MEETING
PUBLIC MEETING OF THE BOARD OF TRUSTEES
EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

REGULAR

ADMINISTRATIVE SERVICE CENTER
9050 Viscount
Board of Trustees Room - #A200
El Paso, Texas 79925

DATE: April 18, 2012

1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Approval of Minutes:

March 21, 2012

The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.

1.4 Welcome to Guests and Staff Members

1.5 Open Forum

1.6 Presentations by Individuals, Groups, and Organizations:

1.6.1 Dr. Ernst E. Roberts, II (Interim President of the College) will introduce individuals retiring from the College District.

1.6.2 Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.

1.7 Communications: None

1.8 Board of Trustees Business: None

1.9 Board Reports

1.9.1 Treasurer’s Report

March 31, 2012

No action is necessary.
1.9.2 President’s Report

1.9.2.1 As part of the President’s Report, Jose Ramirez (chief, Police Department) will present information on the current status of the El Paso Community College Police Department.

1.9.2.2 Dr. Roberts will provide an update on recent activities within the College District including scholarships, facilities, and a Master Plan for Athletics.

1.10 Consent Docket

2.0 ADMINISTRATION - None
## 3.0 PERSONNEL

### 3.1 Full-Time Institutionally-Funded Actions

<table>
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<tr>
<th>Motion</th>
<th>Second</th>
<th>Ayes</th>
<th>Nays</th>
<th>Abstain</th>
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- [ ] Exhibit 3.1
- Pages 46-47

### 3.2 Full-Time Externally Funded Actions – No Items

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<th>Motion</th>
<th>Second</th>
<th>Ayes</th>
<th>Nays</th>
<th>Abstain</th>
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### 3.3 Information Items

(No action required)

<table>
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<tr>
<th>Motion</th>
<th>Second</th>
<th>Ayes</th>
<th>Nays</th>
<th>Abstain</th>
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</table>

- [ ] Exhibit 3.3
- Page 48
4.0 FINANCIAL SERVICES

4.0 Financial Services – No Items

5.0 Physical Facilities – No Items
### Motion

<table>
<thead>
<tr>
<th>Motion</th>
<th>Second</th>
<th>Ayes</th>
<th>Nays</th>
<th>Abstain</th>
</tr>
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#### 6.1 Consideration and deliberation on the approval to purchase laptop computers for student use in classrooms and the science labs from Decision Tree, Inc., and Checkpoint Services, Inc., in amounts not to exceed $177,973 in total.

*Note: To purchase 65 Dell laptops and 120 HP laptops for student use in classrooms and in the science labs throughout the District. Funding is provided by the Integrated Technology Committee Fund budget.*

*Resource Person: Steve Smith*

#### 6.2 Consideration and deliberation on the acceptance of an additional grant award from the Texas Workforce Commission in the amount $102,955.

*Note: To increase the workforce capacity in the El Paso area by offering training opportunities to local apprenticeship sponsors.*

*Resource Person: Yolanda Chávez Ahner*
7.0 STUDENT SERVICES

7.1 Consideration and deliberation on the approval to award a contract to upgrade the surveillance system District-wide to S D Technologies in the amount of $360,537.

Note: To implement a comprehensive District-wide plan to fully integrate all existing surveillance and access control security systems. Funding is provided by the Vehicle Registration Fund.

Resource Person: Linda Gonzalez-Hensgen

7.2 Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.

Note: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.

Resource Person: Yolanda Chávez Ahner
7.0 STUDENT SERVICES

7.3 Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses.

Note: Workforce/Economic Development & Continuing Education Department is requesting approval for changes in tuition.

Resource Person: Yolanda Chávez Ahner
### 8.0 COMMUNITY SERVICES

#### Motion 8.1 Consideration and deliberation on the acceptance of two vehicle charging stations, respiratory equipment, and medical equipment and supplies.

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<thead>
<tr>
<th>Motion</th>
<th>Second</th>
<th>Ayes</th>
<th>Nays</th>
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*Note: To accept the donation of two “Ecotality” brand pedestal electric vehicle charging stations from the City of El Paso. To accept the donation of the Vest System devices from Advanced Respiratory Inc., a Hill-Ron Company. To accept the donation of medical equipment and supplies from the City of El Paso Department of Public Health.*

*Resource Person: Josette Shaughnessy*

#### Motion 9.0 UNFINISHED BUSINESS

<table>
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<tr>
<th>Motion</th>
<th>Second</th>
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<th>Nays</th>
<th>Abstain</th>
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#### Motion 10.0 ADJOURNMENT

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MINUTES
PUBLIC MEETING OF THE BOARD OF TRUSTEES
EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

REGULAR
ADMINISTRATIVE SERVICE CENTER
9050 Viscount
Board of Trustees Room - #A200
El Paso, Texas 79925

DATE: March 21, 2012

1.0 GENERAL FUNCTIONS
1.1 Call to Order – The meeting was called to order at 5:02 p.m. by Board of Trustees Chair Art Fierro.

