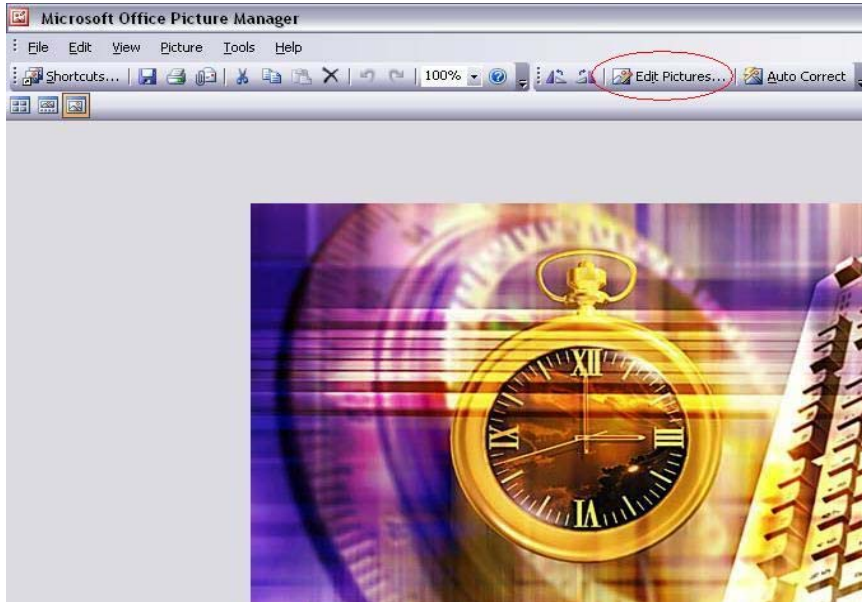


How to edit a picture using Microsoft Manager.

1. Open the picture using Microsoft Manager Picture. (All computers have it)
2. Go to [“edit”](#) on the top menu icons.



3. Now click on [“resize”](#).



4. Type the size something less than 200 X 200.



5. Click [“OK”](#) and save the image.