 office chair 4 stack chair 4-6x3 tables  245 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs  246 Office U shaped desk 2 guest chairs office chair 2 guest chairs  247 Office U shaped desk 2 guest chairs ex. Chair bookcase  250 Storage 20' shelving unit 15' shelving unit 2-42" 5 dr. file  251 Men's RR tp disp. towel disp. soap disp.	\$5,700.00
237 Office U shaped desk 2 guest chairs office chair 8' conf. table 8 conf. chairs 239 Lounge 2 - 48" tables 8 stack chairs 239 Lounge 2 - 48" tables 8 stack chairs 9 conf. chairs 9 conf	\$4,450.00
238 Office - VP U shaped desk-8' 2 guest chairs ex. Chair 8' conf. table 8 conf. chairs 239 Lounge 2 - 48" tables 8 stack chairs 6-6' stor. Units smart class mob. Refr. Ctr clock 241 Copy/Sto 5' file cabinet 6' shelving unit 2x3 table 242 Break 48" table 4 stack chairs 243 Conf - 10 12' conf. table 10 conf. chairs 24" rec. tab. 244 Resource 3-30" library shelves 1-22' library shelf 2-9' library shelves 4-6' desk w/rt return 4 office chair 4 stack chair 4-6x3 tables 245 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs 240 Office U shaped desk 2 guest chairs office chair 2 guest chairs 240 Office - Dir U shaped desk-8' 2 guest chairs ex. Chair bookcase 250 Storage 20' shelving unit 15' shelving unit 2-42" 5 dr. file 251 Men's RR tp disp. towel disp. soap disp. 253 Janitor some chairs and confidence in the confidence of the chair and confidence in the confidenc	\$3,600.00
239 Lounge 2 - 48" tables 8 stack chairs 240 Conf - 28 4-3.5x16' conf. tables 28 conf. chairs 6-6' stor. Units smart class mob. Refr. Ctr clock 241 Copy/Sto 5' file cabinet 6' shelving unit 2x3 table 242 Break 48" table 4 stack chairs 243 Conf - 10 12' conf. table 10 conf. chairs 24" rec. tab. 244 Resource 3-30" library shelves 1-22' library shelf 2-9' library shelves 4-6' desk w/rt return 4 office chair 4 stack chair 4-6x3 tables 245 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs 246 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs 247 Office U shaped desk 2 guest chairs ex. Chair bookcase 250 Storage 20' shelving unit 15' shelving unit 2-42" 5 dr. file 251 Men's RR tp disp. towel disp. soap disp.	\$2,289.00
240 Conf - 28	\$6,789.00
241 Copy/Sto 5' file cabinet 6' shelving unit 2x3 table	\$2,880.00
242 Break 48" table 4 stack chairs 24" rec. tab.  243 Conf - 10 12' conf. table 10 conf. chairs 24" rec. tab.  244 Resource 3-30" library shelves 1-22' library shelf 2-9' library shelves 4-6' desk w/rt return 4 office chair 4 stack chair 4-6x3 tables  245 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs  246 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs  247 Office U shaped desk 2 guest chairs office chair  248 Office - Dir U shaped desk-8' 2 guest chairs ex. Chair bookcase  250 Storage 20' shelving unit 15' shelving unit 2-42" 5 dr. file  251 Men's RR tp disp. towel disp. soap disp.  252 Women's RR tp disp. towel disp. soap disp.	\$40,000.00
243 Conf - 10	\$2,200.00
244 Resource 3-30" library shelves 1-22' library shelf 2-9' library shelves 4-6' desk w/rt return 4 office chair 4 stack chair 4-6x3 tables  245 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs  246 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs  247 Office U shaped desk 2 guest chairs office chair 2 guest chairs  248 Office - Dir U shaped desk-8' 2 guest chairs ex. Chair bookcase  250 Storage 20' shelving unit 15' shelving unit 2-42" 5 dr. file  251 Men's RR tp disp. towel disp. soap disp.  252 Women's RR tp disp. towel disp. soap disp.	\$1,440.00
245 Office 6' desk/rt. Return 2 drawer file cab. office chair 2 guest chairs 3 guest chairs 2 guest chairs 3 gu	\$6,400.00
246 Office     6' desk/rt. Return     2 drawer file cab.     office chair     2 guest chairs       247 Office     U shaped desk     2 guest chairs     office chair       248 Office - Dir     U shaped desk-8'     2 guest chairs     ex. Chair     bookcase       250 Storage     20' shelving unit     15' shelving unit     2-42" 5 dr. file       251 Men's RR     tp disp.     towel disp.     soap disp.       252 Women's RR     tp disp.     towel disp.     soap disp.       253 Janitor     soap disp.	\$19,800.00
247 Office     U shaped desk     2 guest chairs     office chair       248 Office - Dir     U shaped desk-8'     2 guest chairs     ex. Chair     bookcase       250 Storage     20' shelving unit     15' shelving unit     2-42" 5 dr. file       251 Men's RR     tp disp.     towel disp.     soap disp.       252 Women's RR     tp disp.     towel disp.     soap disp.       253 Janitor     soap disp.     towel disp.	\$2,000.00
248 Office - Dir     U shaped desk-8'     2 guest chairs     ex. Chair     bookcase       250 Storage     20' shelving unit     15' shelving unit     2-42" 5 dr. file       251 Men's RR     tp disp.     towel disp.     soap disp.       252 Women's RR     tp disp.     towel disp.     soap disp.       253 Janitor     soap disp.     towel disp.	\$2,000.00
250 Storage20' shelving unit15' shelving unit2-42" 5 dr. file251 Men's RRtp disp.towel disp.soap disp.252 Women's RRtp disp.towel disp.soap disp.253 Janitorsoap disp.	\$2,289.00
250 Storage20' shelving unit15' shelving unit2-42" 5 dr. file251 Men's RRtp disp.towel disp.soap disp.252 Women's RRtp disp.towel disp.soap disp.253 Janitorsoap disp.	\$3,039.00
251 Men's RR       tp disp.       towel disp.       soap disp.         252 Women's RR       tp disp.       towel disp.       soap disp.         253 Janitor       towel disp.       soap disp.	\$3,500.00
252 Women's RR tp disp. towel disp. soap disp. 253 Janitor	\$500.00
253 Janitor	\$500.00
0.000	\$34,171.00
256 Data	

257	Classroom	23 Desk Chairs	23 Desks	smart classroom	Inst. Desk/Chair			clock	\$15,190.00
			24 Desks						\$15,190.00
	Classroom	24 Desk Chairs		smart classroom	Inst. Desk/Chair			clock	
	Classroom	6-5' round tables	25 stack chairs	smart classroom	Inst. Desk	20 to al. ab		clock	\$15,095.00 \$34,171.00
	Classroom	28-Nova Stations	4-Handi. Nova Sta.	smart classroom	Inst. Desk/Chair	32 task ch.		clock	
	Conf - 10	12' conf. table	10 conf. chairs	24" rec. tab.					\$6,400.00
	Reception	Work station	office chair	our Objects	la a a la a a a a				\$1,150.00
	Office - Dir	U shaped desk-8'	2 guest chairs	ex. Chair	bookcase				\$3,039.00
	Office	U shaped desk	2 guest chairs	office chair					\$2,289.00
268	Office	U shaped desk	2 guest chairs	office chair					\$700.00
	Office	U shaped desk	2 guest chairs	office chair					\$2,289.00
	Office	U shaped desk	2 guest chairs	office chair					\$2,289.00
	Сору	2-42" file cabinets	1-9' shelving unit	3' round table	4 stack chairs				\$2,430.00
	Testing	10 div. Nova Station	10 task chairs	Inst. Desk/Chair				clock	\$9,000.00
	Training	8-6x2.5 tables	8 stack chairs	Inst. Desk/Chair				clock	\$3,160.00
	Training	4-6' tables (have)	20 stack chairs	Sales counter	smart class	2-42" file cabs	9' shelving unit	clock	\$16,990.00
	Training	18 div. Nova Station	20 stack chairs	3-4' round tables	3 printer stands	white board		clock	\$23,825.00
	Mechanical								
	Apprenticeship								
283	Reception	Recept. Desk							\$1,000.00
284	Work Area	4-work stations		4-Low 42" file cabs					\$7,700.00
285	Office - Dir	U shaped desk-8'	2 guest chairs						\$2,789.00
286	Office	U shaped desk	2 guest chairs						\$2,089.00
287	Files	4-9'x1.5' metal s.	3-5 drawer 42" files						\$6,500.00
288	Lounge/Copy	4' round table	4 stack chairs						\$1,440.00
	Conf - 10	12' conf. table	10 conf. chairs	24" rec. tab.					\$6,400.00
	Mechanical								, ,
291	Unassigned								
	Men's RR	tp disp.	towel disp.	soap disp.					\$500.00
	Women's RR	tp disp.	towel disp.	soap disp.					\$500.00
	Janitor								+
	Data								
	Unassigned								
	Class - 35	Exist. Desks	Stand Comp. W/S	60" Conf. Table				clock	\$760.00
	Waiting	2-guest chairs	1 corner table	oo com. rabic				clock	\$620.00
	Testing - Reg	14 Stack chairs	i comertable					CIOCK	\$840.00
	Private Testing	1 stud. Desk	2 - Egg chair	60" Conf. Table				clock	\$620.00
	Chief Examiner	U shaped desk	6 guest chairs	ex. Chair	3' round table			CIUCK	\$1,556.00
		3' round table		mob. Refr. Center	3 Tourid table				
	Storage Vault		4 stack chairs 6-lockers	2-steel stor. Cab.	Rectangle table	3 drawer file			\$607.00
	Work Area	Egg chair Rt. Return desk			7-desk chairs	3-5 drawer file	Storage Cohinet	clock	\$3,020.00 \$6,230.00
		36 - Nova Stations		2 drawer lat. File			Storage Cabinet		
	Class - 44	30 - Nova Stations	4 - Hand. Nova	40-Egg Chairs	Stand Comp. W/S	60" Conf. Tab		clock	\$23,360.00
	Vending					1			
	Telephone					1			
	Data								
	Mechanical - Exist								<b>A</b>
	Men's RR	tp disp.	towel disp.	soap disp.	lockers				\$500.00
	Sauna	4 person sauna							\$20,000.00
	Steam Room	Steam Compressor	compressor/gen.						\$6,000.00
	Soaking tubs	4 tubs and jets							\$10,000.00
	Corridor								
	Women's RR	tp disp.	towel disp.	soap disp.	lockers				
	Class - 32	8-9' x 2.5' tables	24 task chairs	ceiling projector	10-massage tables	2 massage chrs	parafin bath		\$10,840.00
	Storage								
	Conference rooms	10-8' electronic projec	tion screens						\$9,000.00