1.2 Roll Call – All members of the Board of Trustees were present.

Present
Not Present

Mr. Fierro asked Mr. Bill Ellis to lead the Trustees and audience in the Pledge of Allegiance.

Mr. Fierro also expressed condolences on behalf of the College family to Mr. Brian Haggerty on the loss of his mother, Mrs. Eleanor Haggerty. He commented on the many years of service she had provided to the community.

1.3 Approval of Minutes:

<table>
<thead>
<tr>
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February 15, 2012 - Regular

February 29, 2012 - Special

The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.

Motion to approve was made by Mr. Fierro and seconded by Trustee Carmen Olivas Graham.

Trustee Belen Robles commented that she was not present at the previous meeting, but had watched the recording of the meeting. She stated she wanted to enter into the record that she did not receive timely notification of the addendum to the agenda before she left town on Saturday, February 11, 2012.

Motion to approve the minutes passed.

Mrs. Robles stated that she would like to comment on statements made at the previous meeting regarding Board Travel. She commented that she concurred that she was one of the Trustees that requested a report from conferences attended by Trustees. She noted that she has traveled since the statement was made. She said she
attended the Association of Community College Trustees annual conference in Dallas last October, at which time she attended three meetings that dealt with the hiring of a new president. She commented that she had shared the information that she had gathered with the other Trustees at a Special meeting following that conference.

1.4 Welcome to Guests and Staff Members – Mr. Fierro welcomed the guests and staff to the meeting. He asked that the Trustees address item 1.8.3 at this time prior to the open forum.

1.5 Open Forum – see item 1.8.3

1.6 Presentations by Individuals, Groups, and Organizations:

1.6.1 Dr. Ernst E. Roberts, II (Interim President) will recognize individuals retiring from the College District.

Dr. Roberts introduced Ms. JoAnn Lujan and thanked her for her years of dedicated service to the College District.

1.6.2 Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.

Ms. Lori Hoefner (Professional Staff Association) addressed the Board of Trustees and noted that she misspoke at the previous meeting and that all employees did receive a 2% raise in August 2010, the year of the audit report. She commented that there was not a raise for employees in August 2011.

Mr. Daniel Gaytan (president, Professional Staff Association) addressed to the Board of Trustees regarding the busy activities that the staff have been involved in regarding the SACS recertification process. He stated that numerous
staff members have worked several hours in excess of the forty hour work week only to have supervisors question them about thirty minutes of leave to attend a PSA function. He asked for the Trustees to consider a monetary reward for all employees in August.

He thanked the Board of Trustees for inclusion in the Presidential Search process.

Dr. Carina Ramirez (president, Faculty Association) extended condolences to the Haggerty family on behalf of the Faculty. She commented that the faculty are pleased that the Trustees approved item 1.8.3. She discussed item 1.8.4 and reminded the Trustees that the Faculty supported the Board’s decision and urged the Board to make a decision right and just for all.

She stated that the Faculty are excited to have a forum with the two candidates for the position of President and are working on composing questions for the candidates.

Ms. Consuelo Gonzales (president, Student Government Association) addressed the Board of Trustees and extended condolences to the Haggerty family. She was accompanied by officers of the SGA. She commented that they had been selected to host the Regional convention in October, 2012. She stated that they were selected to represent the region in competition for Student of the Year, Advisor of the Year and Chapter of the Year. She reported that the organization had just recently hosted political debates. Ms. Gonzales invited the Trustees to the Grand Opening of the new Student Union building.

She introduced Ms. Darcy Traffansted, who thanked the Trustees for passing the policy to prohibit discrimination on the basis of sexual orientation or gender identity. She also
commented that the SGA had entered a float into the Sun Bowl parade and it had received an Honorable Mention. She presented the award to Matthew Ramirez (senator, VV Campus).

