

El Paso Community College

Syllabus

Part II

Official Course Description

SUBJECT AREA	<u>English as a Second Language</u>		
COURSE RUBRIC AND NUMBER	<u>ESOL 0342</u>		
COURSE TITLE	<u>Grammar for Academic Writing (E)</u>		
COURSE CREDIT HOURS	<u>3</u>	<u>3</u>	<u>1</u>
	Credits	Lec	Lab

I. Catalog Description

Focuses on Standard English grammar usage for academic purposes. Open only to non-native speakers. May not be counted toward graduation requirements. A grade of “C” or better is required in this course. This course is an optional component of the ESL sequence. **Prerequisite: Assessment of English language proficiency or ESOL 0336. (3:1). Lab fee.**

II. Course Objectives

Since this class is designed to prepare non-native speakers of English for academic courses, students are expected to use English in class at an appropriate level. Writing, reading, grammar, and listening and speaking activities will be incorporated throughout the course.

Upon satisfactory completion of this course, the student will be able to:

A. Demonstrate ability to recognize and apply/use the following:

1. Simple tenses
2. Continuous tenses
3. Perfect tenses
4. Adverb clauses
5. Subject-verb agreement
6. Parts of Speech
7. Modal auxiliaries and similar expressions
8. Passive voice
9. Noun and adjective clauses
10. Gerunds and infinitives
11. Coordinating and subordinating conjunctions
12. Adverb clauses and phrases
13. Cause and effect, contrast, and condition
14. Conditionals and wishes

B. Use the following mechanics in writing:

1. Spelling
2. Punctuation
3. Capitalization

4. Write correct simple, compound, and complex sentences.
5. Advanced vocabulary
6. Editing

- C. Use the following mechanics in writing:
1. Spelling
 2. Punctuation
 3. Capitalization
 4. Correct word order and word choice
 5. High-intermediate to advanced vocabulary

III. THECB Learning Outcomes (ACGM)

Upon successful completion of this course, students **(at the appropriate level)** will:

1. Use verb tenses and voice with proficiency.
2. Use simple, compound, and complex sentences structures including phrases and clauses with proficiency.
3. Use parts of speech (nouns, pronouns, verbs, adjectives, adverbs, prepositions, interjections, conjunctions) and determiners (quantifiers, articles, demonstratives, possessives) appropriately and with proficiency.
4. Use appropriate word choice, word form, and word order with proficiency.

IV. Evaluation

- A. Placement

Enrollment in ESOL 0342 is determined by placement test score or successful completion of ESOL 0336.

- B. Assessment

1. The instructor is to maintain a continuous record of each student's achievements. Students will demonstrate successful achievement of the course objectives in course work and lab participation.
2. Students must have a 70% or higher in the course to take the course Exit Exam and must pass the Exit Exam with a score of 70% or better. If a student does not pass the first Exit Exam, they will be given a second similar exam. If a student does not pass one of these two Exit Exams, the student will receive a D and must repeat the course to advance. A grade of C or higher is required to advance to the next level.
3. Students are required to complete all lab activities for this course. Refer to lab manual for details.

- C. Activities such as assignments, tests, and/or quizzes will be at least 85% of the course grade. There will be a minimum of six to eight graded activities for this course. No more than 15% of the grade will be based on lab and attendance.

Grading Scale

A = 90 – 100%
B = 80 – 89
C = 70 – 79
D = 60 - 69

I = Incomplete
W = Withdrew or Withdrawn

F = 0 – 59

Note: A grade of C or better is required for advancement to the next course.

D. Course support

Students who need assistance with anything related to the course should consult the instructor.

V. Disability Statement (Americans with Disabilities Act [ADA])

EPCC offers a variety of services to persons with documented sensory, mental, physical, or temporary disabling conditions to promote success in classes. If you have a disability and believe you may need services, you are encouraged to contact the Center for Students with Disabilities to discuss your needs with a counselor. All discussions and documentation are kept confidential. Offices located: VV Rm. C-112 (831-2426); TM Rm. 1400 (831-5808); RG Rm. B-201 (831-4198); NWC Rm. M-54 (831-8815); and MDP Rm. A-125 (831-7024)

VI. 6 Drop Rule

Students who began attending Texas public institutions of higher education for the first time during the Fall 2007 semester or later are subject to a 6-Drop limit for all undergraduate classes. Developmental, ESL, Dual Credit and Early College High School classes are exempt from this rule. All students should consult with their instructor before dropping a class. Academic assistance is available. Students are encouraged to see Counseling Services if dropping because exemptions may apply. Refer to the EPCC catalog and website for additional information.

VII. Title IX and Sex Discrimination

Title 9 (20 U.S.C. 1681 & 34 C.F.R. Part 106) states the following "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance." The Violence Against Women Act (VAWA) prohibits stalking, date violence, sexual violence, and domestic violence for all students, employees and visitors (male and female). If you have any concerns related to discrimination, harassment, or assault (of any type) you can contact the Assistant to the Vice President for Student and Enrollment Services at 915-831-2655. Employees can call the Manager of Employee Relations at 915-831-6458. Reports of sexual assault/violence may also be reported to EPCC Police at 915-831-2200.