



Regular Board of Trustees Meeting, Wednesday, September 24, 2025

El Paso Community College
9050 Viscount Blvd, Boardroom A200
2025-09-24 16:30 - 17:30 MDT

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1. General Functions

A REGULAR MEETING of the Board of Trustees of the El Paso County Community College District will be held on Wednesday, September 24, 2025 beginning at 4:30 p.m. This Regular meeting will be held at the Administrative Service Center located at 9050 Viscount Blvd; Board of Trustees Room - #A200, El Paso, TX 79925, and will be viewable through the EPCC YouTube channel refer to the link:
<https://www.youtube.com/user/goepcc>

1.1. CALL TO ORDER

1.2. ROLL CALL

1.3. EXECUTIVE & CLOSED SESSION

The Board of Trustees may conduct an executive or closed session pursuant to Chapter 551 of the Texas Government Code for one or more of the following reasons: (1) Consultation with its attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation or for any purpose authorized by law; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security, personnel or devices; or (6) discussion of certain economic development matters. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code. Any vote regarding these items shall be taken in open session.

1.3.1. Discussion with legal counsel regarding Tex. S.B. 2615, 89th Leg., R.S. (2025), pursuant to Section 551.071 of the Texas Government Code.

1.3.2. Discussion with legal counsel regarding Tex. S.B. 412, 89th Leg., R.S. (2025), pursuant to Section 551.071 of the Texas Government Code.

1.3.3. Discussion with legal counsel regarding Executive Order No. GA-48, "Relating to the Hardening of State Government", pursuant to Section 551.071 of the Texas Government Code.

1.3.4. Discussion with legal counsel regarding exchange of real property located immediately adjacent to the Mission del Paso campus between the College and County of El Paso, pursuant to Section 551.072 of the Texas Property Code.

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1.6. OPEN FORUM

The El Paso Community College, TASB policies limit individual presentations for any individual to three minutes under TASB BDB (Local).

1.7. PRESENTATIONS by INDIVIDUALS, GROUPS, & ORGANIZATIONS

1.7.1. Mr. Matt Harris (senior vice president, Hilltop Securities Asset Management, LLC) will provide a presentation to the President and Board of Trustees regarding the Student Success Endowment Fund, as required by the Endowment resolution.

1.7.2. Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.

1.8. COMMUNICATIONS

1.8.1. Discussion and review regarding data, statistics, policies, and general information related to El Paso Community College by the Board of Trustees.

1.8.1.1. Mr. Fernando Flores (vice president and chief financial officer, Finance and Administration) will provide an update on the Student Success Endowment fund.

1.9. BOARD of TRUSTEES BUSINESS

Action items

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9. ADJOURNMENT and announcement of next Board of Trustees meeting

Action item

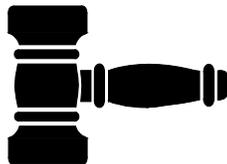
EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

**BOARD OF TRUSTEES
MINUTES**

June 25, 2025

Regular

**REGULAR
September 24, 2025
Exhibit 1.4**





Regular Board of Trustees Meeting Minutes

El Paso Community College
June 25, 2025 4:30 PM MDT
@ 9050 Viscount Blvd, Boardroom A200

1. General Functions

A REGULAR MEETING of the Board of Trustees of the El Paso County Community College District will be held on Wednesday, June 25, 2025 beginning at 4:30 p.m. This Regular meeting will be held at the Administrative Service Center located at 9050 Viscount Blvd; Board of Trustees Room - #A200, El Paso, TX 79925, and will be viewable through the EPCC YouTube channel refer to the link:

<https://www.youtube.com/user/goepcc>

1.1. CALL TO ORDER

The meeting was called to order at 4:32 p.m. by Mr. Brian Haggerty, Board Chair. The Trustees led guests in the Pledge of Alliance.

1.2. ROLL CALL

Present:

Mr. Brian Haggerty - Board Chair, Ms. Bonnie Soria Najera - Board Vice Chair, Dr. Carmen Olivas Graham - Board Secretary, Mr. Jesus Mendez - Trustee, Mrs. Belen Robles - Trustee, Mrs. Diana Y. Mooy – Trustee, Mr. John Uxer Jr. - Trustee,

1.3. EXECUTIVE & CLOSED SESSION

The Board of Trustees may conduct an executive or closed session pursuant to Chapter 551 of the Texas Government Code for one or more of the following reasons:

(1) Consultation with its attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation or for any purpose authorized by law; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security, personnel or devices; or (6) discussion of certain economic development matters. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code. Any vote regarding these items shall be taken in open session.

1.3.1. Discussion with legal counsel regarding a lawsuit styled, Catalina Valtierra-Pinon v. El Paso County Community College District, Cause Number 2024DCV2798, in the 168th Judicial District Court of El Paso County, Texas, pursuant to Section 551.071 of the Texas Government Code.

1.3.2. Discussion with legal counsel regarding proposed contract termination of employee in the Division of Student and Enrollment Services, pursuant to Section 551.074 of the Texas Government Code.

1.4. APPROVAL of MINUTES - NONE

1.5. WELCOME to GUESTS & STAFF MEMBERS

Mr. Haggerty welcomed all guests to the meeting.

1.6. OPEN FORUM

The El Paso Community College, TASB policies limit individual presentations for any individual to three minutes under TASB BDB (Local).

The following community member voiced their support for Ms. Katherine Gutierrez, Head Coach for the EPCC Tejanas Softball Team: Michelle Diaz, Analuz Silva, Elsa Apodaca, Bella Apodaca, Alexis Corona, Danna Castillo, Kimberly Chavez, Angelica Valdez, Dulce Ontiveros, and Maria Ontiveros.

1.7. PRESENTATIONS by INDIVIDUALS, GROUPS, & ORGANIZATIONS

1.7.1. Dr. William Serrata, College President, will recognize individuals who have retired from El Paso Community College.

Retiree listed under Personnel section 3.1.

Dr. Serrata recognized Mr. Russell Myers for his 36 years of service.

1.7.2. Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.

Dr. Albert Burnham, president of the Faculty Association, provided an update on Senate Bill 37, outlining key differences between EPCC's current faculty governance structure and the provisions of the new legislation. The presentation compared existing practices, including faculty-elected representation, officer selection, term lengths, compensation, and the authority to pass resolutions, with the requirements of SB 37, which shifts greater control to the Board of Trustees and the college president, limits compensation, imposes term limits, and restricts faculty senate actions to an advisory role. Dr. Burnham also noted that the EPCC Faculty Senate previously passed a resolution opposing SB 37 and emphasized that, under the new framework, such resolutions would require trustee approval.

1.8. COMMUNICATIONS

1.8.1. Discussion and review regarding data, statistics, policies, and general information related to El Paso Community College by the Board of Trustees.

None.

1.9. BOARD of TRUSTEES BUSINESS

Action items

- 1.9.1. Discussion and take possible action regarding a lawsuit styled, Catalina Valtierra-Pinon v. El Paso County Community College District, Cause Number 2024DCV 2798, in the 168th Judicial District Court of El Paso County, Texas.

Please note that Items 1.9.1 and 1.9.2 were discussed after Executive Session.

Motion:

No action.

- 1.9.2. Discussion and take possible action regarding proposed contract termination of employee in the Division of Student and Enrollment Services.

Motion:

Motion moved by Ms. Najera and seconded by Dr. Graham to approve the termination of Ms. Katherine Gutierrez. Motion passed.

1.10. BOARD REPORTS

1.10.1. Treasurer's Reports

No Action Required

- 1.10.1.1. May 31, 2025 Financial Statements

 [May 31, 2025 Financial Statements.pdf](#)

1.10.2. President's Report

- 1.10.2.1. Dr. William Serrata, College President, will update the Board of Trustees and audience on recent events that have transpired at El Paso Community College.

Dr. Serrata provided an update on the recent legislative session and its impact on higher education and community colleges. Highlights included the appointment of Commissioner Roser as the new Commissioner of Higher Education and the implementation of House Bill 8, which shifted community college funding to an outcomes-based model, increased financial aid through the FAST program, and expanded performance-based allocations to include transfers to private Texas institutions. EPCC and other colleges also benefited from supplemental appropriations totaling \$89.5 million and a sector-wide increase

in state funding to \$2.4 billion. Additional legislative actions focused on workforce partnerships, nursing clinical rotations, and expanding access to dual credit through Senate Bill 1786. Senate Bill 37 was noted as a challenging law that transfers greater authority to governing boards, requires reconstitution of faculty senates, and assigns new responsibilities related to hiring and grievances. Dr. Serrata concluded his presentation by informing the Trustees that the college will work with legal counsel and faculty leaders to ensure compliance when the current faculty senate is dissolved on September 1, 2025. A possible special session was also mentioned, though no higher education items are currently anticipated.

- 1.11. CONSENT DOCKET - NONE
2. ADMINISTRATION
 - Action item on 2.1 only
 - 2.1. CAK Local TASB Investment Policy for 2nd reading and approval.

Action item

Resource Person: Fernando Flores

 [2.1 Abstract CAK Local Investments Policy Abstract 2nd reading.docx](#)

 [2.1 CAK LocalPolicy TASB June Agenda.pdf](#)

Motion:

Motion moved by Dr. Graham and seconded by Ms. Najera. Motion passed.
 - 2.2. BCA, BCB, BCE, CG, CGF, CHA, DIAB, ECC, FFDB, and FLBC TASB (local) policies for 1st reading review and comment only.

No Action Required

Resource Person: Julie Penley

 [2.2 Abstract TASB BCA,BCB,BCE,CG,CGF,CHA,DIAB,ECC,FFDB,FLDBC Board Policies 1st reading and comment U49.docx](#)

 [2.2 49 LocalPolicyComparisonPacket.pdf](#)
3. PERSONNEL
 - No Action Required on 3.1
 - Action Required on 3.2

- 3.1. Information items - Institutionally, externally funded full-time staff and faculty appointments, extensions, resignations and retirements.

 [3.1 Institutionally, externally funded appointments, extensions, resignations and retirements.pdf](#)

- 3.2. Tenure Track Faculty Appointments and New Tenured Faculty.

Action item

 [3.2 Tenure Track Faculty Appointments and New Tenured Faculty.pdf](#)

Motion:

Motion moved by Ms. Najera and seconded by Mrs. Mooy. Motion passed.

4. FINANCIAL SERVICES

Action items

- 4.1. Discussion and action on the approval of a contract award with TimeClock Plus, LLC to provide a timekeeping and leave system in an amount not to exceed \$613,555 over a 5-year period.

Action item

Resource Person: Fernando Flores

 [4.1 NTE \\$613555 \(5-year\) Timekeeping and Leave System .docx](#)

 [4.1 TCP Quote with Annual Cost 6-13-25.pdf](#)

Motion:

Motion moved by Mr. Uxer and seconded by Ms. Najera to approve items 4.1 and 4.2. Motion passed.

- 4.2. Discussion and action on the approval of the third year of a three-year subscription agreement with SHI Government Solutions Inc. for the Microsoft® Enrollment for Education Solutions program in an amount not to exceed \$244,103, year three.

Action item

Resource Person: Marco Fernandez

 [4.2 NTE \\$244,103 Abstract Microsoft Academic Licensing.docx](#)

Motion:

Item passed.

- 4.3. Discussion and action to adopt the broker/dealer list for investments provided by Hilltop Securities Asset Management, LLC.

Action item

Resource Person: Fernando Flores

 [4.3 Abstract Investment Broker Dealer List .docx](#)

 [4.3 HSAM Approved Broker-Dealers-2025.pdf](#)

Motion:

Motion moved by Ms. Najera and seconded by Mrs. Robles. Motion passed.

- 4.4. Discussion and action on the approval of adding and removing signatories on bank resolutions for Wells Fargo Bank, N.A.

Action item

Resource Person: Fernando Flores

 [4.4 Bank signatory abstract adding NEW Board Secretary June 2025.docx](#)

Motion:

Motion moved by Dr. Graham and seconded by Ms. Najera. Motion passed.

5. PHYSICAL FACILITIES

Action items

- 5.1. Discussion and action on the approval to award a contract to VSC Fire & Security, Inc. for the replacement of the fire alarm system serving the Mission del Paso Campus in an amount not to exceed \$524,800.

Action item

Resource Person: Fernando Flores

 [5.1 NTE \\$524,800 MdP - Fire Alarm Replacement .docx](#)

Motion:

Motion moved by Ms. Najera and seconded by Dr. Graham. Motion passed.

- 5.2. Discussion and action on the approval to award a contract to Furniture Marketing Group, Inc. for the purchase of replacement furniture for the Mission del Paso Campus in an amount not to exceed \$488,892.

Action item

Resource Person: Fernando Flores

 [5.2 NTE \\$488,892 MdP Classroom Furniture Replacement June 25 .docx](#)

Motion:

Motion moved by Dr. Graham and seconded by Mrs. Robles. Motion passed.

- 5.3. Discussion and action on the approval to award a contract to AO General Contractor, Inc. for the replacement of the existing roadway surface on La Promesa Drive at the Valle Verde Campus in an amount not to exceed \$842,099.

Action item

Resource Person: Fernando Flores

 [5.3 VV - La Promesa Road Repairs - June '25 .docx](#)

 [5.3.1 PL76-VV CAMPUS SW AREA LA PROMESA RD.pdf](#)

 [5.3.2 RFCSP #25-001 Analysis .pdf](#)

 [5.3.3 RFCSP #25-001 Evaluation Tabulation.pdf](#)

 [5.3.4 RFCSP #25-001 Composite Score.pdf](#)

Motion:

Motion moved by Ms. Najera and seconded by Dr. Graham. Motion passed.

6. CURRICULUM AND INSTRUCTION

Action items

- 6.1. Discussion and action on the approval of an agreement with Lumen, Inc. to continue to provide open educational resources (OER) course materials in an amount not to exceed \$100,000 per year.

Action item

Resource Person: Steven Smith

 [6.1 NTE \\$100,000 Abstract LUMEN 060425 .docx](#)

 [6.1 REV LUMEN Sole Source Memo.pdf](#)

 [6.1 LUMEN Sole Source.pdf](#)

 [6.1 EPCC and Lumen Learning Master Services Agreement 052725.pdf](#)

Motion:

Motion moved by Ms. Najera and seconded by Mr. Uxer. Motion passed.

- 6.2. Discussion and action on the approval to purchase from California Sales Organization LLC (a Spacefile USA Distribution Office) compact shelving for the EPCC libraries in an amount not to exceed \$51,999.

Action item

Resource Person: Steven Smith

 [6.2 NTE 51,999 Abstract Shelving for the EPCC Libraries Spacefile \\$51,999 053025 DE RG.docx](#)

Motion:

Motion moved by Ms. Najera and seconded by Dr. Graham. Motion passed.

7. STUDENT SERVICES

Action items

- 7.1. Discussion and action on the approval to award a contract to Mike Garcia Merchant Security, LLC for providing private security guard services on an as-needed basis at various locations within the EPCC District in an amount not to exceed \$1,376,357 for a 3-year period.

Action item

Resource Person: Carlos Amaya

 [7.1 NTE \\$1376357 ABSTRACT for Merchant 2025 2026 jm DE RG.docx](#)

Motion:

Motion moved by Ms. Najera and seconded by Mrs. Robles. Motion passed.

8. COMMUNITY SERVICES - NONE

The Board of Trustees recessed to executive session at 5:38 p.m. They reconvened at 6:40 p.m.

9. ADJOURNMENT and announcement of next Board of Trustees meeting

Action item

Motion:

Mr. Haggerty announced that the next Board Meeting is scheduled for July 30th at 4:30 p.m.

The meeting was adjourned at 6:41 p.m. by unanimous consent.

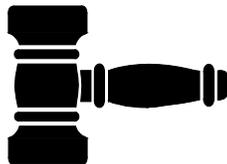
EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

**BOARD OF TRUSTEES
MINUTES**

July 30, 2025

Regular

**REGULAR
September 24, 2025
Exhibit 1.4**





Regular Board of Trustees Meeting (Revised) Minutes

El Paso Community College
Wednesday, July 30, 2025, 4:30 PM MDT
9050 Viscount Blvd, Boardroom A200

1. General Functions

A REGULAR MEETING of the Board of Trustees of the El Paso County Community College District will be held on Wednesday, July 30, 2025 beginning at 4:30 p.m. This Regular meeting will be held at the Administrative Service Center located at 9050 Viscount Blvd; Board of Trustees Room - #A200, El Paso, TX 79925, and will be viewable through the EPCC YouTube channel refer to the link:

<https://www.youtube.com/user/goepcc>

1.1. CALL TO ORDER

The meeting was called to order at 4:33 p.m. by Mr. Brian Haggerty, Board Chair. The Trustees led guests in the Pledge of Allegiance.

1.2. ROLL CALL

Present:

Mr. Brian Haggerty - Board Chair, Ms. Bonnie Soria Najera - Board Vice Chair, Dr. Carmen Olivas Graham - Board Secretary, Mr. Jesus Mendez - Trustee, Mrs. Belen Robles - Trustee, Mrs. Diana Y. Mooy – Trustee, Mr. John Uxer Jr. - Trustee

1.3. EXECUTIVE & CLOSED SESSION

The Board of Trustees may conduct an executive or closed session pursuant to Chapter 551 of the Texas Government Code for one or more of the following reasons:

(1) Consultation with its attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation or for any purpose authorized by law; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security, personnel or devices; or (6) discussion of certain economic development matters. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code. Any vote regarding these items shall be taken in open session.

1.3.1. Discussion with legal counsel regarding negotiation of ground lease agreement with Canutillo ISD regarding EPCC Northwest Campus, pursuant to Section 551.072 of the Texas Government Code.

1.3.2. Discussion with legal counsel regarding EEOC Charge filed by Michael Adam Mason, EEOC Charge Number 453-2025-00659, pursuant to Section 551.074 of the Texas Government Code.

1.3.3. Discussion with legal counsel regarding recent amendments

in the Texas Education Code to reflect compliance with the requirements of Texas Senate Bill 37, 88th Leg., R.S., including statutory sections governing the establishment and function of faculty councils or senates. Tex. Educ. Code §§ 51.3522, 51.3523, 51.3541, 51.913, 51.9431, pursuant to Section 554.071 of the Texas Government Code.

1.4. APPROVAL of MINUTES

Action item

The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.