She presented a Letter of Support to the Board of Trustees to name the new Student Union after Arvis Jones and asked for the Board to name the building as soon as possible. Mr. Fierro requested that Dr. Roberts provide a report at the next meeting on this request.

Mr. Fierro also requested a report on the Police Department at the April meeting.

1.7 Communications: None

1.8 Board of Trustees Business

Mr. Fierro thanked Mr. Haggerty for volunteering to work on this policy for the Board of Trustees.

Mr. Haggerty commented that the policy was last reviewed in 1995. He noted that he found out during this process that there was not a line item for Trustees travel. Mr. Haggerty stated that the Trustees need to establish a budget and adhere to the budget. Mr. Haggerty provided a PowerPoint presentation with proposed revisions to the travel procedure.

Mrs. Robles thanked Mr. Haggerty for his presentation, but commented that she believed it was out of order and that the Board’s function is to establish policy. She commented that there is a policy and the procedure is up to the Administration to develop based on the policy. She recommended giving it to the President for his review and if

Motion

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Second

|   |   |   |   |   |   |
Ayes

|   |   |   |   |   |   |
Nays

|   |   |   |   |   |   |
Abstain

1.8.1 The Board of Trustees will deliberate on a travel policy not to exceed the amount approved during the adoption of the annual budget.

Mr. Fierro thanked Mr. Haggerty for volunteering to work on this policy for the Board of Trustees.
Administration agrees, then it should be implemented. She commented that the policy reads “The Board also believes that learning about innovative as well as current practices in community colleges is particularly relevant in its role in providing leadership for the future direction of the College District. The Board encourages the participation of its members at national, international, regional, state or local conferences and workshops. With this Policy statement, the Board directs the President of the College District to develop a procedure for the allowable expenditures and compensation associated with such training.”

She noted that when the motion came in August, she didn’t realize there was a policy. She agreed that the Board needed to set an annual travel budget for itself, but disagrees with allocating a certain amount for each Trustee. She said there will be times when some Trustees cannot travel within a specific time, while others can. She commented that it would not be in the best interest of the college district not to have any representation because those with the money aren’t traveling.

Mr. Domínguez commented that on page three of the previous minutes, there was a comment made by Mr. Haggerty noting that the motion to set the travel budget at $28,000 in August was approved unanimously. Mr. Domínguez stated that it could not have been a unanimous vote because he was not present at that meeting. He continued that on page 4 of the minutes, Mr. Haggerty stated that he had not seen any reports to date for trips taken. Mr. Domínguez commented that reports had been provided. He stressed the importance of attendance and representation at meetings to benefit the College. He also stated that the Board advocates on numerous issues that benefit the College.

Mr. Fierro commented that what the Trustees need to consider is that in August the members present voted to limit the budget to $4,000 each. That is
how the policy started. He stated that the Trustees need to set a budget annually and adhere to it.

Mrs. Robles commented that she did not agree. She stated that when policy is changed, notice needs to be provided to Trustees in advance so that they have an opportunity to evaluate. She noted that this did not happen in August when this item was approved. She asked Mr. Dunbar to provide clarification if policy could be amended without prior notification to the Trustees. Mr. Dunbar commented that this was two different topics. He said that setting budget could be set at any time. He commented that changing policy is different, and would require notice and readings. Mrs. Robles commented that there was no notice that there would be a discussion on changing the budget amount for travel.

Mr. Haggerty commented that there was 72-hour notice that the budget would be approved for 2011-2012. He stated that Board Travel was part of the budget. The budget was amended to include an amount of $28,000 ($4,000 per Trustee). He said his presentation tonight was only a proposal that he came up with and believes the Board should take action because of economic problems the College faces. He commented that if a majority of the Board votes to increase the amount funded for Board travel, then that will be the direction the Board will take.

Mr. Dunbar discussed the differences between procedures and policy. Mr. Dunbar recommended that the Trustees review the information provided and then determine with the Administration what should be included in the procedure and policy. Mr. Haggerty just asked that a budget be set and adhere to that budget.

Dr. Graham commented that her primary concern that when Trustees travel on College funds that sessions be attended. She also commented that she
Mr. Nicolás Domínguez  
Mr. Art Fierro  
Dr. Carmen Olivas Graham  
Mr. Brian J. Haggerty  
Mrs. Gracie Quintanilla  
Mrs. Belen B. Robles  
Dr. John E. Uxer

would like to see notice provided 30 days in advance so that it provides the opportunity to purchase airfare at better prices. She informed the Trustees that the State allows 60 days for receipts to be provided. She stated that she agrees a budget should be set and that documentation of attendance should be required. She disagreed with not allowing a spouse to travel with the Trustee. She stated that any costs incurred for an additional guest in a room she would be willing to pay, but there are no additional costs for guests to accompany a Trustee. She asked that NALEO and TASB be added to the list of acceptable conferences in the procedure.

