Reset Form Print Form

TRANSCRIPT REQUEST

School: _____

Address: _____

City, State, Zip: _____

I am enrolling at El Paso Community College and would appreciate you forwarding an official copy of my transcript directly to El Paso Community College at the following address:

El Paso Community College
Admissions Office
P.O. Box 20500
El Paso, TX 79998-0500

Please send this transcript immediately, so that my admissions file will be complete. If there is a charge for this service, please bill me.

Name Printed (Maiden/if applicable) _____ Date of Birth _____ Graduation Date _____

Address _____ EPCC ID# _____

City, State, Zip Code _____ Signature _____

Official Transcripts

This college is accredited by the Southern Association of Colleges and Schools (SACS) and is required to receive official transcripts for each student from all institutions previously attended. In order to be considered "official", transcripts must be sent directly to El Paso Community College by the issuing institution (college, university or high school/GED). Hand carried transcripts **will not be accepted.**

Even if you do not plan to complete a degree at EPCC, you will need to have all transcripts sent to EPCC to meet Texas Success Initiative compliance and academic advising needs. Where applicable, transcripts will be evaluated for under-graduate credit and transferred to your current EPCC transcript. Upper division and Graduate courses do not transfer.