1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Approval of Minutes:

April 24, 2014

The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.

1.4 Welcome to Guests and Staff Members

1.5 Open Forum

1.6 Presentations by Individuals, Groups, and Organizations:

1.6.1 Dr. William Serrata (President) will recognize individuals retiring from the College District.

1.6.2 Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.

1.7 Communications: None
1.8 Board of Trustees Business: None

1.9 Board Reports

1.9.1 Treasurer’s Report

April 30, 2014

No action is necessary.

1.9.2 President’s Report

1.9.2.1 As part of the President’s Report, Ms. Arvis Jones (director, Student Leadership and Campus Life) and representatives from the Student Government Association (SGA) will provide information on the recognitions awarded to the SGA at the recent convention.

1.9.2.2 As part of the President’s Report, Mr. Joe Conway (manager, Contract Opportunities Center) will provide an update to the Board of Trustees on the Contract Opportunities Center.

1.9.2.3 Dr. Serrata will update the Board of Trustees and audience on recent events at the College.

1.10 Consent Docket

Exhibit 1.9.1

Pages 17-43

2.0 ADMINISTRATION - None
### 3.0 PERSONNEL

<table>
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#### 3.1 Full-Time Institutionally-Funded Actions

- [Exhibit 3.1](#) Pages 44-51

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#### 3.2 Full-Time Externally Funded Actions

- [Exhibit 3.2](#) Page 52

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#### 3.3 Information Items

(No action required)

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#### 4.0 FINANCIAL SERVICES - None

#### 5.0 PHYSICAL FACILITIES - None
6.0 CURRICULUM AND INSTRUCTION

6.1 Consideration and deliberation on the acceptance of a grant award from the Texas Workforce Commission to conduct Science, Technology, Engineering and Math (STEM) summer camps in the amount of $100,000.

Note: To approve funding to conduct STEM summer camps to middle school and high school students in the Canutillo Independent School District.

Resource Person: Steven Smith
7.0 STUDENT SERVICES

7.1 Consideration and deliberation on the approval to purchase two (2) 2014 Ford Interceptor cars for the El Paso Community College Police Department from Silsbee Ford in the amount of $56,992.

Note: To provide transportation for College Peace Officers patrolling the District. Funding is provided by the Vehicle Registration Fund.

Resource Person: Linda Gonzalez Hensgen

Exhibit 7.1
Page 55

7.2 Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.

Note: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.

Resource Person: Steven Smith

Exhibit 7.2
Page 56-57
8.0 COMMUNITY SERVICES

8.1 Consideration and deliberation on the acceptance of a cash donation and USB flash drives.

Note: To accept the cash donation from Ms. Kesha Bailey and USB flash drives from Office Depot.

Resource Person: Ernst Roberts

9.0 UNFINISHED BUSINESS

10.0 ADJOURNMENT
MINUTES
PUBLIC MEETING OF THE BOARD OF TRUSTEES
EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

REGULAR
ADMINISTRATIVE SERVICE CENTER
9050 Viscount Blvd.
Board of Trustees Room - #A200
El Paso, Texas 79925

DATE: April 24, 2014

1.0 GENERAL FUNCTIONS

1.1 Call to Order – The meeting was called to order at 5:34 p.m. by Board Chair Art Fierro.

1.2 Roll Call – All members of the Board of Trustees were present with the exception of Trustee Brian Haggerty.

Mr. Fierro asked Ms. Pamela Payne (Executive Assistant to the President and Board of Trustees) to lead the Trustees and audience in the Pledge of Allegiance.

1.3 Approval of Minutes:

March 19, 2014

The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.

Motion to approve was made by Trustee Carmen Olivas Graham and seconded by Board Vice Chair Gracie Quintanilla. Motion to approve passed.

1.4 Welcome to Guests and Staff Members – Mr. Fierro welcomed the guests and staff members in the audience to the meeting.

1.5 Open Forum - None

1.6 Presentations by Individuals, Groups, and Organizations:

1.6.1 Optional presentation will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.
Mr. Daniel Gaytan (president, Professional Staff Association) addressed the Board of Trustees regarding the following topics: he announced that Ms. Michelle Houston as the 2014 PSA Employee of the Year; he stated that the PSA officer elections for President and Treasurer will be held later in the summer; he thanked Dr. Serrata for conducting the Town Hall meetings throughout the District; and he commented that PSA is supportive and will assist in all initiatives to increase student success rates, graduation rates, and retention rates.