#### PHYICAL FACILITIES ABSTRACT

**Item(s) to be Considered:** Consideration and deliberation on the approval **Amount: \$240,000** to budget \$240,000 for roof replacement at Rio Grande Campus Building "A". **Requestor:** David Mena **Area Responsible: Physical Plant Resource Persons:** Tim Nugent, David Mena **Purpose:** To obtain approval for budgeting funds related to roof replacement at the Rio Grande Campus Building "A." The existing roofing assembly is a standard 4-ply fiberglass built up roof that is 25 to 30 **Explanation:** years old. It has reached its maturity point and merits replacement. The scope of work includes tear off and replace existing roofing assembly; install a top coat curry system of light weight concrete; apply a new roofing system of two (2) plies of base sheet and one (1) stress ply membrane; install Energy Star Rated Pyramic Coating which protects against ultra violet sun rays. The EPCC Purchasing Department will advertise for competitive sealed proposals. Funding is provided by the 2007 Revenue Bonds proceeds. **Recommendation**: Approval by the Board of Trustees.

#### PHYICAL FACILITIES ABSTRACT

**Item(s) to be Considered:** Consideration and deliberation on the approval **Amount: \$192,000** to budget \$192,000 for roof replacement at Rio Grande Campus Building "B." **Requestor:** David Mena **Area Responsible: Physical Plant Resource Persons:** Tim Nugent, David Mena **Purpose:** To obtain approval for budgeting funds related to roof replacement at Rio Grande Campus Building "B." The existing roofing assembly is a standard 4-ply fiberglass built up roof that is 25 to 30 **Explanation:** years old. It has reached its maturity point and merits replacement. The scope of work includes tear off and replace existing roofing assembly; install a top coat curry system of light weight concrete; apply a new roofing system of two (2) plies of base sheet and one (1) stress ply membrane; install Energy Star Rated Pyramic Coating which protects against ultra violet sun rays. The EPCC Purchasing Department will advertise for competitive sealed proposals. Funding is provided by the 2007 Revenue Bonds proceeds. **Recommendation**: Approval by the Board of Trustees.

#### PHYSICAL FACILITIES ABSTRACT

**Item(s) to be Considered:** Consideration and deliberation on the approval of

a contract award to CFI Security to install surveillance and access control systems in support

of the ASC Building B build-out.

**Amount:** \$101,640

**Requestor:** David Mena, J.R.Grijalva | **Area Responsible:** Student Services

**Resource Persons:** Tim Nugent

**Purpose:** Approval for CFI Security to install surveillance and access control systems. Scope of

work includes providing and installing equipment, materials and labor in accordance with National Fire Protection Association (NFPA), Standard Building Code and Life Safety

Code.

**Explanation:** The Surveillance and access control systems includes the installation of monitored, color,

high resolution cameras with night sense at various positions. A combination of conventional and Internet Protocol (IP) cameras will be installed. A total of forty-five cameras are to be deployed. Each IP camera will be connected to the EPCC network via an IP Port on the EPCC network. Images will be transmitted over the existing network to a DIBOS Digital Recorder, with built-in IP decoders. Four cameras to be installed at the Cashier area will be IP and will be allocated to the Cashier's Digital Recorder for viewing/recording as well as viewable and recordable at the College's Police Department.

This purchase was conducted through the CISV (Catalog Information System Vendors) quote process.

Funding is provided by the Vehicle Registration fund.

Date: 06/19/07

Account: <u>31001</u>

Beginning Fund Balance: \$141,584

Revenues to date: \$381,402

Expenditures to date: \$322,291

Balance: \$200,695

**Recommendation**: Approval by the Board of Trustees.

**Vendor:** CFI Security

6410 Airport Rd, Ste. 4 El Paso, TX 79925

## EI PASO COMMUNITY COLLEGE DISTRICT CISV QUOTE #07-878 SURVEILLANCE/ACCESS CONTROL SYSTEMS

CISV Quote #07-878 Installation of Surveillance /Access Control Systems for El Paso	CFI Security - El Paso,	Entec Solutions -
Community College ASC Building B. Turnkey Installation	Texas	Lubbock, Texas
300 ft. conduit for distant camera install in parking lot; 2 light poles (including labor)	\$2,995.00	\$2,400.00
Surveillance System includes a total of 45 cameras and digital video recorder, all low voltage electrical and cabling included. A combination of conventional and IP based cameras will be used. All equipment to be installed by certified personnel. System tied in to Police Station at Valle Verde.	\$71,700.00	\$106,243.40
valie verde.	\$71,700.00	\$100,243.40
Access Control System includes detection devices, magnetic locks, and readers on the perimeter doors of the ASC B Building and Auto Shop (a total of 17 exits controlled). Detection and control devices will be supplied and installed at 31 security points. All low voltage electrical and cabling is covered. All work to be done by certified personnel. System tied in to Police Station at Valle Verde.	\$26,945.00	Included in above price
TOTAL	\$101,640.00	\$108,643.40
Recommended Award	Recommended Award	
Recommendation is based on total best value practice; vendor provided lowest total cost and vendor's previous performance record with EPCC. Vendor is the current awarded vendor for the services of the Security Integrated Systems at all college locations.		

#### PHYSICAL FACILITIES ABSTRACT

Item(s) to be Considered: Consideration and deliberation on the approval of a contract award with Southwest Trane to provide and install Heating, Ventilation, and Air **Amount:** \$83,208 Conditioning (HVAC) equipment at the Rio Grande Campus Library. **Requestor:** David Mena **Area Responsible:** Physical Plant **Resource Persons:** Tim Nugent, David Mena **Purpose:** To purchase and install HVAC equipment at the Rio Grande Campus Library. This consists of one (1) 70-125 ton air cooled condenser, labor and material to replace one chiller. The work shall consist of: recovery of existing refrigerant; disconnection of associated utilities; removal and disposal of existing chiller and condenser; setting and rigging of new chiller and condenser; re-piping to accommodate new chiller; evacuation of

system and re-charging with refrigerant; and commissioning of the system.

**Explanation:** 

Two (2) compressors within the HVAC unit at the library have burned out. rendering the condenser useless; the unit has reached its life expectancy. The library is being cooled by temporary emergency units. Due to the level of damage, it is more cost effective to replace the entire unit. This purchase is being conducted through The Cooperative Purchasing Network, as allowed by Texas Education Code Section 44.031(a) (5), an Inter-local Contract.

Funding is provided by Unexpended Plant funds.

**Recommendation**: Approval by the Board of Trustees.

**Vendor:** Southwest Trane

1405 Vanderbilt Drive El Paso, Texas 79935 Date: <u>06/26/07</u>

Account: 91337-M91337

\$84,000

Expenditures

Budget:

to date: \_\_\_\_\_\_

Balance: \$84,000



# **Southwest Trane**

1405 Vanderbilt Dr. El Paso Texas 79935 915-593-3484 fax 915-593-0027

#### **PROPOSAL**

**Date:** June 29, 2007

TCPN Quotation No: 05-10009-07-010

To: EPCC

Project: Chiller repl.

Rio Grande Campus Library.

El Paso, TX

TCPN Customer No: 05-10009

Southwest Trane Company is pleased to offer you this proposal to do the following

services:

#### Equipment:

Item	Tag(s)	Qty	Description	Model Number
A1	No Tag	1	70-125 Ton Air-Cooled Condenser - Series	RTAA100

### Product Data - Air-Cooled Helical Rotary Water Chillers (Small Tonnage)

Item: A1 Qty: 1

Air Cooled Series R(TM) Chiller 70-125

100 Nominal Tons

460 Volt/60 Hertz/3 Phase

Across The Line Starter

Standard 40 to 65 degree F

Aluminum Fins

**UL/CUL** Listing

ASHRAE 90.1/CSA compliant

ARI certified

With Low Ambient Oper. to -10F

Factory Installed Coil Protection

Factory Installed Access Guard

Elastomeric Isolators (Fld)

Control Power Transformer

Single Point Power Connection

NEMA 4 Flow Switch - 150 psi (Fld)

5 Year Labor Warranty Whole Unit

5 Year Refrigerant Warranty

5 Year Parts Warranty Whole Unit

Total List Price (Excluding Sales Tax)	\$ 120,561.00
TCPN Contract Multiplier	0.34
Total Gross Price (Excluding Sales Tax)	
Total Nets (Excluding Sales Tax)	\$ 6,047.97
Total Net Price (Excluding Sales Tax)	\$ 47,038.71

<u>Scope of Service</u>: We offer to furnish the necessary labor and materials to install one chiller as back-up. Work shall consist of:

- Rigging and setting of new chiller
- Setting and rigging of new chiller and condensor.
- Re-piping to accommodate new chiller, to include 4" butterfly valves and associated accessories. Units to be piped in parallel with capability of back-up.
- Insulation of piping.
- Start-up with Five year maintenance on equipment

<b>HVAC commercial HVAC technicia</b>	an 96 Hrs.	75	\$7,200.00
Electrician	16 Hrs.	75	\$1,200.00
Insulator	32 Hrs.	47	\$1,504.00
Pipefitter	247 Hrs.	51	\$12,597.00
<b>Project Engineering</b>	32 Hrs.	60	\$1,920.00
Total Labor		•••••	. \$24,421.00
Materials \$9,399.11 x 1.25 m/u \$1	1,748.89		
Total Sell Price:		••••	\$83,208.60

Exclusions: Electrical connections, and concrete pad, painting and patching ect.

