1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Approval of Minutes:

- February 15, 2012 - Regular
- February 29, 2012 - Special

The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.

1.4 Welcome to Guests and Staff Members

1.5 Open Forum

1.6 Presentations by Individuals, Groups, and Organizations:

- 1.6.1 Dr. Ernst E. Roberts, II (Interim President) will recognize individuals retiring from the College District.

- 1.6.2 Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.

1.7 Communications: None

1.8 Board of Trustees Business

- 1.8.1 The Board of Trustees will deliberate on a travel policy not to exceed the amount approved during the adoption of the annual budget.
| Motion | Second | Ayes | Nays | Abstain | | | No Exhibit |
|--------|--------|------|------|----------| | | |
| 1.8.2  | The Board of Trustees will deliberate on the report to be received from the President of the College regarding the grievance of Jessica Klein. | | | | | | |
| 1.8.3  | The Board of Trustees will deliberate on the inclusion of sexual orientation and gender identity in the Board Policy addressing discrimination, and any corresponding Procedures. The President shall be directed to amend or redraft the appropriate Policies and Procedures. | | | | | | |
| 1.8.4  | The Board of Trustees will deliberate on its resolution of June 15, 2010 regarding Arizona SB 1070, Arizona HB 2281 and any other Arizona statutes regarding immigration and ethnic studies. | | | | | | |

### 1.9 Board Reports

**1.9.1 Treasurer’s Report**

February 29, 2012

No action is necessary.

**1.9.2 President’s Report**

1.9.2.1 As part of the President’s Report, Dr. Roberts will provide an update on the status of the softball field at the Valle Verde Campus.

### 1.10 Consent Docket

- No Exhibit

### 2.0 ADMINISTRATION - None
### 3.0 PERSONNEL

#### Motion: 3.1 Full-Time Institutionally-Funded Actions

<table>
<thead>
<tr>
<th>Motion</th>
<th>Second</th>
<th>Ayes</th>
<th>Nays</th>
<th>Abstain</th>
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</thead>
</table>

- [ ] Exhibit 3.1

Page 47

#### Motion: 3.2 Full-Time Externally-Funded Actions

<table>
<thead>
<tr>
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<th>Ayes</th>
<th>Nays</th>
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- [ ] No Exhibit

#### Motion: 3.3 Information Items

<table>
<thead>
<tr>
<th>Motion</th>
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</table>

- [ ] Exhibit 3.3

(No action required)

Page 48
4.0 FINANCIAL SERVICES

4.1 Consideration and deliberation on the approval to accept a donation of PILOT funds from the El Paso Housing Authority in the amount of $40,897.

Note: These PILOT funds have been proportionally distributed to the different taxing entities which may waive them for the benefit of the YWCA day care programs.

Resource Person: Josette Shaughnessy
### 5.0 PHYSICAL FACILITIES

#### 5.1 Consideration and deliberation on the approval to enter into a contract to replace the existing cooling tower at the Valle Verde Chiller Plant with Trane in the amount of $121,627.

Note: Replacement of the thirty-year-old cooling tower is essential to continue to provide efficient and cost effective cooling for the Valle Verde Campus. Funding is provided by the Project Reserve Fund.

Resource Person: Josette Shaughnessy

---

#### 6.0 CURRICULUM AND INSTRUCTION – No Items
### 7.0 STUDENT SERVICES

<table>
<thead>
<tr>
<th>Motion</th>
<th>Second</th>
<th>Ayes</th>
<th>Nays</th>
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</tr>
</thead>
</table>

#### 7.1 Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.

*Note: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.*

*Resource Person: Yolanda Chávez Ahner*

#### 7.2 Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses.

*Note: Workforce/Economic Development & Continuing Education Department is requesting approval for changes in tuition.*

*Resource Person: Yolanda Chávez Ahner*
8.0 COMMUNITY SERVICES

### 8.1 Consideration and deliberation on the acceptance of the donation of two solar pedestals.

*Note: The solar pedestals are donated to the College for the solar facility installed at the Advanced Technology Center located on the Valle Verde Campus and support the ATC solar curriculum.*

*Resource Person: Josette Shaughnessy*

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<thead>
<tr>
<th>Motion</th>
<th>Second</th>
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### 9.0 UNFINISHED BUSINESS

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<th>Second</th>
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### 10.0 ADJOURNMENT

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<th>Motion</th>
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<th>Ayes</th>
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<th>Abstain</th>
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</table>

Exhibit 8.1
Page 55
MINUTES
PUBLIC MEETING OF THE BOARD OF TRUSTEES
EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

REGULAR
ADMINISTRATIVE SERVICE CENTER
9050 Viscount
Board of Trustees Room - #A200
El Paso, Texas 79925

DATE: February 15, 2012

1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call – The meeting was called to order at 5:00 p.m. by Board of Trustees Chair Art Fierro.