Dr. Carina Ramirez (president, Faculty Association) addressed the Board of Trustees regarding the budget for 2014-15. She commented that the Faculty Association would like the Trustees to add a new fund to the budget for emergency faculty travel. This fund would be used to cover travel when faculty members are asked to present at a national conference. She noted that the fund could be rolled over year to year. Dr. Ramirez expressed concern over the Faculty Association not being included in planning for renovation projects at the Valle Verde campus. She commented that a committee was being established to revisit and revise the evaluation procedure for adjunct faculty. She also addressed the issue of a mural at the Valle Verde campus. She stated that the Senate voted to endorse free speech and tolerance and allow the mural to stand as is. Dr. Ramirez thanked Dr. Serrata for including the Faculty in the Master Planning process. She commented that they were impressed with the Smith Group JJR + Mijares-Mora.

1.7 Communications: None
1.8 Board of Trustees Business

1.8.1 The Board of Trustees will deliberate on directing the President of the College to execute a one-year action plan for the Foundation.

Motion to approve was made by Mr. Fierro and seconded by Secretary Selena Solis.

Dr. Graham asked for clarification on the one-year plan. Mr. Fierro commented that it was the plan that Dr. Serrata had provided to the Trustees at the March Board Meeting.

Trustee Belen Robles commented on the plan. She addressed concerns that there is not an agreement between the Foundation and the College that provides the Trustees with the authority to take action. She stated that she believes there has to be a signed written agreement between the two entities. She commented that she felt strongly that before the Trustees can take action on the motion that there is a caveat that the agreement would provide authority to do what the College is doing.

Motion to approve the plan passed.

Mr. Fierro asked that Dr. Serrata set up a meeting with the Board of Trustees and the Foundation Board so that a Memorandum of Understanding can be developed. Once developed, the MOU should be provided to Mr. Dunbar for his review and be placed on the May Board of Trustees Agenda for approval by the full Board of Trustees.
1.9 Board Reports

1.9.1 Treasurer’s Report

March 31, 2014

No action is necessary.

1.9.2 President’s Report

1.9.2.1 As part of the President’s Report, Dr. Paula Mitchell (dean, Health, CTE, Math & Science), Mr. Tony Ayub (faculty, Emergency Medical Services Discipline) and Ms. Souraya Hajjar (manager, Health Grants) will present on the NCIA Exemplary Initiatives Award for the Emergency Services Initiative Project. The Emergency Services Program was recognized with a national award.

Dr. Mitchell commented that the EMT program in conjunction with the City of El Paso Fire Department and Del Sol Hospital have been working on an accelerated EMT Paramedic program over the last several years. This program was submitted to the National Council of Instructional Administrators and was one of five national awards awarded at the 25th Annual Conference on Teaching and Learning.

Mr. Ayub discussed the program and introduced the College’s partners: Assistant Chief Calvin Shanks (El Paso Fire Department), Mr. Henry Mineros (Executive Director, Del Sol Emergency Department), Mr. Sotero Ramirez
(Hospital Clinical Coordinator), Mr. Tim Groves (EMSP Faculty, Lead Instructor), Mr. Angel Carrillo (EMSP Lab Facilities Coordinator), Ms. Souraya Hajjar (Grants Manager), and Dr. Mitchell.

1.9.2.2 As part of the President’s Report, Dr. William Serrata (President) will present an update on the 2014-2015 Budget.

Dr. Serrata provided a budget overview to the Board of Trustees on the 2014-2015 Budget. He reviewed the process that started in February this year, as well as budget issues facing the College during the 2nd year of the biennium. He reviewed the calendar/timeline for a possible tuition and fee increase for the 2014-15 fiscal year, and summarized the cost of attendance at area institutions of higher education. Dr. Serrata answered questions from the Trustees at the completion of his presentation.

1.9.2.3 Dr. William Serrata (President) will update the Board of Trustees on recent events transpiring at the College.

Dr. Serrata provided an update on recent events at the College. He congratulated Ms. Michelle Houston and Mr. David Rodriguez for being named the Professional Staff Employee of the Year and the Classified Staff Association Employee of the Year.
Dr. Serrata informed the Trustees that the College had hosted Senator Jose Rodriguez’s Education Committee on Saturday, April 19. He noted that he had the opportunity to address the group on current education issues.