Mr. Fierro stated that the issue right now is the travel budget. He stated that the Board agreed that each Trustee would only spend $4,000.

Mr. Domínguez stated that budgets can be amended. He asked how the administration handles changes to the budget. He commented that if the Trustees adhere to a budget, then all employees have to adhere as well and asked what happens when a budget has been exceeded.

Dr. Uxer commented that an amount has already been adopted by the Board for this year and unless the Trustees want to change that, he suggested that the Trustees move on to the next item of business.

1.8.2 The Board of Trustees will deliberate on the report to be received from the President of the College regarding the grievance of Jessica Klein.

Motion was made by Mr. Fierro and seconded by Mr. Haggerty to address this item in Executive Session. Motion passed.
Motion
Second
Ayes
Nays
Abstain

Upon reconvening from Executive Session, motion was made by Mr. Domínguez and seconded by Mrs. Robles to uphold the decision of the peer committee. Motion to approve passed. *(Note: Mr. Haggerty and Dr. Uxer were not present for the vote.)*

Item 1.8.4 was the next item addressed.

1.8.3 The Board of Trustees will deliberate on the inclusion of sexual orientation and gender identity in the Board Policy addressing discrimination, and any corresponding Procedures. The President shall be directed to amend or redraft the appropriate Policies and Procedures.

This item was addressed before the Open Forum.

Motion was made by Mr. Fierro that it is hereby declared that the policy of El Paso Community College is to prohibit discrimination on the basis of sexual orientation or gender identity. The President is instructed to draft procedures to implement policies to define the prohibited discrimination, provide for the filing of complaints and to provide remedies and corrective action. Motion was seconded by Dr. Graham. Motion to approve passed.

Ms. Crystal Ontiveros (state representative, Student Government Association) addressed the Trustees regarding her support of this action. Other individuals that spoke in favor of this action included Mr. Daniel Rowlins, and Dr. Ted Johnston.

Mr. Dunbar commented that normally a policy has to be read two times before approval, according to the Board By-laws. He stated that if the Board chooses to not have a second reading it could take effect now without a second reading with a unanimous vote by the Board of Trustees.
Mr. Fierro asked that the motion be amended to have the policy in effect as soon as the administration has completed its task. Mrs. Robles commented that because action has already been taken on that item, another motion would be in order.

Motion was made by Mr. Fierro that the policy goes into effect immediately and was seconded by Dr. Graham. Motion passed.

Mr. Tracy VonMaluski, Mr. Jaime Abeytia, Mr. Lance Schumacher, and Ms. Joy Myers also spoke in favor of this item.

Item 1.6 was the next item addressed.

The Board of Trustees will deliberate on its resolution of June 15, 2010 regarding Arizona SB 1070, Arizona HB 2281 and any other Arizona statutes regarding immigration and ethnic studies.

Dr. Uxer stated that the Trustees could vote to reconsider the item, or vote to rescind that action. He commented that if the Board determines to reconsider the action taken in 2010, it would generate a couple of different motions. One would be to vote to appoint a committee to study the issue and consider all of the factors involved and bring it back with a committee report. Mr. Fierro asked Dr. Uxer to be on a committee to study the issue. Mr. Fierro commented that there is staff that may have to attend training sessions but the College also has student athletes that have events scheduled in Arizona.

Motion was made by Mr. Haggerty to form a committee with Dr. Uxer as chairman for a presentation to the Board at the next meeting. Mrs.
Robles was also asked by the Chair to serve on the committee. Mr. Dunbar stated that there were athletic events scheduled prior to the next meeting and if they don’t go, games would be forfeited.

Motion was made by Dr. Graham and seconded by Mr. Dominguez to exclude events related to athletic events. Dr. Uxer stated that he was not sure that this motion was in order. It would be more proper to rescind the motion and then come back and present a new resolution. Mrs. Robles agreed with Dr. Uxer that the motion was not in order.

Mr. Dunbar stated that this represents a legal issue and recommended discussing in Executive Session. No action was taken until after Executive Session.

Motion to address in Executive Session was made by Mr. Fierro and seconded by Mr. Dominguez. Motion passed.