1.4.1. March 26, 2025 Regular Board of Trustees meeting

 [Regular Board of Trustees Meeting Wednesday March 26 2025 Minutes 071525.pdf](#)

Motion:

Motion moved by Dr. Graham and seconded by Ms. Najera. Motion passed.

1.4.2. April 30, 2025 Regular Board of Trustees meeting

 [Regular Board of Trustees Meeting Wednesday April 30 2025 Minutes 071525.pdf](#)

Motion:

Motion moved by Dr. Graham and seconded by Ms. Najera. Motion passed.

1.4.3. May 28, 2025 Regular Board of Trustees meeting

 [Regular Board of Trustees Meeting Wednesday May 28 2025 Minutes 071525.pdf](#)

Motion:

Motion moved by Dr. Graham and seconded by Ms. Najera. Motion passed.

1.5. WELCOME to GUESTS & STAFF MEMBERS

Mr. Haggerty welcomed all guests to the meeting.

1.6. OPEN FORUM

The El Paso Community College, TASB policies limit individual presentations for any individual to three minutes under TASB BDB (Local).

None.

1.7. PRESENTATIONS by INDIVIDUALS, GROUPS, & ORGANIZATIONS

- 1.7.1. Dr. William Serrata, College President, will recognize individuals who have retired from El Paso Community College.

Retirees listed under Personnel section 3.1.

Dr. Serrata recognized the following retirees for their dedication to the College District: Ms. Adriana Garcia (35 years of service) and Ms. Rebecca Perales (47 years of service).

- 1.7.2. Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.

Dr. Albert Burnham, president of the Faculty Association, addressed the Board of Trustees regarding annual salary enhancements, noting that employees do not expect extraordinary increases; meaningful adjustments are essential, emphasizing the value of all College employees, classified staff, professional staff, administrators, and faculty, and the importance of fair and competitive compensation.

Representatives from the New Student Orientation Department and Student Government Association invited the Board to attend *Teal Bash*, the College's third annual summer event celebrating the first week of school. The event will take place on Thursday, August 28, 2025, at 5:30 p.m. at the Valle Verde Campus Americano Village, featuring games, food, live music, rides, and prizes. Attendance is expected to reach 800 to 1,000 students.

1.8. COMMUNICATIONS

- 1.8.1. Discussion and review regarding data, statistics, policies, and general information related to El Paso Community College by the Board of Trustees.

Ms. Tonie Badillo, Dean of Dual Credit and Early College High School, presented on EPCC's dual credit, early colleges, and P-TECH programs. She informed the Trustees that enrollment of high school students has grown significantly, now representing nearly 40% of the College's student population. She mentioned that dual credit students show higher course completion rates (87% vs. 72% of non-high school students), stronger GPAs, and higher graduation and transfer success rates, with tuition waived and instructional materials provided through partnerships. The presentation highlighted over 8,000 postsecondary

credentials awarded to early College and P-TECH students, with additional certificates being developed. Engagement includes annual convenings, forums, counseling institutes, and the Building Bridges Dual Credit Conference. Ten schools were recently designated with distinction by TEA. She shared with the Board of Trustees that updates on individual early colleges and P-TECH programs showed steady growth, and multiple campuses achieved distinction.

Dean Badillo concluded her presentation by emphasizing the collaborative effort of faculty, coordinators, counselors, and staff across EPCC and partner districts in supporting student success and sustaining program excellence.

1.9. BOARD of TRUSTEES BUSINESS

Action items

1.9.1. Discussion and action to approve the ground lease agreement with Canutillo ISD regarding EPCC Northwest Campus.

Items 1.9.1 and 1.9.3 were discussed after Executive Session.

Motion:

Motion moved by Ms. Najera and seconded by Mrs. Robles. Motion passed.

1.9.2. Discussion and action regarding a potential initiative to create a veterans' museum in the El Paso community.

Motion:

None.

1.9.3. Discussion and take possible action regarding EEOC charge filed by Michael Adam Mason, EEOC Charge Number 453-2025-00659.

Motion:

No action.

1.10. BOARD REPORTS

1.10.1. Treasurer's Reports

No Action Required

1.10.1.1. June 30, 2025 Financial Statements

 [June 30, 2025, Financial Statements.pdf](#)

1.10.2. President's Report

1.10.2.1. Dr. William Serrata, College President, will update the Board of Trustees and audience on recent events that have transpired at El Paso Community College.

Dr. Serrata began his report by informing the Board of Trustees that EPCC announced its participation in the Loretto Justice Fellowship National Program, which will award four scholarships to social work students and paid internships in Fall 2025. It plans to expand to 10 students by 2026–27. He recognized Dr. Christian Servin for his role in a regional task force at the Borderplex 2030 Strategic Plan, highlighting its national cybersecurity designation and Hack the Border project. The College’s performing arts program was celebrated for the success of *You’re a Good Man, Charlie Brown*, which drew nearly 400 community members and showcased faculty and student collaboration. Additionally, the Transportation Research Immersion Program (TRIP Camp), held at UTEP in June, engaged EPCC and early college students in hands-on engineering and technology activities supported by a Department of Transportation grant. Dr. Serrata continued his report by sharing that the annual *Dueling Chefs* fundraiser, featuring Deans Rick Webb and Daniel Guerra, provided a successful evening of culinary competition, student engagement, and scholarship fundraising, while also recognizing Dean Webb’s upcoming retirement after more than two decades of service.

Dr. Serrata shared that EPCC partnered with El Pasoans Fighting Hunger to host a grocery pickup event at the Mission del Paso Campus, serving approximately 150–200 individuals and expanding its commitment to address food insecurity with quarterly campus-wide distributions. He concluded his report by congratulating the 100th graduating class of the EPCC Law Enforcement Training Academy. He recognized 17 graduates for academic, proficiency, arts, and physical fitness achievements. The rigorous six-month program continues to prepare peace officers who serve and protect the community.

1.11. CONSENT DOCKET - NONE

2. ADMINISTRATION

Action item

- 2.1. BCA, BCB, BCE, CG, CGF, CHA, DIAB, ECC, FFDB, FLBC TASB (Local) Policies for 2nd reading and approval.

Action Required

Resource Person: Julie Penley

 [2.1 ABSTRACT Board Policy 2nd reading U49.docx](#)

 [2.1 49 LocalPolicyComparisonPacket.pdf](#)

Motion moved by Dr. Graham and seconded by Ms. Najera. Motion passed.

3. PERSONNEL

3.1 No Action Required

3.2 Action Required

- 3.1. Information items - Institutionally, externally funded full-time staff and faculty appointments, extensions, resignations and retirements.

No Action Required

 [REV 3.1 Institutionally externally funded appointments, extensions, resignations and retirements.pdf](#)

- 3.2. Tenure Track Faculty Appointments and New Tenured Faculty.

Action item

 [3.2 Tenure Track Faculty Appointments and New Tenured Faculty.pdf](#)

Motion:

Motion moved by Dr. Graham and seconded by Mrs. Mooy. Motion passed.

4. FINANCIAL SERVICES

Action items

- 4.1. Discussion and action on the approval of a one-year districtwide support agreement with Oracle America, Inc. in an amount not to exceed \$907,795.

Action item

Resource Person: Marco Fernandez

 [4.1 NTE \\$907,795 Abstract Oracle America Inc..docx](#)

Motion:

Motion moved by Mr. Uxer and seconded by Dr. Graham to approve items 4.1 and 4.4. Motion passed.

- 4.2. Discussion and action on the approval of a three (3) year contract with Dell Marketing L.P. for the purchase of desktop computers, computer monitors, and laptops for districtwide use in an amount not to exceed \$750,000 annually.

Action item

Resource Person: Marco Fernandez

 [4.2 NTE \\$700,000 Abstract annually Dell Marketing L.P..docx](#)

Motion:

Motion moved by Mr. Uxer and seconded by Dr. Graham to approve items 4.2 and 4.9. Motion passed

- 4.3. Discussion and action on the approval to award contracts to ODP Business Solutions, LLC, and El Paso Office Products, LLC for the districtwide purchase of office products in an amount not to exceed \$650,000 estimated annual aggregate amount.

Action item

Resource Person: Fernando Flores

 [4.3 NTE \\$650,000 Abstract for Office Products FY 26 .docx](#)

Motion:

Motion moved by Ms. Najera and seconded by Dr. Graham. Motion passed.

- 4.4. Discussion and action on a one-year software maintenance support contract with Ellucian Higher Education for the Banner Enterprise Resource Planning (ERP) system in an amount not to exceed \$342,608.

Action item

Resource Person: Marco Fernandez

 [4.4 NTE \\$342,608 Ellucian, Banner Lamar Institute of Technology .docx](#)

 [4.4 APPROVED 2025 0710 - Memorandum - Ellucian - 2026-2027.pdf](#)

 [4.4 2025 - Sole Source Letter \[Banner-Degree Works\] - 2025 07 11.pdf](#)

Motion:

Item passed.

- 4.5. Discussion and action on the approval of contract awards for catering services for events districtwide in an amount not to exceed \$300,000 estimate aggregate amount.

Action item

Resource Person: Fernando Flores

 [4.5 NTE \\$300,000 Abstract RFP #25-003 Supplemental catering services .docx](#)

 [4.5 RFP #25-003 Buyer's Analysis .pdf](#)

 [4.5 RFP #25-003 Evaluation Tabulation - Board Agenda.pdf](#)

 [4.5 RFP #25-003 Composite Score - Board Agenda.pdf](#)

Motion:

Motion moved by Dr. Graham and seconded by Mr. Uxer. Motion passed.

- 4.6. Discussion and action on the approval of a three (3) year support services contract with Microsoft Corporation for enterprise support services in an amount not to exceed \$178,966.

Action item

Resource Person: Marco Fernandez

 [4.6 NTE \\$178,966 Abstract Microsoft Corporation .docx](#)

Motion:

Motion moved by Mr. Uxer and seconded by Dr. Graham to approve items 4.6 and 4.7. Motion passed

- 4.7. Discussion and action on the approval to award a three (3) year contract to Carahsoft Technology Corp. for a web-based software platform for planning and accreditation forms in an amount not to exceed \$168,266 for a three (3) year period.

Action item

Resource Persons: Julie Penley, Marco Fernandez

 [4.7 NTE 168,266 Abstract Carahsoft 07.09.25 .docx](#)

Motion:

Item passed.

- 4.8. Discussion and action on the approval to award a contract to American DataBank, LLC, a DISA Healthcare Company, for drug screenings, motor vehicle record (MVR) checks, background checks, and compliance logging services in an amount not to exceed \$150,000.

Action item

Resource Persons: Fernando Flores, Steven Smith

 [4.8 NTE \\$150,000 Abstract annually American Databank.docx](#)

 [4.8 American DataBank SIGNED Memo.pdf](#)

 [4.8 American DataBank Sole Source letter.pdf](#)

Motion:

Motion moved by Dr. Graham and seconded by Ms. Najera to approve items 4.8 and 4.10. Motion passed.

- 4.9. Discussion and action on the approval to purchase from Dell Marketing L.P. a storage area network (SAN) system in an amount not to exceed \$126,661.

Action item

Resource Person: Marco Fernandez

 [4.9 NTE \\$126,661 Abstract Dell Marketing Storage Area Network .docx](#)

Motion:

Item passed.

- 4.10. Discussion and action on the approval of a three (3) year contract with CenturyLink Communications, LLC d/b/a Lumen Technologies Group for districtwide enterprise telephone line services at each campus in an amount not to exceed \$283,949.

Action item

Resource Person: Marco Fernandez

 [4.10 NTE \\$283,949 2025 07 - CenturyLink - Lumen SIP -Phone .docx](#)

Motion:

Item passed.

5. PHYSICAL FACILITIES

Action items

- 5.1. Discussion and action on the approval to award a contract to Medlock Commercial Contractors, LLC to construct and install new elevators in Buildings A, B, and C at the Valle Verde Campus in an amount not to exceed \$5,032,497.

Action item

Resource Person: Fernando Flores

 [5.1 NTE \\$5,032,497 Abstract Elevator Addition Project - July '25.docx](#)

 [5.1 RFCSP #25-002 Analysis.pdf](#)

 [5.1 RFCSP #25-002 Evaluation Tabulation.pdf](#)

 [5.1 RFCSP 25-002 Composite Score - Board Documents.pdf](#)

Motion:

Motion moved by Ms. Najera and seconded by Dr. Graham. Motion passed.

- 5.2. Discussion and action on the approval of expenditures with various vendors to purchase building materials, supplies, and/or services as needed districtwide for fiscal year 2025-2026.

Action item

Resource Person: Fernando Flores

 [5.2 Abstract expenditures 2025-26 - July'25.docx](#)

Motion:

Motion moved by Dr. Graham and seconded by Mrs. Robles. Motion passed.

6. CURRICULUM AND INSTRUCTION

Action items

- 6.1. Discussion and action on the approval of the restated and amended Burges Early College High School Interlocal Agreement.

Action item

Resource Person: Steven Smith

 [6.1 Abstract_Burges ECHS Interlocal Agreement_062525.docx](#)

 [6.1 Superintendent Signed 5.20.25 Legal Signed 10.22.24 Burges ECHS Agreement June 2025.pdf](#)

Motion:

Motion moved by Ms. Najera and seconded by Dr. Graham. Motion passed.

- 6.2. Discussion and action on the approval of an amendment to the cooperation contract agreement from the Texas Higher Education Coordinating Board in the amount of \$33,390.

Action item

Resource Person: Steven Smith

 [6.2 \\$33,390 Agreement Abstract Cooperation Contract THECB_070825.docx](#)

Motion:

Motion moved by Dr. Graham and seconded by Mr. Uxer. Motion passed.

7. STUDENT SERVICES

Action items

- 7.1. Discussion and action on the approval of a contract with CDW Government for a mass notification system in an amount not to exceed \$345,110 for three (3) years.

Action item

Resource Person: Carlos Amaya

 [7.1 NTE \\$345,110 Abstract CDW AtHoc Tejano Alert abstract 7-16-2025 .docx](#)

Motion:

Motion moved by Dr. Graham and seconded by Ms. Najera to approve items 7.1, 7.2, 7.3, and 7.4. Motion passed.

- 7.2. Discussion and action on the approval to contract with Best Buy Business to purchase hardware and furniture required for the National Junior College Athletic Association (NJCAA) Esports program in an amount not to exceed \$102,359.

Action item

Resource Persons: Carlos Amaya, Marco Fernandez

 [7.2 NTE \\$102,359 Abstract Best Buy Equipment & Furniture Esports Abstract .docx](#)

Motion:

Item passed.

- 7.3. Discussion and action on the approval to purchase from Dell Marketing L.P. computer equipment and furniture required for the National Junior College Athletic Association (NJCAA) Esports program in an amount not to exceed \$80,322.

Action item

Resource Persons: Carlos Amaya, Marco Fernandez

 [7.3 NTE \\$80,322 Abstract Dell Equipment & Furniture Esports .docx](#)

Motion:

Item passed.

- 7.4. Discussion and action on the approval of Continuing Education (CE) tuition rates for new courses.

Action item

Resource Person: Steven Smith

 [7.4 Abstract New CE Rates 062625.docx](#)

Item passed.

- 7.5. Discussion and action on the approval of Continuing Education (CE) tuition rates for revised courses.

Action item

Resource Person: Steven Smith

 [7.5 Abstract Revised CE Rates 062625.docx](#)

Motion moved by Dr. Graham and seconded by Ms. Najera. Motion passed.

8. COMMUNITY SERVICES - NONE

The Board of Trustees recessed to Executive Session at 6:08 p.m. They reconvened at 7:17 p.m.

9. ADJOURNMENT and announcement of next Board of Trustees meeting

Action item

Motion:

Mr. Haggerty announced that the next Board Meeting is scheduled for August 27, 2025, at 4:30 p.m.

The meeting was adjourned at 7:18 p.m. by unanimous consent.



EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD POLICY

3.06.04

TEXAS EXECUTIVE ORDER GA-48 COMPLIANCE POLICY

I. AUTHORITY

This interim policy is adopted by the El Paso County Community College District (EPCC) Board of Trustees, pursuant to Texas Executive Order No. GA-48, *Relating to the Hardening of State Government*, filed with the Office of the Secretary of State on November 19, 2024. The policy shall be interpreted and applied in conformity with all applicable federal and state laws, regulations, and institutional requirements governing EPCC and its employees, pending adoption of applicable policy(ies) from the Texas Association of School Boards (TASB).

II. PURPOSE

To implement the requirements of Texas Executive Order No. GA-48, *Relating to the Hardening of State Government*.

III. DEFINITIONS

- A. **“Associated Entity”** means any organization, group, or individual acting on behalf of or closely affiliated with a Foreign Adversary. This includes government agents and agencies, state-owned enterprises, research institutes, and other organizations.
- B. **“Critical Infrastructure”** means “[s]ystems including communications, cybersecurity, IT, electric grids, water treatment, and hazardous waste systems.” *See*, Business & Commerce Code § 117.001(2).
- C. **“Foreign Adversaries”** means those “foreign governments or foreign non-government persons” specified on the U.S. Department of Commerce’s list under [15 C.F.R. § 791.4\(a\)](#), including:
 - 1. The People's Republic of China, including the Hong Kong Special Administrative Region and the Macau Special Administrative Region (China);
 - 2. Republic of Cuba (Cuba);
 - 3. Islamic Republic of Iran (Iran);
 - 4. Democratic People's Republic of Korea (North Korea);
 - 5. Russian Federation (Russia); and
 - 6. Venezuelan politician Nicolás Maduro (Maduro Regime).

See, 15 C.F.R. § 791.4.

- D. **“Foreign Talent Program”** means recruitment programs sponsored by a foreign adversary to attract individuals often, but not exclusively, with incentive(s). (e.g., “the PRC’s Thousand Talents Program”). *See*, Texas Executive Order No. GA-48, *Relating to the Hardening of State Government*, p. 4 ¶ 7.
- E. **“Gift”** means anything received without providing compensation in return. This includes, but is not limited to, tangible items (e.g., equipment, supplies, materials, services, travel reimbursements, hospitality, etc.) and intangible items (e.g., discounts, loans, preferential treatment, professional opportunities, memberships, entertainment, access to events, use of facilities, promises of future benefits, etc.).
- F. **“Personal Travel”** means, travel for non-institutional reasons (e.g., holidays, vacation, family visits, etc.).

