



**EL PASO COMMUNITY COLLEGE LIBRARIES
TEXSHARE IDENTIFICATION CARD APPLICATION**



General Information

Name: _____ Student
 Faculty
 Issuing Institution: EL PASO COMMUNITY COLLEGE Staff
 Birth Date: _____ College ID #: _____ Full-Time
 Address: _____ Part-Time
(Street Address)

(City) (State) (Zip Code)
 Phone (Home): _____ Phone (Work): _____

TEXSHARE CARD USER REGULATIONS:

1. A TexShare Library (TSL) card will be issued at any EPCC Library to eligible EPCC students, faculty, and staff if applicable.
2. The patron will complete an application form and show valid college/university picture ID.
3. Library personnel will issue a TSL card upon completion of application form, if applicable.
4. Expiration dates for cards are August 31 of the current year for full-time faculty and staff and the end of the semester or the summer session for students, part-time faculty and part-time staff.
5. Failure to comply with established policies and procedures may result in the immediate revocation of all user card privileges. Reapplication may be accepted after a year from loss of privileges.
6. EPCC reserves the right to restrict and/or deny privileges to individuals who continually abuse or violate established procedures.
7. Circulation privileges will be limited to a total of two (2) items at a time. Other circulation procedures may be set by each campus based on material demands and/or EPCC student needs.
8. There will be a \$1.00 charge for duplicate TSL cards.

I have read and I understand the terms for the use of the TexShare Library Card. I agree to comply with all policies and procedures of the EPCC Libraries and the Lending Libraries.

 Signature Date

Office Use Only: MDP NW RG TM VV

Enrollment Verification: _____ Other: _____

TSL Card Expiration Date: _____

EPCC Authorized Signature: _____ Date: _____
Staff/Librarian