

**El Paso Community College**  
**Syllabus**  
**Part II**  
**Official Course Description**

<b>SUBJECT AREA</b>	<u>Social Work</u>
<b>COURSE RUBRIC AND NUMBER</b>	<u>SCWK 2301</u>
<b>COURSE TITLE</b>	<u>Assessment and Case Management</u>
<b>COURSE CREDIT HOURS</b>	<u>3            3            :</u> <u>0</u>
	<b>Credits    Lec            Lab</b>

**I. Catalog Description**

Explores procedures to identify and evaluate an individual's and/or family's strengths, weaknesses, problems, and needs in order to develop an effective plan of action. Includes topics on oral and written communications essential for screening, assessment, and case management to determine the need for prevention, intervention, and/or referral. Addresses other topics, such as knowledge of client rights, issues of confidentiality, and ethics while processing client information; includes an examination of the literature related to ethical and cultural issues crucial to the delivery of social services to different populations. Presents the Social Work Code of Ethics. **(3:0)**.

**II. Course Objectives**

Upon satisfactory completion of the course, the student will be able to:

**A. Unit I. Case Management Planning**

1. Define, compare and contrast the concepts of case management.
2. Explain the context for case management planning.
3. Define the concepts of ethics, morals, values, and principles in social work practice.
4. Explain the need for standards and codes of conduct for social workers.
5. Explain the importance of the social worker to be aware of personal characteristics in working with people.

**B. Unit II. Intake, Assessment, and Goal Setting**

1. Discuss and explain the specific intake process to include screening, intervention, client information and referral.
2. Explain the different types and tools of assessment.
3. Identify specific goals relevant to treatment planning.
4. Identify the ethical principles involving the social worker's responsibility to clients.
5. Explain the concepts of primary client interest, confidentiality, and privacy as they relate to professional ethical responsibility to clientele.

**C. Unit III. Social Worker's Responsibility to Clients**

1. Discuss the roles and functions of social workers in counseling.
2. Identify client rights and issues relating to client abuse.
3. Identify and evaluate an individual's and/or family's strengths, weaknesses, problems, and needs in order to develop an effective plan of action.
4. List agency, equipment, facilities, and financial resources for client utilization.
5. Define the ethical importance of diagnosis, testing, and research with clients as they relate to professional conduct.

**D. Unit IV The Worker's Ethical Understanding of Multicultural Counseling and Responsibilities to Society**

1. Discuss cultural diversity significant to counseling and training.
2. Discuss the concepts of maintaining the integrity of the social work profession.
3. Identify the literature related to ethical and cultural issues crucial to the delivery of social services to different populations.
4. Discuss the Social Work N.A.S.W. Code of Ethics.
5. List the ethical principles involving the social work professional's ethical responsibility to community and systems.

**III. THECB Learning Outcomes (WECM)**

1. Describe the steps in screening, assessment, and case management.
2. Gather relevant information from client and secondary sources.
3. Determine need for prevention, intervention, and/or referral.

**IV. Evaluation**

The course may be taught using lecture, class discussion, in-class group exercises, videos, and guest speakers. The instructor may place articles on reserve at the Library for students to read. Additional handouts and materials may be provided by the instructor.

A. Evaluation

Evaluation activities will be established by each individual teaching a course in the Social Work Program. Instructor may choose those evaluation methods she/he determines as most appropriate for the particular course she/he is teaching. Evaluation methods may include, but are not limited to, written exams, individual or group projects demonstrations, oral presentations, a written journal, quizzes, and written assignments.

B. Grading Scale

A=90-100	points
B=80-89	points
C=70-70	points
D=60-69	points*
F=59 and below*	

\* If these grades are earned, the student is encouraged to seek consultation with the instructor.

**V. Disability Statement (Americans with Disabilities Act [ADA])**

EPCC offers a variety of services to persons with documented sensory, mental, physical, or temporary disabling conditions to promote success in classes. If you have a disability and believe you may need services, you are encouraged to contact the Center for Students with Disabilities to discuss your needs with a counselor. All discussions and documentation are kept confidential. Offices located: VV Rm C-112 (831-2426); TM Rm 1400 (831-5808); RG Rm B-201 (831-4198); NWC Rm M-54 (831-8815); and MDP Rm A-125 (831-7024).

**VI. 6 Drop Rule**

Students who began attending Texas public institutions of higher education for the first time during the Fall 2007 semester or later are subject to a 6-Drop limit for all undergraduate classes. Developmental, ESL, Dual Credit and Early College High School classes are exempt from this rule. All students should consult with their instructor before dropping a class. Academic assistance is available. Students are encouraged to see Counseling Services if dropping because exemptions may apply. Refer to the EPCC catalog and

website for additional information.