Motion was made by Dr. Graham and seconded by Mr. Dominguez for the Board to approve Dr. Roberts to consider and approve exceptions to the Arizona resolution to enable athletic participation. Motion passed. (Note: Mr. Haggerty and Dr. Uxer were not present for the vote.)

1.9 Board Reports

1.9.1 Treasurer’s Report

February 29, 2012

No action is necessary.

1.9.2 President’s Report
1.9.2.1 As part of the President’s Report, Dr. Roberts will provide an update on the status of the softball field at the Valle Verde Campus.

Dr. Roberts stated that a report was provided to each Trustee with an update on the status of the fields. Dr. Roberts informed the Trustees that alternate fields are being used because the field currently presents a safety concern that is being addressed. Mr. Domínguez asked that a Master Plan be developed for the athletic department, including the intramural program.

Dr. Roberts expressed condolences to the Haggerty family on the passing of Mrs. Eleanor Haggerty.

Dr. Roberts provided an update on recent activities to the Board of Trustees.

1.10 Consent Docket

Motion to approve was made by Dr. Graham and seconded by Mrs. Quintanilla. Motion to approve passed.

2.0 ADMINISTRATION - None
### 3.0 PERSONNEL

#### 3.1 Full-Time Institutionally-Funded Actions

Motion to approve was made by Mr. Fierro and seconded by Mr. Haggerty. Motion to approve passed.

#### 3.2 Full-Time Externally-Funded Actions

No Items

#### 3.3 Information Items

(No action required)
4.1 Consideration and deliberation on the approval to accept a donation of PILOT funds from the El Paso Housing Authority in the amount of $40,897.

Note: These PILOT funds have been proportionally distributed to the different taxing entities which may waive them for the benefit of the YWCA day care programs.

Resource Person: Josette Shaughnessy

No action was taken on this item.
5.0 PHYSICAL FACILITIES

### 5.1 Consideration and deliberation on the approval to enter into a contract to replace the existing cooling tower at the Valle Verde Chiller Plant with Trane in the amount of $121,627.

**Note:** Replacement of the thirty-year-old cooling tower is essential to continue to provide efficient and cost effective cooling for the Valle Verde Campus. Funding is provided by the Project Reserve Fund.

**Resource Person:** Josette Shaughnessy

Motion to approve was made by Mr. Fierro and seconded by Mrs. Quintanilla. Motion to approve passed.

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<thead>
<tr>
<th>Motion</th>
<th>Ayes</th>
<th>Nays</th>
<th>Abstain</th>
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6.0 CURRICULUM AND INSTRUCTION – No Items
7.0 STUDENT SERVICES

7.1 Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.

Note: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.

Resource Person: Yolanda Chávez Ahner

Motion to approve items 7.1 and 7.2 was made by Mr. Haggerty and seconded by Dr. Graham. Motion to approve passed.

7.2 Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses.

Note: Workforce/Economic Development & Continuing Education Department is requesting approval for changes in tuition.

Resource Person: Yolanda Chávez Ahner

Exhibit 7.1
Pages 51-52

Exhibit 7.2
Pages 53-54
8.0 COMMUNITY SERVICES

8.1 Consideration and deliberation on the acceptance of the donation of two solar pedestals.

Note: The solar pedestals are donated to the College for the solar facility installed at the Advanced Technology Center located on the Valle Verde Campus and support the ATC solar curriculum.

Resource Person: Josette Shaughnessy

Item adopted on the consent docket.

9.0 UNFINISHED BUSINESS

The Board of Trustees went into closed or Executive Session at 7:00 p.m. as authorized by the Texas Open Meetings Act to deliberate on the purchase, exchange, lease or value of real property as authorized by §551.072 of the Texas Government Code; to consult with legal counsel regarding pending, contemplated or threatened litigation or settlement offers as authorized by §551.071(1) or on a matter in which the duty of legal counsel arises under §551.071(2) of the code; to deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as authorized by §551.074 of the code; and to deliberate regarding college district security as authorized by §551.076 of the code.

The meeting was reconvened at 8:10 p.m. Item 1.8.2 was the first item addressed.

