Welcome to the Online Health Careers Orientation
<table>
<thead>
<tr>
<th>Dental Assisting</th>
<th>Health Information Technology/HITT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dental Hygiene</td>
<td>Health Information Technology</td>
</tr>
<tr>
<td>Diagnostic Medical Sonography</td>
<td>Medical Coding</td>
</tr>
</tbody>
</table>
## Specialized Admissions
### Health Careers

<table>
<thead>
<tr>
<th>Medical Assisting Technology</th>
<th>Radiation Therapy Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Laboratory Technology</td>
<td>Radiology Technology</td>
</tr>
<tr>
<td>Pharmacy Technology</td>
<td>Respiratory Care Technology</td>
</tr>
<tr>
<td>Physical Therapist Assistant</td>
<td>Surgical Technology</td>
</tr>
</tbody>
</table>
Non-Specialized Admissions
Health Careers

- Border Health Issues
- Community Health Worker
- Emergency Medical Services
- Health Information Technology/Medical Transcription
Most of these programs have specialized admissions requirements in addition to the College’s standard admissions process.

Some of these requirements are mandated by state or federal legislation. Others are based on the standards set by accrediting agencies.

If you have a disability that requires special assistance, your counselor will work with our faculty and the Center for Students with Disabilities to meet your needs.
Objective

- To inform the students who have identified a Health Career discipline as a major emphasizing the specialized admissions and ranking process.
A student’s primary major will be declared as an *Associate of Arts* until official acceptance into their designated health program is received.

Students may declare up to two secondary Health Occupations majors during an academic year.
Specialized Admissions Application Process

- The admission criteria will be applied in accordance with the current college catalog.
- The admission process requires the student to satisfy all general requirements and pre-program specific requirements to include any mandatory course work.
Assessment

- ACCUPLACER is required for all Health Careers under Specialized Admissions.
General Requirements for Ranking Consideration

• Applicants must:
  be fully accepted by EPCC as an academic credit student.
  completed a mandatory Health Careers Orientation session for specialized admissions.
  Submit a health Careers Specialized Admissions Application form and pay a one time $10.00 application fee.
General Requirements for Ranking Consideration

• Applicants must:
  Submit all previous college/university official transcripts (transliteration of all foreign coursework required) prior to ranking.

Must have a High School Diploma or GED. Submit official transcripts to:
General Requirements for Ranking Consideration

- Applicants must:
  - have all documents sent directly to the EPCC Admissions office
  - Demonstrate Minimum competency levels on the ACCUPLACER assessment
  - complete mandatory courses, if applicable
General Requirements for Ranking Consideration

- Applicants must:
  EPCC cumulative GPA of 2.0 or higher as required by program
  Complete any course prerequisites as indicated in the degree plan.
  A minimum grade of “C” or higher is required in some programs.
Meningitis

Starting Spring 2012, new and returning former EPCC students under the age of 30 must provide proof of an initial meningitis immunization or booster to Admissions and Registration Department at any campus.
General Requirements for Ranking Consideration

- Meningitis
  Must be administered at least 10 days before the start of the semester and must have been administered within the last five years.
General Requirements for Ranking Consideration

- Visit the link from the Admission and Registration EPCC web page for additional information
  
  http://www.epcc.edu/Registration/Pages/default.aspx

  Provide a copy of the meningitis documentation to your program coordinator.
“Effective Fall 2011, based on new federal regulations, students are not allowed to repeat previously passed courses more than once.”

Students should meet with a counselor to determine how a repeat course (s) may impact his/her academic, prerequisite, specialized admissions or transferability of courses.
It is the student’s responsibility to check with the Office of Student Financial Services to inquire how a repeat course(s) may impact their financial aid or veteran’s assistance.
ACCUPLACER ASSESSMENT

- ACCUPLACER competency levels will be determined by each discipline.
- Areas for Competency testing on the ACCUPLACER are:
  - Reading Skills
  - Math Skills
  - Writing Skills
All three competency levels can be met at the same time. Students also have the option to take one subject area at a time.

ACCUPLACER scores are valid for two years for ranking purposes. Only the most recent test scores will be used for qualification and ranking.
Pre-Program-Specific Criteria

Applicants must also meet “Pre-Program Specific” requirements prior to qualifying for ranking.