#### Notes:

- 1. Applicable taxes are not included and will be added to the invoice.
- 2. Any service not listed is not included.
- 3. Price valid for 30 days from quotation date.
- 4. Work to be performed during normal working hours (Mon-Fri 8:00 am to 5:00 pm)

Quotation No: JP-7990-150

#### PHYSICAL FACILITIES ABSTRACT

 Item(s) to be Considered:
 Consideration and deliberation on the approval of an award of a contract for plumbing and irrigation supplies.
 Amount (Not to exceed): \$45,000 per vendor

 Requestor:
 David Mena
 Area Responsible:
 Physical Plant

**Resource Persons:** Tim Nugent, David Mena

**Purpose:** Approval of a contract award for plumbing and irrigation supplies.

Explanation: The annual amount spent for plumbing and irrigation supplies required a competitive

solicitation process. This award provides the Maintenance department with vendors for purchase of plumbing and irrigation supplies on an as-needed basis. The recommended vendors provide a discount from list price, have a walk-in-counter and meet the

requirements as stated in the solicitation.

Award of contract is for an initial one (1) year period with an option to renew for an additional two (2) years, upon satisfactory vendor performance and Board approval.

Funding is provided by the Physical Plant budgets and Unexpended Plant funds.

**Recommendation**: Approval by the Board of Trustees.

**Vendor:** B&C Turf Equipment Co., Inc. Ewing Irrigation

8888 Sandhill Court 3630 Durazno

El Paso, Texas 79907 El Paso, Texas 79905

Dale Boren's Service Supply, Inc.

to date:

809 Tony Lama El Paso, Texas 79915

Date: 06/13/07 Date:

\$709,809

Account: <u>11000-76000</u> Account: <u>91038-</u>

M91038
Budget: \$758,977

Expenditures Budget: \$103,376

to date: \$ 64,639

Expenditures

06/13/07

#### EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

#### Analysis of Competitive Sealed Proposal #07-019 District Wide Plumbing & Irrigation Supplies

The Competitive Sealed Proposal was issued to solicit bids for plumbing and irrigation supplies to be used district wide.

Requests for Competitive Sealed Proposal were advertised for two (2) consecutive weeks in the local newspaper, The El Paso Times. Nine (9) proposal packets were issued (8 were issued to local vendors and one (1) to an out-of-town vendor). Proposals received are indicated on the tabulation.

It is the recommendation of the "CSP Analysis Committee" (Ricardo Chavez, Raul Lucero, Caesar Lopez, Jose R. Arteaga, and Javier Cisneros) that contracts be awarded to the following:

B&C Turf Equipment Co., Inc. 8888 Sandhill Court El Paso, TX 79907

Dale Boren's Service Supply, Inc. 809 Tony Lama El Paso, TX 79915

> Ewing Irrigation 3630 Durazno El Paso, TX 79915

Initial contract award is for a one year period with an option to renew for an additional two (2) years upon satisfactory vendor performance and Board approval.

District-wide Plumbing & Irrigation Supplies - CSP #07-019	B&C Turf Equipment Co., Inc.	Dale Boren's Service Supply, Inc.	Ewing Irrigation
Plumbing Supplies - Percent Discounts:			
Toilets & Urinals	N/A	x .60 (-40%)	No bid
Faucets	N/A	x .45 (-55%)	No bid
Pipe Fittings	x .28 off list	x .40 - x .42 (-60%; -58%)	No bid
Water Heaters	N/A	Need to call for pricing	No bid
Flush Valves & Parts	N/A	x .40 (-60%)	No bid
Toilet Seats	N/A	x .50 (-50%)	No bid
Drinking Fountains	N/A	x .65 (-35%)	No bid
Valves	N/A	x .40 (-60%)	No bid
Miscellaneous	N/A	x .40 (-60%)	No bid
Plumbing Tools	N/A	x .80 (-20%)	No bid
Discount from Catalog List Price	Varies	x .40	No bid
Irrigation Supplies - Percent Discounts:			
Discount from Catalog List Price	Varies	x .40 (Note: Did not respond to some product lines)	Varies with products
Proposal Requirements:			
Submitted catalog/price list with response:	Yes	Yes	Yes (catalog & contractor price list included; pricing reflects bid pricing
State specific items or categories of items in the catalog that are not eligible for the discount but would receive a different discount:	All categories are broken down with different multipliers	N/A	N/A
Prices will be held through:	Dec-07	6/15/2008	1 year
Discounts will be held through:	Dec-07	6/15/2008	1 year
Delivery Lead Time (ARO)	Stock, 3 to 5 days	2 weeks	1 day - stock items
Payment terms, include any applicable discounts:	Net 10th	2% 10th; Net 30th	Net 10th
Contact name & phone number for sales representative:	Provided	Provided	Provided
Contact name & phone number for customer service representative:	Provided	Provided	Provided
Contact name & phone number for accounts receivable representative:	Provided	Provided	Provided
Specify return & exchange policies:	Must have original copy of invoice	Return item with PO #	Exchange or credit for defective items
Shipping & handling charges, if applicable:	N/A	Will be quoted	None
Acknowledgement of pricing discrepancies resulting in vendor inability to provide current catalogs & price lists will be responsibility of vendor	Did not acknowledge	Acknowledged	Acknowledged
Vendor Requirements:			
This company is/is not an established business with a walk-	Is an established business with walk-in	Is an established business with a walk-	
in counter.	counter	in counter	in counter
This company has/does not have available inventories in house for all or most of the product lines requested in this solicitation.	Has available inventories in house	Has available inventories in house	Has available inventories in house
Provide reference names & contact information for at least three (3) current commercial clients.	Provided all	Provided references but not the contact information	Provided all
Felony Conviction Form/Family Code Form/Conflict of Interest Questionnaire Form Submitted	Provided all	Provided all	Provided all

Dist	rict-wide Plumbing & Irrigation Supplies - CSP #07-019			(Rating	x Factor) = Per	centage
Evaluation Criteria	Ratings Key	Factor	Maximum Percentage	B&C Turf Equipment Company, Inc.	Dale Boren's Service Supply, Inc.	Ewing Irrigatio
	0 = Unable to evaluate due to inadequate or missing information					
	1 = Unsatisfactory; fails to meet minimum requirements					
Proposed discount (%	2 = Average; meets <i>minimum</i> requirements	5	25	25%	20%	15%
mutiplier)	3 = Above average; evidences more than sufficient quality		25	2576	2070	1376
	4 = Superior; evidences high level of quality					
	5 = Outstanding; evidences the highest level of quality and results					
	0 = Unacceptable; proposal lacks sufficient detail for proper evaluation					
	1 = Unsatisfactory; proposal is missing significant amount of detail/information				20%	
Price offering (based on	2 = Average; proposal included the <i>minimum</i> required detail/information					
"basket of Goods"	3 = Above average; proposal was well-detailed, though some information is missing	4	20	20%		20%
information)	4 = Superior; proposal was detailed, with only minor information missing			ĺ		
	5 = Outstanding; proposal was highly detailed and complete					
	0 = Unable to evaluate due to inadequate or missing information					
	1 = Unsatisfactory; fails to meet minimum requirements					
Comprehensiveness of	2 = Average; meets <i>minimum</i> requirements		4.5	400/	00/	450/
	3 = Above average; evidences more than sufficient quality	3	15	12%	9%	15%
	4 = Superior; evidences high level of quality					
	5 = Outstanding; evidences the highest level of quality and results					
	0 = Unable to evaluate due to inadequate or missing information					
	1 = Unsatisfactory; fails to meet minimum requirements			20% 20	200/	
Product variety and	2 = Average; meets <i>minimum</i> requirements		20			20%
availability (per catalogs provided)	3 = Above average; evidences more than sufficient quality	4	20		20%	20%
odialogo providod)	4 = Superior; evidences high level of quality					
	5 = Outstanding; evidences the highest level of quality and results					
	0 = Unable to evaluate due to inadequate or missing information					
	1 = Unsatisfactory; fails to meet minimum requirements					
	2 = Average; meets <i>minimum</i> requirements					
Vendor references	3 = Above average; evidences more than sufficient quality	4	20	20%	16%	20%
	4 = Superior; evidences high level of quality					
	5 = Outstanding; evidences the highest level of quality and results					
	Total Points:		<u>I</u>	97%	85%	90%
	Comments:			Recommend Award	Recommend Award	Recommend Award

#### Scope of Work for District-wide Plumbing & Irrigation Supplies

The College is requesting proposals for the purchase of plumbing and irrigation supplies district wide. Purchases will be conducted on an as needed basis throughout the fiscal year. Vendors are required to submit their proposal response as per the requirements listed.

#### PHYSICAL FACILITIES ABSTRACT

**Item(s) to be Considered:** Consideration and deliberation on the approval to modify a loan from LoanSTAR Office of the State Energy Conservation Office (SECO) of the Texas

Energy Conservation Office (SECO) of the Texas Comptroller of Public Accounts.