3.06.04 – page 1 of 8

- G. **“Professional (Official) Travel”** means travel conducted to fulfill institutional duties (e.g., conferences, research, collaboration, etc.)

IV. CONTRACTING & PROCUREMENT

- A. **Certification Requirement:** Vendors bidding or contracting must certify that neither they nor their holding or subsidiary entities are:
1. **Listed** in [Section 889 of the 2019 National Defense Authorization Act](#) (NDAA); or
 2. **Listed** in [Section 1260H of the 2021 NDAA](#); or
 3. **Owned, in whole or in part**, by the government of a country designated as a Foreign Adversary under the U.S. Department of Commerce’s list at [15 C.F.R. § 791.4\(a\)](#); or
 4. **Controlled or subject to direction** by any governing, regulatory, political, or military authority located in a country designated as a Foreign Adversary under [15 C.F.R. § 791.4\(a\)](#),
- B. **Prohibition:** Contracts, renewals, or extensions with restricted entities are prohibited, except if: (1) the service is essential to a core institutional function benefiting Texans; AND (2) no alternative exists; then, only a one-year exception is permitted, and never thereafter. *See*, Texas Executive Order No. GA-48, *Relating to the Hardening of State Government*, pp. 2–3 ¶ 1.
- C. **Enforcement:** Any vendor submitting a bid or entering into a contract who provides a false certification shall be subject to immediate termination of the resulting contract or purchase order, with no further obligation or liability on the part of EPCC.

V. GIFTS

- A. No employee or affiliate of EPCC may accept any gift from a Foreign Adversary or Associated Entity, as those terms are defined herein and by applicable law.
- B. Employees must decline any offers of gifts from an individual or Associated Entity a Foreign Adversary and immediately report any offers or gifts to the AVP of Human Resources & Compliance.

VI. TRAVEL

- A. **Prohibited Professional Travel.** No Professional Travel to any Foreign Adversary nation is allowed by any employee of EPCC, for any reason.
1. Employees must decline any offers of Professional Travel by an individual or Associated Entity of a Foreign Adversary.
 2. Employees must immediately report any such invitation from the Foreign Adversary for professional travel, to the AVP of Human Resources & Compliance, on the College’s required form (**Appendix D**).
- B. **Personal Travel**
1. **Notification.** An employee seeking to engage in personal travel to a Foreign Adversary nation must complete and submit the College’s “Pre-Travel Notice” form to the AVP of Human Resources & Compliance, by no later than 30 business days prior to the anticipated first day of travel.
 2. **Post-Travel Briefing.** Within no later than 24 hours after an employee’s return from personal travel to any Foreign Adversary nation, the employee must complete and submit the College’s “Post-Travel Report” form, which includes the dates and purpose of the travel, to the AVP of Human

Resources and Compliance. *See*, Texas Executive Order No. GA-48, *Relating to the Hardening of State Government*, p. 3 ¶ 4.

- i. **Privacy & Use:** The Post-Travel Report is collected solely for the purpose of complying with Texas Executive Order GA-48. EPCC’s Human Resources Department will retain the information in accordance with state records retention laws.

VII. EMPLOYEES WITH CRITICAL INFRASTRUCTURE ROLES/DUTIES

- A. **Job Qualifications:** All roles that access, manage, or research Critical Infrastructure must include “ability to maintain the security or integrity of critical infrastructure” as a core qualification. *See*, Texas Executive Order No. GA-48, *Relating to the Hardening of State Government*, p. 3 ¶ 5.
- B. **Periodic Personnel Screening:** All roles that access, manage, or research Critical Infrastructure shall be subject to annual Background Checks (“Periodic Personnel Screening”), focusing on criminal history or ongoing affinities with Foreign Adversaries. EPCC shall coordinate with The Texas Department of Public Safety to conduct such Background Checks. *See*, Texas Executive Order No. GA-48, *Relating to the Hardening of State Government*, p. 3 ¶ 5.
 - i. **Privacy & Use:** Information collected from such Periodic Personnel Screening is collected solely for the purpose of complying with Texas Executive Order GA-48. EPCC’s Human Resources Department will retain the information in accordance with state records retention laws.

VIII. FOREIGN TALENT PROGRAM PARTICIPATION

No EPCC faculty, staff, or contractors may participate in any Foreign Talent Program from any designated Foreign Adversary or Associated Entity. *See*, Texas Executive Order No. GA-48, *Relating to the Hardening of State Government*, p. 4. ¶ 6.

Adopted: September 24, 2025

Amended:

Year of last Review: 2025

Designated Contact: Vice President of Finance & Administration

APPENDIX A

Pre-Travel Notice
(Personal Travel to Foreign Adversary Nation)

Privacy & Use Statement

This information is collected solely for the purpose of complying with **Texas Executive Order GA-48**. EPCC's Human Resources Department will retain the information in accordance with applicable state records retention laws.

Employee Information

- Name: _____
- Employee ID: _____
- Job Title: _____
- Department: _____
- Supervisor: _____

Travel Information

- Destination (Country): _____
- Departure Date: ____ / ____ / ____
- Return Date: ____ / ____ / ____
- Purpose of Travel (personal, family, cultural, other): _____

Acknowledgment

I understand that EPCC policy prohibits professional travel to Foreign Adversary nations and that this notice applies only to my **personal travel**. I certify the information provided is true and accurate.

Employee Signature: Date: ____ / ____ / ____

Submission

By no later than 30 days before first date of travel, complete and submit the completed form to:
EPCC's AVP of Human Resources & Compliance.

APPENDIX B

Post-Travel Report
(Personal Travel to Foreign Adversary Nation)

Privacy & Use Statement

This information is collected solely for the purpose of complying with Texas Executive Order GA-48. EPCC's Human Resources Department will retain the information in accordance with applicable state records retention laws.

Employee Information

- Name: _____
- Employee ID: _____
- Job Title: _____
- Department: _____
- Supervisor: _____

Travel Information

- Destination (Country): _____
- Dates of Travel: From ____ / ____ / ____ To ____ / ____ / ____
- Purpose of Travel: _____

Certification

I certify that this travel was conducted in a personal capacity and was not required or approved for EPCC professional duties, and that the information provided herein is true and accurate.

Employee Signature: _____ Date: ____ / ____ / ____

Submission

No later than 24 hours after return from travel to any Foreign Adversary Nation, return the completed form to: EPCC's AVP of Human Resources & Compliance.

APPENDIX C

Contractor's Certification for Compliance with Texas Executive Order GA-48

Pursuant to Texas Executive Order GA-48 issued by the Governor of the State of Texas on November 19, 2024, and effective September 1, 2025, the undersigned Contractor hereby certifies and warrants that neither it, nor any of its parent(s), holding, or subsidiary company(ies), is:

5. **Listed** in [Section 889 of the 2019 National Defense Authorization Act](#) (NDAA); or
6. **Listed** in [Section 1260H of the 2021 NDAA](#); or
7. **Owned, in whole or in part**, by the government of a country designated as a Foreign Adversary under the U.S. Department of Commerce's list at [15 C.F.R. § 791.4\(a\)](#); or
8. **Controlled or subject to direction** by any governing, regulatory, political, or military authority located in a country designated as a Foreign Adversary under [15 C.F.R. § 791.4\(a\)](#),

The Contractor further certifies that it will immediately notify the Institution in writing if, during the term of the contract, the Contractor or any of its parent(s), holdings, or subsidiary company(ies) become(s) subject to any of the disqualifications listed above.

The Contractor acknowledges that a false certification or failure to comply with this provision shall constitute grounds for immediate termination of the contract by El Paso Community College (EPCC), without penalty to EPCC. EPCC reserves all other rights and legal remedies under state and federal law.

Contractor's Legal Company Name: _____

Authorized Representative's Printed Name: _____

Authorized Representative's Title: _____

Authorized Representative's Signature: _____

Date: _____

APPENDIX D

Foreign Adversary Invitation or Contact Reporting Form

Employees must promptly report any invitation, request, or contact from a Foreign Adversary that could implicate the College’s security, proprietary information, or compliance obligations. This form must be submitted to the *AVP of Human Resources & Compliance* within 24 hours of receiving such contact.

Employee Information

Name: _____

Job Title: _____

Department: _____

Work Email/Phone: _____

Foreign Adversary Contact Information (if known)

Name of Individual/Organization: _____

Affiliation/Organization Type: _____

Country of Origin: _____

Contact Information (in person, email, phone, address, social media, etc.): _____

Date and Time of Contact: _____

Description of Invitation/Request: _____

Any Materials Provided (e.g., emails, invitations, documents, business cards, electronic files):

None Attached

Employee Assessment

Do you believe this contact may involve sensitive College information, intellectual property, or personal data?

Yes No Unsure

Did you respond to the invitation or request?

Yes No

If yes, describe when and how you responded, and the content of your response and attach your response, if in writing:

CERTIFICATION

I certify that the above information is true and complete to the best of my knowledge.

Employee Signature: _____

Date: _____

For HR & Compliance Use Only

Date Received: _____

Reviewed By: _____

Action Taken: _____

Referral to Government Authorities: Yes No

BOARD POLICY ABSTRACT

Policies to be Considered: Appropriations and Revenue Sources: Grants, Funds, Donations from Private Sources	Policy #: CAM (Local)
Policy Sections: C (Business and Support Services)	__New __X__ Revision
Action: _____ For information only (_____ 1 st Reading) __X__ For Adoption (__X__ 2 nd Reading and Approval)	
Resource Person: Julie Penley	
<p>Purpose: To ensure El Paso County Community College District (EPCCCD) Local Policies remain current, the Board of Trustees authorized the College President at its October 2019 Regular Meeting to execute a Community College District Policy Updating Services Agreement with the Texas Association of School Boards’ (TASB). This Agreement includes numbered Local Manual Updates in response to changing legal authority.</p> <p>Explanation: TASB (Legal) Policies compile federal and state laws, as well as court decisions, and provide a statutory context for TASB (Local) Policies. TASB (Legal) Policies are posted in EPCC’s TASB Portal: https://pol.tasb.org/Home/Index/435.</p> <p>Cabinet administration and legal counsel are recommending changes to the policy below based on the rationale provided.</p> <p>CAM (APPROPRIATIONS AND REVENUE SOURCES: GRANTS, FUNDS, DONATIONS FROM PRIVATE SOURCES). Changes to this policy would allow the College President’s designee to accept gifts in certain situations and directs the President to develop a procedure detailing the acceptance of gifts. The district’s non-discrimination statement has also been updated to reflect the current statement language. The board approved the current version of this policy in June 2021.</p>	
Recommendation: Approval by the Board of Trustees.	

APPROPRIATIONS AND REVENUE SOURCES
GRANTS, FUNDS, DONATIONS FROM PRIVATE SOURCES

CAM
(LOCAL)

Unsolicited Gifts	The Board delegates to the College President, or their designee , the authority to accept unsolicited gifts on behalf of the College District.
Conditional Gift Exception	Any gift with a cost or market value of \$10,000 or more, any gift that the potential donor has expressly made conditional upon the College District's use for a specified purpose, or any gift of real property shall require Board approval. The College President shall make recommendations to the Board regarding the acceptance of the gift.
Criteria for Acceptance	<p>The College District shall not accept any gift that would violate or conflict with policies of or actions by the Board or with federal or state law. The College District shall not accept gifts that discriminate against any person on the grounds of race, color, national origin, religion, sex, age, disability, or veteran status. sex, gender, race, color, religion, national origin, age, or disability.</p> <p>Before the College President, or their designee, accepts a gift or recommends acceptance of a gift to the Board, as applicable, the College President, or their designee, shall consider whether the gift:</p> <ol style="list-style-type: none">1. Has a purpose consistent with the College District's educational philosophy, goals, and objectives;2. Places any restrictions on a campus or College District program;3. Would support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;4. Would result in ancillary or ongoing costs for the College District;5. Requires employment of additional personnel or reassignment of current personnel;6. Requires or implies the endorsement of a specific business or product [see GE for advertising opportunities];7. Would result in inequitable funding, equipment, or resources among College District schools or programs;8. Obligates the College District or a campus to engage in specific actions; or9. Affects the physical structure of a building or would require extensive maintenance on the part of the College District.
Upon Acceptance	Once accepted, a gift becomes the sole property of the College District.

APPROPRIATIONS AND REVENUE SOURCES
GRANTS, FUNDS, DONATIONS FROM PRIVATE SOURCES

CAM
(LOCAL)

Solicitations

An employee who solicits gifts on behalf of the College District or to use in the fulfillment of his or her professional responsibilities shall comply with relevant state and federal law and College District policy and regulations, including those addressing the use of names or images of the College District, campuses, employees, or students.

All donations solicited on behalf of the College District, including solicitations in the name of the College District or a campus, or donations solicited using College District or campus resources, become the sole property of the College District for use consistent with the terms of the solicitation.

Certificate of Recognition

Any bequests, gifts, or donations made by a donor totaling at least \$10,000 within the calendar year shall be acknowledged with a certificate of recognition.

The College President shall develop procedures associated with unsolicited gifts and conditional gifts, and ensure that the procedures are used to implement the provisions of this policy.

Exhibit 3.1
Information Items
(No Action Required)

Acosta, Brenda

Campus Coordinator, Testing Services
Professional Staff
Testing Services
09/22/25 – 08/31/25
Grade C
Competitive Appointment
(Replacement Action)

Alcala, Socorro

Popular Education Lead Facilitator
Classified Staff
Community Education Program
D.O.E. H.E.P. 2025
Temporary Status
09/01/25 – 12/31/25
Grade E
Extension of Appointment

Aguilar, Ray

Media Services Assistant
Classified Staff
Media Services
Temporary Status
09/01/25 – 08/31/26
Grade C
Extension of Appointment

Alvarado Munoz, Vanessa

Media Services Assistant
Classified Staff
Media Services
Temporary Status
09/01/25 – 08/31/26
Grade C
Extension of Appointment

Aguirre, Rafael

Clerk
Classified Staff
Police Department
Temporary Status
09/01/25 – 08/31/26
Grade B
Extension of Appointment

Armendariz, Pablo

Director, Contract Opportunities Center
Administrator
Contract Opportunities Center
Department of Defense
Temporary Status
09/01/25 – 03/31/26
Grade C
Extension of Appointment

Akhtar, Zaira

Program Assistant
Classified Staff
Contract Opportunities Center
Temporary Status
09/01/25 – 03/31/26
Grade D
Extension of Appointment

Armengol, Graciela

Student Assistant
Classified Staff
Student Support Services Program
U.S.D.E. – S.S.S.P.
Temporary Status
09/01/25 – 08/31/26
Grade D
Extension of Appointment

Exhibit 3.1
Information Items
(No Action Required)

Avila, Jaleen

Program Student Advisor
Professional Staff
Student Support Services Program
U.S.D.E.- S.S.S.P.
Temporary Status
09/01/25 – 08/31/26
Grade B
Extension of Appointment

Beltran, Nohemi

Campus Life Representative
Professional Staff
Student Leadership & Campus Life
Temporary Status
09/01/25 – 12/31/25
Grade B
Extension of Appointment

Ayala, Catrina

Media Production Technician
Classified Staff
E.P.C.C. T.V.
Temporary Status
09/02/25 – 08/31/26
Grade C
Noncompetitive Appointment
(New Position)

Cabral, Jacqueline

Employee Relations Senior Associate
Classified Staff
Employee Relations
Temporary Status
09/01/25 – 08/31/26
Grade F
Extension of Appointment

Barquin, Caryl

Media Producer
Professional Staff
E.P.C.C. T.V.
09/01/25 – 08/31/26
Grade E
Temporary Increase in Responsibilities
(10%)

Camacho, Deanna

Program Student Advisor
Professional Staff
Student Support Services Program
U.S.D.E.- S.S.S.P.
Temporary Status
09/01/25 – 08/31/26
Grade B
Extension of Appointment

Bell, Rebekah

Director, Student Learning Outcomes
Administrator
Student Learning Outcomes
09/01/25 – 08/31/26
Grade C
Temporary Increase in Responsibilities
(10%)

Camacho, Gladys

Campus Life Representative
Professional Staff
Student Leadership & Campus Life
Temporary Status
09/02/25 – 08/31/26
Grade B
Noncompetitive Appointment
(Replacement Action)

Exhibit 3.1
Information Items
(No Action Required)

Campbell, Sabrina

Program Manager
Professional Staff
09/01/25 – 08/31/26
Grade D
Title Change

Dominguez, Leticia

Manager, College Assistance Migrant
Program
Professional Staff
Community Education Program
College Assistance Migrant Program
Temporary Status
09/01/25 – 12/31/25
Grade D
Extension of Appointment

Castillo, Maria

Administrative Office Assistant
Classified Staff
Community Education Program
D.O.E. H.E.P. 2025
Temporary Status
09/01/25 – 12/31/25
Grade C
Extension of Appointment

Fernandez, Joshua

Executive Director, Physical Plant
Administrator
Physical Plant
09/22/25 – 08/31/26
Grade E
Competitive Appointment
(Replacement Action)

Castillo-Mann, Santa

Administrative Associate
Classified Staff
Finance & Administration
09/02/25 – 08/31/26
Grade E
Competitive Appointment
(New Position)

Fernandez, Marco

Interim Associate Vice President,
Information Technology
Administrator
Information Technology
Temporary Status
09/01/25 – 08/31/26
Grade F
Extension of Appointment

Chacon, Daniel

Procurement Specialist
Professional Staff
Contract Opportunities Center
Department of Defense
Temporary Status
09/01/25 – 03/31/26
Grade C
Extension of Appointment

Fernandez, Marco

Interim Associate Vice President,
Information Technology
Administrator
Information Technology
Temporary Status
09/01/25 – 08/31/26
Grade F
Temporary Increase in Responsibilities
(10%)

Exhibit 3.1
Information Items
(No Action Required)

Flores, Lucina

Director, Senior Adult Program
Administrator
Senior Adult Program
08/25/25 – 08/31/25
Grade B
Competitive Appointment
(Replacement Action)

Gutierrez, Keith

Procurement Specialist
Professional Staff
Contract Opportunities Center
Department of Defense
Temporary Status
09/01/25 – 03/31/26
Grade C
Extension of Appointment

Flores, Luis

Programmer Analyst
Professional Staff
Enterprise Computing
(Temporary Status)
09/01/25 – 08/31/26
Grade G
Extension of Appointment