- **Current CPR certificate**
  - American Heart Association (Healthcare Provider)
  - Pro Action
  - Continuing Education course - 7 hour course
Pre-Program-Specific Criteria

- First Aid certification
  - American Academy of Orthopedic Surgeons
  - National Safety Council
  - Pro Action- Health Department
  - College Course – 16 weeks: KINE 1306 First Aid and Safety
  - Continuing Education course – 7 hour course call 831-4116 for more information.
Pre-Program-Specific Criteria

- **Immunizations**
  - Completed Hepatitis B vaccination series of 3 (4-6 months to complete)
  - Tuberculosis Screening and/or testing (done annually)
  - 2 - Measles, Mumps and Rubella Vaccinations (MMR)
  - 2 - Varicella Vaccinations, titer, or documentation of disease from physician
  - Diphtheria/Tetanus (Td)

- A completed Physical Exam by an American licensed Physician/Nurse Practitioner/Physicians Assistant.
Pre-Program-Specific Criteria

- Physical Technical Standard form Complete a Program Orientation online
- HIPAA (Health Insurance Portability and Accountability Act) online.
- A criminal background check.
- Substance Abuse Screening.

Note: This information will vary by program.
Pre-Program-Specific Criteria

- Pre-Program Specific documents should be submitted to the designated contact person identified on the Program Information Guide.
The Joint Commission on Accreditation of Healthcare Organizations (JCAHO), which accredits healthcare facilities across the country, enforced background screening in September 2004 and has set requirements mandating that students in a healthcare field must now complete the same background check as hospital employees.
Students are responsible for the cost associated with the background investigation, and the investigation must be conducted by an approved company.

Your clearance will be sent directly to the dean/director of your program at the college.
There are two levels of background screening.
- Level I include all students
- Level II is specifically for students already licensed or certified in any area.
- Website: http://www.elpasoex.com
Mandatory Courses

Mandatory courses are those courses that a student must have successfully completed prior to ranking. Applicants who do not satisfactorily complete mandatory course work will not qualify for eligibility to be ranked.
Mandatory Courses

Example of mandatory courses in the Respiratory Care Technology (RSPT) program

▲ BIOL 2402 Anatomy and Physiology II  C
▲ CHEM 1407 Health Science Chemistry  C
▲ MATH 1332 College Mathematics  C

Note: Mandatory course requirements will **vary** by program.
Ranking courses are courses within the degree plan in which performance most reliably predicts future ability to perform successfully in the program.

It is highly recommended that all ranking courses be completed prior to ranking to be competitive.

Ranking Courses cannot be substituted.
Ranking Courses

- Ranking courses:
  - Are identified by Health Careers Coordinators
  - Are courses within the degree plan that establish the ranking score.
  - May have an expiration date
  - Require a grade of “C” or higher
  - Cannot be substituted

Note: Ranking courses will vary by program.
Ranking Courses

Example of Ranking courses in the Respiratory Care Technology (RSPT) program

▲ BIOL    2402 Anatomy and Physiology II    C
▲ CHEM    1407 Health Science Chemistry I    C
▲ RSPT    2317 Respiratory Care Pharmacology    C

▲ Ranking Courses should be completed no later than Fall Semester
Ranking Process

Once the specialized admissions process has been satisfied, the student will automatically be ranked based on their individual performance on the ACCUPLACER Test and GPA of program specific ranking courses.
Ranking Process

- Respiratory Care Technology
- Ranking is based upon the GPA of program specific ranking courses and individual performance on ACCUPLACER Test
• 1200 is the maximum possible ranking score.
• Ranking Course Score (Part 1)
  • 70% = 840
• ACCUPLACER Test Ranking Score (Part 2)
  • 30% = 360
• Total Ranking Score
  • 100% = 1200
• Course Ranking Score 70% = 840

• Seventy percent (70%) of the ranking score is based upon performance (grades) in selected ranking courses. The most recent EPCC grade will be calculated for ranking.

• To determine the Factor for course work, divide 840 by the product of Max GPA and Max Ranking Course hours.

• Factor for course work = 840 / (Max GPA) (Max Ranking Course hours)

• Example: 840/ (4.0 X 11) = 19.09 = Factor
Ranking Process

• Calculating the Course Ranking Score
  • \((\text{Ranking G.P.A}) \times (\text{Successfully Ranking Credit Hours Completed}) \times (\text{Factor}) = \text{Course Ranking Score}\)
• Example: \((3.09) \times (11) \times (19.09) = 648.8\)
ACCUPLACER Test Ranking Score  30% = 360

- Thirty percent (30%) of the total ranking score is based upon current assessment of academic skills in reading, writing, and mathematics. Each test will have a different factor.