**Amount:**\$5,000,000

**Requestor:** David Mena **Area Responsible:** Physical Plant

**Resource Persons:** Tim Nugent, David Mena

**Purpose:** In November 2006 the EPCC Board of Trustees gave approval to reserve \$2,500,000. for

the College to enter into an agreement through the LoanSTAR (Save Taxes and Resources) Program. This program is administered by the Texas Comptroller of Public Accounts, State Energy Conservation Office (SECO). The amount of the loan has recently been increased to \$5,000,000. This consideration and deliberation request is in accord with SECO advising the College to modify its request from \$2,500,000 to \$5,000,000.

**Explanation:** The College joined the Energy Efficient Partnership Program with the Texas Comptroller

of Public Accounts in May of 2000. On September 2005, an on-site analysis for the College was conducted for the purpose of identifying cost effective energy system retrofit projects. This service is provided at no cost to the College through the Schools & Hospital Energy Management Program as administered by the Texas Comptroller of Public Accounts, State Energy Conservation Office (SECO). This program promotes and encourages an active partnership between SECO and Texas schools for the purpose of planning, funding and implementing energy saving measures, which will ultimately reduce

facility energy bills.

The annual cost saving, implementation cost estimate and simple payback for all energy retrofit projects identified in this preliminary analysis for the college are:

Implementation Cost Estimate:\$5,000,000Annual Energy Savings:\$ 470,000Simple Payback:9.8 Years

**Recommendation**: Approval by the Board of Trustees.

**Vendor:** Comptroller of Public Accounts

State Energy Conservation Office

LBJ State Office Building 111 E. 17<sup>th</sup> Street, Room 1114

Austin, Texas 78774

#### PHYSICAL FACILITIES ABSTRACT

**Item(s) to be Considered**: Consideration and deliberation on the approval to enter into negotiation

with C.F. Associates to conduct a conditions/needs assessment of

all existing buildings.

**Requestor:** David Mena **Area Responsible:** Physical Plant

**Resource Persons:** Tim Nugent, David Mena

**Purpose:** C.F. Associates will provide district facility needs assessment services. The District

Master Plan will include future needs and construction and conditions/ needs assessment including roofs, finishes, mechanical, electrical and plumbing systems. The awarded vendor will provide an information summary and schedule for each of the proposed projects including explanation of the proposed benefit to the College

and the Community as a whole.

**Explanation:** The scope of work includes prioritization of projects needed and proposed timelines

for the design and construction of all proposed projects; verification of the total cost of proposed projects, these costs will reflect values within proposed timelines; and to develop supporting documentation to be used for future funding of identified projects. The selection of C.F. Associates was done through the request for qualification process as per the requirements of Government Code, 2254.003; C.F. Associates was selected based on demonstrated competence and qualifications. The College will negotiate

a contract based on a fair and reasonable price.

Funding will be provided by the 2007 Revenue Bonds proceeds.

**Recommendation**: Approval by the Board of Trustees.

C.F. Associates

5640 Montana, Suite D El Paso, Texas 79925

#### EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

#### **REQUEST FOR QUALIFICATIONS #07-017**

#### **District Facility Needs Assessment Services**

The Request for Qualifications was issued for the purpose of qualifying a firm to provide professional services for the College's district facility needs assessment services.

The RFQ was advertised in the El Paso Times for two (2) consecutive weeks. Request for Qualifications packets were issued to twenty-three (23) firms. A Pre-proposal conference was held on May 2, 2007. Eight responses were received. The evaluation committee requested a vendor presentation on June 26, 2007.

The evaluation of the proposal was conducted as per the provisions of Government Code 2254.004, applicable to Professional Services.

The evaluation committee (Dr. Ernst Roberts, Josette Shaughnessy, David Mena, Tim Nugent, Dr. Paula Mitchell, Bobby Ortega, Nicolás Domíguez, and Art Fierro) recommend award of a contract for district facility needs assessment services based on demonstrated competence and qualifications, as per below criteria:

- Project Management Experience of the firm
- Qualifications of key personnel
- The firm's project management plan
- Resources and staffing available to the firm

Recommended Firm:

C.F. Associates 5640 Montana, Suite D El Paso, Texas 79925

The term of the award shall be from the date of award through completion of services, and may, by mutual agreement between the College and the awardee, be renewed on an annual basis.

Request for Qualifications for District Facility Needs Assessment Services - RFQ #07-017		BPLW + ASCG of Texas, LLC	C.F. Associates	ECM International, Inc.	Dimensions Architects	Heery International, Inc.	Parsons 3D/I	Perspectiva	Royal Consulting, Inc.
	Key Sub-Consultants:	None	Magellan Consulting; Raba- Kistner Consultants	PSRBB; Bath Engineering; Moreno Cardenas; CK Construction	Trinity Consulting; Lincon Engineering; John Hines Estimating; Gonzalo Aguilar Professional Engineer	ARTchitecture; Fluid Systems; Pan American Roofing Consultants; RBM Engineering; Robert Navarro & Assoc. Engineering	Eva Klein & Associates; Parkhill, Smith & Cooper; Prepared Response	Carter & Burgess; McCormick Architecture; Dorado Engineering; Professional Construction Consultants	Profile Consultants
Requested Information:	Components:		1						
Title/Cover	RFQ Number and Project Name; b. Submittal Due Date; c. Proposer's name, address, fax number and telephone number	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all
Table of Contents	a. Include section names, section numbers and page numbers	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all
Letter of Transmittal	a. The person(s) authorized to make representations for the proposer shall sign the letter of transmittal and the(ir) title(s), address(es), telephone number(s), and fax number(s) shall be provided; b. The letter of transmittal offers an opportunity to briefly set forth the reasons the proposer believes it should be selected by the College	Address and fax number omitted	Provided all	Address, telephone and fax numbers omitted	Provided all	Provided all	Provided all	Provided all	Letter of transmittal not signed
Project Management Experience and Qualifications	Name of Customer/Owner; 2) Dates Service Provided; 3)  Type of Projects (new construction, major renovations, etc.); 4) Brief description of program; 5) Provide a prief summary of	Provided all	Provided all	Brief summary of the status or end result of the projects not provided on all projects	Date service provided was omitted on one project	Provided all	Provided all	Some dates of service not provided	Provided all
References	Provide contact information for a minimum of five (5) verifiable references to be contacted by the College for the primary firm and for each of the sub-consultants. 1) Name of Customer/Owner 2) Type and scope of projects (describe in detail) 3) Contact name, title, address, telephone number, fax number and email address	Omitted most fax numbers	Provided all	Type and scope of projects omitted; most fax numbers and most email addresses not provided	One email address not provided; references not provided on key subconsultants	Provided all references for Heery; provided only 1 reference per key sub- consultants	Provided all references for Parsons; 1 missing for Eva Klein & Assoc.; none provided on other 2 key sub-consultants	No fax numbers or email addresses provided; not all titles for contacts or addresses provided; not all type and scope provided on projects	Provided all
Management Plan	Describe your proposed organizational structure and staffing plan; b) Describe how your firm will manage the work	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all	Provided all
	a) Provide an organization chart for the key staff you propose								
Resources /Staffing	to commit to this program; b) Provide resumes of proposed key staff: 1) Position; 2) Name; 3) Education; 4) Professional Certificates; 5) Professional Associations, Awards and Publications 6) Description of qualifications for the proposed key staff; c) Identify key sub-consultants and describe their roles on your team; d) List the number of permanent employees by professional discipline for the proposer's firm and key sub-consultants	Provided all	Provided all	Provided all	Number of permanent employees by professional discipline for the proposer's firm and key sub-consultants not provided	Provided all	Provided all	Provided all	Provided all
/Staffing	key staff: 1) Position; 2) Name; 3) Education; 4) Professional Certificates; 5) Professional Associations, Awards and Publications 6) Description of qualifications for the proposed key staff; c) Identify key sub-consultants and describe their roles on your team; d) List the number of permanent employees by professional discipline for the proposer's firm	Provided all  Provided all	Provided all  Provided all	Provided all  Provided all	employees by professional discipline for the proposer's firm and key sub-consultants not	Provided all  Provided all	Provided all  Provided all	Provided all  Provided all	Provided all  Provided all
/Staffing	key staff: 1) Position; 2) Name; 3) Education; 4) Professional Certificates; 5) Professional Associations, Awards and Publications 6) Description of qualifications for the proposed key staff; c) Identify key sub-consultants and describe their roles on your team; d) List the number of permanent employees by professional discipline for the proposer's firm and key sub-consultants				employees by professional discipline for the proposer's firm and key sub-consultants not provided				
/Staffing Felony Co	key staff: 1) Position, 2) Name; 3) Education; 4) Professional Certificates; 5) Professional Associations, Awards and Publications 6) Description of qualifications for the proposed key staff; c) Identify key sub-consultants and describe their roles on your team; d) List the number of permanent employees by professional discipline for the proposer's firm and key sub-consultants  **Onviction Form/Family Code Form/Conflict of Interest Questionnaire Form Submitted**  **Evaluation Criteria:**  Management Experience and Qualifications (20 pts)	Provided all 16.5	Provided all	Provided all	employees by professional discipline for the proposer's firm and key sub-consultants not provided  Provided all  14.5	Provided all 17.5	Provided all	Provided all	Provided all
/Staffing Felony Co	key staff: 1) Position, 2) Name; 3) Education; 4) Professional Certificates; 5) Professional Associations, Awards and Publications 6) Description of qualifications for the proposed key staff; c) Identify key sub-consultants and describe their roles on your team; d) List the number of permanent employees by professional discipline for the proposer's firm and key sub-consultants  **Onviction Form/Family Code Form/Conflict of Interest Questionnaire Form Submitted**  **Evaluation Criteria:**  Management Experience and Qualifications (20 pts)  **References (20 pts)	Provided all 16.5 15	Provided all  17.5  18.5	Provided all  13 11	employees by professional discipline for the proposer's firm and key sub-consultants not provided  Provided all  14.5 14	Provided all 17.5 13	Provided all  18  13.5	Provided all  15 14	Provided all 12 15
/Staffing Felony Co	key staff: 1) Position, 2) Name; 3) Education; 4) Professional Certificates; 5) Professional Associations, Awards and Publications 6) Description of qualifications for the proposed key staff; c) Identify key sub-consultants and describe their roles on your team; d) List the number of permanent employees by professional discipline for the proposer's firm and key sub-consultants  **Onviction Form/Family Code Form/Conflict of Interest Questionnaire Form Submitted**  **Evaluation Criteria:**  Management Experience and Qualifications (20 pts)  **References (20 pts)  **Management Plan (30 pts)	Provided all 16.5 15 21.75	Provided all  17.5  18.5  26.25	Provided all  13 11 18	employees by professional discipline for the proposer's firm and key sub-consultants not provided  Provided all  14.5 14 22.5	Provided all  17.5  13  23	Provided all  18  13.5  25.5	Provided all  15 14 24.75	Provided all  12 15 18.75
/Staffing  Felony Co	key staff: 1) Position, 2) Name; 3) Education; 4) Professional Certificates; 5) Professional Associations, Awards and Publications 6) Description of qualifications for the proposed key staff; c) Identify key sub-consultants and describe their roles on your team; d) List the number of permanent employees by professional discipline for the proposer's firm and key sub-consultants  **Onviction Form/Family Code Form/Conflict of Interest Questionnaire Form Submitted**  **Evaluation Criteria:**  Management Experience and Qualifications (20 pts)  **References** (20 pts)  Management Plan (30 pts)  **Resources /Staffing (20 pts)	Provided all 16.5 15	Provided all  17.5  18.5	Provided all  13 11	employees by professional discipline for the proposer's firm and key sub-consultants not provided  Provided all  14.5 14	Provided all 17.5 13	Provided all  18  13.5	Provided all  15 14	Provided all  12 15
/Staffing  Felony Co	key staff: 1) Position, 2) Name; 3) Education; 4) Professional Certificates; 5) Professional Associations, Awards and Publications 6) Description of qualifications for the proposed key staff; c) Identify key sub-consultants and describe their roles on your team; d) List the number of permanent employees by professional discipline for the proposer's firm and key sub-consultants  **Onviction Form/Family Code Form/Conflict of Interest Questionnaire Form Submitted**  **Evaluation Criteria:**  Management Experience and Qualifications (20 pts)  **References (20 pts)  **Management Plan (30 pts)	Provided all 16.5 15 21.75	Provided all  17.5  18.5  26.25	Provided all  13 11 18	employees by professional discipline for the proposer's firm and key sub-consultants not provided  Provided all  14.5 14 22.5	Provided all  17.5  13  23	Provided all  18  13.5  25.5	Provided all  15 14 24.75	Provided all  12  15  18.75

#### CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered:Consideration and deliberation on the approval of a purchase of three server computers from Dell Marketing, L.P.Amount: \$50,753

**Area Responsible:** Education & Occupational Programs

**Resource Persons:** Dennis Brown, Jaime Farias, Ralph Grimes, Richard Buller

**Purpose:** To approve the purchase of three (3) server computers to provide processing,

administration and management, storage and retrieval, and student access to the Enterprise Content Management System being developed for El Paso Community

College academic areas.

Richard Buller

**Requestor:** 

**Explanation:** Content management via technology and the Internet are changing where students meet

and how they conference, how some instruction is delivered, and the way students research, compose their work product, and respond to assignments. These servers will facilitate collaborations involving the instructor and the student and between students. Assignments will be issued and student work returned for evaluation using the content management system. Features of the collaborative environment, now only available to distance education students, will be available to all EPCC students. Students will be able to construct personal Web pages and have secure, 24/7 access to their stored class material and personal work from an internet-connected computer located at any world wide location. This hardware supports an instance of Microsoft's SharePoint Services 2007 which will be implemented based on a procurement for services now in process.

The pricing was obtained utilizing the State of Texas Department of Information Resources purchasing contract, Go-Direct IR-SDD-192.

Funding is provided by the Integrated Technology Fund.

Account: 91265-

<u>M91265-71120</u>

Budget: <u>\$2,175,000</u>

**Recommendation**: Approval by the Board of Trustees.

Expenditures

Vendor: Dell Marketing L.P.

1 Dell Way, Mail Stop 8711

Round Rock, TX 78682

Balance: \$649,407

Date:

06/12/07

# **DELL**

## **QUOTATION**

QUOTE #: 371798692

Customer #: 1567777 Contract #: 9913578

CustomerAgreement #: DIR-SDD-192

**Quote Date: 6/26/07** 

**Customer Name: EL PASO COMMUNITY COLLEGE** Date: 6/26/07 5:10:37 PM

TOTAL QUOTE AMOUNT:	\$45,927.15		
Product Subtotal:	\$45,927.15		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 3	SYSTEM PRICE: \$15,309.05	GROUP TOTAL: \$45,927.15			
Base Unit:		NEW 3.2GHz/800Mhz/8mb Cache Dual-Core Intel Xeor 5581)	n 7130M Processor, PowerEdge 6850 (222-			
Processor:		NEW Quad 3.2GHz/800Mhz/8mb Cache, Dual-Core Into	el Xeon 7130M Procssrs (311-6473)			
Memory:		16GB DDR2 400MHZ(8X2GB) Dual Ranked DIMMs (31	1-4590)			
Keyboard:		No Keyboard Selected (310-5017)				
Hard Drive:		300GB, 3Gbps, SAS, 3.5 inch 15K RPM Hard Drive, Ho	ot plug (341-4424)			
Hard Drive Con	troller:	PERC 5/i SAS RAID Controller, Internal, PCIe (341-336	60)			
Floppy Disk Dri	ve:	No Internal Floppy Drive (341-0838)				
Operating System	em:	No Operating System, Microsoft (420-4077)				
Mouse:		Mouse Option None (310-0024)				
NIC:		Dual On-Board NICS ONLY (430-8991)				
CD-ROM or DV	D-ROM Drive:	8X DVD-ROM (313-2691)				
Sound Card:		Bezel for PE6850 (313-3160)				
Speakers:		1X5 SAS Backplane, 3.5 Inch SAS Hard Drives only, P	PowerEdge 6850 (311-5906)			
Documentation	Diskette:	Electronic Documentation and OpenManage CD Kit, F	PE6850 (310-6374)			
Additional Stor	age Products:	300GB, 3Gbps, SAS, 3.5 inch 15K RPM Hard Drive, Hot plug (341-4424)				
Feature		Add-in PERC 5/i Card, SAS RAID 5 (341-3354)				
Feature		PowerEdge 6x50 Rapid Rails foruse in Dell Racks,Square Holes (310-6376)				
Service:		Premier Enterprise SupportService Gold Welcome Letter (310-3785)				
Service:		Type 2 Contract-Sameday 4-Hour7x24 Parts and Labo	or Onsite R esponse, Initial Year (981-3870)			
Service:		Premier Enterprise Gold Support-Com plex Resolutio Exp. 3 Y ears (981-4172)	ns w/Advanced Software Support-3 Pack-			
Service:		Premier Enterprise Support-Gold-Premium Services,	3 Years (981-4212)			
Service:		Premier Enterprise Gold On Demand E ngineer Dispa	tch Severity 1 Three Years (981-4272)			
Service:		Dell Education Services OnlineEnterprise Training inc LearnDell.com 90-Day Acc (983-7037)	cluded w/purchase, take courses at			
Service:		Dell Hardware Warranty Plus Onsite Service Initial Year (985-7088)				
Service:		Dell Hardware Warranty, Extended Year (985-7097)				
Service:		Type 2 Contract-Same Day 4-Hour 7x24 Parts and Lak	oor Onsite Response, Two Years (980-8412)			
Installation:		On-Site Installation Declined (900-9997)				

Misc:	Dual Power Supply, 208 Volt Only (310-6726)
Misc:	300GB, 3Gbps, SAS, 3.5 inch 15K RPM Hard Drive, Hot plug (341-4424)
Misc:	300GB, 3Gbps, SAS, 3.5 inch 15K RPM Hard Drive, Hot plug (341-4424)
Misc:	300GB, 3Gbps, SAS, 3.5 inch 15K RPM Hard Drive, Hot plug (341-4424)

COMMENTS
DIR SDD 192

SALES REP:	Will Stepanov	PHONE:	1(800) 274-7799
Email Address:	Email Address: Will_Stepanov@Dell.com		7263721

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. Orders may be faxed to the attention of your sales representative to 1-800-365-5329. You may also place your order online at http://www.dell.com/hied/qto

Unless you have a separate agreement with Dell, the terms and conditions found at http://ftpbox.us.dell.com/slg/resellers/resellertcs.htm shall govern the sale and resale of the Products and Services referenced in this quotation

Prices and tax rates are valid in the U.S. only and are subject to change.

\*\*Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 888-863-8778, referencing your customer number. If you have any questions regarding tax please call 800-433-9019 or email Tax Department@dell.com.

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly. Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at US\_Dell\_ARS\_Requests@dell.com. Minimum quantities may apply.

Dell has a 30 day return policy for new products purchased directly from Dell.

