

TOP 10

TESTING SERVICES THINGS YOU NEED TO KNOW BEFORE TESTING

- 1** All students who are taking the TSI Assessment/Placement Test must complete the Pre-Assessment Activity Module (PAAM) before scheduling a test appointment. You must click on submit in order for your PAAM confirmation to be uploaded to the Banner system.

MUST complete PAAM before scheduling testing

1. Go to www.epcc.edu
 - a. Click on: Prospective Students
 - b. Click on: Placement Testing
 - c. Click on: Pre-Assessment Activity Module (PAAM)
 - 1 User ID is: EPCC # ID
 - 2 Password: your birthday (MMDDYY)
 - d. Complete Pre-Assessment Activity Module
 - e. Click on Submit
2. VISIT Testing Center to set up test appointment

- 2** You must present a valid picture ID on the day of the test (see the test referral for acceptable forms of identification).

- 3** You will be given 5 hours per session to complete your test(s). Depending on your test(s) results you **MAY** be required to take additional Diagnostics and/or Adult Basic Education test(s) for Math, Reading, and Writing sections of the TSI.

- 4** The Testing Services staff will provide you with scratch paper, instructions, and a pencil. No other materials are allowed. The Math portion of the TSI contains a calculator that will pop-up on the screen if deemed necessary.

- 5** If you are unable to complete your test during the 5 hour period, you will be required to make an appointment at a later date to finish testing. You may have to test at another campus location due to seat availability.

- 6** You must finish your *incomplete test* within 10 working days or your scores will expire and you will be required to repay a \$15 test fee **per test** for any test(s) not completed.

- 7** Test scores will not be entered into Banner system until all test(s) are completed and you cannot be advised.

- 8** Once you have completed testing, you will be provided with a copy of your test results. If you are a new student you will be given an appointment for New Student Orientation (NSO). At that time you will see a counselor/advisor to be advised on your scores. If you are a returning/transfer student please see a counselor/advisor after 24 hours, when the scores are uploaded into the Banner system.

- 9** If you are not able to keep your testing appointment you must call and cancel at least 1 hour before the test date/time. If you do **not** call you will be considered a no-show and you will forfeit the test fees.

- 10** By signing your test referral form you agree that you understand and will comply with the rules of test participation. We encourage you to please view www.epcc.edu/testingservices/placement for additional information.