

El Paso Community College
Marketing & Community Relations
9050 Viscount ASC, A100

Certificate Request Form

Phone: 915.831.6327 or 831.6541
Fax: 915.831.6529
lflore96@epcc.edu
mtarin14@epcc.edu

Date:

- Design #1 Design #2
 Design #3
 70# Text (thin paper) 65# Cover (Cardstock)

Department:
Department Head:
Dpt. Head Signature:

Account Number:
Office Phone:
Fax Phone:

E-mail Address:
Campus, Room #:

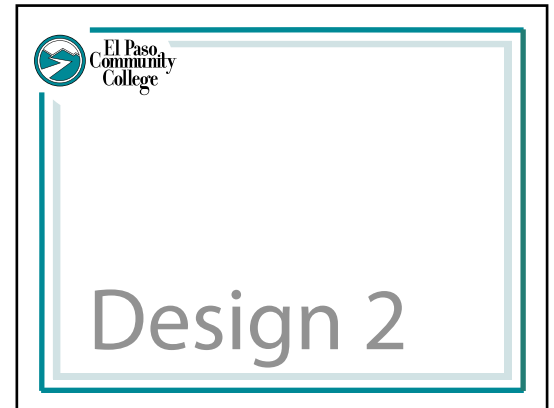
Amt. of Certificates:
Ordered by:

How to contact you

- E-mail
 Phone
 Cell Phone

Date:
Time:

Certificates cost \$.25 each. Paper weight: 70# Text and 65# Cover. The 70# text is light and will go through most printers. Certificates will be sent out through inter campus mail or can be picked up at ASC A100 (Please allow 24 hours before certificates can be picked up). Return forms to Luis Flores (lflore96@epcc.edu) or Monica Tarin (mtarin14@epcc.edu) print the form and fax it to 831-6529. **For more information, call 831-6327 or 831-6541.**



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Handled By	Hrs.	Date