Hubail, Abraham

Executive Director, Information Technology
Software Applications & Analytics
Administrator
Enterprise Computing
09/01/25 – 08/31/26
Grade E
Temporary Increase in Responsibilities
(10%)

Garcia, Amy

Financial Aid Coordinator- Student Aid
Programs
Classified Staff
Financial Aid
09/08/25 – 08/31/26
Grade G
Competitive Appointment
(Replacement Action)

Hubail, Asaad

Interim Executive Director, Network Systems
& Support Services
Administrator
Information Technology
Temporary Status
09/01/25 – 08/31/26
Grade E
Extension of Appointment

Guardado Ayala, Marianela

Lab Facilities Supervisor
Professional Staff
Architecture, Art, Math & Science
09/08/25 – 08/31/26
Grade B
Competitive Appointment
(Replacement Action)

Jamison, Jennifer

Project Director, STEMFUERTE
Administrator
STEMFUERTE
STEMFUERTE
Temporary Status
09/01/25 – 09/30/25
Grade D
Extension of Appointment

Exhibit 3.1
Information Items
(No Action Required)

Jasso, Iris

Testing Services Clerk
Classified Staff
Testing Services
09/22/25 – 08/31/26
Grade C
Competitive Appointment
(Replacement Action)

Lozoya, Raquel

Administrative Assistant
Classified Staff
Contract Opportunities Center
Department of Defense
Temporary Status
09/01/25 – 03/31/26
Grade D
Extension of Appointment

Kitchen, Robbie

Campus Life Representative
Professional Staff
Student Leadership & Campus Life
Temporary Status
09/01/25 – 12/31/25
Grade B
Extension of Appointment

Lozoya, Raquel

Administrative Assistant
Classified Staff
Contract Opportunities Center
Department of Defense
Temporary Status
09/01/25 – 03/31/26
Grade D
Extension of Appointment

Landeros, Erika

Popular Education Lead Facilitator
Classified Staff
Community Education Program
D.O.E. H.E.P. 2025
Temporary Status
09/01/25 – 12/31/25
Grade E
Extension of Appointment

Medina, Claudia

Administrative Office Assistant
Classified Staff
Center for Students with Disabilities
09/22/25 – 08/31/26
Grade C
Competitive Appointment
(Replacement Action)

Lozano, Alejandro

Program Student Advisor
Professional Staff
Student Support Services Program
U.S.D.E.- S.S.S.P.
Temporary Status
09/01/25 – 08/31/26
Grade B
Extension of Appointment

Mendez, Cesar

Media Services Assistant
Classified Staff
Media Services
Temporary Status
09/01/25 – 08/31/26
Grade C
Extension of Appointment

Exhibit 3.1
Information Items
(No Action Required)

Mitchell, Paula

Associate Vice President, Instruction &
Student Success
Administrator
Instruction & student Success
09/01/25 – 08/31/26
Grade F
Temporary Increase in Responsibilities
(10%)

Mosholder, Elke

Procurement Specialist
Professional Staff
Contract Opportunities Center
Department of Defense
Temporary Status
09/01/25 – 03/31/26
Grade C
Extension of Appointment

Moreno, Jessica

Media Services Assistant
Classified Staff
Media Services
Temporary Status
09/01/25 – 08/31/26
Grade C
Extension of Appointment

Murphy, Melissa

Procurement Specialist
Professional Staff
Contract Opportunities Center
Temporary Status
09/01/25 – 03/31/26
Grade C
Extension of Appointment

Moreno, Victor

Lab Assistant III
Classified Staff
Communication & Performing Arts
09/02/25 – 08/31/26
Grade E
Competitive Appointment
(Replacement Action)

Nunez, Patrick

Media Services Assistant
Classified Staff
Media Services
Temporary Status
09/01/25 - 08/31/26
Grade C
Extension of Appointment

Morgan, Veronica

Student Union Attendant
Classified Staff
Student Leadership & Campus Life
Temporary Status
09/01/25 – 12/31/25
Grade B
Extension of Appointment

Olivas, Mariana

Administrative Associate
Student Leadership & Campus Life
Classified Staff
Temporary Status
09/01/25 – 12/31/25
Grade E
Extension of Appointment

Exhibit 3.1
Information Items
(No Action Required)

Oliver-Payan, Wendy

Student Support Services Program Assistant
Classified Staff
Student Support Services Program
U.S.D.E.- S.S.S.P.
Temporary Status
09/01/25 – 08/31/26
Grade D
Extension of Appointment

Ramirez, Jose

Chief of Police
Administrator
Police Department
09/01/25 – 08/31/26
Grade E
Temporary Increase in Responsibilities
(10%)

Pasillas, Mirella

Manager, Student Support Services Program
Professional Staff
Student Support Services Program
U.S.D.E.- S.S.S.P.
Temporary Status
09/01/25 – 08/31/26
Grade D
Extension of Appointment

Roen, Jacob

Media Services Assistant
Classified Staff
Media Services
Temporary Status
09/01/25 – 08/31/26
Grade C
Extension of Appointment

Pena, Andrew

Employee Relations Advisor
Professional Staff
Employee Relations
Temporary Status
09/01/25 – 08/31/26
Grade E
Extension of Appointment

Salcedo, Alicia

Administrative Associate
Classified Staff
Contract Opportunities Center
Temporary Status
09/01/25 – 03/31/26
Grade E
Extension of Appointment

Perkins, Jennifer

Employment Specialist
Classified Staff
Human Resources
09/01/25 – 08/31/26
Grade E
Temporary Increase in Responsibilities
(10%)

Salinas, Desiree

Student Union Attendant
Classified Staff
Student Leadership & Campus Life
Temporary Status
09/01/25 – 12/31/25
Grade B
Extension of Appointment

Exhibit 3.1
Information Items
(No Action Required)

Simons, Herculía

Popular Education Lead Facilitator
Classified Staff
Community Education Program
D.O.E. H.E.P. 2025
Temporary Status
09/01/25 – 12/31/25
Grade E
Extension of Appointment

Zubiate, Bertha

Academic Computing Services Lab Assistant
Classified Staff
Academic Computing Services
Temporary Status
09/01/25 – 08/31/26
Grade C
Extension of Appointment

Exhibit 3.1
Information Items
(No Action Required)

Resignations:

Castro, Michelle
Instructional Designer
Tejano Flex Learning
08/08/25

Rodriguez, Allen
Lab Assistant II
Nursing
08/29/25

Sanchez, Job
Testing Services Clerk
Testing Services
09/11/2025

Retirements:

Garcia, Lucia
Administrative Associate
Arts, Architecture, Math & Science
09/30/25

Lara, Marco
Media Producer
E.P.C.C. T.V.
09/30/25

Exhibit 3.2
Faculty Appointments and Faculty Extensions

Adams, John

Instructor
Faculty
English
Temporary (Lecturer) Status
08/18/25 – 12/12/25
Grade C/3
Noncompetitive Appointment
(New Position)

Gardea, Christopher

Instructor
Faculty
English
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade C/2
Noncompetitive Appointment
(New Position)

Argote, Gisela

Instructor
Faculty
History
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade C/2
Noncompetitive Appointment
(Replacement Action)

Lucero, Rose

Instructor
Faculty
Travel & Tourism
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade B/3
Noncompetitive Appointment
(Replacement Action)

Davila, Juan

Instructor
Faculty
Patient Care Technician
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade B/5
Noncompetitive Appointment
(New Position)

Marrufo, Ricardo

Instructor
Faculty
Developmental English
Temporary (Lecturer) Status
08/18/25 – 12/12/25
Grade B/3
Noncompetitive Appointment
(Replacement Action)

Frescas, Elise

Instructor
Faculty
Vocational Nursing
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade B/2
Noncompetitive Appointment
(Replacement Action)

Martinez, Heber

Instructor
Faculty
Physics
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade H/5
Noncompetitive Appointment
(Replacement Action)

Exhibit 3.2
Faculty Appointments and Faculty Extensions

Matoi, April

Instructor
Faculty
Nursing
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade C/3
Noncompetitive Appointment
(New Position)

McMillan, Kyla

Instructor
Faculty
Language Institute Program
Temporary (AVI) Status
08/18/25 – 08/07/26
Grade C/3
Noncompetitive Appointment
(Replacement Action)

Morales, Fernanda

Instructor
Faculty
Advertising Graphics & Design
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade B/1
Noncompetitive Appointment
(Replacement Action)

Nunez, Iskra

Instructor
Faculty
Mathematics
Temporary (Lecturer) Status
08/18/25 – 05/16/26
Grade H/3
Noncompetitive Appointment
(Replacement Action)

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the acceptance of the Computational Genomics and Cloud Computing grant from the National Institutes of Health/ National Cancer Institute.	Amount: \$484,764																																				
Requestor: Richard Webb	Area Responsible: Math, Science, and CTE																																				
Resource Persons: Steven Smith, Richard Webb, Xiomara Chianelli, Maria Alvarez, Robert Elliott																																					
<p>Purpose: To approve the acceptance of a grant from the National Institutes of Health/National Cancer Institute consisting of \$484,764 for a three-year project period of September 1, 2025, to August 31, 2028.</p> <p>Explanation: The goal of the Computational Genomics and Cloud Computing program is to introduce Biology students and faculty to the use of genomic data in precision medicine and pharmacogenomics using cloud computing. EPCC will collaborate with the University of Texas at El Paso (UTEP) on the creation of training modules and faculty training.</p> <p>The cost category of Fringe represents those employer benefit costs that vary based upon an employee’s actual salary and benefit options chosen by each employee. Benefits choices include the health/dental insurance plan and retirement programs selected. Other employer benefit costs normally borne by the institution and charged to the grant also apply to workers’ compensation, state unemployment insurance, life insurance, and long-term disability insurance.</p> <p style="text-align: center;">Budget Account Number: 21292-F21292: Budget Summary: \$484,764 September 1, 2025 – August 31, 2028 Detailed Budget Overview:</p> <table style="margin-left: auto; margin-right: auto; border: none;"> <tr><td style="padding-right: 20px;">61000</td><td style="padding-right: 20px;">Instructor PT Pool</td><td style="text-align: right;">\$188,349</td></tr> <tr><td>61601</td><td>Class Staff PT</td><td style="text-align: right;">89,169</td></tr> <tr><td>62000</td><td>Fringe Benefits¹</td><td style="text-align: right;">47,208</td></tr> <tr><td>71120</td><td>Office Supplies</td><td style="text-align: right;">4,500</td></tr> <tr><td>71123</td><td>Equipment < 5000</td><td style="text-align: right;">13,800</td></tr> <tr><td>71310</td><td>Professional Service</td><td style="text-align: right;">23,991</td></tr> <tr><td>71331</td><td>Print/Dup- External</td><td style="text-align: right;">5,997</td></tr> <tr><td>71473</td><td>Online Subscription Services</td><td style="text-align: right;">7,497</td></tr> <tr><td>71845</td><td>Sub-Grant (UTEP)</td><td style="text-align: right;">29,709</td></tr> <tr><td>71910</td><td>Indirect Cost</td><td style="text-align: right;">35,559</td></tr> <tr><td>72200</td><td>Travel-Out of Town</td><td style="text-align: right;"><u>38,985</u></td></tr> <tr><td></td><td>Total Budget</td><td style="text-align: right;">\$484,764</td></tr> </table> <p>¹Faculty fringe benefit rate is 14.8%, part-time fringe benefit rate is 20.5%, and overall composite fringe benefit rate is 16.98%</p>		61000	Instructor PT Pool	\$188,349	61601	Class Staff PT	89,169	62000	Fringe Benefits ¹	47,208	71120	Office Supplies	4,500	71123	Equipment < 5000	13,800	71310	Professional Service	23,991	71331	Print/Dup- External	5,997	71473	Online Subscription Services	7,497	71845	Sub-Grant (UTEP)	29,709	71910	Indirect Cost	35,559	72200	Travel-Out of Town	<u>38,985</u>		Total Budget	\$484,764
61000	Instructor PT Pool	\$188,349																																			
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62000	Fringe Benefits ¹	47,208																																			
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72200	Travel-Out of Town	<u>38,985</u>																																			
	Total Budget	\$484,764																																			
Recommendation: Approval by the Board of Trustees.																																					

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered:	Discussion and action on the acceptance of a grant from the Texas Workforce Commission (TWC).	Amount: \$224,554															
Requestor:	Souraya Hajjar	Area Responsible: Health, Career & Tech, Math, Science															
Resource Persons:	Steven Smith, Souraya Hajjar, Robert Elliott																
Purpose:	To approve the Dual Credit Healthcare grant from the Texas Workforce Commission. The grant aims to create opportunities for healthcare training to start in high schools and build the pathways for those students to continue their education and training after graduation.																
Explanation:	The demand for all healthcare occupations is expected to grow rapidly. This Dual Credit for Healthcare Occupation grant is an opportunity to expand the workforce development resources available to train students and increase the number of healthcare professionals by supporting career and technical education dual credit costs. The grant supports the costs of providing dual credit courses in high-demand healthcare occupations like Emergency Medical Technician, Pharmacy Technician, Medical Assistant, and Health Education Specialists. The award will cover student pre-clinical fees, book fees, and testing/certification fees.																
<p>Budget Account Number: 22760-E22760 Budget Summary: \$224,554 August 28, 2025 – August 31, 2026 Detailed Budget Overview:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right;">71130</td> <td>Instructional Supplies & Textbooks</td> <td style="text-align: right;">\$119,150</td> </tr> <tr> <td style="text-align: right;">74604</td> <td>Tuition & Fees</td> <td style="text-align: right;">73,599</td> </tr> <tr> <td style="text-align: right;">74606</td> <td>Student Certification & Testing Fees</td> <td style="text-align: right;">11,400</td> </tr> <tr> <td style="text-align: right;">71910</td> <td>Indirect Costs</td> <td style="text-align: right;"><u>20,405</u></td> </tr> <tr> <td></td> <td>Total Budget</td> <td style="text-align: right;">\$224,554</td> </tr> </table>			71130	Instructional Supplies & Textbooks	\$119,150	74604	Tuition & Fees	73,599	74606	Student Certification & Testing Fees	11,400	71910	Indirect Costs	<u>20,405</u>		Total Budget	\$224,554
71130	Instructional Supplies & Textbooks	\$119,150															
74604	Tuition & Fees	73,599															
74606	Student Certification & Testing Fees	11,400															
71910	Indirect Costs	<u>20,405</u>															
	Total Budget	\$224,554															
Recommendation:	Approval by the Board of Trustees.																

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the acceptance of a grant from the Texas Workforce Commission (TWC) Apprenticeship Training Program.	Amount: \$179,222												
Requestor: Blayne Primozich	Area Responsible: Center for Corporate & Workforce Training												
Resource Persons: Steven Smith, Blayne Primozich, Robert Elliott, Jose CassoLopez													
<p>Purpose: To approve the acceptance of a 12-month grant from the Texas Workforce Commission (TWC). The grant supports apprenticeship training programs in the El Paso area.</p> <p>Explanation: The Texas Workforce Commission Apprenticeship Training Program grant allows EPCC’s Center for Corporate and Workforce Training department to reimburse a portion of the training expenses incurred by the apprenticeship training partners included in the grant. A total of 11 apprenticeship partners will provide approximately 80,513 contact hours of training during the 12-month period. Occupations receiving training include Electricians, Cement Mason, Painters, HVAC Technicians, Plumbers, Pipefitters, Motor Grader Operators, Drywall Installers, Bricklayers, Iron Workers, and Community Health Workers.</p> <p>TWC determines each partner’s funding based on their total contact hours. The grant is awarded in two parts. This initial award is based on 70% of the estimated contact hours reported by the apprenticeship partners, funded by the TWC at \$3.18 per contact hour. A mid-year revision will increase the funding rate to \$4.00 per contact hour, based on the actual number of trainees and contact hours reported by each partner. Currently, one apprenticeship partner, Southwest Line Constructors, is expected to receive over \$50,000 in reimbursements. With an estimated 36,000 training hours, Southwest Line Constructors would be reimbursed an amount not to exceed \$145,000. The total award amount of \$179,222 represents an award of 70% of the 80,513 training hours, funded at the \$3.18 per contact hour rate.</p> <p>The cost category of fringe represents those employer benefit costs that vary based upon an employee’s actual salary and benefit options chosen by each employee. Benefits choices include the health/dental insurance plan and retirement programs selected. Other employer benefit costs normally borne by the institution and charged to the grant also apply, like workers’ compensation, state unemployment insurance, life insurance, and long-term disability insurance.</p> <p align="center">Budget Account Number: 22762-E22762: Budget Summary: \$179,222 September 1, 2025 – August 31, 2026 Detailed Budget Overview:</p> <table border="0"> <tr> <td>61605</td> <td>Classified Staff FT</td> <td>\$20,679</td> </tr> <tr> <td>62000</td> <td>Fringe Benefits¹</td> <td>6,204</td> </tr> <tr> <td>71317</td> <td>Other Professional/Tech</td> <td>152,339</td> </tr> <tr> <td></td> <td>Total Budget</td> <td>\$179,222</td> </tr> </table> <p>¹Full -time fringe benefit rate is 30%</p>		61605	Classified Staff FT	\$20,679	62000	Fringe Benefits ¹	6,204	71317	Other Professional/Tech	152,339		Total Budget	\$179,222
61605	Classified Staff FT	\$20,679											
62000	Fringe Benefits ¹	6,204											
71317	Other Professional/Tech	152,339											
	Total Budget	\$179,222											
Recommendation: Approval by the Board of Trustees													

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the acceptance of a grant from the Texas Higher Education Coordinating Board.		Amount: \$43,104						
Requestor: Hafid Guerrero	Area Responsible: Nursing							
Resource Persons: Steven Smith, Hafid Guerrero, Robert Elliott								
<p>Purpose: To approve the acceptance of a Nursing Shortage Reduction Program grant by the Texas Higher Education Coordinating Board that supports retention and program completion in the Associate of Applied Sciences Nursing Program.</p> <p>Explanation: The Nursing Shortage Reduction Program (NSRP) addresses a critical shortage of registered nurses in Texas, highlighting the need to enhance the nursing workforce to safeguard public health and welfare. Established to support nursing education programs at public and independent institutions of higher education in Texas, the NSRP provides grants aimed at increasing the number of qualified nurses in the state. This grant provides funding to offer student stipends specifically designed to assist with the costs associated with registering for the NCLEX-RN licensing exam. This initiative will help alleviate financial barriers for nursing students, ultimately contributing to a more robust nursing workforce in Texas.</p> <p align="center">Budget Account Number: 22107-E22107 Budget Summary: \$43,104 July 28, 2025 – July 31, 2027 Detailed Budget Overview:</p> <table border="0"> <tr> <td align="right">74606</td> <td>Student Stipends</td> <td align="right"><u>\$43,104</u></td> </tr> <tr> <td></td> <td>TOTAL BUDGET</td> <td align="right">\$43,104</td> </tr> </table>			74606	Student Stipends	<u>\$43,104</u>		TOTAL BUDGET	\$43,104
74606	Student Stipends	<u>\$43,104</u>						
	TOTAL BUDGET	\$43,104						
Recommendation: Approval by the Board of Trustees.								