Dr. Serrata shared a fact sheet published by Excelencia in Education showing EPCC ranking 3rd in the nation in the number of Hispanic undergraduates and 2nd in the nation in the number of Associate Degrees awarded to Hispanics. The report included both two and four-year institutions of higher education.

Ms. Solis provided a report on the Board of Trustees Institute held in Santa Fe, NM at the end of March. She highlighted the Student Success initiatives discussed during the meeting. She also discussed the Association of Governing Boards conference held in April that she attended. She asked that the Trustees continue to revisit and revise the Strategic Plan that was developed in April 2013 to allow progress for student success.

**Motion 1.10 Consent Docket**

Motion to approve was made by Mr. Fierro and seconded by Ms. Solis. Motion to approve passed.

**2.0 ADMINISTRATION - None**
3.0 PERSONNEL

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<th>Second</th>
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<td>3.1 Full-Time Institutionally-Funded Actions</td>
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</table>

Motion to approve was made by Mr. Fierro and seconded by Mrs. Quintanilla.

Mrs. Robles asked if the item could be postponed until after Executive Session.

Motion was made by Mr. Fierro and seconded by Dr. Graham to postpone the item until after Executive Session. Motion to postpone passed.

Item 3.1 was the first item addressed upon reconvening from Executive Session.

Motion to approve item 3.1 with the exception of the Police Lieutenant position, was made by Mr. Fierro and seconded by Mrs. Solis. Motion to approve passed. (Note: Mrs. Quintanilla and Dr. Graham did not return from Executive Session and were not present for the vote.)

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<th>Second</th>
<th>Ayes</th>
<th>Nays</th>
<th>Abstain</th>
</tr>
</thead>
</table>
| 3.3 Information Items - None | | | | | (No action required)
4.0 FINANCIAL SERVICES

4.1 Consideration and deliberation on the approval to award a contract to Evergreen Solutions to perform a district-wide job classification and compensation study in an amount not to exceed $155,000.

Note: To enter into a contract to obtain consulting services that will perform a district-wide job classification and compensation study of all administrative, faculty, professional and classified positions in the College, with the exception of the President. Funding is provided by the Ongoing Position Classification budget.

Resource Person: Ernst Roberts

Motion to approve was made by Mrs. Robles and seconded by Dr. Graham. Motion to approve passed. (Note: Trustee John Uxer voted in favor, however with reservations.)

4.2 Consideration and deliberation on the approval to increase the amount of existing purchase orders issued to five radio broadcasters by an aggregate amount not to exceed $90,000.

Note: To increase various existing purchase orders for College advertising on five radio broadcasting stations, websites, and live remotes for the duration of fiscal year 2013-14. Funding is provided by the Marketing & Community Relations Department.

Resource Person: Ernst Roberts

Motion to approve was made by Mr. Fierro and seconded by Mrs. Quintanilla. Motion to approve passed.
4.3 Consideration and deliberation on the approval to increase the amount on existing purchase orders issued to five television media companies by an aggregate amount not to exceed $60,000.

Note: To increase the existing purchase orders for College advertising on five television stations and their websites for the duration of fiscal year 2013-14. Funding is provided by the Marketing & Community Relations Department.

Resource Person: Ernst Roberts

Motion to approve was made by Mr. Fierro and seconded by Mrs. Quintanilla. Motion to approve passed.

4.4 Consideration and deliberation on the approval of the renewal of an annual contract for maintenance and support for software from Ad Astra Information Systems in the amount of $52,600.

Note: To approve the renewal of the Ad Astra annual service agreement to maintain the facilities scheduler and resource management system. Funding is provided by the Technology Fund.

Resource Person: Linda Gonzalez-Hensgen

Motion to approve was made by Mr. Fierro and seconded by Ms. Solis. Motion to approve passed.
5.0 PHYSICAL FACILITIES

5.1 Consideration and deliberation on the approval to award a contract to The Roof and Metal Company to install a roof at the Career Training Center in an amount not to exceed $57,356.

Note: To enter into a contract to remove the old roof and install a new built-up roof at the Career Training Center located at 215 Francis St. Funding is provided by Plant Funds.

Resource Person: Ernst Roberts

Motion to approve was made by Mrs. Robles and seconded by Ms. Solis. Motion to approve passed.
### 6.0 CURRICULUM AND INSTRUCTION

<table>
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<tr>
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#### 6.1 Consideration and deliberation on the acceptance of a Hispanic-Serving Institution (HSI) Science, Technology, Engineering and Math (STEM) grant award from the U.S. Department of Education for the El Paso Community College/Texas Tech University College of Architecture in the amount of $1,165,408.

