

# El Paso Community College

## Syllabus

### Part II

## Official Course Description

<b>SUBJECT AREA</b>	<u>Psychology</u>
<b>COURSE RUBRIC AND NUMBER</b>	<u>PSYC 2302</u>
<b>COURSE TITLE</b>	<u>Industrial\ Organizational</u>
<b>COURSE CREDIT HOURS</b>	<u>3      3    :    0</u> Credits   Lec    Lab

**I. Catalog Description**

Provides for better understanding of human interactions in business and industrial settings. Studies motivation and learning experiences as related to the everyday problems of the worker and the supervisor, focusing on practical applications of the principles guiding human behavior rather than on their origins. Designed for curricula in business occupations, technology, health centers, and police science.

**Prerequisite: READ 0309 or INRW 0311 or ESOL 0340 (can be taken concurrently) or by placement exam or ENGL 1301 with a “C” or better or ENGL 1302 with a “C” or better. (3:0).**

**II. Course Objectives**

Upon satisfactory completion of this course, the student will be able to:

- A. Explain the importance of having effective human relations skills and list and describe guidelines for effective human relations.
- B. Describe the effect of first impressions and list ways to make a positive everlasting impression.
- C. Relate self-concept to job satisfaction and job performance.
- D. Identify different types of organizational communication and describe ways to overcome barriers to effective communication.
- E. Name types of incentives and evaluate effectiveness of motivation tools.
- F. Describe various types of leadership and evaluate disadvantages and advantages of each style.
- G. Distinguish between assertiveness and aggressiveness.
- H. Discuss sources and types of power in organizations.
- I. Describe team dynamics and the relationship to leadership.
- J. Discuss the relationship of culture, diversity and political climate on the development of an organization.
- K. Define prejudice and discrimination and evaluate its effect on the individual, the organization and the country.
- L. Describe ways to allocate and manage time.
- M. Describe ways to further your career.

**III. Evaluation**

- A. Remediation

Students who are performing at the unsatisfactory levels should be encouraged to avail themselves of tutoring.

B. Grading

Course grades will be determined consistent with the grade description contained in the current EPCC catalog. The student should consult the instructor's syllabus for greater details.

**IV. Disability Statement (American with/Disabilities Act [ADA])**

EPCC offers a variety of services to persons with documented sensory, mental, physical, or temporary disabling conditions to promote success in classes. If you have a disability and believe you may need services, you are encouraged to contact the Center for Students with Disabilities to discuss your needs with a counselor. All discussions and documentation are kept confidential. Offices located: VV Rm C-112 (831-2426); TM Rm 1400 (831-5808); RG Rm B-201 (831-4198); NWC Rm M-54 (831-8815); and MDP Rm A-125 (831-7024).

**V. 6 Drop Rule**

Students who began attending Texas public institutions of higher education for first time during the Fall 2007 semester or later are subject to a 6 Drop limit for all undergraduate classes. Developmental; ESL, Dual Credit and Early College High School classes are exempt from this rule. All students should consult with their instructor before dropping a class. Academic assistance is available. Students are encouraged to see Counseling Services if dropping because exemptions may apply. Refer to the EPCC catalog and website for additional information.