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the acceptance of a grant from the Communities Foundation of Texas.	Amount: \$25,000																					
Requestor: Tonie Badillo	Area Responsible: Dual Credit and Early College High Schools																					
Resource Persons: Steven Smith, Tonie Badillo, Robert Elliott																						
<p>Purpose: To approve the acceptance of a grant from Communities Foundation of Texas- Educate Texas that will support work-based learning activities for the pathways in Technology Early College High School (P-TECH) programs.</p> <p>Explanation: The goal is to identify a challenge to scaling work-based learning opportunities for our P-TECH students. The grant will also provide technical assistance and collaboration with the Career Connect Texas Network.</p> <p>The cost category of Fringe represents those employer benefit costs that vary based upon an employee’s actual salary and benefit options chosen by each employee. Benefits choices include the health/dental insurance plan and retirement programs selected. Other employer benefit costs normally borne by the institution and charged to the grant also apply to workers’ compensation, state unemployment insurance, life insurance, and long-term disability insurance.</p> <p align="center">Budget Account Number: 23895-P23895: Budget Summary: \$25,000 June 11, 2025 – December 31, 2025 Detailed Budget Overview:</p> <table border="0"> <tr> <td>61205</td> <td>Personnel</td> <td>\$11,280</td> </tr> <tr> <td>62000</td> <td>Fringe Benefits¹</td> <td>1,422</td> </tr> <tr> <td>71120</td> <td>Office Supplies</td> <td>2,000</td> </tr> <tr> <td>72200</td> <td>Travel</td> <td>6,000</td> </tr> <tr> <td>71440</td> <td>Hospitality</td> <td>2,025</td> </tr> <tr> <td>71910</td> <td>Indirect Costs</td> <td><u>2,273</u></td> </tr> <tr> <td></td> <td>Total Budget</td> <td>\$25,000</td> </tr> </table> <p>¹Faculty fringe benefit rate is 12.6%, and the overall composite fringe benefit rate is 12.6%</p>		61205	Personnel	\$11,280	62000	Fringe Benefits ¹	1,422	71120	Office Supplies	2,000	72200	Travel	6,000	71440	Hospitality	2,025	71910	Indirect Costs	<u>2,273</u>		Total Budget	\$25,000
61205	Personnel	\$11,280																				
62000	Fringe Benefits ¹	1,422																				
71120	Office Supplies	2,000																				
72200	Travel	6,000																				
71440	Hospitality	2,025																				
71910	Indirect Costs	<u>2,273</u>																				
	Total Budget	\$25,000																				
Recommendation: Approval by the Board of Trustees.																						

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered:	Discussion and action on the acceptance of a grant from the Texas Library and Archives Foundation, Inc.	Amount: \$10,000															
Requestor:	Paula Mitchell	Area Responsible: Instruction & Student Success															
Resource Persons:	Steven Smith, Paula Mitchell, Robert Elliott, Lorely Ambriz																
Purpose:	To approve a grant from the Texas Library and Archives Foundation, Inc. that aims to enhance access to library materials and services that support literacy and educational attainment. The grant focuses on early childhood and family literacy, workforce readiness, and lifelong learning at the Jenna Welch and Laura Bush Community Library at the Northwest Campus.																
Explanation:	The Texas Library and Archives Foundation, Inc. has awarded a \$10,000 grant to the Jenna Welch and Laura Bush Community Library. This grant funds public library programs to promote reading and literacy within local communities by creating a reading habit for children up to age five and cultivating a family reading environment. The proposed program will impact children with low literacy and target those served by our Canutillo Independent School District partners and their families. The program will bring together parents, children, and librarians to practice reading skills with books and technology, increasing moments of family joy and fun in reading together. The goal is to improve children's knowledge of literature and vocabulary in both English and Spanish. The budget will support additional tablets to promote interactive reading and cover the program's marketing expenses.																
	<p>Budget Account Number: 22113-E22113 Budget Summary: \$10,000 September 1, 2025 – August 31, 2026 Detailed Budget Overview:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">61400</td> <td style="padding-right: 40px;">Salaries and Wages</td> <td style="text-align: right;">\$6000</td> </tr> <tr> <td>62000</td> <td>Fringe Benefits¹</td> <td style="text-align: right;">750</td> </tr> <tr> <td>71130</td> <td>Instructional Supplies</td> <td style="text-align: right;">2,500</td> </tr> <tr> <td>71430</td> <td>Advertising</td> <td style="text-align: right;"><u>750</u></td> </tr> <tr> <td></td> <td>Total Budget</td> <td style="text-align: right;">\$10,000</td> </tr> </table>		61400	Salaries and Wages	\$6000	62000	Fringe Benefits ¹	750	71130	Instructional Supplies	2,500	71430	Advertising	<u>750</u>		Total Budget	\$10,000
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	Total Budget	\$10,000															
	<p>¹Fringe benefit percentage for part-time faculty 12.5%,</p>																
Recommendation:	Approval by the Board of Trustees.																

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the approval of the new Accounting Technician Occupational Skills Award (OSA).	
Requestor: Myshie Pagel	Area Responsible: Education and Career & Technical Education
Resource Persons: Steven Smith, Myshie Pagel, Alfredo Salas	
Purpose: To request approval of a new Occupational Skills Award (OSA) for Accounting Technician, as required by the Texas Higher Education Coordinating Board and SACSCOC.	
Explanation: Based on the recommendation of the Accounting/Business Advisory Committee, a new Occupational Skills Award (OSA), CIP Code 52.0302, consisting of 12 credit hours in accounting, will be created with a planned start date of August 2026. The OSA will allow students to quickly gain basic manual and computer-based accounting skills to enter the workforce as accounting technicians and bookkeepers. Funding for this new OSA is available in the existing accounting discipline Institutional Budget.	
Recommendation: Approval by the Board of Trustees.	

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the approval of the new Automotive Maintenance Technician Occupational Skills Award (OSA).	
Requestor: Myshie Pagel	Area Responsible: Education and Career & Technical Education
Resource Persons: Steven Smith, Myshie Pagel, Elaviano Willars	
Purpose: To request approval of a new Occupational Skills Award (OSA) in Automotive Maintenance Technician, as required by the Texas Higher Education Coordinating Board and SACSCOC.	
Explanation: Due to the demand from the automobile industry, the EPCC Automotive Technology Discipline, with input from the Automotive Technology Advisory Committee members, which consists of dealerships, independent repair facilities, government agencies, and automotive parts retailers, has identified the need to develop a Maintenance Technician OSA to meet industry employment needs under CIP code 47.0604. A consensus was reached by the Advisory Committee that the following courses should compose the OSA: AUMT 1307 Automotive Electrical System, AUMT 1310 Automotive Brakes System, AUMT 1312 Basic Automotive Services, and AUMT 1316 Automotive Suspension and Steering System. Funding for this new OSA is available in the existing Automotive Technology Discipline Institutional Budget.	
Recommendation: Approval by the Board of Trustees.	

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the approval of the new Basic Peace Officer Level 1 Certificate.	
Requestor: Joshua Villalobos	Area Responsible: Law Enforcement Training Academy
Resource Persons: Steven Smith, Joshua Villalobos, Barry Bogle	
Purpose: To request approval of a new Level 1 certificate in Basic Peace Officer, as required by the Texas Higher Education Coordinating Board and SACSCOC.	
Explanation: The Basic Peace Officer program currently operates as a 779-hour Continuing Education (CE) Certificate of Completion divided into five phases, but the structure limits flexibility in instructional hours and transferability. Converting the program into a credit certificate would align EPCC with at least 11 other Texas community colleges already offering similar credit programs, providing stronger recognition and portability for graduates. A credit-based program would also allow the Academy to expand instructional hours, develop standardized syllabi, and offer a Level I certificate pathway that better serve students' academic and career advancement. Funding for this new Level 1 certification is available in the existing Law Enforcement Training Academy Institutional Budget.	
Recommendation: Approval by the Board of Trustees.	

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the approval of the restated and amended Tornillo Early College High School Interlocal Agreement.	
Requestor: Tonie Badillo	Area Responsible: Instruction and Workforce Education
Resource Persons: Steven Smith, Tonie Badillo	
Purpose: To obtain approval from the El Paso County Community College District Board of Trustees for the restated and amended Tornillo Early College High School Interlocal Agreement between the El Paso County Community College District and the Tornillo Independent School District.	
Explanation: With the guidance of legal counsel and respective stakeholders, the Tornillo Early College High School Advisory Committee, comprised of representatives from El Paso County Community College District and the Tornillo Independent School District, has revised its existing Interlocal Agreement for the Tornillo Early College High School. The agreement states the responsibilities of each entity in sustaining the school. The agreement is also a requirement from the TEA in order to grant the Early College High School designation. The El Paso County Community College District has an established and respected Early College High School Program. Tornillo Early College High School is located at 430-D Oil Mill Rd., Tornillo, TX 79853.	
Recommendation: Approval by the Board of Trustees.	



**Restated and Amended
Interlocal Agreement
between El Paso County Community College District
and Tornillo Independent School District
for the Operation of
Tornillo Early College High School**



This Restated and Amended Interlocal Agreement (the “Agreement”) is made and entered into between El Paso County Community College District (EPCC) and Tornillo Independent School District (TISD) (collectively, the “Parties”) for the purpose of continuing to operate and maintain Tornillo Early College High School (Tornillo ECHS), effective as of this 27th day of August 2025.

1. Recitals

WHEREAS, EPCC and TISD desire to continue an early college high school so that students will have the opportunity to earn a high school diploma and an associate degree upon graduation from the early college high school; and

WHEREAS, EPCC and TISD intend to enroll students in grades 9 - 12 in Tornillo ECHS and to provide the financial support necessary; and

WHEREAS, Tornillo ECHS is located at 430-D Oil Mill Rd., Tornillo, Texas, 79853, with no more than one hundred and twenty (120) students;

WHEREAS, the goals of the Tornillo ECHS are to reduce dropout rates, attract and better prepare students for higher education, assure students of the support necessary to be successful in college, and provide TISD students a seamless transition between high school and college; and

WHEREAS, EPCC and TISD are authorized to enter into this Agreement pursuant to Section 791.001, Texas Government Code,

WHEREAS, this Agreement will provide efficiencies and cost savings to EPCC and TISD and will benefit the students and taxpayers of EPCC and TISD;

NOW, THEREFORE, for and in consideration of the recitals, agreements, and covenants set forth herein, the Parties hereby agree to the following:

2. Mission Statement

Tornillo ECHS in Tornillo ISD will provide a select population of, in accordance with the Texas Education Agency’s designation application guidelines, a unique educational opportunity to attend both high school and college in a special campus environment that will challenge them to excel in their academic and personal endeavors, as well as motivate students to be productive problem-solving members of society by having the opportunity to earn a high school diploma and an associate degree, from EPCC upon high school graduation.

3. Term

The term of this Agreement is for five (5) years commencing on _____ 2025, and concluding on _____ 2030, unless terminated earlier pursuant to paragraph 18 hereof.

4. Definitions

A. College Courses for Dual Credit are those courses for which students receive both high school and College credit and are taught in a variety of delivery modes:

- (i) At Tornillo ECHS by a TISD teacher credentialed by EPCC;
- (ii) At the College taught by an EPCC faculty member;
- (iii) Through a distance learning course taught by an EPCC faculty member.

B. College Courses for College Credit are those courses for which students receive College credit only; these courses do not have a high school equivalent and therefore cannot be offered for high school credit; i.e. dual credit. These courses are taught by an EPCC faculty member at the College campus or through a distance learning class.

C. Early College High Schools(ECHS) Sections refer to College courses for dual credit courses in a high school that are designated for Early College students only who have satisfactorily met the prerequisite Texas Success Initiative Assessment (TSIA2) scores for that course or other college readiness standards per statute, if appropriate.

5. Academic Plan

An academic plan developed by EPCC and TISD will enable each student to earn a high school diploma and an associate degree. High School and College credit will be earned through College courses for dual credit. Tornillo ECHS will administer all applicable statewide assessments instruments under Subchapter B, Chapter 39 of Texas Education Code. Both high school and college credit will be transcribed immediately upon a student's completion of the course.

A. College Curriculum. EPCC will have full control over faculty assignments, faculty credentials, and faculty evaluations for all dual credit sections as it pertains to College courses. EPCC will have full control over the College curriculum, College syllabi, and College textbook selection. Tornillo ECHS teachers will comply with any Student Learning Outcomes and Core Curriculum assessments, and interventions as required by the College disciplines. EPCC will not provide classes that only meet high school requirements.

B. Grading Periods and Policies. Tornillo ECHS students will adhere to the grading periods and policies of EPCC for dual credit and College credit courses, but will adhere to the grading periods and policies of TISD, as well as the district calendar, for high school credit courses.

C. Courses of Study. Tornillo ECHS will primarily provide courses of study that meet the requirements of an associate degree and the Distinguished Level of Achievement diploma in the following endorsement categories: STEM, Business and Industry, Public Services, Arts and Humanities, and Multidisciplinary Studies. Students will also have the opportunity to earn embedded certificates of completion.

D. Curriculum Alignment. A curriculum crosswalk, similar to the form set forth below in Appendix A, will be used for the purpose of granting each student the opportunity to earn a high school diploma and an associate degree within four years. The curriculum alignment will be reviewed on an annual basis by the Tornillo ECHS Advisory Committee (composed of EPCC and TISD personnel) and updates will be documented in the annual Texas Education Agency ("TEA") Early College High School ("ECHS") program application.

E. Instructional Materials. Textbooks for Tornillo ECHS students will be provided by TISD. All other instructional materials for College credit courses and research activities will be provided jointly by EPCC and TISD at no charge to the students. In all cases, TISD will provide those items typically required for purchase by students. College courses for dual

credit taught on the high school campus will require dual credit faculty with EPCC approved credentials to teach the College courses for dual credit, TISD will be responsible for all instructional items. For College courses for dual credit, TISD will be responsible for all instructional items. For College credit courses only, EPCC will provide supplies/consumables typically provided as part of the curriculum.

F. Instructional Calendar. Tornillo ECHS students will follow the instructional calendar for both EPCC and TISD as it relates to enrolled coursework. Students enrolled in high school only courses will attend classes on days outlined in the TISD Instructional Calendar. Students enrolled in College courses for dual credit at EPCC or online will attend classes on days outlined in the EPCC Instructional Calendar.

G. Student Enrollment and Attendance Policies. Tornillo ECHS students are required to meet TISD attendance requirements for all dual credit and high school courses and EPCC attendance requirements for all college credit courses taught by an EPCC credentialed instructor.

6. General Roles and Responsibilities

A. EPCC. EPCC will be responsible for:

- (i) Admitting qualified students into EPCC;
- (ii) Providing the appropriate classrooms, facilities, tools and equipment for College credit courses at the appropriate EPCC campus appropriate for each identified Program of Study;
- (iii) Hiring and supervising EPCC faculty and staff;
- (iv) Providing professional development opportunities for Tornillo ECHS credentialed instructors credentialed by EPCC;
- (v) Providing College courses as appropriate; and
- (vi) Transcribing College credit immediately upon a student's completion of the course.

B. TISD. TISD will be responsible for:

- (i) Recruiting students;
- (ii) Providing and maintaining the appropriate classrooms, facilities, tools, and equipment;
- (ii) Hiring and supervising staff;
- (iii) Developing and delivering the high school curriculum; and
- (iv) Operating and maintaining the ECHS Program.

C. JOINT RESPONSIBILITIES. EPCC and TISD will be responsible for:

- (i) Aligning the high school and College courses;
- (ii) Sharing in the scheduling of College courses for the Tornillo ECHS;
- (iii) Advising students throughout their collegiate academic experience;
- (iv) Providing joint professional development opportunities; and
- (v) Certifying to the Texas Education Agency and the Texas Higher Education Coordinating Board, no fewer than once per calendar year, the eligibility of all students for which it receives notice of FAST eligibility from such student's school district, of that student's eligibility for the FAST Program.

7. Use of Facilities

A. Buildings and Site. TISD houses the Tornillo ECHS at 430-D Oil Mill Rd., Tornillo, Texas, 79853. The space includes core learning classrooms, a library, learning resources, and

administrative and student support areas. All core Tornillo ECHS classes will be located in a dedicated and contiguous space. Construction and installation, maintenance, utilities, and operation will be at TISD's sole expense.

B. Safety and Health. In case of a health emergency on the Tornillo ECHS campus, the TISD Emergency Operations Plan will be followed. If the health emergency occurs on the EPCC campus, the ECHS Emergency Plan will be followed. EPCC police will be the first responder but will not be responsible for providing other than life saving health care for any Tornillo ECHS student. It is TISD's responsibility to ensure that the Early College nursing staff hold the necessary credentials.

8. Staffing

All Tornillo ECHS staff shall be exclusive employees of TISD ("TISD Staff"). There will be no joint employment relationship between EPCC and TISD of any TISD staff. TISD shall exclusively pay all salaries and provide benefits to all TISD Staff. Except as otherwise provided herein, EPCC shall have no responsibility to control, discipline, hire, terminate, compensate, or provide benefits to any of the TISD staff.

Credentials of prospective ECHS teachers who will teach College courses for dual credit will be pre-screened by the appropriate EPCC administrator. EPCC discipline faculty will be invited to serve on ECHS teacher hiring committees. For those areas in which dual credit classes will be offered, TISD will hire teachers who can meet EPCC credentialing requirements.