*Note: To approve funding to expand the partnership between the El Paso Community College and Texas Tech University College of Architecture for a 2+2 program centering on developing articulation agreements between the two institutions and constructing a new facility at the EPCC Valle Verde Campus.*

**Resource Person:**  *Steven Smith*

Motion to approve items 6.1, 6.2 and 6.3 was made by Mrs. Robles and seconded by Mr. Fierro. Motion to approve passed.

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<th>Abstain</th>
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#### 6.2 Consideration and deliberation on the acceptance of a grant from the Texas Higher Education Coordinating Board in the amount of $30,000.

*Note: To approve funding for the fourth year continuation of the Adult Basic Education Innovation Grant.*

**Resource Person:**  *Steven Smith*

Item passed.
6.0 CURRICULUM AND INSTRUCTION

6.3 Consideration and deliberation on the acceptance of a grant from the Texas Workforce Commission in the amount of $26,860.

*Note: To increase the original Apprenticeship Program grant for fiscal year 2013-14.*

*Resource Person:  Steven Smith*

Item passed.

6.4 Consideration and deliberation on the approval of Eribeth K. Penaranda, M.D. as a new volunteer Medical Director for the Medical Assisting Program.

*Note: To approve a new volunteer Medical Director for the Medical Assisting Program as required by the accrediting agency.*

*Resource Person:  Steven Smith*

Motion to approve was made by Mr. Fierro and seconded by Mrs. Robles. Motion to approve passed.
7.0 STUDENT SERVICES

7.1 Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.

Note: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.

Resource Person: Steven Smith

Motion to approve was made by Dr. Graham and seconded by Ms. Solis. Motion to approve passed.
8.0 COMMUNITY SERVICES

8.1 Consideration and deliberation on the acceptance of a donation of furniture, office supplies, and books.

*Note: To accept the donation of furniture, office supplies, and books from Pan American Health Organization/World Health Organization in the EPCC libraries.*

*Resource Person: Ernst Roberts*

Item adopted on the consent docket.

9.0 UNFINISHED BUSINESS

The Board of Trustees recessed into closed or Executive Session at 6:48 p.m. as authorized by the Open Meetings Act to deliberate on the purchase, exchange, lease or value of real property as authorized by §551.072 of the Texas Government Code; to consult with legal counsel regarding pending, contemplated or threatened litigation or settlement offers as authorized by §551.071(1) or on a matter in which the duty of legal counsel arises under §551.071(2) of the code; to deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as authorized by §551.074 of the code; and to deliberate regarding college district security as authorized by §551.076 of the code.

The meeting was reconvened at 7:54 p.m. Item 3.1 was the first item addressed. (*Note: Mrs. Quintanilla and Dr. Graham did not return from Executive Session.*)
10.0 ADJOURNMENT

Mr. Fierro noted that the next meeting will be held on May 21, 2014 at 5:30 p.m.

Motion to adjourn was made by Ms. Solis and seconded by Mr. Fierro. Motion to adjourn passed. The meeting was adjourned at 7:55 p.m. (Note: Mrs. Quintanilla and Dr. Graham were not present at the end of the meeting for the vote.)
Exhibit 3.1
Full-Time Institutionally-Funded Actions

**Aguirre, Tawny**
Instructor
Faculty
Economics
Temporary (Lecturer) Status
08/18/14 – 05/16/15
Grade E/5
Competitive Appointment
(New Position)

**Clark, Marcia**
Instructor
Faculty
Speech
Temporary (Lecturer) Status
08/18/14 – 05/16/15
Grade C/5
Competitive Appointment
(New Position)

**Amaya, Maria**
Manager, Student Services
Professional Support
Admissions and Registration
05/27/14 – 08/31/14
Grade C
Competitive Appointment
(Replacement Action)

**Cordero Rios, Mayra**
Environmental Specialist
Classified Staff
Physical Plant
02/24/14 – 08/31/14
Grade F
Administrative Correction

**Brockhoff, Jeffrey**
Instructor
Faculty
Criminal Justice
Tenure Track*
08/18/14 – 05/16/15
Grade C/6
Competitive Appointment
(New Position)