- Factor for Test area = (maximum total points X percentage) / maximum raw score
### Example: Calculating the ACCUPLACER Test Ranking Score

<table>
<thead>
<tr>
<th>Weighted Percent</th>
<th>Test Area</th>
<th>Max Raw Score</th>
<th>Test Factor</th>
<th>Test Max Ranking Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>10% MATH 120 (1200 x 10 %) / 120 = 1</td>
<td>120</td>
<td>(1200 x 10 %) / 120 = 1</td>
<td>120 x 1 = 120</td>
<td></td>
</tr>
<tr>
<td>6% WRITE 8 (1200 x6 %) / 8 = 9</td>
<td>8</td>
<td>(1200 x6 %) / 8 = 9</td>
<td>8 x 9 = 72</td>
<td></td>
</tr>
<tr>
<td>14% READ 120 (1200 x14 %) / 120 = 1.4</td>
<td>120</td>
<td>(1200 x14 %) / 120 = 1.4</td>
<td>120 x 1.4 = 168</td>
<td></td>
</tr>
<tr>
<td>30% Max Possible Test Score</td>
<td>Max Possible Test Score</td>
<td>Max Possible Test Score</td>
<td>360</td>
<td></td>
</tr>
</tbody>
</table>
### Ranking Process

**Example: Calculating the ACCUPLACER Test Ranking Score**

<table>
<thead>
<tr>
<th>Weighted Percent</th>
<th>Test Area</th>
<th>Test Score x Test Factor</th>
<th>Test Max Ranking Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>10%</td>
<td>MATH</td>
<td>71 x 1</td>
<td>71</td>
</tr>
<tr>
<td>6%</td>
<td>WRITE</td>
<td>6 x 9</td>
<td>54</td>
</tr>
<tr>
<td>14%</td>
<td>READ</td>
<td>82 x 1.4</td>
<td>114.8</td>
</tr>
<tr>
<td>30%</td>
<td></td>
<td>Test Ranking score (out of possible 360)</td>
<td>239.8</td>
</tr>
</tbody>
</table>
### Ranking Process

#### Final Rank

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credit Hrs</th>
<th>Grades</th>
<th>Calculation</th>
<th>Max Pts</th>
<th>Max Score</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 2402</td>
<td>MicroOrganism and Desease</td>
<td>4</td>
<td>4</td>
<td>16</td>
<td>48</td>
<td>840</td>
<td>70%</td>
</tr>
<tr>
<td>CHEM 1407</td>
<td>Health Science Chemistry</td>
<td>4</td>
<td>3</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RSPT 2317</td>
<td>Respiratory Care Pharmacology</td>
<td>3</td>
<td>2</td>
<td>6</td>
<td></td>
<td>19.09</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>11</td>
<td>9</td>
<td>34</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Prerequisite Courses Ranking Scores

<table>
<thead>
<tr>
<th>Test</th>
<th>Min. Passing Score</th>
<th>Max. Score</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math</td>
<td>71</td>
<td>360</td>
<td>30%</td>
</tr>
<tr>
<td>Reading</td>
<td>82</td>
<td>114.8</td>
<td>14%</td>
</tr>
<tr>
<td>Write</td>
<td>6</td>
<td>54</td>
<td>6%</td>
</tr>
</tbody>
</table>

#### Accuplacer Test Ranking Score

- Math: 71 (10%) = 360
- Reading: 82 (14%) = 114.8
- Write: 6 (6%) = 54

#### Total Ranking Score

- Accuplacer Test Scores: 240
- Prerequisite Courses: 531

Total Ranking Score: 771
Total Ranking Score

Course Ranking Score  531.  840
Test Ranking Score  240  360
Total Ranking score  771  1200
Ranking

Once applicants satisfy all specialized admissions qualifications requirements, including general criteria, program specific criteria, and mandatory course work requirements, applicants will be placed in a qualified pool and will automatically be ranked based upon individual performance on the ACCUPLACER test and GPA of program-specific “ranking courses.”
Applicants are responsible for:

• Verifying correct status of their application file

• Maintaining compliance with any changing requirements taking effect during the current academic year that effects their eligibility
Applicants are responsible for:

“It is ultimately the student’s responsibility to submit all required documentation to allow for normal processing.

Normal processing can take place in a few days or a few months depending on document type and individual circumstances.

It is not reasonable to expect that the student will be ranked if documentation is not submitted in a timely manner.”
Notification of Acceptance

• Students offered seats into their desired health program must follow and satisfy all instructions as indicated in the notification letter from the Specialized Admission Office.