Tornillo ECHS will have the following personnel:

- Tornillo ECHS Principal, shared with Tornillo High School;
- A Counselor, shared with Tornillo High School;
- The appropriate number of highly qualified teachers based on enrollment and/or curriculum needs
- A Nurse, shared with Tornillo High School;
- A Secretary, shared with Tornillo High School;
- A Clerk, shared with Tornillo High School;
- A District PEIMS Coordinator, shared with Tornillo High School;
- A Security Guard, shared with Tornillo High School;
- A Campus Technologist, shared with Tornillo High School;
- A Librarian, shared with Tornillo High School.

Maximum enrollment for Tornillo ECHS is 120 students. The staffing will comply with EPCC's Enrollment Optimum but strive for a limit of twenty-five (25) students per class.

Tornillo ECHS Counselors will be responsible for overseeing every Tornillo ECHS student's degree plan requirements once the plan has been approved by the EPCC counselor.

The appropriate Tornillo ECHS/EPCC Dean will serve on the hiring committees for the Tornillo ECHS administrative positions.

The EPCC administrative liaison will serve on the hiring committees for the Tornillo ECHS administrative positions.

EPCC discipline faculty will serve on the Tornillo ECHS's teacher- hiring committees. For those areas in which onsite dual credit classes will be offered, the Tornillo ECHS will hire teachers who can meet EPCC credentialing requirements. College courses for dual credit can only be taught by qualified instructors credentialed by EPCC. All applicants must follow and meet TISD hiring procedures and requirements.

9. Professional Development of Staff

TISD shall be responsible for professional development of all full-time and part-time staff assigned to Tornillo ECHS, including staff development aimed at working with technology and at-risk students. Tornillo ECHS faculty at TISD's cost will participate in the professional development activities of EPCC, and the agency designated by the Texas Education Agency (TEA) to provide ECHS leadership coaching and technical assistance.

10. Student Services

- A. Student Services Provided by TISD.** Except as expressly set forth herein, TISD shall provide student services for the students in Tornillo ECHS, including, health services, counseling services, tutorial services, transportation, food service, and all high school books and teaching materials, and all College textbooks (See Section 5.E.). By July 1 of each year, TISD will submit all graduated seniors' final high school transcripts, with the official graduation date, through the Texas Records Exchange (TREx) system. Paper copies will not be accepted.
- B. Student Services Provided by EPCC.** In addition to on-site resources provided by TISD at the Tornillo ECHS, students will be issued an EPCC ID card by the end of the first semester of their freshman year and will have open access to EPCC's online library databases, materials, and resources. Tornillo ECHS students will have access to on-campus and online EPCC tutoring centers, Academic Computer Services labs, and libraries. EPCC Librarians will provide training to designated Tornillo ECHS Librarians on available resources. Tornillo ECHS students will have access to all EPCC student services and privileges, including participation in student government and student clubs. Upon mutual agreement, EPCC will conduct enrollment registration for all qualified students who have met all requirements and have requested enrollment in College courses for dual credit and College credit courses.
- C. Codes of Conduct.** Tornillo ECHS students will adhere to all the requirements of the TISD Code of Conduct and state law applicable to public school students. Students will have the rights and responsibilities defined in the EPCC Code of Conduct, EPCC Catalog, EPCC Student Handbook, and the EPCC Board Policies and College Procedures. In the event of any inconsistency between the TISD Code of Conduct and the EPCC Code of Conduct, the TISD Code of Conduct and applicable provisions of Chapter 37 of the Texas Education Code will be used. Students enrolled in any course for Dual Credit who are placed in an alternative school will be withdrawn from the course but may be allowed to remain in the Early College program upon returning to the high school campus.
- D. Major Sports and University Interscholastic League (UIL) Activities.** As a school within a school Early College High School (ECHS), Tornillo ECHS students will be allowed to participate in major sports and UIL sponsored activities.
- E. Transportation.** Transportation is at the sole discretion of TISD and not the responsibility of EPCC. TISD will ensure bus routes for students attending courses at all EPCC site facilities during the fall, spring, and summer terms that occur during regular high school hours. TISD will provide round-trip transportation for students from Tornillo ECHS to EPCC campuses for official school activities, such as daily classes in approved schedule.

11. Enrollment in College Courses

- A. Placement Exams.** As a prerequisite to enrollment in College courses, each student shall apply for and be admitted to EPCC and shall successfully complete appropriate placement exams, where required. EPCC shall provide materials, support and guidance to assist students in the application process and taking of placement exams. Students with disabilities needing accommodations should contact the EPCC Center for Students with Disabilities (CSD) to arrange

a meeting with a CSD Counselor. The placement exam will be administered at the high school that complies with EPCC's CSD-approved accommodations.

- B. Prerequisites.** Tornillo ECHS students must meet the prerequisite for any College course for which they register; no waivers for such prerequisites will be granted. A course designated as dual credit may not be open to students who have not yet met the prerequisite for such course; students who have not met the prerequisite may not be in attendance in the same classroom. Tornillo ECHS students will be enrolled in ECHS sections for core dual credit classes.
- C. Business Holds.** Tornillo ECHS students will be enrolled in EPCC courses upon the timely receipt of all the pre-registration/advising documentation by the EPCC Admissions and Registration DC/ECHS Specialist. If the Early College student has a hold preventing registration such as, but not limited to, "business hold or required documentation," the student will not be enrolled in the class and a notation will be made to the roster and returned back to the designated individual at the Early College. The Early College administration (Principal, Assistant Principal, or Counselor) will be notified and will be responsible for assisting the student in clearing the hold. Once the hold has been removed, the Early College designee must add the student once more to the enrollment roster requesting enrollment once again.
- D. Degree Plans.** Tornillo ECHS students will only take College courses for dual credit or College credit courses that apply toward their EPCC degree plan or the degree plan of the transferring institution they have selected, whether such classes are taught at Tornillo ECHS or at the EPCC campus. Tornillo ECHS students will be advised on the transferability of all College credit offered and earned.
- E. State Assessment Testing.** The Tornillo ECHS Principal will be responsible for informing the designated EPCC Dean of mandatory assessment testing dates. Tornillo ECHS students will be responsible for informing EPCC instructors of dates for all mandatory assessment testing and ensuring that missed work is completed.
- F. High School Graduation.** Upon high school graduation, Tornillo ECHS students who have not yet graduated with an associate degree may continue to pursue their degree plan at EPCC, but they will complete a new Apply TX and assume all financial responsibility.
- G. College Graduation.** After Tornillo ECHS students graduate with their associate degree, they may continue to take College courses at EPCC, but they will complete a new Apply TX and assume all financial responsibility.
- H. EPCC Dual Credit Policy and Procedures.** In all cases, College courses for dual credit courses will adhere to EPCC's College Procedure- G-H2 "*High School Dual Credit Program Requirements.*"
- I. Application of Americans with Disabilities Act Amendments Act and Section 504 of the Rehabilitation Act of 1973.** To the extent this Agreement and the services provided under the Agreement are subject to the Americans with Disabilities Act Amendments Act and/or Section 504 of the Rehabilitation Act of 1973, EPCC and TISD agree to take any steps necessary to comply with the provisions of these laws. Coordination of services under the Agreement, enrollment of students and providing any necessary accommodations will be managed by the EPCC Center for Students with Disabilities (CSD). Appropriate accommodations will be determined by an EPCC CSD Counselor based upon individual needs and requirements of the required program of study. Accommodations will be provided by TISD. Accommodations for special education students enrolled in dual credit and College courses must adhere to EPCC's accommodations policy.

12. Fees, Tuition, and Instructional Materials for College Courses

EPCC shall waive tuition and fees for college credit courses for each Tornillo ECHS student enrolled in such courses. The exception is for any Open Educational Resource (OER) fees if the student is enrolled in a section using OER materials rather than a traditional textbook (see also Section 5E, above). In these cases, TISD is responsible for the OER fee. TISD is also responsible for the First Day Adoption (FDAY) fee for those courses that offer this option and for which students have not opted out. TISD will fund placement testing fees. Other fees may apply, as outlined in the most recent Dual Credit Partnership Agreement approved and signed by both EPCC and TISD, except to the extent that such agreement provides for or allows fees of any nature to be assessed against students enrolled in a dual credit course (including, without limitation, three-peat fees, fees for enrollment after the Census Date, and other incurred fees).

13. Recruitment and Selection of Students

To secure the broadest applicant pool possible, Tornillo ECHS will recruit 8th grade students no later than the end of the spring semester of each year. TISD will recruit from middle schools throughout the district. A recruitment team comprised of the Tornillo ECHS assistant principal, Counselor, and on-site Tornillo ECHS staff will lead this effort. The recruiting process will include the following activities:

- A. Maintenance of a Tornillo ECHS website that provides recruitment and admission information with a link to the EPCC homepage, EPCC Library homepage, and the EPCC Dual Credit/ECHS Program homepage;
- B. Distribution of recruitment/admission packets to middle school students in the school district;
- C. Meetings with middle school Counselors to introduce and explain the concept of the TEA and Early College blueprint;
- D. Student meetings at all middle school campuses to explain the opportunities and commitment required of Tornillo ECHS students;
- E. Community informational meetings for students/parents interested in Tornillo ECHS;
- F. Presentation of recruitment and admission information in both English and Spanish.
- G. Any other activities required by the TEA Blueprint.

Recruitment materials will be reviewed by the Advisory Committee to ensure it meets TEA Blueprint and EPCC co-branding guidelines. EPCC Dual Credit Counseling and Administration will participate in parent and information sessions upon request.

Admission to Tornillo ECHS will be open to a maximum of 30 students each year. This will be known as a cohort. Criteria for admission to the Tornillo ECHS will allow 8th grade students to apply for the new cohort each year and enter Tornillo ECHS as 9th graders. The majority of the students accepted to the Tornillo ECHS will be those who are identified as “at risk” according to TEA guidelines including, low-income students, and Emergent Bilingual.

In special circumstances, additional 9th graders will be allowed to apply for any available openings in the cohort, as long as they do not exceed the maximum of 120 students. These students will be integrated into the existing cohort.

14. Collecting and Sharing Data

EPCC and TISD agree to collect data associated with Tornillo ECHS required for reporting purposes and to share the data with the appropriate agencies as needed for internal purposes for use by either entity. EPCC and TISD Research departments, will be the primary point of contact for all data collection for their respective institutions. In addition, EPCC and TISD agree to share any data required for the successful completion of the Tornillo ECHS students’ graduation plans. When applicable, EPCC’s Institutional Review Board (IRB) will be consulted when requesting and sharing

data or conducting research. When selected, Tornillo ECHS will participate in student success, faculty satisfaction surveys, and other local or national surveys administered to EPCC students. EPCC and TISD will collect and review the following aggregated/disaggregated data: number of credit hours taken and earned; GPAs; state assessment results; SAT/ACT, PSAT; TSIA2 readiness by grade level; qualifications of ECHS staff; and location(s) where courses are taught. Provisions for implementing program improvements will be based on the collection, review, and sharing of the following data: EPCC data; TISD data; high school grade point average, high school percentile, high school ranking; articulation of high school students in four-year colleges/universities and level of entry and enrollment/retention rates; and leaver codes and attrition rates, by grade level; and other data relevant to student academic achievement.

FERPA: For purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), EPCC hereby designates TISD as a college official with a legitimate educational interest in the educational records of the students who participate in the Early College High School Program to the extent that access to the records are required by TISD to carry out the Program; and TISD hereby designates EPCC as a school official with a legitimate educational interest in the educational records of the Students who participate in the Early College High School Program to the extent that access to the records are required by EPCC to carry out the Program. Both Parties agree to maintain the confidentiality of the educational records in accordance with the provisions of FERPA.

15. Records and Criminal History

Records relating to this Agreement may be subject to disclosure pursuant to the Texas Public Information Act, Section 552.001 et. seq. of the Texas Government Code. EPCC agrees that, if applicable, it shall comply at its sole expense with the requirements of Section 22.0834 of the Texas Education Code, "Criminal History Record Information Review of Certain Contract Employees," any applicable rule(s) adopted by the Texas Commissioner of Education, TISD Board Policies, and other policies and requirements of such statute and rule(s), and will ensure that no covered person with a disqualifying criminal history performs services under this Agreement.

16. Advisory Committee

An Advisory Committee comprised of representatives from EPCC and TISD will meet at least quarterly to facilitate communication, evaluate instructional and programmatic activities, identify issues and challenges, make recommendations, and enhance collaboration. The Advisory Committee shall periodically make reports to their respective boards or appropriate administrators. Specifically, the Advisory will meet in order to:

- A. Develop and implement academic and professional policy;
- B. Develop and implement budgets and financial policy;
- C. Supervise annual evaluation of the program and effectiveness of the collaboration;
- D. Ensure adherence to state and federal regulations;
- E. Review, annually, the interlocal and/or articulation agreements and to suggest revisions as necessary.

Members of the Advisory Committee may include: EPCC Dual Credit and Early College High Schools (DC/ECHS) Program Associate Director (Student Services), EPCC Executive Director of Admissions & Registrar, EPCC Administrative Liaison, EPCC Dean of DC/ECHS, EPCC ECHS Counseling Coordinator, EPCC Counselor, Early College Principal, Early College Counselor, and others as invited to participate.

17. Early College High School Leadership Council

Representatives from the Advisory Committee in addition to EPCC and TISD senior administrators will be members of the Early College High School Leadership Council (“ECHSLC”). The purpose of the ECHSLC is to provide a forum for the discussion of topics and issues of common interest and concern across all El Paso area Early College High Schools. Additionally, when appropriate, the Council will facilitate the coordination of activities and events (such as joint professional development) across the schools. Other members of the Council may also include the District Office Liaisons, EPCC Faculty Liaisons, Texas Education Agency Designated Coaches, UTEP Representative, EPCC President, EPCC Vice President of Instruction and Workforce Education, and EPCC Vice President of Student and Enrollment Services. It is firmly believed that this new management and organizational tool enhances the operation of the high schools and ensures consistency in operation, while still allowing for the individuality of each Early College High School. This group will meet biannually.

18. Marketing and Co-branding

Tornillo ECHS is a strong and beneficial partnership between EPCC and TISD and will be co-branded accordingly. EPCC and Tornillo ECHS logos will appear jointly and prominently on all media/marketing materials, school marquees, verbal and non-verbal messaging, and anywhere else the program is visible, including the school’s website. The logos must be the same size and in high profile locations. TISD and Tornillo ECHS will state, “Tornillo ECHS is a partnership between EPCC and TISD,” when speaking, presenting, or discussing the initiative as well as in all written materials, including, but not limited to: news releases, website content, promotional materials, social media, or other content. Signage, banners, and other displays should prominently demonstrate the partnership and should include EPCC and its logo. Except for written materials on jointly pre-approved JMHECHS letterhead, masthead, or digital material posted in a jointly pre-approved format, these materials will need to be reviewed and approved by EPCC’s Marketing/Community Relations Department and the Dean of DC/ECHS. Each party reserves the right to approve major signage, banners and other displays that will be displayed outside the EPCC campus to the general public. EPCC supplied logos, banners, or other identifying material should be displayed in each classroom used to teach Tornillo ECHS students. TISD is responsible for ensuring that departments producing materials, as well as appropriate administrators, faculty and staff, are aware of the marketing and co-branding requirements. Media/marketing materials that do not reflect appropriate co-branding may have to be taken down and redone to properly reflect required marketing and co-branding.

19. Renewal or Termination

Upon completion of the term of this Agreement, it shall be automatically renewed for successive terms of one (1) year each unless EPCC or TISD shall give notice of nonrenewal at least ninety (90) days prior to the end of the term or ninety (90) days prior to the end of any renewal term. Notwithstanding the foregoing, either EPCC or TISD shall have the right to terminate this Agreement with or without cause at any time during the term upon written notice to the other party. In the event of termination during the term of this Agreement, the effective date of termination shall be as of June 30 following the notice. It is the intent of the Parties that no termination shall be made or take effect at any time while the academic school year is in progress to avoid disrupting the academic progress for the Tornillo ECHS students, unless the Parties mutually agree in writing. In the event of termination, Tornillo ECHS will continue operation through the 11th grade cohort’s scheduled graduation from Tornillo ECHS. Services to enrolled 9th and 10th grade students may be continued though graduation of those cohorts by agreement. While in the process of discontinuing operation, Tornillo ECHS may not enroll any additional students in grades that have been phased out; but will continue to meet all the required design elements and provide full support for all students enrolled in the school.

20. Liability of EPCC and TISD

This Agreement is not intended to alter or reallocate any defense or immunity presently authorized by law, or to create or transfer any liability arising under the law. EPCC and TISD shall each bear any

liability or risk of loss for claims arising from the acts or omissions of their respective employees and agents. Each party agrees that it shall be responsible for its own officers, agents, and employees who are performing duties under this Agreement, and neither shall be liable or responsible for the acts or omissions of the other's officers, agents, or employees. TISD shall bear sole responsibility and liability for any claims by its students arising from acts, omissions, and negligence attributed to TISD. EPCC and TISD expressly maintain all rights of governmental immunity or sovereign immunity from litigation or liability, to the extent provided by applicable law.

21. Miscellaneous

- A. **Integrated Agreement.** This Agreement constitutes the entire agreement of the Parties respecting the subject matter described herein and supersedes all prior agreements or understandings, whether written or oral.
- B. **Notices.** Any notice authorized or required to be given under this Agreement shall be delivered or sent to the parties at the following addresses:

El Paso Community College
P.O. Box 20500
El Paso, TX 79998
Attn: President

Tornillo Independent School District
19200 Cobb Ave.
Tornillo, TX 79853
Attn: Superintendent

All notices required to be given hereunder shall be in writing, and shall be served in person upon the party to be notified or upon its agent, or shall be mailed by certified or registered mail or deposited with a nationally recognized overnight carrier, postage prepaid, to the address shown on above. Any notice mailed in the manner set forth in this Section shall be deemed received by the party to whom it is addressed when deposited in such manner with the United States Postal Service or said overnight carrier.

- C. **Compliance with Laws and Regulations.** The Parties shall comply with all applicable local, state, and federal laws, ordinances, regulations, and orders.
- D. **Governing Law.** This Agreement is to be performed in El Paso County, Texas, and is governed by the Constitution and the laws of the State of Texas. The venue of any suit arising from this Agreement shall be in El Paso County, Texas. The Parties hereby irrevocably submit generally and unconditionally for themselves and in respect of their property to the jurisdiction of any state court, or any United States federal court, sitting in the City El Paso, El Paso County, Texas, over any suit, action or proceeding arising out of or relating to this Agreement.
- E. **Assignment Prohibited.** This Agreement, its rights, duties and responsibilities, may not be assigned without the prior written agreement of the Parties.
- F. **Alternate Dispute Resolution.** The dispute resolution process provided for in Chapter 2260 of the Texas Government Code and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260 will be used by the Parties to attempt to resolve any claim for breach of contract made by either party that cannot be resolved in the ordinary course of business.
- G. **Counterparts.** This Agreement is being executed in multiple counterparts, each of which shall constitute an original and all of which together shall constitute but one and the same instrument.
- H. **Payments.** Any party paying for the performance of governmental functions or services rendered by the other party must make these payments from current revenues available to the paying party.