**Cordisco, Teresa**
Administrative Associate
Classified Staff
Vice President, Administration & Financial Operations
Temporary Status
05/01/14 – 08/31/14
Grade E
Extension of Appointment

**Chen, Fan**
Instructor
Faculty
Mathematics
Tenure Track*
08/18/14 – 05/16/15
Grade E/6
Competitive Appointment
(Replacement Action)

**Daneshtalab, Shahrbanoo**
Instructor
Faculty
Mathematics
Temporary (Lecturer) Status
08/18/14 – 05/16/15
Grade C/5
Competitive Appointment
(New Position)
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Exhibit 3.1
Full-Time Institutionally-Funded Actions

**Gonzalez, Lorena**
Instructor  
Faculty  
Mathematics  
Tenure Track*  
08/18/14 – 05/16/15  
Grade C/3  
Competitive Appointment  
(Replacement Action)

**Hotchkin, Paul**
Instructor  
Faculty  
Biology  
Tenure Track*  
08/18/14 – 05/16/15  
Grade G/5  
Competitive Appointment  
(Replacement Action)

**Gonzalez, Rosa**
Instructor  
Faculty  
Mathematics  
Temporary (Lecturer) Status  
08/18/14 – 05/16/15  
Grade C/5  
Competitive Appointment  
(Replacement Action)

**Kitchen, Robbie**
Clerk  
Classified Staff  
Student Leadership & Campus Life  
Temporary Status  
04/24/14 – 05/18/14  
Grade A  
Competitive Appointment  
(New Position)

**Guthrie, Louise**
Instructor  
Faculty  
Mathematics  
Tenure Track*  
08/18/14 – 05/16/15  
Grade H/5  
Competitive Appointment  
(Replacement Action)

**Kitchen, Robbie**
Campus Life Representative  
Classified Staff  
Student Leadership & Campus Life  
Temporary Status  
05/19/14 – 08/31/14  
Grade D  
Competitive Appointment  
(New Position)

**Hernandez, Raul**
Campus Life Representative  
Classified Staff  
Student Leadership & Campus Life  
Temporary Status  
04/21/14 – 08/31/14  
Grade D  
Competitive Appointment  
(Replacement Action)

**Lopez, Yvonne**
Library Assistant  
Classified Staff  
Library  
05/27/14 – 08/31/14  
Grade E  
Competitive Appointment  
(Replacement Action)
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<td>Faculty</td>
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<td>C/5</td>
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<td>(Replacement Action)</td>
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<td>Ortiz, Angel</td>
<td>Clerk</td>
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<td>04/24/14 – 08/31/14</td>
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<td>A</td>
<td>Competitive Appointment</td>
<td>(New Position)</td>
</tr>
<tr>
<td>Mann, Scott</td>
<td>Instructor</td>
<td>Faculty</td>
<td>Criminal Justice</td>
<td>08/18/14 – 05/16/15</td>
<td></td>
<td>C/5</td>
<td>Competitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
<tr>
<td>Ortiz, Estela</td>
<td>Program Manager</td>
<td>Professional Support</td>
<td>Workforce Development</td>
<td>04/01/14 – 05/31/14</td>
<td></td>
<td>D</td>
<td>Extension of Appointment</td>
<td></td>
</tr>
<tr>
<td>Mejia, Barnabie</td>
<td>Instructor</td>
<td>Faculty</td>
<td>Welding Technology</td>
<td>08/19/13 – 08/15/14</td>
<td></td>
<td>A/5</td>
<td>Noncompetitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
<tr>
<td>Perales De Anda, Edgar</td>
<td>Instructor</td>
<td>Faculty</td>
<td>Dental Assisting</td>
<td>08/18/14 – 05/16/15</td>
<td></td>
<td>H/5</td>
<td>Competitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
</tbody>
</table>

(Exhibit 3.1.4) | 05/21/14
Exhibit 3.1
Full-Time Institutionally-Funded Actions

**Perez, Adriana**
Instructor  
Faculty  
Geology  
Temporary (Lecturer) Status  
08/18/14 – 05/16/15  
Grade H/6  
Competitive Appointment  
(Replacement Action)  

**Prieto, Anthony**
Financial Aid Specialist  
Classified Staff  
Financial Aid Office  
05/27/14 – 08/31/14  
Grade D  
Competitive Appointment  
(Replacement Action)

**Peterson, John**
Instructor  
Faculty  
Criminal Justice  
Temporary (Lecturer) Status  
08/18/14 – 05/16/15  
Grade C/5  
Competitive Appointment  
(Replacement Action)

