El Paso Community College
Syllabus
Part II
Official Course Description

SUBJECT AREA   **Fire Technology**

COURSE RUBRIC AND NUMBER   **FIRT 2305**

COURSE TITLE   **Fire Instructor I**

COURSE CREDIT HOURS   <u> 3   3   :   1 </u>
                                                            Credits Lec   Lab

I. Catalog Description

Prepares fire and emergency services personnel to deliver instruction from a prepared lesson plan. Includes the use of instructional aids and evaluation instruments to meet the curriculum requirements of the Texas Commission on Fire Protection (TCFP) for Fire Instructor I certification. ****THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS CERTIFIED AS A TRAINING FACILITY BY THE TEXAS COMMISSION ON FIRE PROTECTION** (3:1).**

II. Course Objectives

Upon satisfactory completion of this course, the student will be able to:

A.   Assemble course materials, given a specific training topic, so that the lesson plan and all materials, resources, and equipment needed to deliver the lesson are obtained. (TCFP 801-4.2.2)

B.   Prepare training records and report forms, given policies and procedures and forms, so that required reports are accurately completed and submitted in accordance with the procedures. (TCFP 801-4.2.3)

C.   Review instructional materials, given the materials for a specific topic, target audience, and learning environment, so that elements of the lesson plan, learning environment, and resources that need adaptation are identified. (TCFP 801-4.3.2)

D.   Adapt a prepared lesson plan, given course materials and an assignment, so that the needs of the student and the objectives of the lesson plan are achieved. (TCFP 801-4.3.3)

E.   Organize the classroom, laboratory, or outdoor learning environment, given a facility and an assignment, so that lighting, distractions, climate control or weather, noise control, seating, audiovisual equipment, teaching aids, and safety are considered. (TCFP 801-4.4.2)

F.   Present prepared lessons, given a prepared lesson plan that specifies the presentation method(s), so that the methods(s) indicated in the plan are used and the stated objectives or learning outcomes are achieved. (TDFP 801-4.4.3)

G.   Adjust presentation, given a lesson plan and changing circumstances in the class environment, so that class continuity and the objectives or learning outcomes are achieved. (TCFP 801-4.4.4)

H.   Adjust to differences in learning styles, abilities, and behaviors, given the instructional environment, so that lesson objectives are accomplished, disruptive behavior is addressed, and a safe learning environment is maintained. (TCFP 801-4.4.5)

I.   Operate audiovisual equipment and demonstration devices, given a learning environment and equipment, so that the equipment functions properly. (TCFP 801-4.4.6)

J.   Utilize audiovisual materials, given prepared topical media and equipment, so that the intended objectives are clearly presented, transitions between media and other parts of the presentation are smooth, and media are returned to storage. (TCFP 801-4.4.7)

K.   Administer oral, written, and performance tests, given the lesson plan, evaluation instruments, and the evaluation procedures of the agency, so that the testing is conducted according to procedures and the security of the materials is maintained. (TCFP 801-4.5.2)

L.   Grade student oral, written, and performance tests, given class answer sheets or skills checklists and appropriate answer keys, so the examinations are accurately graded and properly secured. (TCFP 801-4.5.3)

M.   Report test results, given a set of test answer sheets or skills checklists, a report form, and policies and procedures for reporting, so that the results are accurately recorded, the forms are forwarded according to procedure, and unusual circumstances are reported. (TCFP 801-4.5.4)

N.   Provide evaluation feedback to students, given evaluation data, so that the feedback is timely, specific enough for the student to make efforts to modify behavior, objective, clear, and relevant; include suggestions based on the data. (TCFP 801-4.5.5)

III.   THECB Learning Outcomes (WECM)

Demonstrate competencies set forth in the TCFP curriculum for Fire Instructor I.

IV.   Evaluation

Attendance Policies for Online Sections Only

Students are required to login to the course on a weekly basis and complete weekly assignments. Students who do not login for two or more consecutive weeks or do not complete assignments for two or more consecutive weeks without a valid excuse may be dropped from the course at the instructor's discretion.

Students who have not logged-in at least once prior to the census date listed in the Credit Class Schedule and the Course Calendar and have not contacted the instructor with a valid excuse will be dropped from the course.

Attendance Policies for Regular Classroom-Based Sections Only

Attendance Policy: Students absent for two or more class periods without a valid excuse as determined by the instructor may be dropped from the course. Any exam or assignment not completed as a result of an unexcused absence will receive a grade of "0" for that exam or assignment.

Students who have not attended class before or on the census date listed in the Credit Course Schedule and the Course Calendar and have not contacted the instructor with a valid excuse will be dropped from the course.

Tardiness Policy: Students must be seated and ready to begin class at the scheduled time. Students tardy for two or more class periods without a valid excuse as determined by the instructor may be dropped from the course.

Expect class to last the entire scheduled time. Students may not leave class early without a valid excuse or without having made arrangements with the instructor. Students doing so will be considered absent for that class period.

Withdrawal Policy: Students who desire to withdraw are responsible for initiating withdrawal action through the EPCC Registrar's Office according to the policy in the Credit Class Schedule. **After the drop date listed in the Credit Class Schedule and the Course Calendar, students will receive a grade based upon all required items. Items not completed will be given a grade of "0".**

Students requesting an Incomplete, "I", must comply with EPCC policies and procedures listed in the Credit Class Schedule.

Revised by Discipline: Fall 2015 (next revision in 3 years)

Cheating Policy: Students determined to be cheating on an exam or plagiarizing another student's assignment will be given a grade of "0" for that exam or assignment. An incident report documenting the circumstances will be prepared by the Instructor and submitted to the Instructional Coordinator of Fire Technology and then forwarded to the Dean of Educational and Occupational Programs. A copy of the report will be provided to the student. A second such incident will be grounds for dismissal of the student from the course with a grade of "F".

Grading Scale

A: 90 - 100
B: 80 - 89
C: 75 - 79
D: 70 - 74
F: 0 - 69

V.   Disability Statement (Americans with Disabilities Act [ADA])

EPCC offers a variety of services to persons with documented sensory, mental, physical, or temporary disabling conditions to promote success in classes. If you have a disability and believe you may need services, you are encouraged to contact the Center for Student with Disabilities to discuss your needs with a counselor. All discussions and documentation are kept confidential. Offices located: VV Rm C-112 (831-2426); TM Rm 1400 (831-5808); RG Rm B-201 (831-4198); NWC Rm M-54 (831-8815); and MDP Rm A-125 (831-7024).

VI.   6 Drop Rule

Students who began attending Texas public institutions of higher education for the first time during the Fall 2007 semester or later are subject to a 6-Drop limit for all undergraduate classes. Developmental, ESL, Dual Credit and Early College High School classes are exempt from this rule. All students should consult with their instructor before dropping a class. Academic assistance is available. Students are encouraged to see Counseling Services if dropping because exemption may apply. Refer to the EPCC catalog and website for additional information.