

El Paso Community College

Syllabus

Part II

Official Course Description

SUBJECT AREA	<u>Medical Assisting Technology</u>
COURSE RUBRIC AND NUMBER	<u>MDCA 1305</u>
COURSE TITLE	<u>Medical Law and Ethics</u>
COURSE CREDIT HOURS	<u>3 3 :</u> <u>0</u>
	Credits Lec Lab

I. Catalog Description

Instruction in principles, procedures, and regulations involving legal and ethical relationships among physicians, patients, and medical assistants in ambulatory care settings. A grade of "C" or better is required in this course to take the next course. **Corequisite: MDCA 1409. (3:0).**

II. Course Objectives

- A. Unit I. Law and Liability
 - 1. Define malpractice
 - 2. Explain the Patient's Bill of Rights and apply HIPAA
 - 3. Explain general legal terms as they apply to the medical field
 - 4. Complete internet search

- B. Unit II. Law and Contracts
 - 1. Define classifications of contracts
 - 2. Explain division between criminal and civil law
 - 3. Obtain informed consent and release of information
 - 4. Verify guardianship
 - 5. Explain components and prepare advance directives
 - 6. Define Patient Self-Determination Act (PSDA)

- C. Unit III. Law and the Medical Business Structure
 - 1. Define medical practice business structures
 - 2. Identify the steps to report abuse
 - 3. Recognize medical negligence
 - 4. Report communicable diseases to proper agencies

- D. Unit IV. Ethics
 - 1. List examples of disclosure
 - 2. Maintain confidentiality
 - 3. Define the term privacy and obtain consent to photograph
 - 4. Listen and respond appropriately to patient concerns
 - 5. Define term privileged communication
 - 6. Maintain confidentiality in release of medical records
 - 7. Follow risk management practices and employ preventive measures

- F. Unit VI. Ethics and Life Issues
 - 1. Define bioethics
 - 2. List ethical issues at the beginning of life, with the living, and in death/dying
 - 3. List ethical issues of experimental drug testing

III. THECB Learning Outcomes (WECM)

Upon completing this course, the student will be able to:

- 1. Define general legal terms as they apply to the practice of medicine in ambulatory care settings.
- 2. Differentiate between sources and types of law.
- 3. Identify the role of the medical assistant.
- 4. Explain governmental healthcare guidelines including patient rights and advanced directives.

IV. Evaluation

The lecture and lab grade will be determined as follows:

Exams	20%
Quizzes/Assignments	55%
Ethics Report	20%
Attendance & Ethical Behavior	5%

Key (Used to determine final grade)

A= (90-100%) B= (80-89%) C= (70-79%) F* less than 70%

*A grade of "F" will need to be repeated for all Health Occupations Classes in order to graduate.

V. Disability Statement (Americans with Disabilities Act [ADA])

EPCC offers a variety of services to persons with documented sensory, mental, physical, or temporary disabling conditions to promote success in classes. If you have a disability and believe you may need services, you are encouraged to contact the Center for Students with Disabilities to discuss your needs with a counselor. All discussions and documentation are kept confidential. Offices located: VV Rm C-112 (831-2426); TM Rm 1400 (831-5808); RG Rm B-201 (831-4198); NWC Rm M-54 (831-8815); and MDP Rm A-125 (831-7024).

VI. 6 Drop Rule

Students who began attending Texas public institutions of higher education for the first time during the Fall 2007 semester or later are subject to a 6-Drop limit for all undergraduate classes. Developmental, ESL, Dual Credit and Early College High School classes are exempt from this rule. All students should consult with their instructor before dropping a class. Academic assistance is available. Students are encouraged to see Counseling Services if dropping because exemptions may apply. Refer to the EPCC catalog and website for additional information.

VII. Title IX and Sex Discrimination

Title 9 (20 U.S.C. 1681 & 34 C.F.R. Part 106) states the following "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance." The Violence Against Women Act (VAWA) prohibits stalking, date violence, sexual violence, and domestic violence for all students, employees and visitors (male and female). If you have any concerns related to discrimination, harassment, or assault (of any type) you can contact the Assistant to the Vice President for Student and Enrollment Services at 915-831-2655. Employees can call the Manager of Employee Relations at 915-831-6458. Reports of sexual assault/violence may also be reported to EPCC Police at 915-831-2200.