All members of the Board of Trustees were present with the exception of Trustees Nicolás Domínguez and Belen Robles. Trustee Carmen Olivas Graham arrived at 5:04 p.m.

Mr. Fierro asked Mr. Steve Smith (interim vice president, Instruction) to lead the Board of Trustees and audience in the Pledge of Allegiance.

1.3 Approval of Minutes:

January 18, 2012

The minutes recorded in the agenda are a summary of the presentations and actions taken. Tape recorded minutes comprise the full official minutes.

Motion to approve was made by Trustee Brian Haggerty and seconded by Mr. Fierro. Motion to approve passed. (Note: Dr. Graham arrived after the vote was taken.)

1.4 Welcome to Guests and Staff Members – Mr. Fierro welcomed the guests and staff members to the meeting.

1.5 Open Forum - None

1.6 Presentations by Individuals, Groups, and Organizations:

1.6.1 Dr. Ernst E. Roberts, II (Interim President) will recognize individuals retiring from the College District.

Dr. Roberts recognized Mr. Graciano Ramirez and Mr. Carlos Sada and thanked them for their dedicated years of service to the College District.
1.6.2 Optional presentations will be made by the presidents of the Classified Staff Association, the Professional Staff Association, the Faculty Association, and the Student Government Association.

Ms. Lori Hoefner (representative, Professional Staff Association) addressed the Board of Trustees regarding the audit report discussed at the January 2012 meeting and commented that according to the statements made in the report regarding salary enhancement, those funds never made it to the employees from fiscal year 2010-11, only the reclassification of certain employees. She asked that in future years, the funds be made available to the employees.

Dr. Carina Ramirez (president, Faculty Association) addressed the Board of Trustees regarding an initiative between the faculty and the Information Technology department called the “Educational Technology Forum” which has been very successful. She also discussed cost savings recommendations and asked if the proposals that the faculty had submitted a year ago had been reviewed by the Cabinet.

1.7 Communications: None

1.8 Board of Trustees Business:

1.8.1 Mr. Art Fierro (Board Chair) will update the Board of Trustees on the Presidential Search process.

Mr. Fierro thanked Mr. Ruben Gallardo for his coordination and efforts in the Search process. Mr. Fierro commented that the committee is in the process of interviewing semi-finalists and hopefully finalists will be named soon.
### 1.8.2

> The Board of Trustees will deliberate on taking action regarding Board Policy 3.05.04 and any statutory requirements regarding the candidacy for public office of an employee of the college.

**Note:** Andres Muro has filed for a position on the State Board of Education. Board Policy requires that certain findings be made by the President and the Board of Trustees. For example, the above referenced policy requires a finding that the holding of state office and employment by the College presents no conflict and will not interfere with the performance of the employee’s duties at the college.

Motion to approve was made by Mr. Haggerty and seconded by Vice Chair Gracie Quintanilla. Motion to approve passed.

### 1.8.3

> The Board of Trustees will deliberate on travel policies, procedures, and budgetary matters.

Mr. Fierro recommended that a policy be established that addresses the concerns on how overages are handled in the travel budgets. Mr. Fierro asked Dr. Graham and Mrs. Robles (upon her return) to work on a policy to bring to the next meeting.

Mr. Haggerty stated that he had concerns and asked if there are any state laws regarding Trustee travel. Mr. Dunbar responded that there were not and this was a board function to determine its own rules.

Mr. Haggerty stated that there was a motion made in August by a Trustee that the budget would be lowered to $28,000, which is $4,000 per Trustee, and it was approved unanimously. He

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**Consent Docket**

**Regular**

February 15, 2012

Page 3
stated that he was concerned that the motion also stated that a report be submitted by each Trustee after each trip taken and he had not seen any reports to date. Mr. Haggerty expressed concerns about staying within the budget.