Signed and approved effective as of the date shown above.

EPCC:
EL PASO COUNTY COMMUNITY COLLEGE
DISTRICT

By: _____
William Serrata, Ph.D., President

Approved as to form:

General Counsel, EPCC

TISD:
TORNILLO INDEPENDENT SCHOOL DISTRICT

By:  _____
Rosie Vega-Barrio, Superintendent

Approved as to form:


Steve Blanco (Sep 5, 2025 10:02:28 MDT)

General Counsel, TISD

Appendix A

 Tornillo Independent School District - El Paso Community College Tornillo Early College High School Crosswalk  				
Freshman Year		Credit	EPCC Course	Credits
P/AP Biology	1			
P/AP English 1	1			
P/AP Algebra 1/P/AP Algebra 2	1			
World Geography	1			
Spanish 1 or CTE Endorsement Elective	1			
PE	1			
DC Speech	0.5	SPCH 1321		3
DC Learning Framework	0.5	EDUC 1300		3
Pathway to College and Career I	1			
Total Credits	8			6
Freshman Summer		Credit	EPCC Course	Credits
Geometry (If Algebra 1 not taken in 8th grade)	1			
Total Credits	1			
Total 9th Grade Credits	9			6
Sophomore Year		Credit	EPCC Course	Credits
P/AP Chemistry	1			
P/AP English 2	1			
P/AP Algebra 2	1			
World History	1			
Spanish 2 or CTE Endorsement Elective	1			
Pathway to College and Career II	1			
DC Special Topics	0.5	Social and Behavioral Sciences		3
DC Special Topics	0.5	Language, Philosophy, & Culture		3
DC Special Topics	0.5	ARTS 1301		3
DC Special Topics	0.5	GOVT 2305		3
Total Credits	8			12
Sophomore Summer		Credit	EPCC Course	Credits
Total Credits	0			
Total 10th Grade Credits	8			12
Junior Year		Credit	EPCC Course	Credits
English/DC English	1	ENGL 1301/1302		6
DC Math	1	DC Math		3
DC Science	1	Life and Physical Science (Plus Labs)		8
DC US History	1	HIST 1301/1302		6
Spanish AP	1			
Pathway to College and Career III	1			
CTE Endorsement Elective	1			
Elective	1			
Total Credits	8			23
Junior Summer		Credit	EPCC Course	Credits
DC Elective	0.5	EPCC FOS		3
DC Elective	0.5	EPCC FOS		3
Total Credits	1			6
Total 11th Grade Credits	9			29
Senior Year		Credit	EPCC Course	Credits
Anatomy/Pathophysiology	1			
AP English 4	1			
Math	1			
CTE Endorsement Elective	1			
Pathway to College and Career I	1			
Economics	0.5			
DC Govt	0.5	GOVT 2306		3
DC Elective	0.5	EPCC FOS		3
DC Elective	0.5	EPCC FOS		3
DC Elective	0.5	EPCC FOS		3
DC Elective	0.5	EPCC FOS		3
Total 12th Grade Credits	8			15
Total HS Credits	34	Total EPCC Credits		60-62

250827 ECHS Agreement

Final Audit Report

2025-09-05

Created:	2025-09-02
By:	Rachel Aguilar (aguilarr@tisd.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAaNIaySzbmPnBUbfDiS3NZaylwL9RHXX0

"250827 ECHS Agreement" History

-  Document created by Rachel Aguilar (aguilarr@tisd.us)
2025-09-02 - 3:35:42 PM GMT
-  Document emailed to sblanco@bomwlaw.com for signature
2025-09-02 - 3:36:26 PM GMT
-  Email viewed by sblanco@bomwlaw.com
2025-09-05 - 4:01:46 PM GMT
-  Signer sblanco@bomwlaw.com entered name at signing as Steve Blanco
2025-09-05 - 4:02:26 PM GMT
-  Document e-signed by Steve Blanco (sblanco@bomwlaw.com)
Signature Date: 2025-09-05 - 4:02:28 PM GMT - Time Source: server
-  Agreement completed.
2025-09-05 - 4:02:28 PM GMT

CURRICULUM AND INSTRUCTION ABSTRACT

Item(s) to be Considered: Discussion and action on the approval of the Ysleta Independent School District, El Paso County Community College District, and Texas Tech University Health Science Center at El Paso Interlocal Agreement.	
Requestor: Tonie Badillo	Area Responsible: Instruction and Workforce Education
Resource Persons: Steven Smith, Tonie Badillo	
Purpose: To obtain approval from the El Paso County Community College District Board of Trustees for the Interlocal Agreement between the Ysleta Independent School District (YISD), El Paso County Community College District (EPCC), and the Texas Tech University Health Science Center at El Paso (TTUHSCEP)	
Explanation: This Interlocal Agreement is made and entered into between YISD, EPCC, and TTUHSCEP on behalf of the Gayle Greve Hunt School of Nursing (GGHSON) to establish an Accelerated Bachelor of Science in Nursing (BSN) track for the purpose of the development and support of a Pathway Program for Bel Air High School. The agreement establishes the responsibilities of each entity in sustaining the program.	
Recommendation: Approval by the Board of Trustees.	



**Interlocal Agreement between
Ysleta Independent School District
and El Paso County Community College District
and Texas Tech University Health Sciences Center at El Paso**

This Interlocal Agreement (the "Agreement") is made and entered into between Ysleta Independent School District (YISD), Texas Tech University Health Sciences Center El Paso (TTUHSCEP) on behalf of the Gayle Greve Hunt School of Nursing (GGHSON) and El Paso County Community College District (EPCC) (collectively, the "Parties") for the purpose of the development and support of Accelerated Bachelor of Science in Nursing (BSN) Pathway Program for Bel Air High School.

1. Recitals

WHEREAS, YISD, EPCC and TTUHSCEP seek to establish an Accelerated Bachelors of Science in Nursing (BSN) track to enable qualifying students the opportunity to transfer to TTUHSCEP GGHSON after graduating from high school and EPCC to complete a baccalaureate degree in nursing;

WHEREAS, the Accelerated BSN prerequisites for the BSN at Bel Air High School, located at 731 Yarbrough Dr., El Paso, TX 79915, provide students the opportunity to earn a high school diploma and an associate degree through EPCC, as well as work-based learning experiences designed to prepare students for positions in their field;

WHEREAS, the Parties intend this Agreement to serve as an Articulation Agreement under Section 29.182 of the Texas Education Code;

WHEREAS, YISD, EPCC and TTUHSCEP EP are authorized to enter into this Agreement pursuant to Section 791.001 of the Texas Government Code; and

WHEREAS, this Agreement will provide efficiencies and cost savings to YISD, EPCC and TTUHSCEP students and taxpayers;

NOW, THEREFORE, for and in consideration of the recitals, agreements, and covenants set forth herein, the Parties hereby agree as follows:

2. Mission Statement

BSN Pathway Program at Bel Air High School will provide YISD students a unique educational opportunity to attend both high school and college in a special campus environment that will challenge students to excel in their academic and personal endeavors. Students will follow a course of study that

will combine high school courses and postsecondary courses to enable students to earn a high school diploma, an associate degree, and possibly earn an industry certification within four years of entering high school. YISD, EPCC and TTUHSCEP will provide participating students flexibility in class scheduling and academic mentoring to achieve these objectives.

3. Term

The term of this Agreement is for one (1) year commencing on September 1, 2025 and concluding on August 31, 2026. At the expiration of the original term, this Agreement will continue in full force and effect and automatically renew on a year-to-year basis, not to exceed three (3) one (1) year renewal periods, unless terminated earlier pursuant to paragraph 11 herein.

4. Definitions

- A. **College Courses for Dual Credit** are those courses for which students receive both high school and college credit and are taught in a variety of delivery modes:
 - (i) In the BSN Pathway Program at Bel Air High School by an YISD teacher credentialed by EPCC;
 - (ii) At the EPCC campus by an EPCC faculty member; or
 - (iii) Through a distance learning course taught by an EPCC faculty member.
- B. **College Courses for College Credit** are those courses for which students receive college credit only. These courses do not have a high school equivalent and therefore cannot be offered for high school credit or dual credit. These courses are taught by an EPCC faculty member at the college campus through a distance learning class or, in some circumstances, at the Bel Air High School campus. See Appendix A crosswalk.
- C. **Program of Study** are courses leading to an associate degree, postsecondary certificate, or industry certification.
- D. **Degree** means an associate degree, postsecondary certificate, or industry certification from EPCC in a Program of Study.
- E. **Core Academic Courses** are general education courses required for any student who plans to pursue a traditional associate or baccalaureate degree in Texas. Dual Credit core academic credits earned at institutions of higher education are transferable to Texas public colleges and universities and may be applicable to a student's Associate of Arts (AA) or Associates of Sciences (AS), and baccalaureate degrees.
- F. **Non-Core Academic Courses** would not be considered Dual Credit, but they are considered concurrent enrollment, meaning students only obtain college credit and not high school credit.

5. Academic Plan

An academic plan will be developed by YISD, EPCC and TTUHSCEP that enables each student to earn a high school diploma and an associate degree and/or baccalaureate degree in nursing. College credit will be earned through College Courses for Dual Credit.

6. General Roles and Responsibilities

A. EPCC. EPCC will be responsible for:

- (i) Admitting qualified students into EPCC;
- (ii) Providing the appropriate classroom, facilities, tools and equipment for college credit courses at the EPCC campus appropriate for each identified Program of Study;
- (iii) Hiring and supervising EPCC faculty and staff;
- (iv) Review of credentials of the Dual Credit instructors and credential those who meet the requirements.
- (v) Providing professional development opportunities for EPCC credentialed instructors, which includes training on working with high school students and review of credentials of the Dual Credit instructors;
- (vi) Providing college courses as appropriate;
- (vii) Transcribing college credit immediately upon a student's completion of the course;
- (viii) Providing YISD students up to sixty (60) hours of college credit in lower division courses needed for admission into the TTUHSCEP BSN as set forth in the Bel Air High School crosswalk (Appendix A)

B. YISD. YISD will be responsible for:

- (i) Adhering to the terms of the current Dual Credit Program Partnership Agreement with EPCC.
- (ii) Recruiting students to BSN Pathway Program at Bel Air High School;
- (iii) Providing and maintaining the appropriate classrooms, facilities, tools and equipment;
- (iv) Hiring and supervising faculty and staff;
- (v) Developing and delivering the high school curriculum;
- (vi) Operating and maintaining the program;
- (vii) Transcribing high school credit immediately upon a student's completion of the course;
- (viii) Informing all students in the BSN Pathway Program that they are not guaranteed admission to TTUHSCEP and inform them of the two-phase process, which includes provisional admission and final admission, subject to TTUHSCEP requirements;
- (ix) Informing teachers and students of the requirements to comply with TTUHSCEP's policies and procedures when in attendance at TTUHSCEP's facilities.
- (x) Requesting students, parents and/or legal guardian to sign a record release form (Appendix B)
- (xi) Informing students of the admission process, requirements, and conditions for provisional and final admission at TTUHSCEP and submission of a background check to TTUHSCEP GGHSON.
- (xii) Informing students that a criminal Background Check (CBC) must be completed prior to enrollment at TTUHSCEP GGHSON. Each student is

responsible for the cost of the CBC and any additional fees. The CBC is conducted through the Texas Board of Nursing. Detailed instructions are emailed to admitted students upon payment of placement fee.

- (xiii) Providing transportation, if necessary, to and from any event hosted at TTUHSCEP, such as clinical simulation, and remain solely responsible for any liability associated with such transportation, subject to the scope and limitations under the Texas Tort Claims Act.
- (xiv) Providing proof that it maintains general liability insurance in an amount that is commercially reasonable.

C. TTUHSCEP. TTUHSCEP GGHSON will be responsible for:

- (i) Prior to admission, when YISD students attend events at TTUHSCEP:
 - a. TTUHSCEP may remove from its premises any participant who poses an immediate threat or danger to personnel or to the quality of medical services or for unprofessional behavior as established in the TTUHSCEP institutional student Handbook of Professional and Academic Code;
 - b. TTUHSCEP may request YISD to withdraw or dismiss a participant from the BSN Pathway Program at TTUHSCEP when his/her performance is unsatisfactory to TTUHSCEP or his/her behavior is disruptive or detrimental to TTUHSCEP.

(ii) Admission Requirements: All applicants to the Accelerated Bachelor of Science in Nursing (B.S.N.) track must complete online applications listed on the TTUHSC EP GGHSON ABSN website (<https://ttuhscep.edu/son/bsn/default.aspx>). Students must meet the minimum requirements listed below to be considered for admission:

- a. A 3.0 cumulative grade point average (GPA) for prerequisites.
- b. At the time the application is submitted, all applicants must have completed a minimum of 44 credit hours of the required prerequisite coursework (55 hours total).
- c. All pre-requisite coursework must be completed with a grade of C or better prior to enrolling in the first nursing course.
- d. Completion of the standardized admission examination Health Education Systems Incorporated (HESI) is required for admission. All sections required must be completed in one sitting, and official scores must be dated within a calendar year from the date of submission. Scores cannot be combined.
- e. Applicants are reviewed by the GGHSON Admissions Committee and evaluated individually; therefore, no single attribute may be the determining factor in the admission decision. The actual number of students offered admission is dependent on a variety of factors, such as financial resources, classroom space, and available clinical experiences.
- f. College courses for the BSN Pathway Program must meet Texas Core Curriculum established by the Texas Higher Education Coordinating Board and any other TTUHSCEP requirements set forth in the crosswalk, Appendix

A herein. The total courses required to be admitted to the Accelerated BSN program at GGHSON is 55 credit hours.

- (iii) Offers of Admission: Offers of admission will be made approximately 8 to 10 weeks following the application deadline. Applicants are required to respond to the offer of admission by the deadline stated in the letter. Acceptance of the offer is established once the student pays the non-refundable placement fee. Failure to respond by the deadline will result in withdrawal of the offer of admission. Request for deferment must be submitted in writing to the GGHSO Office of Student Affairs by the deadline stated in the offer letter. If granted, deferment can occur one time and not exceed one semester beyond intended admission. Deferment petitions are reviewed by the GGHSO Admissions Committee along with new applicants. Deferred students may or may not receive an offer of admission based on review.
- a. Placement will be competitive. Each accepted student will be reviewed using criteria listed on the GGHSO admissions website.
 - b. Students must provide EPCC official transcript and completion of prerequisites listed in Appendix A crosswalk by published application deadlines.
 - c. Students must meet the minimal requirements of the general applicant pool at the time of consideration for admission.
 - d. Students are required to attend all mandatory GGHSO meetings and remain in contact with the GGHSO's academic advisor between their date of acceptance and the date they begin courses at GGHSO.
GGHSO reserves the right to fill any seats set aside for YISD students if YISD applicants do not meet criteria or if they do not meet the application deadline.
 - e. If the admitted student does not meet the minimum requirements stated above or fails to provide health clearance, background checks, or complete other admission requirements within the required schedule deadline, the YISD student will relinquish his/her space in the GGHSO entering class and will need to reapply by the following published application deadlines.
 - f. Completion of all prerequisites does not guarantee final admission to GGHSO. TTUHSCEP may withdraw acceptance or refuse admission for other reasons other than not meeting the admission criteria identified in this Agreement. Examples of reasons for withdrawing the acceptance include but are not limited to criminal background issues and positive drug screen.
 - g. Assist in recruiting eligible students for admission to the BSN Pathway Program.

D. Computer

All students admitted to the GGHSO are required to have a personal computer.

E. Criminal Background Checks

In compliance with TTUHSCEP and Texas Board of Nursing policy, all applicants

who have received offers of admission will be required to clear a criminal background check. A history of criminal conduct or convictions may result in withdrawal of the admission offer in accordance with the GGHSON Student Handbook.

F. Drug Screenings

Drug screenings may be required per contractual agreement with clinical sites. Drug screenings may be requested upon admission and conducted at any time during the student's tenure.

G. JOINT RESPONSIBILITIES. YSILETA INDEPENDENT SCHOOL DISTRICT, EPCC, and TTUHSCEP will be responsible for:

- (i) Aligning the High School and College courses;
- (ii) Sharing in the scheduling of College courses;
- (iii) Advising Students throughout their collegiate academic experience;
- (iv) Providing joint professional development opportunities.

H. Application of Americans with Disabilities Act Amendments Act and Section 504 of the Rehabilitation Act of 1973. To the extent this Agreement and the services provided under the Agreement are subject to the Americans with Disabilities Act Amendments Act and/or Section 504 of the Rehabilitation Act of 1973, YISD, EPCC and TTUHSCEP agree to take any steps necessary to comply with the provisions of these laws. Coordination of services under the Agreement, enrollment of students, and any necessary accommodations will be managed by the EPCC Center for Students with Disabilities (CSD). Appropriate accommodations will be determined by an EPCC CSD Counselor based upon individual needs and requirements of the required Program of Study. Accommodations will be provided by YISD pursuant to applicable law and YISD policy. Accommodations for special education students enrolled in dual credit and College courses must also adhere to EPCC's accommodations policy.

7. Collecting and Sharing Data

YISD, TTUHSCEP, and EPCC agree to collect data associated with BSN Pathway Program at Bel Air High School required for reporting purposes and to share the data with the appropriate agencies or needed for internal purposes for use by either entity. YISD Analytics, Strategy, Assessment and PEIMS (ASAP) and EPCC Research departments will be the primary point of contact for all data collection for their respective institutions. In addition, YISD, TTUHSCEP, and EPCC agree to share any data required for the successful completion of the Health Professions Academy BSN students' graduation plans. When applicable, EPCC's Institutional Review Board (IRB) will be consulted when requesting and sharing data or conducting research. When selected, Health Professions Academy BSN will participate in student success, facility satisfaction surveys, and other local or national surveys administered to EPCC students. YISD and EPCC will collect and review the following aggregated/disaggregated data: number of credit hours taken and earned; GPAs; state assessment results; SAT/ACT, PSAT; TSI readiness by grade level; qualifications of Health Professions Academy BSN staff; and location(s) where courses are taught. Provisions for implementing program

improvements will be based on the collection, review, and sharing of the following data: EPCC data; YISD data; TTUHSCEP data; articulation of high school students in four-year colleges/universities and level of entry and enrollment/retention rates; and leaver codes and attrition rates, by grade level; and other data relevant to student academic achievement.

