

El Paso Community College

Syllabus

Part II

Official Course Description

SUBJECT AREA	<u>English</u>
SUBJECT AREA CODE/COURSE	<u>ENGL 2389</u>
COURSE TITLE	<u>Academic Cooperative</u>
COURSE CREDIT HOURS	<u>3 3 :</u> Credits Lec Lab

I. Catalog Description

An instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of English language and literature. **(3:0)**.

II. Course Objectives

Upon satisfactory completion of this course, the students will be able to

- A. Enhance communication skills through intense written and oral communication.
- B. Develop work skills that will prepare students for a wide variety of careers in the field.
- C. Work with local and/or regional organizations and/or publications/publishers and/or gain practical research/work experience through travel opportunities **(last item: optional)**.

III. THECB Learning Outcomes (ACGM)

None

IV. Evaluation

- A. Pre-assessment:

Faculty members should check each student's prerequisites the first week of class; those who do not qualify should be sent back to Admissions.

- B. Post-assessment

1. Faculty members will maintain a continuous record of each student's progress.
2. Students should be evaluated periodically throughout the semester.
3. Faculty members will determine the weight of each graded assignment.
4. Faculty members will require writing assignments other than quizzes and exams.
5. Plagiarism is both intellectual theft and academic dishonesty and will not be tolerated. Any work that is plagiarized could result in failure of the course. See the Student Handbook.

C. Remediation

At the faculty member's discretion, students may be allowed to rewrite papers or retest for higher grades. Make-up work and retakes of quizzes may be provided at the faculty's member's discretion. Students seeking additional help may obtain tutoring assistance from the Writing Centers, located at most campuses.

D. Grading Scale

A	= 90-100	I	= Incomplete
B	= 80-89	W	= Withdrew or Withdrawn
C	= 70-79		
D	= 60-69		
F	= below 60		

V. Disability Statement (Americans with/Disabilities Act [ADA])

EPCC offers a variety of services to persons with documented sensory, mental, physical, or temporary disabling conditions to promote success in classes. If you have a disability and believe you may need services, you are encouraged to contact the Center for Students with Disabilities to discuss your needs with a counselor. All discussions and documentation are kept confidential. Offices located: VV Rm C-112 (831-2426); TM Rm 1400 (831-5808); RG Rm B-201 (831-4198); NWC Rm M-54 (831-8815); and MDP Rm A-125 (831-7024).

VI. 6 Drop Rule

Students who began attending Texas public institutions of higher education for the first time during the Fall 2007 semester or later are subject to a 6-Drop limit for all undergraduate classes. Developmental, ESL, Dual Credit and Early College High School classes are exempt from this rule. All students should consult with their instructor before dropping a class. Academic assistance is available. Students are encouraged to see Counseling Services if dropping because exemptions may apply. Refer to the EPCC catalog and website for additional information.

VII. Title IX and Sex Discrimination

Title 9 (20 U.S.C. 1681 & 34 C.F.R. Part 106) states the following "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance." The Violence Against Women Act (VAWA) prohibits stalking, date violence, sexual violence, and domestic violence for all students, employees and visitors (male and female). If you have any concerns related to discrimination, harassment, or assault (of any type) you can contact the Assistant to the Vice President for Student and Enrollment Services at 915-831-2655. Employees can call the Manager of Employee Relations at 915-831-6458. Reports of sexual assault/violence may also be reported to EPCC Police at 915-831-2200.