Motion was made by Mr. Haggerty to advise Mr. Dunbar to write a letter to any Trustee that has gone over their $4,000 budget and request that the excess be refunded to the College. The motion was seconded by Dr. Uxer.

Mr. Fierro stated that he felt that a policy should be put in place before any further action be taken.

Dr. Graham stated that travel engaged in on behalf of the Board is supposed to be for the exclusive purpose of learning new innovations.

Motion failed.

Discussion continued and Mr. Fierro asked Mr. Haggerty to bring a policy to the Board to review.

### 1.8.4 The Board of Trustees will hear a grievance presentation by Jessica Klein.

Motion was made by Mr. Fierro and seconded by Mr. Haggerty to address this item in Executive Session. Motion passed.

Note: This item was not addressed again upon reconvening from Executive Session.

### 1.9 Board Reports

1.9.1 Treasurer’s Report

January 31, 2012
No action is necessary.

Dr. Uxer thanked the administration for preparing the summary that was provided to the Trustees on the financials and commented that it was extremely helpful. Dr. Graham also commented that she appreciated having the report which provided additional information to the Trustees.

1.9.2 President’s Report

1.9.2.1 As part of the President’s Report, Mr. Saul Candelas (vice president, Research and Development) and Mr. Steve Smith (interim vice president, Instruction) will provide an update on El Paso Community College’s preparedness for the reaccreditation by the Southern Association of Colleges and Schools (SACS).

Mr. Fierro asked the Trustees if they would like to postpone the two reports until the full Board would be available. The Trustees decided to proceed with the presentations.

Mr. Candelas presented information to the Trustees on the upcoming reaccreditation visit. He reported that the District was well on its way in meeting all of the timelines. He noted that the Compliance Certification Report is due on March 15. Mr. Candelas provided a handout to the Trustees with additional information. He commended the Information Technology department for their efforts in providing all of the materials on-line.
Dr. Graham asked Mr. Candelas if there were any areas of concern for the upcoming reaccreditation cycle. Mr. Candelas responded that faculty credentials is the area that has been addressed and extra efforts have gone into making sure that the repository is in place and all information is current.

Mr. Smith presented additional information on the steps taken to ensure that the faculty credentials are documented fully. He noted that a rigorous process had been established that corrected former flaws. He stated that a new procedure was developed dealing with faculty credentials, each credential folder is reviewed individually and a signature office has been established to house faculty credentials. He further commented that the folder information is stored in a Banner database, folders are electronically scanned and images are available to supervisors. In addition, he stated that ongoing reports are generated, an internal audit has been completed and an external audit is in the process of being done. He noted that Information Technology has created a back-up plan for the SACS remote team to review the credentials.

Mr. Smith introduced Ms. Grace Haddox (coordinator, Quality Enhancement Plan [QEP]) who provided information to the Trustees on the QEP. She stated that the topic of the QEP is “Learning about the Community as a Community.” She noted this was determined through broad-based
involvement throughout the District. She stated that Student Learning Outcomes were created that are in draft form and are currently being tested by teachers piloting projects about the community. She continued, stating that a five-year QEP Budget has been created and submitted to the President for approval.

Ms. Haddox introduced Ms. Maria Gomez (coordinator, Student Learning Outcomes [SLO]) who addressed the Trustees regarding the outcomes. She commented that a product of the SLO is the continuous improvement of student learning. She noted that the first cycle was completed in August 2011 and the second cycle began in September 2011.

1.9.2.2 As part of the President’s Report, Mr. Bob Jones (director, Distance Education) will provide an update on Distance Education and Blackboard.

Mr. Jones provided an update to the Board of Trustees regarding the issues with Blackboard and what has been done to resolve the issues. He noted that several of the errors were in the software program and a patch was later released to fix those problems. He commented that Blackboard representatives came in October and November to assist faculty. Other actions taken to assist the faculty included increased training activities for faculty and weekly open clinics were held at each campus in October and November. Additional support will be provided to faculty for Spring 2012. Future plans for smooth migrations
include comprehensive training for faculty to increase preparedness to teach online with new software, providing additional support, and running old and new software concurrently during the first semester the new software is used.

Mr. Jones responded to questions posed by members of the Trustees regarding the software migration.

1.9.2.3 Dr. Ernst E. Roberts, II (Interim President) will update the Board of Trustees and audience on recent events that have transpired at the College.