8. FERPA

For purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), EPCC hereby designates YISD

as a college official with a legitimate educational interest in the educational records of the students who participate in the Health Professions Academy BSN Pathway Program to the extent that access to the records are required by YISD to carry out the BSN Pathway Program; and YISD hereby designates EPCC and TTUHSCEP as a school official with a legitimate educational interest in the educational records of the students who participate in the Health Professions Academy BSN Pathway Program to the extent that access to the records are required by EPCC and/or TTUHSCEP to carry out the BSN Pathway Program. All Parties agree to maintain the confidentiality of the educational records in accordance with the provisions of FERPA.

9. Records and Criminal History

Records relating to this Agreement may be subject to disclosure pursuant to the Texas Public Information Act, Section 552.001 et. seq. of the Texas Government Code. EPCC agrees that, if applicable, it shall comply at its sole expense with the requirements of Section 22.0834 of the Texas Education Code, "Criminal History Record Information Review of Certain Contract Employees," any applicable rule(s) adopted by the Texas Commissioner of Education, YISD Board Policies and other policies and requirements of such statute and rule(s) and will ensure that no covered person with a disqualifying criminal history performs services under this Agreement.

10. Marketing and Co-branding

TTUHSCEP Administrators, EPCC Administrators and High School Principals, along with any necessary administrative staff, will maintain open lines of communication between them. The Bel Air High School Center for Health Professions Nursing Science-BSN program of study is a strong and beneficial partnership between YISD, EPCC and TTUHSCEP and will be co-branded accordingly. References to College Courses for Dual Credit that are offered by EPCC for TTUHSCEP will prominently feature the name and logo of EPCC and TTUHSCEP on all media/marketing materials, school marquees, verbal and non-verbal messaging, and anywhere else the BSN Pathway Program is visible. When used in conjunction with YISD or High School logo, logos must be of the same size and in high-profile locations. Signage, banners, and other displays should prominently demonstrate the partnership and should include YISD, EPCC, TTUHSCEP and its logos. Materials or exceptions to this guideline will need to be reviewed and approved by EPCC's Marketing/Community Relations Department and the Dean of Dual Credit and Early College High Schools. Each party reserves the right to approve major signage, banners and other displays marketing Dual Credit that will be displayed outside the EPCC campus to the general public. EPCC supplied and purchased logos, banners, or flags with marketing materials approved by YISD, EPCC and TTUHSCEP will be displayed in each Dual Credit classroom used to teach Dual Credit students in the Bel Air HS Nursing Science-BSN program. YISD is responsible for ensuring that

departments producing materials as well as appropriate administrators, faculty and staff are aware of the marketing and co-branding requirements. Media/marketing materials that do not reflect appropriate co-branding may be removed and redone to properly reflect required marketing and co-branding.

11. Termination

Either YISD, EPCC or TTUHSCEP shall have the right to terminate this Agreement with or without cause at any time during any term by written notice of (30) days to the other party. In the event of termination during any term of this Agreement, the effective date of termination shall be as of June 30, following the notice. It is the intent of the Parties that no termination shall be made or take effect at any time when the academic school year is in progress to avoid disrupting the academic progress of the students of the Bel Air High School Center for Health Professions Nursing Science-BSN program, unless the Parties mutually agree in writing. In the event of termination, Bel Air High School Center for Health Professions Academy BSN will continue operation through the 11th grade cohort's scheduled graduation from Bel Air High School Center for Health Professions Academy. Services to enrolled 9th and 10th grade students may be continued through graduation of those cohorts by agreement of all Parties. While in the process of discontinuing operation, Bel Air High School Center for Health Professions Nursing Science-BSN program may not enroll any additional students in grades that have been phased out but will continue to meet all the required design elements and provide full support for all students enrolled in the school.

12. Liability of YISD, EPCC and TTUHSCEP

This Agreement is not intended to alter or reallocate any defense or immunity presently authorized by law or to create or transfer any liability arising under the law. YISD, EPCC and TTUHSCEP shall each bear sole liability or risk of loss for claims arising from the acts or omissions of their respective employees and agents. Each party agrees that it shall be responsible for its own officers, agents and employees who are performing duties under this Agreement and neither shall be liable or responsible for the acts or omissions of the other's officers, agents or employees. YISD, EPCC and TTUHSCEP expressly maintain all rights of governmental immunity or sovereign immunity from litigation or liability, to the extent provided by applicable law.

13. Miscellaneous Integrated Agreement

This Agreement constitutes the entire agreement of the Parties respecting the subject matter described herein and supersedes all prior agreements or understandings, whether written or oral.

- a. **Independent Contractor.** The Parties agree that each is an independent contractor and that this Agreement does not form a joint venture or partnership. Each Party will be individually responsible for their own Federal Insurance Contribution Act (FICA) payments, federal or state unemployment taxes, income tax withholding, Workers Compensation Insurance payments, or any other insurance payments, nor will a Party furnish any medical or retirement benefits or any paid vacation or sick leave to employees of the other Parties.
- b. **Compliance with Laws and Regulations.** The Parties shall comply with all applicable local, state, and federal laws, ordinances, regulations, and orders in their performance under this Agreement.
- c. **Governing Law.** This Agreement is to be performed in El Paso County, Texas, and is governed by the Constitution and the laws of the State of Texas. The venue

of any suit arising from this Agreement shall exclusively be in El Paso County, Texas. The Parties agree to the jurisdiction of any state court or United States federal district court presiding in the City of El Paso, El Paso County, Texas over any suit, action or proceeding arising out of or relating to this Agreement.

- d. **Amendment.** Any amendment of this Agreement shall be in effect once it is in writing and signed by the Parties. YISD's Board of Trustees authorizes its Superintendent or designee to sign any amendment that does not affect the approved budget.
- e. **Assignment Prohibited.** This Agreement and its rights, duties and responsibilities may not be assigned without the prior written agreement of the Parties.
- f. **Alternate Dispute Resolution.** The dispute resolution process provided for in Chapter 2260 of the Texas Government Code and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260 will be used by the Parties to attempt to resolve any claim for breach of contract made by either party that cannot be resolved in the ordinary course of business.
- g. **Counterparts.** This Agreement is being executed in multiple counterparts, each of which shall constitute an original and all of which together shall constitute but one and the same instrument.
- h. **Interlocal and Current Revenues.** This Agreement constitutes an "interlocal contract" within the meaning of and as authorized by, the Texas Interlocal Cooperation Act, Section 791.001 et. seq. of the Texas Government Code. The purpose of this Agreement is to provide "governmental functions or services," as therein defined. The Parties each represent and warrant they will cover their respective payments/costs, if any, under this Agreement with current revenues available to each.
- i. **Force Majeure.** "Event of Force Majeure" means an event beyond the control of Parties which prevents or makes a party's compliance with any of its obligations under this Agreement illegal or impracticable, including but not limited to: act of God (including, without limitation, fire, explosion, earthquake, tornado, drought, and flood); war, act or threats of terrorism, hostilities (whether or not war be declared), invasion, act of enemies, mobilization, requisition, or embargo; rebellion, insurrection, military or usurped power, or civil war; contamination or destruction from any nuclear, chemical, or biological event; riot, commotion, strikes, go slows, lock outs, or disorder; epidemic, pandemic, viral outbreak, or health crisis; or directive of governmental authority. No party will be considered in breach of this Agreement to the extent that performance of their respective obligations is prevented or made illegal or impracticable by an Event of Force Majeure that arises during the term (or after execution of the Agreement but prior to the beginning of the term). A party asserting an Event of Force Majeure hereunder ("Affected Party") will give reasonable notice to the other party of an Event of Force Majeure upon it being foreseen by, or becoming known to, Affected Party. In the event of an Event of Force Majeure, Affected Party will endeavor to continue to perform its obligations under the Agreement only so far as reasonably practicable
- j. **Funding.** TTUHSC EP's performance under the Agreement may be dependent upon appropriation of funds by the Texas legislature ("Legislature") and/or allocation of

funds by the TTUS Board of Regents (“Regents”). The Parties acknowledge that appropriation and allocation of funds are beyond TTUHSC EP’s control. If the Legislature fails to appropriate, or Regents fail to allocate, necessary funds, or if there is a reduction of funding from other revenue sources, TTUHSC EP will issue written notice to YISD and EPCC and TTUHSC EP may terminate this Agreement without further duty or obligation hereunder, other than set forth herein.

- k. Survival.** A party shall remain obligated to the other party under all clauses of this Agreement that expressly or by their nature extend beyond the expiration or termination of this Agreement.
- l. Notices.** Any notice authorized or required to be given under this Agreement shall be delivered or sent to the Parties at the following addresses:

If to El Paso County Community College (EPCC):
 El Paso County Community College
 9050 Viscount Blvd
 El Paso, TX 79925
 Attn: President

If to Texas Tech University Health Sciences Center at El Paso (TTUHSC EP):
 Texas Tech University Health Sciences Center at El Paso
 130 Rick Francis, MSC 51014
 Attn: Contracting Department
 El Paso, TX 79905

If to Ysleta Independent School District (YISD):
 Ysleta Independent School District
 Attn: Hugo Martinez
 9600 Sims Drive
 El Paso, Texas 79925

With copy to Ysleta Independent School District Chief Counsel:
 Attn: Priscilla de Mata, Esq.
 9600 Sims Drive
 El Paso, Texas 79925

All notices required to be given hereunder shall be in writing and shall be served in person upon the party to be notified or upon its agent, or shall be mailed by certified or registered mail or deposited with a nationally recognized overnight carrier, postage prepaid, to the address shown above. Any notice mailed in the manner set forth in this Section shall be deemed received by the party to whom it is addressed when deposited in such manner with the United States Postal Service or said overnight carrier, unless returned undelivered.

Signed and approved effective as of the date shown above.

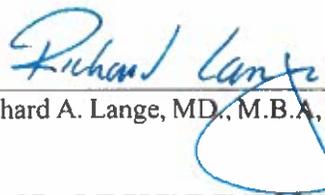
Approved to Form

EPCC:
El Paso County Community College District

General Counsel, EPCC

William Serrata, Ph.D., President

TTUHSCEP:
Texas Tech University Health Sciences Center
at El Paso



Richard A. Lange, MD., M.B.A., President

Approved to Form

YSLETA INDEPENDENT SCHOOL DISTRICT:



YISD Chief Counsel



Dr. Xavier De La Torre
Superintendent of Schools

Appendix A

Bel Air High School Accelerated Bachelor of Science, Nursing (BSN) Program													
UPDATED August, 2024													
EPCC - Associate of Arts Degree- Multidisciplinary Studies (AA-AAMS)													
Program of Study - Nursing Science													
HS Course	PEIMS	HS Cr	EPCC Course	Core or FOS	EPCC Credit	TTU Credit	HS Course	PEIMS	HS Cr	EPCC Course	Core or FOS	EPCC Credit	TTU Credit
9th Grade Fall							9th Grade Spring						
English I E1110 Pre-AP E1610	03220100	0.5					English I E1110 Pre-AP E1610	03220100	0.5				
Algebra I M1610 Pre-AP M1610	03100500	0.5					Algebra I M1610 Pre-AP M1610	03100500	0.5				
OR							OR						
Algebra II M2610 Pre-AP M2610	03100600						Algebra II M2610 Pre-AP M2610	03100600					
Biology PAP S1610	03010200	0.5					Biology PAP S1610	03010200	0.5				
Health Science Theory V145H	13020400	0.5					Health Science Theory V145H	13020400	0.5				
World Geography H2110	03320100	0.5					World Geography H2110	03320100	0.5				
OR							OR						
Human Geography AP H3670	A3360100						Human Geography AP H3670	A3360100					
Principles Health Science V100H	13020200	0.5					Principles Health Science V100H	13020200	0.5				
Health Education P4000	03810100	0.5					College Trans DC C9660	N1260049	0.5	EDUC 1300	Core	3	
Elective/LOTE		0.5					Elective/LOTE		0.5				
		4			0	0			4			3	0
10th Grade Fall							10th Grade Spring						
English II E2110 Pre-AP E2610	03220200	0.5					English II E2110 Pre-AP E2610	03220200	0.5				
Geometry M3610 Pre-AP M3610	03100700	0.5					Geometry M3610 Pre-AP M3610	03100700	0.5				
World History Studies H3110	03340400	0.5					World History Studies H3110	03340400	0.5				
OR							OR						
OnRamps Chemistry S1215	03040000	0.5					OnRamps Chemistry S1215	03040000	0.5	CHEM 1311	Core	4	4
										CHEM 1111	FOS		
Bio DC S5170	13037210	0.5	BIOL 1308	Core	3		Psychology DC W4065	03350100	0.5	P8YC 2301	Core	3	3
Bio DC Lab S5170L	8480000X	0	BIOL 1106	LAB	1		Art Appreciation DC W3450	3500110	1	ARTS 1301	Core	3	3
PE		0.5					PE		0.5				
Elective/LOTE		0.5					Elective/LOTE						
OR							OR						
Algebra II M2610 Pre-AP M2610	03100600						Algebra II M2610 Pre-AP M2610	03100600	0.5				
Total Credits		3.5			4	0	Total Credits		4.5			10	10
11th Grade Fall							11th Grade Spring						
English III DC E3650	03220300	0.5	ENGL 1301	Core	3	3	English III DC E3650	03220300	0.5	ENGL 1302	Core	3	3
PreCalculus M5010	03101100	0.5					PreCalculus M5010	03101100	0.5				
OR							OR						
Anatomy and Physiology DC K175H	13020600	0.5	MATH 1141	Core	3		Anatomy and Physiology DC K175H	13020600	0.5	MATH 2112	Core	3	
Anatomy and Physiology LAB DC K175H			BIOL 2401	Core	4	4	Anatomy and Physiology LAB DC K175H			BIOL 2402	Core	4	4
OnRamps US Hist H1685	03340100	0.5	HIST 1301	Core	3	3	OnRamps US Hist H1685	03340100	0.5	HIST 1302	Core	3	3
Medical Terminology V120H	13020300	0.5					Medical Terminology V120H	13020300	0.5				
Human Growth & Dev DC W5055	13014300	0.5	PSYC 2314	Core	3	3	Prof Comm DC W9800-0	13009900	0.5	SPCH 1321	Core	3	
Elective/LOTE		0.5					Elective/LOTE		0.5				
Total Credits		3.6			16	13	Total Credits		3.6			16	10
12th Grade Fall							12th Grade Spring						
Eng IV DC E4855	03220400	0.5	ENGL 2322	Core	3	3	Eng IV E4110-2	03220400	0.5				
Statistics M3515	03102530	0.5	MATH 1342	Core	3	3	Lifetime Nutrition & Wellness DC W165J	13024500	0.5	HECD 1322	FOS	3	3
Microbiology DC W180H	13020700	1	BIOL 2420	FOS	4	4							
Microbiology LAB DC W180H		0					Pathophysiology DC W200H	13020800	0.5	HPRS 2361	NA	3	3
							Elective		0.5				
Physics S1310	03050000	0.5					Physics S1310	03050000	0.5				
Economics HS110	03310300	0.5					Elective		0.5				
United States Government W2810	03330100	0.5	GOVT 2305	Core	3	3	Special Topics SS DC W2820	03380002	0.5	GOVT 2306	Core	3	3
Elective or Internship		0.5					Elective or Internship		0.5				
Total Credits		4			13	13	Total Credits		4			9	9
Grand Total Credits													
High School Cr 31 College Cr 71 65 55													

APPENDIX B

RECORD RELEASE FORM

I, _____, as an enrolled student at Center for Health Professions at Bel Air High School in the accelerated nursing program, hereby authorize and request Center for Health Professions at Bel Air High School and the Ysleta Independent School District (YISD), to release information regarding my academic performance and non-academic activities pertaining to my continued participation in the accelerated nursing program to the Texas Tech University Health Sciences Center at El Paso Gayle Greve Hunt School of Nursing (TTUHSC EP) as required by the affiliation agreement between YISD and TTUHSC EP.

I understand that this information is considered a student record. Further, I understand that by signing this release, I am waiving my right to keep this information confidential from the above personnel under the Family Educational Rights and Privacy Act (FERPA).

I certify that my consent for the release of this information is entirely voluntary. I certify that I understand this consent to release can be revoked by me at any time in writing but will not be effective for materials already released under it.

I also release YISD, Center for Health Professions at Bel Air High School, the Texas Tech University Health Sciences Center at El Paso Gayle Greve Hunt School of Nursing, and their officers, employees, agents, and person(s) providing the above described information from all claims and liability for damages that may result from their compliance with this request.

APPROVED:

Name of Student (Printed)

Student Signature

Date

Name of Parent/Guardian (if Student is Minor)

Parent/Guardian Signature

Date

STUDENT SERVICES ABSTRACT

Item(s) to be Considered: Discussion and action on the approval of Continuing Education (CE) tuition rates for new courses.	
Requestor: Blayne Primozich	Area Responsible: Workforce and Continuing Education
Resource Persons: Steven Smith, Blayne Primozich	
Purpose: To approve tuition rates for new CE courses.	
Explanation: As new courses are brought into the inventory, the Workforce and Continuing Education Department requests the Board of Trustees approval for the associated tuition rates.	
Recommendation: Approval by the Board of Trustees.	

COURSE	TITLE	HOURS	TUITION
Health and Fitness			
AHW 123	American Boxing 101	12	\$100
Language Institute			
OHS 001	Opportunity High School Diploma (OHSD) – Quantitative Reasoning	45	\$220
OHS 002	Opportunity High School Diploma (OHSD) – Communication Skills	45	\$220
OHS 003	Opportunity High School Diploma (OHSD) – Civics	45	\$220
OHS 004	Opportunity High School Diploma (OHSD) - Scientific Reasoning	45	\$220
OHS 005	Opportunity High School Diploma (OHSD) – Workplace Success Skills	45	\$220