Dell's Total Satisfactions Return Policy may be found at "http://www.dell.com/us/en/hied/misc/policy\_010\_policy.htm"

Shipments to California: For certain products, a State Environmental Fee Of Up to \$10 per item may be applied to your invoice as early as Jan 1, 2005. Prices in your cart do not reflect this fee. More Info: or refer to URL www.dell.com/environmentalfee

# **DELL**

## **QUOTATION**

QUOTE #: 371798105 Customer #: 1567777

Contract #: 9913578

CustomerAgreement #: DIR-SDD-192

**Quote Date: 6/26/07** 

**Customer Name: EL PASO COMMUNITY COLLEGE** Date: 6/26/07 5:10:36 PM

TOTAL QUOTE AMOUNT:	\$4,826.19		
Product Subtotal:	\$4,826.19		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$4,597.19	GROUP TOTAL: \$4,597.19		
Base Unit:		Dell 4210 Rack, Includes DoorsNo Side Panels, Fo	or Ground Shipment Only (220-4493)		
		Type 6 Contract - Extended Business Day Parts De	elivery Initial Year (981-6830)		
		Type 6 Contract - Extended Business Day Parts De	elivery 2Year Extended (981-9232)		
		Dell Hardware Warranty Plus Onsite Service Initial	Year (985-7657)		
		Dell Hardware Warranty, Extended Year (985-7667)			
		On-Site Installation Declined (900-9997)			
		Inside Delivery Service for Dell PowerEdge Rack S	System (460-0566)		
		Rack Multiselect Option (465-5796)			
		24Amp, 208 Volt, High-Power Power Distribution U	Jnit (PDU) (310-1878) - Quantity 2		
		5000VA UPS 208 Volt, Battery Backup and Protect	ion ,5U RackMount (310-4354) - Quantity 2		
		1U Console Tray w/Touchpad Keyboard and 15inc	h Flat Panel (310-4226)		

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
Avocent SwitchView OSD - KVM switch - 8 ports - 1 local user - cascadable (128553-4)	1	\$229.00	\$229.00
Number of S & A Items: 1	S&A Tota	al Amount: \$	229.00
Number of S & A Items: 1	S&A Tota	al Amount: \$	229

	COMMENTS
DIR SSD 192	

SALES REP:	Will Stepanov	PHONE:	1(800) 274-7799
Email Address:	Email Address: Will_Stepanov@Dell.com		7263721

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. Orders may be faxed to the attention of your sales representative to 1-800-365-5329. You may also place your order online at http://www.dell.com/hied/gto

Unless you have a separate agreement with Dell, the terms and conditions found at http://ftpbox.us.dell.com/slg/resellers/resellertcs.htm shall govern the sale and resale of the Products and Services referenced in this quotation

Prices and tax rates are valid in the U.S. only and are subject to change.

\*\*Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 888-863-8778, referencing your customer number. If you have any questions regarding tax please call 800-433-9019 or email Tax Department@dell.com.

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly. Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at US\_Dell\_ARS\_Requests@dell.com. Minimum quantities may apply.

Dell has a 30 day return policy for new products purchased directly from Dell.

Dell's Total Satisfactions Return Policy may be found at "http://www.dell.com/us/en/hied/misc/policy\_010\_policy.htm"

Shipments to California: For certain products, a State Environmental Fee Of Up to \$10 per item may be applied to your invoice as early as Jan 1, 2005. Prices in your cart do not reflect this fee. More Info: or refer to URL www.dell.com/environmentalfee

#### **CURRICULUM AND INSTRUCTION ABSTRACT**

**Item(s) to be Considered:** Consideration and deliberation on the approval to purchase Autodesk Design software upgrades for

student instruction.

**Amount:** \$45,042

Requestor: Ralph Grimes Area Responsible: Architecture, Arts, Math and Science

**Resource Persons:** Dennis Brown, Jaime Farias, Dell Najera

**Purpose:** For the instruction of students in the current versions of drafting software utilized in

industry. It will enable them to learn the proper skills needed, the purposes, techniques, and formats found in their post educational careers. Annual renewal for this software is

essential for conducting drafting classes.

**Explanation:** These updates will replace outdated software that is currently being utilized in the drafting

and design field. The students use of this new and updated software is crucial to the program. Faculty and students in the Drafting Discipline, as well as students in the Architecture, Interior Design, Engineering, and other disciplines, will benefit from its use. The sections (courses) affected will be (but not limited to): DFTG 1409, DFTG 1417, DFTG 1429, DFTG 1433, ARCE 1452, DFTG 2419, DFTG 2421, DFTG 2423, DFTG

2428, DFTG 2432, DFTG 2440, DFTG 2452.

This is a sole source vendor.

Funding is provided by the Integrated Technology Fund.

Account: 91265-M91265-

71120

**Recommendation**: Approval by the Board of Trustees.

Budget: \$2,175,000

Vendor: Teaching Systems, Inc. Expenditures to date: \$1.545.593

Teaching Systems, Inc. to date: \$1,545,593
4601 Hollow Tree Dr., Suite 11

Arlington, TX 76018 Balance: \$\\\ 629,407\$

Date:

06/12/07



# Teaching Systems, Inc.

Corporate Office: 4601 Hollow Tree Dr. Suite 111 • Arlington, TX 76018 800 762-4133 • (fax) (817) 465-8184 www.teachingsystems.com

#### **Technology Solutions for Education**

Thursday, July 05, 2007

Art Gonzales El Paso Community College P.O. Box 20500 El Paso, TX 79998

Mr. Gonzales:

Listed below is the Autodesk Design Institute renewal price quote per your request. Please call or page me any time at (817) 797-9108 with any questions you may have.

ITEM	QTY	DESCRIPTION	UNIT	,	<b>FOTAL</b>
1.	1	Autodesk Design Institute System Solution Annual Renewal Current Contract Expired 1	29,995.00 -6-07	\$	29,995.00
		Estimated Shipping & Handling	50.00	\$	50.00
2.	1	Pro-Rate Fee for Existing Software (6 months) to Expire June 30, 2008	14,997.54	\$	14,997.54
		TOTAL		\$	45,042.54

#### Sincerely,

Beryl McKinnerney North Central and East Texas Representative

#### Notes:

- Price quotes valid for 30 days.
- Delivery 15-30 days ARO
- Quote does not include electrical work unless specifically listed in quote.
- · Teaching Systems will consult with you to accomplish any power requirements or additional conduit required for cabling upon request.
- · Quote does not include LAN cabling or conduit work unless specifically listed in quote. School is responsible for all LAN cabling if required.
- · Quote does not include server, router or switch unless specifically listed in quote. School is responsible for any prerequisite equipment.

**Freight:** Shipping and handling not included unless listed in quote.

- Drop ship freight is to the shipping dock or door; additional shipping expense may be incurred if delivery inside building is requested from Freight Company
- We will be happy to consult with you to accomplish your specific delivery requirements.

#### Autodesk, Inc.

100 Commercial Street Manchester, New Hampshire 03101

www.autodesk.com

PHONE 603-621-3153 FAX 603-206-9105

6/15/2007

El Paso Community College P.O. Box 20500 El Paso, TX. 79998

Attn: Art Gonzales

Dear Art,

Autodesk, Inc. recognizes the value of educational institutions that offer courses and training for their students on our software products. Autodesk has established an education program whereby we offer software products for use by these institutions. One of the ways that we offer these products is through Academic Value Added Resellers.

We are pleased to provide you with confirmation that Teaching Systems is an Academic Value Added Reseller and has been authorized by Autodesk to sell Autodesk software products to secondary and post-secondary educational institutions located in Texas. There are currently no other third-party representatives authorized to sell the Autodesk Design Institute to educational institutions in Texas. Please let me know if you have additional questions.

Sincerely,

Tony Theos

North American Education

Autodesk, Inc.

cc: TSI

file

Note: This letter is valid 30 days from the date of issue.

#### CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Consideration and deliberation on the acceptance of a grant award from the Upper Rio Grande Amor

of a grant award from the Upper Rio Grand Workforce Development Board.

**Amount:** \$43,355

**Requestor:** Yolanda Chavez Ahner **Area Responsible:** Workforce I

Workforce Development and

Lifelong Learning

**Resource Persons:** Tim Nugent, Yolanda Chavez Ahner, David Olivas

**Purpose:** To increase the workforce capacity in the El Paso area by identifying and placing students

in local, part-time temporary employment positions for the Out-of-School Youth under the

WIA program as administered by the Upper Rio Grande Workforce Development Board.

**Explanation:** EPCC will place a total of 200 Out-of-School Youth students at various employer sites

throughout the city. They will include EPCC, City of El Paso, YWCA, United Blood Services and other employers. The employment opportunities will allow the students to

gain the necessary skills for the workforce.

Budget Account Number: 23382-P23382 Budget Summary \$43,355 June 11, 2007 – August 31, 2007

**Detailed Budget Overview:** 

61301 Professional Staff P	T \$ 8,320
61601 Classified Staff P/T	16,520
62000 Fringe Benefits	5,760
71120 Office Supplies	5,200
71210 Postage	200
71910 Indirect Costs	5,655
72100 In-Town Travel	1,700
Total Budget	\$43,355

**Recommendation**: Approval by the Board of Trustees.

#### CURRICULUM AND INSTRUCTION ABSTRACT

**Item(s) to be Considered**: Consideration and deliberation on the approval of additional funding for standardized testing by

Educational Resources, Inc. from \$25,000 to

\$38,020.

**Requestor:** Lydia Tena **Area Responsible: Nursing Program** 

**Resource Persons:** Dennis Brown, Lydia Tena, Pauline Ballesteros

**Purpose:** To provide additional funding needed to support students in the Nursing Program who are

taking the comprehensive achievement test in Summer 2007.