After item 1.8.4, Mr. Fierro stated that the next meeting of the Board of Trustees would be on April 18, 2012.
Mr. Nicolás Domínguez  
Mr. Art Fierro  
Dr. Carmen Olivas Graham  
Mr. Brian J. Haggerty  
Mrs. Gracie Quintanilla  
Mrs. Belen B. Robles  
Dr. John E. Uxer

8.0 COMMUNITY SERVICES

Mr. Dunbar stated that the Board of Trustees had discussed litigation involving a potential rate increase by the El Paso Electric Company (EPE). An increase in electrical services would directly affect the College, local independent school districts, and other entities in El Paso County. The Board acknowledged the President of the College was authorized under Board Policies and Bylaws to make individual expenditures in sums not to exceed $50,000. Such expenditures include litigation. Having acknowledged this fact, Dr. Roberts announced, and the Board raised no objection, that he will be pursuing, with legal counsel, discussions with other districts to intervene in this rate case in order to preserve the rates the College has now or to at least minimize the rate increase EPE is seeking.

10.0 ADJOURNMENT

The meeting was adjourned by unanimous consent at 8:16 p.m.
Exhibit 3.1
Full-Time Institutionally-Funded Actions

**Alaniz, Martha**  
Workers Compensation Specialist  
Professional Support  
Human Resources  
05/01/12 – 08/31/12  
Grade B  
Competitive Appointment  
(New Position)

**Delgado, Elizabeth**  
Admissions & Registration Specialist  
Classified Staff  
Dual Credit/ Early College High School Program  
04/23/12 – 08/31/12  
Grade E  
Competitive Appointment  
(Replacement Action)

**Nelson, John T.**  
Instructor  
Faculty  
History  
Tenure Track*  
08/20/12 – 05/11/13  
Grade H/3  
Competitive Appointment  
(Replacement Action)

**Ortiz, Estela**  
Program Manager  
Professional Support  
Workforce Development  
Temporary Status  
04/01/12 – 05/31/12  
Grade D  
Extension of Appointment

**Sarver, Mary A.**  
Administrative Assistant  
Classified Staff  
Distance Education  
04/02/12 – 08/31/12  
Grade D  
Transfer

**Torres, Armando**  
Manager, PC Support  
Professional Support  
Information Technology  
04/23/12 – 08/31/12  
Grade H  
Competitive Appointment  
(Replacement Action)

*Tenure Track faculty members serve a period of five years in a faculty probationary status prior to being granted tenure status by the Board of Trustees.*
The following faculty members are granted tenure effective with the beginning of Academic Year 2012-2013:

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
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<tbody>
<tr>
<td>Fariba Ansari</td>
<td>Physics</td>
</tr>
<tr>
<td>Gabriel Camacho</td>
<td>Philosophy</td>
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<tr>
<td>Kimberley Golucke</td>
<td>Vocational Nursing</td>
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<tr>
<td>Daniel Gutierrez</td>
<td>Government</td>
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<tr>
<td>Jesus Lugo</td>
<td>Culinary Arts</td>
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<td>Jacqueline Mitchell</td>
<td>Art</td>
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<td>Susan Pratt</td>
<td>Government</td>
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<tr>
<td>Michelle Watkins</td>
<td>Criminal Justice</td>
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<td>Barbara Williams</td>
<td>English</td>
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</tbody>
</table>
Exhibit 3.3
Information Items
(No Action Required)

Resignations:

**Cereceres, Daniel**
Career Services Specialist
Career Services
03/09/12

**Soto, Ernesto**
Instructor
Nursing
03/16/12

Retirements:

**Aragon, Sonia**
Supervisor, Public Services
Library
04/30/12

**Lujan, Joann**
Administrative Assistant
Advanced Technology Center
03/31/12

**Rodriguez, Patricia**
Academic Assistant
Dean, Math, Science, Career and Technology
03/31/12
## CURRICULUM AND INSTRUCTION ABSTRACT

<table>
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<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the approval to purchase laptop computers for student use in classroom and science labs.</th>
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<td><strong>Amount:</strong></td>
<td><strong>(Not to Exceed)</strong> $177,973 In Total</td>
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<tr>
<th>Requestor:</th>
<th>Tonie Badillo</th>
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<tbody>
<tr>
<td><strong>Area Responsible:</strong></td>
<td>Architecture, Arts, Drafting, Math &amp; Science</td>
</tr>
</tbody>
</table>

| Resource Persons: | Steve Smith, Tonie Badillo, Dell Najera |

| **Purpose:** | To purchase 65 Dell Laptops and 120 HP Laptop computers for student use in the science labs and classrooms. |

| **Explanation:** | Laptop computers would be purchased for student use in the science labs and classrooms throughout the district. None are available at present. Each item would carry a three (3) year on-site warranty. This purchase will be conducted through the State of Texas Department of Information Resources, contract SDD-890 and SDD-1364, as allowed by the information Resources Act, Texas Government Code, Section 2054.0565(b). The amount per vendor is as follows: 