Dr. Roberts provided information to the Trustees on the Border Learning Conference that was held on February 9-10 in Las Cruces, the Empty Bowls event, the Senior Love Conference and Black History Month.

1.10 Consent Docket

Motion to approve was made by Mr. Haggerty and seconded by Dr. Graham. Motion to approve passed.

2.0 ADMINISTRATION - None
3.0 PERSONNEL

<table>
<thead>
<tr>
<th>Motion</th>
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<th>Nays</th>
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<tr>
<td>3.1 Full-Time Institutionally-Funded Actions</td>
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<tr>
<td>Motion to approve was made by Mr. Fierro and seconded by Mr. Haggerty. Motion to approve passed.</td>
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<tr>
<td>3.3 Information Items</td>
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<tr>
<td>(No action required)</td>
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Exhibit 3.1 Pages 43-45
Exhibit 3.2 Pages 46-47
Exhibit 3.3 Page 48
Motion 4.1 Consideration and deliberation on the approval of a purchase of Oracle licenses and annual support agreement with the Oracle Corporation in the amount of $511,136.

Note: The increase in FTE and headcount requires the purchase of additional Oracle software licenses and annual support. Funding is provided by the Software Maintenance and Technology Fund accounts.

Resource Person: Jenny Girón

Motion to approve was made by Dr. Graham and seconded by Mrs. Quintanilla. Motion to approve passed.

Motion 4.2 Consideration and deliberation on the approval to purchase network hardware for District-wide Internet services connectivity at each campus from INX in the amount of $184,489.

Note: The network hardware is needed to connect the dedicated high-speed Internet service at each of El Paso County Community College District campuses for administrative and academic support. Funding is provided by the Information Technology Telephone Utility account.

Resource Person: Jenny Girón

Motion to approve was made by Dr. Graham and seconded by Mrs. Quintanilla. Motion to approve passed.
5.0 PHYSICAL FACILITIES

5.1 Consideration and deliberation on the approval of the selection award to architectural firms for design services of upcoming College-wide projects.

Note: To approve the selection of architectural firms that have been equally pre-qualified through the Request for Qualifications (RFQ# 12-005) process. Funding is provided by the budget for each construction project.

Resource Person: Josette Shaughnessy

Motion to approve was made by Mr. Fierro and seconded by Mr. Haggerty. Motion to approve passed.
### 6.0 CURRICULUM AND INSTRUCTION

#### 6.1 Consideration and deliberation on the acceptance of a grant award from State Farm Insurance Agency of Texas in the amount of $6,600.

*Note: To increase awareness and provide training to new drivers in Texas through driver education programs.*

*Resource Person: Yolanda Chávez Ahner*

Motion to approve was made by Dr. Graham and seconded by Mrs. Quintanilla. Motion to approve passed.
7.0 STUDENT SERVICES

7.1 Consideration and deliberation on the approval to purchase two 2013 Ford Police Interceptor cars for the El Paso Community College Police Department from Philpott Motors in the amount of $56,650.

Note: The purchase of two 2013 4-door Ford Police Interceptor cars will replace high-mileage units for the College Police Department. Funding is provided by the Vehicle Registration fund.

Resource Person: Linda Gonzalez-Hensgen

Motion to approve was made by Dr. Graham and seconded by Mr. Fierro. Motion to approve passed.

7.2 Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.

Note: As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.

Resource Person: Yolanda Chávez Ahner

Motion to approve items 7.2 and 7.3 was made by Mr. Haggerty and seconded by Mrs. Quintanilla. Motion to approve passed.
7.0 STUDENT SERVICES

7.3 Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses.

Note: Workforce/Economic Development & Continuing Education Department is requesting approval for changes in tuition.

Resource Person: Yolanda Chávez Ahner

Item passed.
8.0 COMMUNITY SERVICES

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<th>Motion</th>
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<th>Nays</th>
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8.1 Consideration and deliberation on the acceptance of a grant from the Defense Logistics Agency, U.S. Department of Defense for the Contract Opportunities Center in the amount of $272,598.

*Note: This award is for the continued operations of the Contract Opportunities Center for fiscal year 2012.*

*Resource Person: Yolanda Chávez Ahner*

Motion to approve was made by Mrs. Quintanilla and seconded by Dr. Graham. Motion to approve passed.