**Explanation:** The Nursing Program will utilize the vendor originally approved by the Board in October

> 2006 to purchase testing materials. As part of the Total Program Evaluation, standardized testing is used to track student mastery of each course in the program as mandated by the National League of Nursing Accrediting Commission and the Texas Board of Nurse Examiners. To increase retention of students in the Nursing Programs, additional funding is needed to support testing of students for the Summer 2007 semesters. Educational Resources, Inc. is the sole source vendor for these comprehensive achievement tests.

Funding is provided by the Nursing Program account.

Date:

06/26/2007

**Amount:** \$13.020

Account:

11000-55005-71130

Budget:

\$77,000

Approval by the Board of Trustees.

Expenditures

to date: Balance: \$62,290

8910 West 62<sup>nd</sup> Street

**Recommendation**:

Vendor:

Shawnee, Mission, KS 66201

Educational Resources, Inc.

\$14,710



# Educational Resources Incorporated

Mr. John Tharp Purchasing Department El Paso Community College 9050 Viscount Blvd. El Paso, TX 79925

Dear Mr. Tharp:

Educational Resources, Inc. (ERI) is the sole source of the Total Testing® program, which includes all products listed in the contract and the enclosed Order Form. We have trademarked Total Testing®, so that no other company may use the name in their literature.

We are the only testing company that offers the following:

- ✓ Pre-admissions, practice, content, and predictive exit tests for undergraduate nursing via multiple formats: Web, computer, and paper/pencil.
- ✓ Audio/Video content coaching and remediation for areas of weakness.
- ✓ NCLEX® Review in multiple formats: live, online, video, and audio.

Total Testing is a contractual agreement between ERI and the College or Nursing School. Materials can be ordered by:

Phone:

1-800-292-2273

FAX:

1-913-362-4627

Mail:

Educational Resources, Inc.

8910 West 62nd Terrace

Shawnee Mission, KS 66202

incerely,

Craig Arnold Vice President

(800) 292-2273, Ext. 122

Quinn Gregg Regional Director

(800) 292-2273, Ext. 146

Prices effective February 1, 2004 S	oring 20	007 Orde	r Form	
Entrance Tests and Programs	Quantity	Price	Amount	Please check RN PN
Nurse Entrance Test (NET) Form A Booklet		12.50		
Nurse Entrance Test (NET) Form B Booklet  Nurse Entrance Test Form A or B Answer Sheet		12.50 10.00		Paper/Pencil Computer
Nurse Entrance Test (NET) Form D Booklet		12.50		+
Nurse Entrance Test (NET) Form D Answer Sheet		10.00		Testing Date:
The NET Study Guide - Remediation of Math & Reading		28.50		
NET Form A by Computer		20.00		
NET Form B by Computer		20.00		School Name:
NET Form D by Computer		20.00		
Reach for an "A" CD		495.00		Ī
Health Occupations Basic Entrance Test (HOBET) Bk		12.50		
HOBET Answer Sheet		10.00		
HOBET Form D Book HOBET Form D Answer Sheet		12.50 10.00		_
HOBET by Computer		20.00		+
Comprehensive Achievement Profiles	Quantity	Price	Amount	
Anatomy & Physiology	Quality	16.00	7	
Clinical Calculations & Classifications		16.00		Contact:
Community Health RN Only		16.00		
Critical Care Nursing RN Only		16.00		E-mail address:
Fundamentals of Nursing		16.00		
Fundamentals of Nursing - Unsecured		16.00		7
Gerontological Nursing		16.00		Address:
Growth and Development		16.00		
Growth and Development - Unsecured		16.00		7
Health Assessment - Secured		16.00		
Mental Health Nursing		16.00		City:
Mental Health Nursing - Unsecured		16.00		
Normal Nutrition		16.00		_
Nursing Care of Adult I		16.00		State:
Nursing Care of Adult I - Unsecured		16.00		
Nursing Care of Adult II RN Only		16.00		
Nursing Care of Adult II - Unsecured RN Only		16.00		
Nurse Manager Profile RN Only		16.00		Zip:
Maternity Nursing (OB)		16.00		_
Maternity Nursing (OB) - Unsecured		16.00		4 _,
Nursing of Children (PEDS)		16.00		Phone: Ext.
Nursing of Children (PEDS) - Unsecured		16.00		
Maternity and Children (OB & PEDS)  Pathophysiology RN Only		16.00 16.00		Fax:
Pathophysiology - Unsecured RN Only		16.00		rax:
Pharmacology in Clinical Nursing		16.00		
Pharmacology in Clinical Nursing - Unsecured		16.00		+
		16.00		
Therapeutic Communication  Exit Tests and Programs	Quantity	Price	Amount	Payment
CAT - Computer Adaptive Test	Quantity	495.00	Amount	_ i dynient
CAT-Yearly Renewal Fee		200.00		Check #
Clinical and Theory Enhancer Site License		495.00		Oncor #
PreRN Exam RN Only		32.00		Purchase order #
PreRN Exam Form 2A RN Only		32.00		
PreRN Exam Form 2B RN Only		32.00		Charge Card:
RN Assessment RN Only		32.00		1 ~
RN Assessment Form 2A RN Only		32.00		AMEX Discover Master Card
RN Assessment form 2B RN Only		32.00		
LPN GAP		24.50		Visa
LPN GAP Form 2A		24.50		_
PN Assessment		20.00	·	Credit Card #
PN Assessment Form 2A		20.00		
NCLEX - PN Review Tuition		195.00		Expiration Date:
NCLEX - RN Review Tuition - Option A / Option B		375 / 275		
				Signature:
Advanced Concept Tests	Quantity	Price	Amount	
Critical Thinking Process Test (CTPT)		18.50		
Value Added Completion Examination (VACE)		25.00		The state of the s
Review Pharmacology Review Book (over 375 Questions)		30.00		*ERI+
Unsecured - Study Topics and Rationales available on Computer	r versions only.			Since 3
Return By Fax (913) 362-4627 Educational Resources, Inc.	S	ub - Total		
8910 W. 62nd Terrace Shawnee Mission, KS 66202	Shippi	ng / Handling		(S/H is 5% of Order, Minimum of \$7.00) *
1-800-292-2273 www.eriworld.com	T	OTAL:		*Shipping/Handling fee is waived w/ prepayment  UPS Ground Delivery Only (Excludes Overnight & 2nd Day Charges)

Item(s) to be Considered:Consideration and deliberation on the approval of a five-year Municipal Lease/Purchase of replacement vehicles.Amount: (Annual Lease Payment) \$30,352

**Requestor:** Juan Flores **Area Responsible:** Auxiliary Services

**Resource Persons:** Tim Nugent, Juan Flores

**Purpose:** Approval of a five-year Municipal Lease/Purchase for replacement of College vehicles.

**Explanation:** The College will utilize City of El Paso solicitation number 2005-262 (an inter-local

contract), which was awarded to Casa Ford, in order to obtain highly competitive rates for the procurement of vehicles. This best value proposal is offered through the Ford Municipal Finance Program with a \$1.00 (one dollar) buyout at the end of the lease term. This award recommendation is for the replacement of 6 College vehicles (four – 2007 Model vans and two – 2007 model trucks). Total financed price is \$151,760.

Funding is provided by the Vehicle Replacement fund.

Date: <u>06/01/07</u>

Account: N92052-92052

Budget: \$121,801

tees. Expenditures

to date: \$82,547

Balance: \$39,254

**Recommendation**: Approval by the Board of Trustees.

**Vendor:** Casa Ford Inc.

5815 Montana Avenue El Paso, TX 79925



# Approved Vehicle Replacement List FY 2006-07 Prioritized

								60 Month	LeaseCost
Priority #	Unit # Vehicle and Department	Age	Mileage	Description of New Vehicle Requested	MSRP	Amount to Finance	Savings over MSRP	Monthly	Annually
	Unit 57 1992 Chevy Van								
1	Physical Plant	15	155,330+	Ford Van E-350 Ext V8	\$30,360	\$18,030	\$12,330	\$362.61	\$4,351.32
	Unit 49 1992 Ford Ranger								
2	Physical Plant	15	124,581+	Ford F250 Ext Cab V-8	\$31,275	\$18,360	\$12,915	\$368.70	\$4,424.40
	<b>Unit 25</b> 1995 Chevy P/U								
3	Physical Plant	12	108,121+	Ford F250 Ext Cab V-8	\$31,275	\$18,360	\$12,915	\$368.70	\$4,424.40
	Unit 69 1995 Chevy Astro Van								
4	Physical Plant	12	99,525+	Ford Van E-350 Ext V8	\$30,360	\$18,030	\$12,330	\$362.61	\$4,351.32
	<b>Unit 33</b> 1996 Box Van F350								
5	Physical Plant	11	97,500	Ford Box Van F350 V8	\$45,000	\$39,250	\$5,750	\$754.07	\$9,048.84
	New Request Information								
6	Technology -Records Mgt	N/A	N/A	Ford Van E-250 Ext V8	\$28,250	\$16,951	\$11,299	\$312.67	\$3,752.00
	Total Cost for 6 Vehicles							\$2,529.36	\$30,352.28

Note: MSRP = Manufacturers Suggested Retail Price

**Item(s) to be Considered**: Consideration and deliberation on the approval of

the rental for the Phoenix Apartments for the

Athletic Department.

**Amount**: \$36,876

**Resource Persons:** Tim Nugent, Tammie Campos, Felix Hinojosa

**Purpose:** The rental of apartments for Baseball and Softball for the 2007-2008 fiscal year.

**Explanation:** Baseball will need three (3) three-bedroom apartments and one (1) two-bedroom

apartment. The apartments will be utilized by EPCC Baseball student athletes.

Softball will need two (2) three-bedroom apartments that will be utilized by EPCC

Softball student athletes.

Funding will be provided by the Baseball and Softball budgets.

