

El Paso Community College

Syllabus

Part II

Official Course Description

SUBJECT AREA	<u>Medical Assisting Technology</u>
COURSE RUBRIC AND NUMBER	<u>MDCA 1305</u>
COURSE TITLE	<u>Medical Law and Ethics</u>
COURSE CREDIT HOURS	<u>3 3 : 0</u> Credits Lec Lab

I. Catalog Description

Studies principles, procedures, and regulations involving legal and ethical relationships among physicians, patients, and medical assistants in ambulatory care settings. A grade of "C" or better is required in this course to take the next course. **Corequisite: MDCA 1409. (3:0).**

II. Course Objectives

- A. Unit I. Law and Liability
 - 1. Define malpractice
 - 2. Explain the Patient's Bill of Rights and apply HIPAA
 - 3. Explain general legal terms as they apply to the medical field
 - 4. Complete internet search

- B. Unit II. Law and Contracts
 - 1. Define classifications of contracts
 - 2. Explain division between criminal and civil law
 - 3. Obtain informed consent and release of information
 - 4. Verify guardianship
 - 5. Explain components and prepare advance directives
 - 6. Define Patient Self-Determination Act (PSDA)

- C. Unit III. Law and the Medical Business Structure
 - 1. Define medical practice business structures
 - 2. Identify the steps to report abuse
 - 3. Recognize medical negligence
 - 4. Report communicable diseases to proper agencies

- D. Unit IV. Ethics
 - 1. List examples of disclosure
 - 2. Maintain confidentiality
 - 3. Define the term privacy and obtain consent to photograph
 - 4. Listen and respond appropriately to patient concerns
 - 5. Define term privileged communication
 - 6. Maintain confidentiality in release of medical records
 - 7. Follow risk management practices and employ preventive measures

- F. Unit VI. Ethics and Life Issues
 - 1. Define bioethics
 - 2. List ethical issues at the beginning of life, with the living, and in death/dying
 - 3. List ethical issues of experimental drug testing

III. THECB Learning Outcomes (WECM)

- 1. Define general legal terms as they apply to the practice of medicine in ambulatory care settings.
- 2. Differentiate between sources and types of law.
- 3. Identify the role of the medical assistant.
- 4. Explain governmental health care guidelines including patient rights and advanced directives.
- 5. Define bioethics and ethics relevant to medical practice.

IV. Evaluation

The lecture and lab grade will be determined as follows:

Exams	20%
Quizzes/Assignments	55%
Ethics Report	20%
Attendance & Ethical Behavior	5%

Key (Used to determine final grade)

A= (90-100%) B= (80-89%) C= (70-79%) F* less than 70%

*A grade of "F" will need to be repeated for all Health Occupations Classes in order to graduate.

V. Disability Statement (Americans with Disabilities Act [ADA])

EPCC offers a variety of services to persons with documented sensory, mental, physical, or temporary disabling conditions to promote success in classes. If you have a disability and believe you may need services, you are encouraged to contact the Center for Students with Disabilities to discuss your needs with a counselor. All discussions and documentation are kept confidential. Offices located: VV Rm C-112 (831-2426); TM Rm 1400 (831-5808); RG Rm B-201 (831-4198); NWC Rm M-54 (831-8815); and MDP Rm A-125 (831-7024).

VI. 6 Drop Rule

Students who began attending Texas public institutions of higher education for the first time during the Fall 2007 semester or later are subject to a 6-Drop limit for all undergraduate classes. Developmental, ESL, Dual Credit and Early College High School classes are exempt from this rule. All students should consult with their instructor before dropping a class. Academic assistance is available. Students are encouraged to see Counseling Services if dropping because exemptions may apply. Refer to the EPCC catalog and website for additional information.