**Quintana, Enrique**
Instructor  
Faculty  
Speech  
Tenure Track*  
08/18/14 – 05/16/15  
Grade C/3  
Competitive Appointment  
(Replacement Action)

**Powell, Manuelita**
Administrative Assistant  
Classified Staff  
Literacy Programs  
05/27/14 – 08/31/14  
Grade D  
Competitive Appointment  
(Replacement Action)

**Ramirez, Sotero**
Instructor  
Faculty  
Emergency Medical Services  
Tenure Track*  
08/18/14 – 05/16/15  
Grade B/5  
Competitive Appointment  
(New Position)

**Prado, Tracy**
Instructor  
Faculty  
Emergency Medical Services  
Temporary (Lecturer) Status  
08/18/14 – 05/16/15  
Grade C/7  
Competitive Appointment  
(Replacement Action)

**Reyes, Diego**
Instructor  
Faculty  
Biology  
Temporary (Lecturer) Status  
08/18/14 – 05/16/15  
Grade C/2  
Competitive Appointment  
(New Position)
### Exhibit 3.1
Full-Time Institutionally-Funded Actions

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department/Office</th>
<th>Start Date</th>
<th>End Date</th>
<th>Grade</th>
<th>Action Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rivera, Pablo</strong></td>
<td>Program Student Advisor</td>
<td>Professional Support</td>
<td>05/27/14</td>
<td>08/31/14</td>
<td>B</td>
<td>Competitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Pretesting Retesting Educational Program</td>
<td></td>
</tr>
<tr>
<td><strong>Rodriguez, Lucia</strong></td>
<td>Director, Student Success</td>
<td>Administrator</td>
<td>05/27/14</td>
<td>08/31/14</td>
<td>D</td>
<td>Competitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Student Success</td>
<td></td>
</tr>
<tr>
<td><strong>Robert, Crystal</strong></td>
<td>Instructor</td>
<td>Faculty</td>
<td>08/18/14</td>
<td>05/16/15</td>
<td>C/2</td>
<td>Competitive Appointment</td>
<td>(New Position)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Speech</td>
<td></td>
<td></td>
<td></td>
<td>Temporary (Lecturer) Status</td>
<td></td>
</tr>
<tr>
<td><strong>Shaughnessy, Josette</strong></td>
<td>Associate Vice President, Budget &amp; Financial Services</td>
<td>Administrator</td>
<td>05/01/14</td>
<td>08/31/14</td>
<td>F</td>
<td>Temporary Increase in Responsibilities (10%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Budget &amp; Financial Services</td>
<td></td>
</tr>
<tr>
<td><strong>Rodriguez, Eduardo</strong></td>
<td>Instructor</td>
<td>Faculty</td>
<td>08/18/14</td>
<td>05/16/15</td>
<td>C/5</td>
<td>Competitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Speech</td>
<td></td>
<td></td>
<td></td>
<td>Tenure Track*</td>
<td></td>
</tr>
<tr>
<td><strong>Timmons, Michael</strong></td>
<td>Lieutenant</td>
<td>Professional Support</td>
<td>05/27/14</td>
<td>08/31/14</td>
<td>G</td>
<td>Competitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Police Department</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Rodriguez, Gabriel</strong></td>
<td>Instructor</td>
<td>Faculty</td>
<td>08/18/14</td>
<td>05/16/15</td>
<td>C/5</td>
<td>Competitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Architecture</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Vasquez, Lee</strong></td>
<td>Program Student Advisor</td>
<td>Professional Support</td>
<td>05/27/14</td>
<td>08/31/14</td>
<td>B</td>
<td>Competitive Appointment</td>
<td>(Replacement Action)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Pretesting Retesting Educational Program</td>
<td></td>
</tr>
</tbody>
</table>
Exhibit 3.1
Full-Time Institutionally-Funded Actions

**Vasquez, Miguel**
Instructor
Faculty
Biology
Tenure Track*
08/18/14 – 05/16/15
Grade H/3
Competitive Appointment
(New Position)

**Wells, Stephen**
Instructor
Faculty
Engineering
Tenure Track*
08/18/14 – 05/16/15
Grade C/2
Competitive Appointment
(Replacement Action)

