

# El Paso Community College

## Syllabus

### Part II

## Official Course Description

<b>SUBJECT AREA</b>	<u>Medical Assisting Technology</u>
<b>COURSE RUBRIC AND NUMBER</b>	<u>MDCA 1305</u>
<b>COURSE TITLE</b>	<u>Medical Law and Ethics</u>
<b>COURSE CREDIT HOURS</b>	<u>3            3        :    0</u> Credits    Lec        Lab

### I. Catalog Description

Studies principles, procedures, and regulations involving legal and ethical relationships among physicians, patients, and medical assistants in ambulatory care settings. A grade of "C" or better is required in this course to take the next course. **Corequisite: MDCA 1409. (3:0).**

### II. Course Objectives

- A. Unit I. Law and Liability
  - 1. Define malpractice
  - 2. Explain the Patient's Bill of Rights and apply HIPAA
  - 3. Explain general legal terms as they apply to the medical field
  - 4. Complete internet search
  
- B. Unit II. Law and Contracts
  - 1. Define classifications of contracts
  - 2. Explain division between criminal and civil law
  - 3. Obtain informed consent and release of information
  - 4. Verify guardianship
  - 5. Explain components and prepare advance directives
  - 6. Define Patient Self-Determination Act (PSDA)
  
- C. Unit III. Law and the Medical Business Structure
  - 1. Define medical practice business structures
  - 2. Identify the steps to report abuse
  - 3. Recognize medical negligence
  - 4. Report communicable diseases to proper agencies
  
- D. Unit IV. Ethics
  - 1. List examples of disclosure
  - 2. Maintain confidentiality
  - 3. Define the term privacy and obtain consent to photograph
  - 4. Listen and respond appropriately to patient concerns
  - 5. Define term privileged communication
  - 6. Maintain confidentiality in release of medical records
  - 7. Follow risk management practices and employ preventive measures

- F. Unit VI. Ethics and Life Issues
  - 1. Define bioethics
  - 2. List ethical issues at the beginning of life, with the living, and in death/dying
  - 3. List ethical issues of experimental drug testing

**III. THECB Learning Outcomes (WECM)**

- 1. Define general legal terms as they apply to the practice of medicine in ambulatory care settings.
- 2. Differentiate between sources and types of law.
- 3. Identify the role of the medical assistant.
- 4. Explain governmental health care guidelines including patient rights and advanced directives.
- 5. Define bioethics and ethics relevant to medical practice.

**IV. Evaluation**

The lecture and lab grade will be determined as follows:

Exams	20%
Quizzes/Assignments	55%
Ethics Report	20%
Attendance & Ethical Behavior	5%

Key (Used to determine final grade)

A= (90-100%)      B= (80-89%)      C= (70-79%)      F\* less than 70%

\*A grade of "F" will need to be repeated for all Health Occupations Classes in order to graduate.

**V. Disability Statement (Americans with Disabilities Act [ADA])**

EPCC offers a variety of services to persons with documented sensory, mental, physical, or temporary disabling conditions to promote success in classes. If you have a disability and believe you may need services, you are encouraged to contact the Center for Students with Disabilities to discuss your needs with a counselor. All discussions and documentation are kept confidential. Offices located: VV Rm C-112 (831-2426); TM Rm 1400 (831-5808); RG Rm B-201 (831-4198); NWC Rm M-54 (831-8815); and MDP Rm A-125 (831-7024).

**VI. 6 Drop Rule**

Students who began attending Texas public institutions of higher education for the first time during the Fall 2007 semester or later are subject to a 6-Drop limit for all undergraduate classes. Developmental, ESL, Dual Credit and Early College High School classes are exempt from this rule. All students should consult with their instructor before dropping a class. Academic assistance is available. Students are encouraged to see Counseling Services if dropping because exemptions may apply. Refer to the EPCC catalog and website for additional information.