Date: <u>05/29/07</u>

Account: 32006-A32006

Budget: \$238,487

Expenditures

to date: <u>-0-</u>

Balance: \$238,487

Date: <u>05/29/07</u>

Account: 32007-A32007

Budget: \$222,740

Expenditures

to date: \_-0-

Balance: \$222,740

Date: <u>05/29/07</u>

Account: 32019-A32019

Budget: \$11,147

Expenditures

to date: \_\_-0-

Balance: \$11,147

**Recommendation**: Approval by the Board of Trustees.

**Vendor:** The Phoenix of El Paso

7401 Phoenix Ave. El Paso, TX. 79915

**Item(s) to be Considered**: Consideration and deliberation on the approval of Continuing Education tuition rates for new courses. **Requestor:** Yolanda Chavez Ahner Area Responsible: Workforce Development and Lifelong Learning Resource Persons: Tim Nugent, Yolanda Chavez Ahner **Purpose:** Approve tuition rates for new CE courses. Explanation: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates. **Recommendation:** Approval by the Board of Trustees.

COURSE	TITLE	HOURS	TUITION		
Allied Health					
SDH 404	High School Health Provider CPR	\$35			

**Item(s) to be Considered**: Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses. **Requestor:** Yolanda Chavez Ahner Area Responsible: Workforce Development and Lifelong Learning Resource Persons: Tim Nugent, Yolanda Chavez Ahner **Purpose:** Approve tuition rates for revised CE courses. As revised courses are brought into the inventory, the Board of Trustees approves the **Explanation:** associated tuition rates. **Recommendation:** Approval by the Board of Trustees.

COURSE	TITLE	NEW HOURS	NEW TUITION	OLD HOURS	OLD TUITION	COMMENTS
Allied Heal	th					
SDH 156	Re-Entry Nursing Update Online	128	\$440	128	\$420	VCT Course. Austin Community College increased the amount they charge the host college
SDH 157	Re-Entry Nursing Update Clinical	72	\$250	72	\$230	VCT Course. Austin Community College increased the amount they charge the host college

#### COMMUNITY SERVICE ABSTRACT

Items to be Considered: Consideration and deliberation on the approval of an agreement between The City of Socorro and El Paso County Community College District. **Requestor:** Santiago L. Rodríguez **Area Responsible:** Mission del Paso Campus **Resource Person:** Dennis Brown, Santiago L. Rodríguez **Purpose:** To provide a site manager to coordinate the educational and social services programs conducted at the Rio Vista Community Center. The Center will serve as a facility for service providers to deliver a full range of education, health, human services, youth and community development programs. The College, in the coordination of the educational and social services programs, may conduct its own instructional programs as well as those offered by other agencies and institutions. **Explanation:** The City of Socorro will not charge a fee to the College or other service providers for use of the space and facilities of the Center for delivery of education, health, human services, youth, or community development programs. The City of Socorro shall supply the furniture and equipment already available at the Rio Vista Community Center for use at the Center. All items will remain the property of the City of Socorro. The agreement between the College and The City of Socorro will provide up to \$18,000 from the City of Socorro to the College to fund the site manager's position. The effective dates of this agreement are September 1, 2007 through August 31, 2008. **Recommendation**: Approval by the Board of Trustees.

# AGREEMENT FOR THE SITE MANAGEMENT OF THE RIO VISTA COMMUNITY CENTER

THIS AGREEMENT is made and entered into this 11<sup>th</sup> day of July, 2007 in the City of Socorro, Texas, by and between the city of Socorro, a political subdivision of the State of Texas, and the El Paso County Community College District, a political subdivision of the State of Texas, hereinafter sometimes referred to as the "College". The parties hereto have agreed and by the execution hereof are bound to the mutual obligations and to the performance and accomplishment of the tasks described herein.

#### I. SERVICES TO BE PROVIDED BY THE COLLEGE

- A. The College shall provide a site manager to coordinate the educational and social services programs conducted at the Rio Vista Community Center. The College, in the coordination of the educational and social services programs, may conduct its own instructional program as well as those offered by other agencies and institutions.
- B. Representatives of the City of Socorro shall be consulted in the hiring process, and may, to the extent practicable, participate in the interviews of employment candidates. The final hiring decision, however, shall be that of the College. The College shall select the site manager to oversee the operation of the Center during normal business hours. The person selected shall be an employee of the College and shall be responsible for the operation for 40 hours per week as scheduled by the College.
- C. The site manager shall not be required to oversee, manage or sponsor social events of any kind or character, and shall not be required to oversee, manage or sponsor any event outside of the hours set out above. The site manager shall collect no funds other than those collected for tuition or fees for the College instructional programs.
  - D. The College shall pay one-half of the salary and benefits paid to the site manager.

#### II. SERVICES TO BE PROVIDED BY THE CITY OF SOCORRO

- A. The City of Socorro shall pay one-half of the salary and benefits of the site manager in a sum not to exceed \$18,000 per annum.
- B. The City of Socorro shall observe its pre-existing agreements in regard to the Center with other entities provided, however, the City of Socorro shall permit the College to select educational programs and coordinate with the City of Socorro for social service programs to be offered during the hours and days aforesaid.

#### III. TERM OF THE AGREEMENT

- A. The term of this agreement will begin on the date of signing by both the City of Socorro and College and end on the <u>31</u> day of <u>August</u>, 2008. Either party may terminate this agreement upon 30 days prior written notice.
- B. The site manager will oversee all the activities at the Center, Buildings 5 and 6 located at 901 Rio Vista.

#### IV. PERMITTED USES

The primary purpose of Center is to service as a facility for service providers to deliver full range of education, health, human services, youth and community development programs. The Center may also be used by non-profit organizations for fundraising and other activities. It is expressly agreed that the College shall have no responsibility for the fundraising or social events and shall not oversee, manage or sponsor same.

#### V. PROHIBITED USES

- A. No service providers shall charge a fee for services provided at the Center unless the service provider is permitted to charge such fee by state or federal law.
- B. No person or organization using the facility for private purposes may charge admission or any fee for activities or services provided at the facility; provided, however, that non-profit organizations may conduct fundraising activities at the Center. The College undertakes no responsibility in this regard.
  - C. Smoking is prohibited on the premises of the Center.

#### VI. COSTS AND FEES

A. The City of Socorro shall charge no fee to the College or other service providers for use of the space and facilities of the Center for delivery of education, health, human services, youth or community development programs in Rio Vista Community Center.

#### VII. OPERATIONAL COSTS

The City of Socorro shall pay the costs of all utilities, including: telephones, electricity, water and gas; and the cleaning and maintenance of the Center.

#### VIII. CONDITION AND MAINTENANCE OF THE PREMISES

- A. The College shall give immediate notice to the City of Socorro of any damage causes to the Center by fire, explosion, windstorm, vandalism or other casualty known to it.
- B. The College may not alter, remodel, construct, rebuild or repair the facility in any manner without prior written approval of the City of Socorro.

#### IX. MATERIAL AND EQUIPMENT

- A. The City of Socorro shall supply the furniture and equipment already located at the Center. All such items are and shall be property of the City of Socorro.
- B. In addition to the furniture and equipment already supplied by the City of Socorro, the College may provide other furniture, materials and equipment required to deliver their services.
- C. Under no circumstances shall the City of Socorro or the College be liable to any service provider or user of the facility for any damages or loss of property of any sort belonging to a service provider, including equipment, supplies, furniture or any property whatsoever.

#### X. LIABILITY

In connection with the City of Socorro the provision of services under this agreement, and to the extent it is legally capable under the doctrine of governmental immunity and the Texas Tort claims Act, the College shall indemnify and hold the City of Socorro, its officials, officers, deputies, agents and employees harmless for any and all claims, lawsuits, legal expenses and other costs arising from the delivery of College services.

#### XI. ENTIRE AGREEMENT

This agreement contains the entire agreement between the parties relating to rights herein granted, the obligations herein assumed. Any oral representations or modifications concerning this agreement shall be of no force or effect excepting a subsequent modification in writing, signed by the party to be charged. This agreement may be amended provided that no amendment, modification or alteration of the terms of this agreement shall be binding unless the same is in writing and duly executed by the parties thereto.

#### XII. BREACH OF OBLIGATION

This agreement is entire as to all of the performances to be rendered under it. Breach of any obligations to be performed by either party shall constitute a breach of the entire agreement and shall give the other affected party the right to terminate this agreement (as regards the particular party in breach of this agreement).

#### XIII. NOTICE

Notices will be provided by the parties to this AGREEMENT at the following addresses:

City of Socorro Mayor Trini Lopez 124 South Horizon Blvd. El Paso, TX 79927

El Paso County Community College District President Richard Rhodes, Ph.D. President P.O. Box 20500 El Paso, TX 79998

#### XIV. NONDISCRIMINATION

The College shall ensure that no person shall on the grounds of race, color, national origin, religion, sex, age or handicap be excluded from participation in, be denied the benefits of, be subjected to discrimination under or be denied access to any program, activities or services delivered to the Center.

#### XV. TERMINATION

This contract may be terminated by either party giving thirty (30) days written notice to the other party hereto of the intention to terminate.

#### XVI. LAW GOVERNING VENUE:

This agreement shall be governed by and construed in accordance with the laws of the State of Texas, and obligations and undertakings of each of the parties to this agreement shall be performable, in El Paso County, Texas.

EXECUTED on this day of	, 20 at City of Socorro, Texas.
	CITY OF SOCORRO
	BY: Mayor City of Socorro
ATTEST:	
Georgina Rodriguez, City Clerk	EL PASO COUNTY COMMUNITY COLLEGE DISTRICT
	BY:Arturo Huerta Chairman of the Board of Trustees
	and
	BY:Richard Rhodes, Ph.D.
	President