I. **COLLEGE COURSES ELIGIBLE FOR DUAL CREDIT IN THE COMPREHENSIVE HIGH SCHOOLS**

A. All courses offered for dual credit must count for both college and high school graduation requirements.

B. All dual credit offerings must be listed in a current degree plan at El Paso Community College (EPCC). To be able to enroll in a course, the student must have declared a major in a degree plan that allows that registration. Hours in a degree plan designated as elective do not qualify.

C. Selected CTE dual credit courses may be taken by students in identified schools as a part of an organized CTE educational program (e.g. health careers, law enforcement).

D. High school students who have not passed TSI may enroll in dual credit courses in compliance with HB5 and EPCC requirements as long as they are in an identified Level 1 or Level 2 Certificate program. (See Section II)

E. The EPCC Academic Dean over the course at a particular high school has final approval authority.

II. **CTE CERTIFICATES UNDER HB5**

A. Specialized programs within specialized high schools will be considered as exceptions (e.g. LVN, other health programs).

B. Guidelines for Certificate Programs

1. Level 1 Certificates which are 30 credit hours or less will be identified by the Academic Deans with the concurrence of the discipline to be included on the list to be shared with high schools.

2. Students must declare the Level 1 Certificate as their major to be exempt from TSI requirements. TSI compliant students may also enroll in these courses.

3. There must be a credentialed faculty at the high school. If there is NOT a qualified faculty member at the high school, then the College will provide one if one is available under a contract which reimburses the College for the faculty salaries and benefits.
4. For CTE Programs, the high school must have all requisite laboratory, infrastructure, as well as necessary supplies and equipment to conduct the required skills for that program. In limited situations, the high school may make arrangements with EPCC to bus students to the EPCC specialized laboratory at a time convenient to the College.

E. Excerpts of Rules from THECB (19 TAC Paragraph 4.81, 4.85)

1. 4.85 (3) “A high school student is eligible to enroll in workforce education dual credit courses contained in a Level 1 Certificate program, or a program leading to a credential of less than a Level 1 Certificate,.....and shall not be required to provide any additional demonstration of college readiness.”

a) If there is a state licensure or other professional credential which is available for students completing limited coursework (less than a Level 1 Certificate) these courses may be approved for dual credit enrollment.

b) Completion of the professional credential should be tracked by the high school and College.

2. 4.85 (4) “A high school student is eligible to enroll in workforce education dual credit courses contained in a Level 2 Certificate or applied associate degree program in the eleventh and/or twelfth grade based upon assessment test scores specified in the rules.

3. Students must meet all of the prerequisite requirements designated for the College course.

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