<table>
<thead>
<tr>
<th>Motion</th>
<th>Second</th>
<th>Ayes</th>
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9.0 UNFINISHED BUSINESS

The Board of Trustees recessed into closed or Executive Session at 6:35 p.m. as authorized by the Texas Open Meetings Act to deliberate on the purchase, exchange, lease or value of real property as authorized by section 551.072 of the Texas Government Code; to consult with legal counsel regarding pending, contemplated or threatened litigation or settlement offers as authorized by section 551.071(1) or on a matter in which the duty of legal counsel arises under section 551.071(2) of the code; to deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as authorized by Section 551.074 of the code; and to deliberate regarding college district security as authorized by section 551.075 of the code.

The meeting was reconvened at 7:50 p.m.

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10.0 ADJOURNMENT

Mr. Fierro announced that the next meeting will be held on Wednesday, March 21, 2012. The meeting was adjourned by unanimous consent at 7:50 p.m.
MINUTES
PUBLIC MEETING OF THE BOARD OF TRUSTEES
EL PASO COUNTY COMMUNITY COLLEGE DISTRICT

SPECIAL
ADMINISTRATIVE SERVICE CENTER
9050 Viscount
President’s Office Conference Room - #A137
El Paso, Texas 79925

DATE: February 29, 2012

1.0 GENERAL FUNCTIONS

1.1 Call to Order – The meeting was called to order at 2:00 p.m. by Board of Trustees Chair Art Fierro.

1.2 Roll Call – All members of the Board of Trustees were present.

Vice Chair Gracie Quintanilla and Trustee Carmen Olivas Graham arrived after the meeting was convened at 2:02 p.m.

1.3 Approval of Minutes: None

1.4 The Board of Trustees will deliberate on the selection of finalists for the position of President of the College. The Board will take all necessary steps to implement this decision.

The Board of Trustees recessed into Executive Session at 2:01 p.m. as authorized by the Texas Open Meetings Act to deliberate on the purchase, exchange, lease or value of real property as authorized by §551.072 of the Texas Government Code; to consult with legal counsel regarding pending, contemplated or threatened litigation or settlement offers as authorized by §551.071(1) or on a matter in which the duty of legal counsel arises under §551.071(2) of the code; to deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as authorized by §551.074 of the code; and to deliberate regarding college district security as authorized by §551.076 of the code.

The meeting was reconvened at 2:35 p.m.

Mr. Fierro thanked the Presidential Search Advisory committee for their efforts in finding the two candidates who are being recommended as finalists for the position. He reviewed the process that has taken place.

Motion to approve Dr. Beatriz Espinoza and Dr. William Serrata as finalists, was made by Trustee Nicolás Domínguez and seconded by Trustee Belen Robles. Motion to approve passed.
Mr. Fierro stated that the Trustees needed to address background checks for the two finalists. Mr. Gallardo distributed a handout discussing the options available for the background checks. Mr. Fierro commented that the total cost to perform all of the options would be approximately $600.00 per finalist.

Motion made by Mr. Fierro to accept the recommendations made by Mr. Gallardo and for the amount not to exceed $650.00 per candidate. The motion was seconded by Mr. Haggerty. Motion to approve passed.

The meeting was adjourned at 2:45 p.m. by unanimous consent.
### Exhibit 3.1 Full-Time Institutionally-Funded Actions

#### Jones, Leticia
Administrative Associate  
Classified Staff  
Marketing & Community Relations  
03/26/12 – 08/31/12  
Grade E  
Competitive Appointment  
(Replacement Action)

#### Molina, Laura
Instructor  
Faculty  
Machining Technology  
Temporary (AVI) Status  
02/20/12 – 08/17/12  
Grade A/5  
Competitive Appointment  
(Replacement Action)

#### Moore, Rebecca
Instructor  
Faculty  
English  
03/27/12 – 05/12/12  
Grade C/25  
Leave of Absence

#### Ortiz, Estela
Program Manager  
Professional Support  
Workforce Development  
Temporary Status  
02/01/12 – 03/31/12  
Grade D  
Extension of Appointment

#### Rico, Graciela
ESL Lab Assistant  
Classified Staff  
English as a Second Language  
12/12/11 – 08/31/12  
Grade E  
Leave of Absence

#### Salazar, Maria
Senior Adult Program Assistant  
Classified Staff  
Senior Adult Program  
01/30/12 – 08/31/12  
Grade D  
Title Change

