Students are responsible for doing and keeping the following records up-to-date. Students must be clear for the complete academic semester or summer they want to register or go to clinical. **Students will not be allowed to register if anything expires within the semester.**

**Ranking Students** must turn-in Pre-Clinical Specific Requirements no later than 1 week before ranking.

### PRE-PROGRAM SPECIFIC REQUIREMENTS:

1. **CURRENT CPR CERTIFICATION CARD** for Healthcare Provider from American Heart Association. *(No online courses are accepted, and no letters are accepted)*

2. **FIRST AID CERTIFICATION CARD** – from National Safety Council Course or American Academy of Orthopedic Surgeon; (8 hr. course). *(No online courses are accepted, and no letters are accepted)*

3. **IMMUNIZATIONS**
   - **Tuberculosis:** No longer require before ranking.
   - **Tetanus/Diphtheria and Pertussis** *(Tdap)* or as directed by DSHS (Expires after 10 years).
   - **Influenza:** Do not need for June ranking but need it for October ranking. Need it for spring registration. (Season starts from late August thru May) Influenza not needed for fall registration but must complete in late August or September. Renew every year.
   - **Meningitis:** May be required if a student is <22 years. It is the student’s responsibility to make sure to turn in vaccination to the EPCC Registrar’s office *(831-4035)* before registration starts. (good for 5 years)

4. **TITERS:** must completely fulfill immunization and blood titer guidelines before Ranking *(Everyone needs Titers to check for Immunity)*
   - Varicella titer
   - Measles Titer
   - Mumps Titer
   - Rubella titer
   - Hepatitis B Titer.

5. **PHYSICAL EXAM** must complete by a Physician, Nurse Practitioner or Physician’s Assistant licensed in the USA. *(Must be on the EPCC Report of Health Evaluation Form and has to be within 6 months of the Ranking date.)*

6. **PHYSICAL TECHNICAL STANDARD** read the form and fill out the top portion of the last page. *(Has to be within 6 months of the Ranking Date.)*

If questions, please call (915) 831-7093 or (915) 831-7133

The Nursing Pre-Clinical Clearance information/forms/Nursing Transmittal Form is available online at the EPCC Website.

EPCC Website: [https://www.epcc.edu/Academics/Health/Nursing/documents](https://www.epcc.edu/Academics/Health/Nursing/documents)

Revised: 2/28/19
1. **HEALTH INSURANCE CARD:** mandatory - must provide a Health Insurance Card and/or insurance documents that show Health Insurance covers you. Your name must appear on the Health Insurance Card or documentation needs to be submitted to prove you are insured. **(NO EXCEPTIONS)**

2. **HIPAA TRAINING:** must complete and print certificate [https://www.epcc.edu/Academics/Health](https://www.epcc.edu/Academics/Health)

3. **COMMUNITY WIDE ORIENTATION (CWO):** must complete and print certificate [https://www.epcc.edu/Academics/Health](https://www.epcc.edu/Academics/Health)

4. **2 STEP TB:** must complete 2 PPD’s after ranking. After initial immunization, **2nd one must be completed within 7-21 days later.** If before 7 days or after 21 days, must start series again. Timing is critical. After the initial 2 Step TB, it is to be done annually or as requested by clinical facilities. You must complete **Chest X-Ray + TB Assessment if you have documented positive TB Test.** It is to be done annually or as requested by clinical facilities.

5. **EBOLA Screening Form:** must complete and sign the form. [https://www.epcc.edu/Academics/Health](https://www.epcc.edu/Academics/Health)

6. **TWO BACKGROUND CHECKS:** must be completed by each student.

   - The **1st background check** is through the American Data Bank at [www.elpasoex.com](http://www.elpasoex.com)
   - The school initiates the **2nd background check.** Upon qualification into the program, the school submits your name to the Texas Board of Nursing (BON). **Texas Board of Nursing will email the student A Permit,** called Texas Fingerprint Service Code Form, **to the students’ e-mail when classes start.** The Texas Fingerprint Service Code Form will enable the student to make an appointment with IdentoGO to get the fingerprinting completed for the BON. The Fingerprints are used in background checks by the FBI for the BON before entering into or continuing in the Nursing Program. The Service Code must be used immediately to make an appointment for completing the fingerprinting. Must complete the 2nd background check during the 1st semester. **The student will not be allowed to continue in the Nursing Program without the FBI BON clearance.**

7. **SUBSTANCE ABUSE SCREENING** is through American Data Bank [www.elpasoex.com](http://www.elpasoex.com). Students who cannot participate in clinical rotations due to adverse activities revealed through substance abuse testing cannot complete the course or program requirements. **Students who fail to obtain clearance may be prohibited from admission or enrollment in specified programs/courses for a period of one-year.**

8. **STUDENT FORMS:** Student Acknowledgment Form, Policy for Social Media and Networking Form, Patient Confidentiality Form and Nursing Program-Release of Information.

9. All the Nursing Books, uniforms, Specialized Equipment, Lab Supplies and Liability Insurance and Health Insurance required for the Nursing Program are the students’ financial responsibility.

If questions, please call (915) 831-7093 or (915) 831-7133
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