• Students who were not selected will remain in the qualified pool as long as they continue to satisfy all current specialized and program specific admissions requirements.
Notification of Acceptance

- Students accepting seats will have their student file changed to reflect the new major and effective term. The student will then be removed from all existing health occupations pools.
Notification of Acceptance

- Students declining or failing to respond to an offer of a seat into a Health Occupations program will be removed from the qualified pool and as an applicant for that program(s).
A student who has declined acceptance into a specialized program and desires to be considered for other health majors, will be required to resubmit a new Health Careers Specialized Admissions Application without an additional application fee.
Post Specialized Admission Requirements

Students are responsible for the following requirements after accepting a seat in the program. (This information will vary by program. Check your designated counselor for program post-admission requirements).

- Program Orientations
- Community Wide Orientation online
- Specialized Equipment and Lab supplies
- Liability Insurance
- Uniforms Required
- HIPAA online
- Drug Screening
- Background Check
Argelia S. Duarte, Counselor
RG Campus, 103 Montana 3rd Floor  915-831-4040

Dental Assisting
Dental Hygiene
Health Information Technology
Medical Coding
Medical Transcription
Physical Therapist Assistant
Surgical Technology
Robert H. Pandy, Counselor
RG Campus, 103 Montana 3rd Floor   915-831-4064

Diagnostic Medical Sonography
Radiologic Technology
Radiation Therapy Technology
Medical Assisting Technology
Medical Laboratory Technology
Pharmacy Technology
Respiratory Care Technology
Health Career Counselor

Ruben Villalobos, Counselor Coordinator
RG Campus, 103 Montana 3rd Floor
915-831-4020
Dub Satterfield, Counselor Coordinator
NW Campus, 6701 S. Desert Blvd. RM M 79
915-831-8817
General Information of Health Occupation Majors
Health Career Counselor

Celina Gomez, Counselor

VV Campus, 919 Hunter SSC – 130
915-831-2524

General Information of Health Occupation Majors
Health Career Counselor

Debbie Knapp, Counselor
VV Campus, 919 Hunter SSC – 127
915-831-2419
General Information of Health Occupation Majors
Health Career Counselor

Patty Ortega, Counselor
TM Campus, 9570 Gateway Blvd. North
RM – 1054
915-831-5143
General Information of Health Occupation Majors
Vanessa Bretado-Monroy, Counselor

TM Campus, 9570 Gateway Blvd. North

RM – 1054

915-831-5143

General Information of Health Occupation Majors
Mary H. Fabela, Counselor

VV Campus, 919 Hunter SSC – 128
915-831-2374

General Information of Health Occupation Majors
Health Career Counselor

Diana Medina, Counselor
VV Campus, 919 Hunter SSC – 137
915-831-3318
General Information of Health Occupation Majors
Health Career Counselor

Ruben Gomez, Counselor
Mission Del Paso, 10700 Gateway East
RM C– 157
915-831-7141
General Information of Health Occupation Majors
Health Career Counselor

Patty Saenz, Counselor
Mission Del Paso, 10700 Gateway East
RM C– 157
915-831-7127
General Information of Health Occupation Majors
Specialized Health Program
Coordinator Contact Information

Dental Assisting
Coordinator: Sharon Dickinson
831-4065 RG H231

Dental Hygiene
Coordinator: Dr. William Ekvall
831-4060 RG H230

Diagnostic Medical Sonography (AAS)
Coordinator: Nora Balderas
831-4108 or 831-4141 RG H227 Lab H158
<table>
<thead>
<tr>
<th>Specialized Health Program</th>
<th>Coordinator Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Diagnostic Medical Sonography (Cert)</strong></td>
<td>Coordinator: Nora Balderas 831-4108 or 831-4141 RG A227 Lab H158</td>
</tr>
<tr>
<td><strong>Health Information Technology - Coding (Cert)</strong></td>
<td>Coordinator: Jean Garrison 831-4074 RG B307A</td>
</tr>
<tr>
<td><strong>Health Information Technology (AAS)</strong></td>
<td>Coordinator: Jean Garrison 831-4074 RG B307A</td>
</tr>
</tbody>
</table>
Specialized Health Program
Coordinator Contact Information

Medical Assisting Technology
Coordinator: Andrea Ceron
831-4139 RG 378

Medical Laboratory Technology
Coordinator: Grace Zavala
831-4085 RG B415
Specialized Health Program
Coordinator Contact Information

Radiologic Technology
Coordinator: Christl Thompson
831-4613 RG A004

Respiratory Care Technology
Coordinator: Frederick M. Torres
831-4120 RG B215

Surgical Technology
Coordinator: Cynthia Rivera
831-4086 RG H206
Specialized Health Program
Coordinator Contact Information

Take the exam

Click here to begin