#### Sano, Angelica
Senior Administrative Associate  
Classified Staff  
President’s Office  
02/01/12 – 08/31/12  
Grade F  
Transfer

#### Valles, Michael
Plumber  
Classified Staff  
Physical Plant  
03/01/12 – 08/31/12  
Grade E  
Extension of Appointment
Exhibit 3.3
Information Items
(No Action Required)

Resignations:

**Gallegos, Veronica**
Program Manager, Gateway to College
College Readiness
02/03/12

**Lopez, Valerie**
Recruiter
Recruitment and School Relations
02/16/12

**Talamantes, Deanna**
Administrative Office Assistant
Small Business Development Center
02/07/12
**FINANCIAL SERVICES ABSTRACT**

<table>
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<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the approval to accept a donation of PILOT funds from the El Paso Housing Authority.</th>
<th>Amount: $40,897</th>
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</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Josette Shaughnessy</td>
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<tr>
<td>Area Responsible:</td>
<td>Administration &amp; Financial Operations</td>
<td></td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Josette Shaughnessy</td>
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<tr>
<td>Purpose:</td>
<td>This donation represents PILOT (Payments in lieu of Taxes) funds from the El Paso Housing Authority on units of low rent public housing owned by the El Paso Housing Authority for the fiscal year ended June 30, 2011.</td>
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<tr>
<td>Explanation:</td>
<td>These PILOT funds have been proportionally distributed to the different taxing entities which may waive them for the benefit of the YWCA day care programs. Historically, El Paso County Community College District has not accepted these funds so that they may be forwarded to the YWCA for the provision of day care services for EPCC students.</td>
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**Recommendation:** Approval by the Board of Trustees.
PHYSICAL FACILITIES ABSTRACT

Item(s) to be Considered: Consideration and deliberation on the approval to enter into a contract with Trane to replace the existing cooling tower at the Valle Verde chiller plant.

Amount: $121,627

Requestor: Rick Lobato

Area Responsible: Physical Plant

Resource Persons: Josette Shaughnessy, Rick Lobato

Purpose: Approval to enter into a contract with Trane to replace the existing cooling tower at the Valle Verde Chiller Plant.

Explanation: The approval of this request will allow the Valle Verde chiller plant to continue to provide efficient and cost effective cooling for the entire campus. The existing cooling tower has been in service for over thirty years. While it is still operational, it is old and rusted and will not make it through another cooling season. This tower serves the ice making chillers which allow the Valle Verde Campus to make use of cheap off-peak power to make ice used to cool the buildings during the day.

This purchase is being conducted through The Cooperative Purchasing Network (TCPN) Cooperative Contract R5045, as allowed under the authority of Texas Education Code 44.031(a)(4).

<table>
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<th>Vendor</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Trane (TCPN #R5045)</td>
<td>$110,570</td>
</tr>
<tr>
<td>Contingency 10%</td>
<td>11,057</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$121,627</strong></td>
</tr>
</tbody>
</table>

Funding is provided by the Project Reserve Fund.

Recommendation: Approval by the Board of Trustees.

Vendor: Trane
1405 Vanderbilt Drive
El Paso, Texas 79935
STUDENT SERVICES ABSTRACT

