Careers and Employment

REFERENCE SOURCES: Encyclopedias / Dictionaries / Handbooks

- Book of Majors 2010
  Ref. LB2361.5 .B66 2009
- Career Discovery Encyclopedia
  Ref. HF5381.2.C37 2009
- Dictionary of Occupational Titles
  Ref. HB2595.D53 2007
- Encyclopedia of Careers and Vocational Guidance
  Ref. HF5381.E52 2011
- Ferguson Career Resource Guide for Women and Minorities
  Ref. HF5382.65 .F46 2006
- Ferguson Career Resource Guide for People with Disabilities
  Ref. HV1553 .F47 2006
- Handbook of U.S. Labor Statistics
  Ref. HD8064 .H38 2010
- Occupational Outlook Handbook
  Ref. HF5382.5.U5 2012-13
- The Top 100: the Fastest-Growing Careers for the 21st Century
  Ref. HF5382 .T59 2009

ONLINE CATALOG: To search for books or audio-visual materials.

To search by KEYWORDS:
Use words and Boolean operators (and, or, not);
Example: Careers and Jobs
Careers or Vocational Guidance

To search by SUBJECT:
Use subject headings such as:
Vocational Guidance
Occupations
Job Hunting
Accounting-Vocational Guidance

To search by TITLE:
Type the title of a series called Opportunities in..., or Careers in..., or Careers in Focus ...
to find circulating books on a variety of occupations.

ELECTRONIC DATABASES: For journal, magazine and newspaper articles

Under Career and Testing
- Job and Career Accelerator
- Learning Express Library
- Vocational and Career Collection
- Vocations, Career and Technical Education Collection
CAREER AND EMPLOYMENT WEBSITES:

CareerOneStop:  
Find your state job bank, sponsored by the U. S. Department of Labor.  
http://www.jobbankinfo.org

Careermag.com:  
Search for jobs and get your resume posted on-line.  
http://www.careermag.com:

Careers.org:  
Jobs listed by state and additional links to major job search sites.  
http://www.careers.org

Job Choices:  
Offers resume samples, employer info, and job search tools.  
http://jobchoicesonline.com

Minority Professional Network:  
Read Career Minority News and search the opportunities board.  
http://minorityprofessionalnetwork.com

Monster:  
Search for jobs by state, city, international and or by company.  
http://www.monster.com

Monster College:  
Resource for college students to find their first job.  
http://www.college.monster.com

NowHiring:  
Job advise, planning for the future, job search, resume tips, and the interview.  
http://www.nowhiring.com

Occupational Outlook Handbook:  
Information from the U.S. Dept. of Labor: Bureau of Labor Statistics
http://www.bls.gov/oco

True Careers:  
Search jobs, post resumes, industry news, and career resources.  
http://www.truecareers.com

For additional librarian recommended websites, visit http://www.epcc.edu/library, click on Helpful Internet Websites, then on Career and Employment link.