



Library Instruction Request

Valle Verde Campus

Class/Course Name: _____

Early College Dual Credit

High School's Name: _____

Instructor's Name: _____

Email: _____

Phone Number: _____

Research Topics: _____

Date of Instruction: _____

Mon.	Tues.	Wed.	Thur.	Fri.	Sat.	Sun.
------	-------	------	-------	------	------	------

Time: _____ to _____

Number of Students: _____

Department: _____

<p><u>Assignment:</u></p> <p><input type="checkbox"/> Informative/Descriptive</p> <p><input type="checkbox"/> Persuasive/Argumentative</p> <p><input type="checkbox"/> Compare/Contrast</p> <p><input type="checkbox"/> Problem/Solution</p> <p><input type="checkbox"/> Literary Analysis</p> <p><input type="checkbox"/> Other (specify below)</p> <p>_____</p>	<p><u>Sources Permitted:</u></p> <p><input type="checkbox"/> Reference Books</p> <p><input type="checkbox"/> Online Catalog (books)</p> <p><input type="checkbox"/> Online Databases (articles)</p> <p><input type="checkbox"/> Open Web</p> <p><input type="checkbox"/> Other (specify below)</p> <p>_____</p> <p>_____</p>
<p>Number of Sources: _____</p> <p>Number of Pages: _____</p> <p>Minutes of Speech: _____</p>	<p>Citation Style:</p> <p><input type="radio"/> MLA</p> <p><input type="radio"/> APA</p>

Library Instruction Should Include:

<input type="checkbox"/> Library Tour	<input type="checkbox"/> Online Catalog (<i>books, e-books</i>)
<input type="checkbox"/> Reference Collection (<i>books</i>)	<input type="checkbox"/> Online Databases (<i>articles</i>)
<input type="checkbox"/> Other (<i>specify below</i>)	<input type="checkbox"/> Open Web (<i>add preferred sites in space below</i>)

For more information, please call the Valle Verde Library reference desk at (915)831 2442.
NOTE: In case of scheduling conflict, a librarian will contact you to reschedule tour or class.

Today's Date: _____
(7-day advance notice required)

Librarian Taking Request: _____
Caty Valtierra-Piñón, revised 3/27/18