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the approval of Continuing Education tuition rates for new courses.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Yolanda Chávez Ahner</td>
</tr>
<tr>
<td>Area Responsible:</td>
<td>Workforce/Economic Development and Continuing Education</td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Yolanda Chávez Ahner</td>
</tr>
<tr>
<td>Purpose:</td>
<td>Approve tuition rates for new CE courses.</td>
</tr>
<tr>
<td>Explanation:</td>
<td>As new courses are brought into the inventory, the Board of Trustees approves the associated tuition rates.</td>
</tr>
<tr>
<td>Recommendation:</td>
<td>Approval by the Board of Trustees.</td>
</tr>
<tr>
<td>COURSE</td>
<td>TITLE</td>
</tr>
<tr>
<td>--------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td><strong>Allied Health</strong></td>
</tr>
<tr>
<td>AHP 298</td>
<td>Introduction to Journaling</td>
</tr>
<tr>
<td>AHP 299</td>
<td>Lose Weight and Keep it off</td>
</tr>
<tr>
<td>AHP 300</td>
<td>Healthy Babies Initiative: What Communities Need to Know to Reduce Infant Mortality</td>
</tr>
<tr>
<td>AHP 301</td>
<td>Zumba for Lunch</td>
</tr>
<tr>
<td>AHP 771</td>
<td>Introduction to Natural Health and Healing</td>
</tr>
<tr>
<td></td>
<td><strong>Business/ Industry Training/Personal Enrichment</strong></td>
</tr>
<tr>
<td>CBL 717</td>
<td>International Trade Seminar</td>
</tr>
<tr>
<td>PIA 842</td>
<td>The Art of Balloon Decoration</td>
</tr>
<tr>
<td>PIE 699</td>
<td>Intermediate Microsoft Excel 2007 - Online</td>
</tr>
<tr>
<td>RES 812</td>
<td>Property Management</td>
</tr>
<tr>
<td></td>
<td><strong>Children’s College</strong></td>
</tr>
<tr>
<td>PLD 953</td>
<td>LEGO Mindstorms: NXT Robotics Engineering I Ages 11-15 Advanced</td>
</tr>
<tr>
<td>PLD 954</td>
<td>Top Model Ages 8-12</td>
</tr>
<tr>
<td>PLD 955</td>
<td>Gymnastics Camp Ages 7-14</td>
</tr>
<tr>
<td>PLD 956</td>
<td>Basketball Camp (Boys &amp; Girls) Ages 7-14</td>
</tr>
<tr>
<td>PLD 957</td>
<td>Fine Arts Camp Ages 9-12</td>
</tr>
<tr>
<td>PLD 958</td>
<td>Pastel Drawing Workshop- Passport to Pastels Ages 6-12</td>
</tr>
<tr>
<td></td>
<td><strong>Safety and Security</strong></td>
</tr>
<tr>
<td>PLE 714</td>
<td>Driver Education for Job Corps</td>
</tr>
<tr>
<td></td>
<td><strong>Workplace Literacy</strong></td>
</tr>
<tr>
<td>WPL-0427</td>
<td>Occupational Specific Communication Skills for Employment</td>
</tr>
<tr>
<td>WPL-0428</td>
<td>Transition Course</td>
</tr>
</tbody>
</table>
## STUDENT SERVICES ABSTRACT

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the approval of Continuing Education tuition rates for revised courses.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Yolanda Chávez Ahner</td>
</tr>
<tr>
<td>Area Responsible:</td>
<td>Workforce/Economic Development and Continuing Education</td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Yolanda Chávez Ahner</td>
</tr>
<tr>
<td>Purpose:</td>
<td>Approve tuition rates for revised CE courses.</td>
</tr>
<tr>
<td>Explanation:</td>
<td>Workforce/Economic Development &amp; Continuing Education Department is requesting approval for changes in tuition. Comments column describes reasons for each course.</td>
</tr>
<tr>
<td>Recommendation:</td>
<td>Approval by the Board of Trustees.</td>
</tr>
<tr>
<td>COURSE</td>
<td>TITLE</td>
</tr>
<tr>
<td>----------</td>
<td>----------------------------------------------------</td>
</tr>
<tr>
<td>PLD 911</td>
<td>NASA: Journey Into Outer Space Ages 6-12</td>
</tr>
<tr>
<td>PIE 721</td>
<td>Stocks, Bonds, and Investing – Online</td>
</tr>
<tr>
<td>SDG 705</td>
<td>Preparation for Texas Landscape Irrigation Exam</td>
</tr>
</tbody>
</table>
### COMMUNITY SERVICES ABSTRACT

<table>
<thead>
<tr>
<th>Item(s) to be Considered:</th>
<th>Consideration and deliberation on the acceptance of two solar pedestals.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor:</td>
<td>Maria Amaya</td>
</tr>
<tr>
<td>Resource Persons:</td>
<td>Josette Shaughnessy, Joyce Cordell</td>
</tr>
</tbody>
</table>

| Area Responsible:        | Marketing & Community Relations |

**Purpose:**

To accept the donation of two 1.15 KW solar pedestals from El Paso Electric Company.

**Explanation:**

The solar pedestals are donated to the College per lease agreement signed and executed for the El Paso Electric solar facility installed at the Advanced Technology Center (ATC) located on the Valle Verde Campus. The pedestals are in support of EPCC’s ATC solar curriculum. The pedestals are installed and operational with energy output delivered into the ATC building’s electrical panel.

**Recommendation:**

Approval by the Board of Trustees.