**Zamora, Hector**
Instructor
Faculty
Criminal Justice
Temporary (Lecturer) Status
08/18/14 – 05/16/15
Grade C/5
Competitive Appointment
(New Position)

*Tenure Track faculty members serve a period of five years in a faculty probationary status prior to being granted tenure status by the Board of Trustees.*
Exhibit 3.1
Full-Time Institutionally-Funded Actions

The following faculty members are granted tenure effective with the beginning of Academic Year 2014-2015:

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Auckland</td>
<td>Nursing</td>
</tr>
<tr>
<td>Oscar Baeza</td>
<td>Library</td>
</tr>
<tr>
<td>Michele Biernacki</td>
<td>Physical Therapy Assistant</td>
</tr>
<tr>
<td>Daniel Guerra</td>
<td>Culinary Arts</td>
</tr>
<tr>
<td>Laura Jimenez</td>
<td>Vocational Nursing</td>
</tr>
<tr>
<td>Enayatallah Kalantarian</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Judith Mayfield</td>
<td>Dental Hygiene</td>
</tr>
<tr>
<td>Lisa McNiel</td>
<td>Speech</td>
</tr>
<tr>
<td>Emmanuel Moreno</td>
<td>Architecture</td>
</tr>
<tr>
<td>Patrick Pynes</td>
<td>History</td>
</tr>
<tr>
<td>Rafael Ramirez</td>
<td>Radiologic Technology</td>
</tr>
<tr>
<td>Gale Sanchez</td>
<td>Library</td>
</tr>
<tr>
<td>Alicia Sosa</td>
<td>Vocational Nursing</td>
</tr>
<tr>
<td>Alma Valadez</td>
<td>Counseling</td>
</tr>
<tr>
<td>Mary Grace Vaughn</td>
<td>Business</td>
</tr>
</tbody>
</table>
Exhibit 3.2
Full-Time Externally-Funded Actions

**Barraza, Moises**
Program Services Manager
Professional Support
Architecture HSI STEM
HSI STEM Architecture Grant
Temporary Status
05/01/14 – 08/31/14
Grade D
Competitive Appointment
(New Position)

**Santana, Sonia**
Academic Advisor
Professional Support
Architecture HSI STEM
HSI STEM Architecture Grant
Temporary Status
05/19/14 – 08/31/14
Grade B
Competitive Appointment
(Replacement Action)
Exhibit 3.3
Information Items
(No Action Required)

Resignations:

**Spalloni, Natalie**
Instructor
English
03/28/14

Retirements:

**Olan, Cecilia**
Reading Lab Assistant
Reading
05/31/14

**Olsakovsky, Elaine**
Instructor
Health Professions & Related Sciences
05/31/14

**Orozco, Irma**
Occupational Education Lab Assistant
Business Programs
05/31/14

**Sanchez, Jose**
Instructor
Automotive Technology
05/31/14

**Serrano, Hector**
Instructor
Drama
05/31/14

**Williams, Stella**
Lieutenant
Police Department
05/31/14
**CURRICULUM AND INSTRUCTIONAL ABSTRACT**

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the acceptance of a grant award by the Texas Workforce Commission to conduct Science, Technology, Engineering and Math (STEM) summer camps.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Souraya Hajjar</td>
</tr>
<tr>
<td>Area Responsible:</td>
<td>Health Career &amp; Technical Education, Math and Science</td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Steven Smith, Paula Mitchell, Souraya Hajjar</td>
</tr>
<tr>
<td>Purpose:</td>
<td>To approve funding to conduct Science, Technology, Engineering and Math (STEM) summer camps for academic programs. The summer camps will be offered to 25 middle school students and 25 high school students from two schools in the Canutillo Independent School District (CISD).</td>
</tr>
<tr>
<td>Explanation:</td>
<td>Two simultaneous STEM summer camps will be conducted at the Rio Grande Campus from July 1 to July 31, 2014, Monday through Thursday from 9:00 a.m. to 2:30 p.m. and Friday from 9:00 a.m. to 1:00 p.m. Twenty-five (25) students from two middle schools and two high schools will be recruited to receive academic and practical STEM training. Daily lunches will be served to the students. Students will complete a STEM oriented project to be displayed and presented at the end of the summer camp, and they will receive iPads for participating in the STEM summer camp.</td>
</tr>
<tr>
<td>Budget Account Number:</td>
<td>22695-E22695: Budget Summary: $100,000  March 3, 2014-September 30, 2014</td>
</tr>
<tr>
<td>Detailed Budget Overview:</td>
<td>61000 Faculty $20,000  61601 Tutors 3,000  62000 Fringe Benefits 2,760  71120 Supplies 5,000  71123 Equipment 37,500  71130 Instructional Supplies 4,240  71910 Indirect Costs 5,000  72200 Out-of-Town Travel 10,000  74000 Other 12,500  <strong>TOTAL $100,000</strong></td>
</tr>
<tr>
<td>Recommendation:</td>
<td>Approval by the Board of Trustees.</td>
</tr>
</tbody>
</table>
### STUDENT SERVICES ABSTRACT