- Decision Tree, Inc. (HP) $115,442.01
- Checkpoint Services, Inc. (Dell) $62,530.99

Funding is provided by the Integrated Technology Committee Fund budget. |

| **Recommendation:** | Approval by the Board of Trustees. |

| Vendors: | Decision Tree, Inc. 
306 Thunderbird Street 
El Paso, Texas 79912 

Checkpoint Services, Inc. 
1790 Commerce Park, Suite A-1 
El Paso, Texas 79912 |

| **Date:** | 03/23/12 |
| **Account:** | 91265-M91265 |
| **Budget:** | $3,197,133 |
| **Expenditures to date:** | $821,224 |
| **Balance:** | $2,375,909 |
CURRICULUM AND INSTRUCTION ABSTRACT

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the acceptance of an additional grant award from the Texas Workforce Commission.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount:</td>
<td>$102,955</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requestor:</th>
<th>Sabrina Campbell</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area Responsible:</td>
<td>Workforce/Economic Development and Continuing Education</td>
</tr>
</tbody>
</table>

| Resource Persons:        | Yolanda Chávez Ahner, Sabrina Campbell                                                           |

Purpose: To increase the original Apprenticeship Program grant for FY 2011-12 from $100,341 to $203,296. This amendment will help increase the workforce capacity in the El Paso area by offering training opportunities to local apprenticeship sponsors.

Explanation: Apprenticeship training is a structured system of job training to prepare individuals for occupations in skilled trades and other occupations. Apprenticeship training combines on-the-job training under the supervision of an experienced journey worker with job-related classroom instruction. Approved apprenticeship partners will be reimbursed dependent on contact hours.

Budget Account Number: 22678-E22678  Total Budget Summary $203,296
September 1, 2011 – August 31, 2012
Detailed Budget Overview:

<table>
<thead>
<tr>
<th>Item Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>61605</td>
<td>Classified Staff (FT)</td>
<td>$21,071</td>
</tr>
<tr>
<td>62000</td>
<td>Fringe</td>
<td>$1,827</td>
</tr>
<tr>
<td>71120</td>
<td>Office Supplies</td>
<td>$7,596</td>
</tr>
<tr>
<td>71123</td>
<td>Cap Furn &amp; Equip Grant</td>
<td>$426</td>
</tr>
<tr>
<td>71130</td>
<td>Instructional Supplies</td>
<td>$427</td>
</tr>
<tr>
<td>71317</td>
<td>Other Professional/Tech</td>
<td>$171,949</td>
</tr>
</tbody>
</table>

TOTAL BUDGET $203,296

Recommendation: Approval by the Board of Trustees.
# STUDENT SERVICES ABSTRACT

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the approval to upgrade the District-wide surveillance system.</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(Not to Exceed) $360,537</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requestor:</th>
<th>Jose Ramirez</th>
<th>Area Responsible:</th>
<th>Police Department</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Resource Persons:</th>
<th>Linda Gonzalez-Hensgen, Jose Ramirez</th>
</tr>
</thead>
</table>

**Purpose:**
To implement a comprehensive District-wide plan to fully integrate all existing surveillance and access control security systems.

**Explanation:**
The upgrade and installation of an enhanced access control and security surveillance systems are needed to improve the safety and security of all District-wide property and equipment; as well as to improve the investigative capabilities by the EPCC Police Department once an incident is detected. The above mentioned price also includes a warranty extension for all new equipment from the standard one-year warranty to a three-year warranty.

These systems will also be utilized by the EPCC Police Department in a proactive manner to enhance security measures and deter potential criminal activity.

The vendor will also provide routine maintenance for all existing surveillance and access control systems District-wide at a cost not to exceed $99,125 for all three contract years in the aggregate.

The purchase will be conducted through Region 19 contract #09-6425 and #09-6356, in compliance with Texas Education Code 44.031 (a)(4), and the provisions of Texas Government Code, Chapter 791 – Interlocal Cooperation Contracts.

Funding is provided by the Vehicle Registration Fund.