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the approval to purchase two (2) 2014 Ford Interceptor cars for the Police Department.</th>
<th>Amount: $56,992</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Jose Ramirez</td>
<td>Area Responsible: Police Department</td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Linda Gonzalez-Hensgen, Jose Ramirez</td>
<td></td>
</tr>
<tr>
<td>Purpose:</td>
<td>To purchase two (2) 2014 four-door Ford Police Interceptor cars, to provide transportation to the El Paso Community College Police Department Peace Officers for patrolling the District. Police department vehicles are utilized 24 hours a day and secure all campuses at EPCC.</td>
<td></td>
</tr>
<tr>
<td>Explanation:</td>
<td>The Ford Interceptor is a mid-size police vehicle that will include the manufacturer’s standard law enforcement package and all appropriate emergency equipment and graphics necessary. One of the vehicles will replace a high-mileage car that is in constant need of mechanical and cosmetic enhancements. The second vehicle will replace a police unit that was totaled in an automobile accident. This purchase will be conducted through the TASB Buy Board contract #430-13 which was competitively awarded. Purchases conducted through the TASB Purchasing Cooperative are in compliance with Texas Education Code 44.031 (a) (4). Funding is provided by the Vehicle Registration Fund.</td>
<td></td>
</tr>
<tr>
<td>Recommendation:</td>
<td>Approval by the Board of Trustees.</td>
<td></td>
</tr>
<tr>
<td>Vendor:</td>
<td>Silsbee Ford</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1211 Highway 96 N.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Silsbee, TX 77565</td>
<td></td>
</tr>
</tbody>
</table>

Date: 04/07/14
Account: 31001-L31001
Budget: $890,000
Expenditures to date: $379,775
Balance: $510,225

(Exhibit 7.1.1)
## STUDENT SERVICES ABSTRACT

<table>
<thead>
<tr>
<th><strong>Item(s) to be Considered:</strong></th>
<th>Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Requestor:</strong></td>
<td>Kathleen Lopez</td>
</tr>
<tr>
<td><strong>Area Responsible:</strong></td>
<td>Workforce/Economic Development &amp; Continuing Education</td>
</tr>
<tr>
<td><strong>Resource Persons:</strong></td>
<td>Steven Smith, Kathleen Lopez</td>
</tr>
<tr>
<td><strong>Purpose:</strong></td>
<td>Approve tuition rates for new CE courses.</td>
</tr>
<tr>
<td><strong>Explanation:</strong></td>
<td>As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.</td>
</tr>
<tr>
<td><strong>Recommendation:</strong></td>
<td>Approval by the Board of Trustees.</td>
</tr>
<tr>
<td>COURSE</td>
<td>TITLE</td>
</tr>
<tr>
<td>--------</td>
<td>-------</td>
</tr>
<tr>
<td>CE Health</td>
<td>AHP 345</td>
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<tr>
<td></td>
<td>AHP 346</td>
</tr>
<tr>
<td>Business/Industry Training &amp; Personal Enrichment</td>
<td>PIE 929</td>
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COMMUNITY SERVICES ABSTRACT

<table>
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<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the acceptance of cash donation and USB flash drives.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Leticia Jones</td>
</tr>
<tr>
<td>Area Responsible:</td>
<td>Marketing &amp; Community Relations</td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Ernst Roberts, Joyce Cordell</td>
</tr>
</tbody>
</table>

**Purpose:**
- To accept the donation of $100 from Ms. Kesha Bailey.
- To accept the donation of USB flash drives from Office Depot.

**Explanation:**
- The $100 cash donation will be used for College of Christ Club/SGA.
- The USB flash drives were included in a report given to the Board of Trustees on recent marketing and advertising campaigns conducted during fiscal year 2013-14.

**Recommendation:** Approval by the Board of Trustees.