**Recommendation:** Approval by the Board of Trustees.

**Vendor:** S D Technologies
11426 Rojas Dr. Suite A-9
El Paso, TX 79936

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Date: 03/08/12
Account: 31001-L31001
Budget $1,134,470
Expenditures $293,187 to date
Balance $841,283
# STUDENT SERVICES ABSTRACT

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Yolanda Chávez Ahner</td>
</tr>
<tr>
<td>Area Responsible:</td>
<td>Workforce/Economic Development and Continuing Education</td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Yolanda Chávez Ahner</td>
</tr>
<tr>
<td>Purpose:</td>
<td>Approve tuition rates for new CE courses.</td>
</tr>
<tr>
<td>Explanation:</td>
<td>As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.</td>
</tr>
<tr>
<td>Recommendation:</td>
<td>Approval by the Board of Trustees.</td>
</tr>
<tr>
<td>COURSE</td>
<td>TITLE</td>
</tr>
<tr>
<td>--------</td>
<td>-------</td>
</tr>
<tr>
<td>CMP 0114</td>
<td>PowerPoint for Sales</td>
</tr>
<tr>
<td>CMP 0115</td>
<td>Dreamweaver Level I</td>
</tr>
<tr>
<td>CMP 0116</td>
<td>Revive your computer</td>
</tr>
<tr>
<td>CMP 0117</td>
<td>Make your Smartphone Smarter</td>
</tr>
<tr>
<td>CMP 0118</td>
<td>Introduccion a la Computadora en Español</td>
</tr>
<tr>
<td>CMP 0119</td>
<td>iPad</td>
</tr>
<tr>
<td>TEC 0620</td>
<td>Solidworks</td>
</tr>
<tr>
<td><strong>Business/Industry Training and Personal Enrichment</strong></td>
<td></td>
</tr>
<tr>
<td>PIA 500</td>
<td>World Genealogy - Online</td>
</tr>
<tr>
<td>PIE 697</td>
<td>Purchasing Fundamentals (Online)</td>
</tr>
<tr>
<td>PIE 698</td>
<td>Marketing Your Business on the Internet (Online)</td>
</tr>
</tbody>
</table>
## STUDENT SERVICES ABSTRACT

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Yolanda Chávez Ahner</td>
</tr>
<tr>
<td><strong>Area Responsible:</strong></td>
<td>Workforce/Economic Development and Continuing Education</td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Yolanda Chávez Ahner</td>
</tr>
<tr>
<td><strong>Purpose:</strong></td>
<td>Approve tuition rates for revised CE courses.</td>
</tr>
<tr>
<td><strong>Explanation:</strong></td>
<td>Workforce/Economic Development &amp; Continuing Education Department is requesting approval for changes in tuition. Comments column describes reasons for each course.</td>
</tr>
<tr>
<td><strong>Recommendation:</strong></td>
<td>Approval by the Board of Trustees.</td>
</tr>
<tr>
<td>COURSE</td>
<td>TITLE</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------------</td>
</tr>
<tr>
<td>PIA 878</td>
<td>Dog CPR &amp; First Aide Certification</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>PLD 776</td>
<td>Young Artist Workshop</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>PLD 883</td>
<td>Babysitting 101</td>
</tr>
</tbody>
</table>
# COMMUNITY SERVICES ABSTRACT

**Item(s) to be Considered:** Consideration and deliberation on the acceptance of two vehicle charging stations, respiratory equipment, and medical equipment and supplies.

<table>
<thead>
<tr>
<th>Requestor:</th>
<th>Maria Amaya</th>
<th>Area Responsible:</th>
<th>Marketing &amp; Community Relations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resource Persons:</td>
<td>Josette Shaughnessy, Joyce Cordell</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:**
To accept the donation of two “Ecotality” brand pedestal electric vehicle charging stations from the City of El Paso.

To accept the donation of the Vest System Model 205 for Acute Care/LTC Device, Vest System garment options, and Vest System Home Care Device from Advanced Respiratory Inc., a Hill-Ron Company.

To accept the donation of medical equipment and supplies from the City of El Paso Department of Public Health.

**Explanation:**
The charging stations (serial numbers 205104 and 205107) will provide for electric vehicle charging at the Advanced Technology Center as part of the state-funded grant project.

The Vest System respiratory equipment will provide the Respiratory Program with the goal of enhancing student education on the need for airway clearance and high frequency chest wall Oscillation as a treatment option.

The medical equipment and supplies will be used in a clinical lab to aid Health Career and Technical Education students with their clinical skills and curricula.

**Recommendation:** Approval by the Board of Trustees.